



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Minutes

January 12, 2018

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member
 Barbara Paulson, Public Member

Board Members Absent: None

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:32 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

3) DECLARATION OF CONFLICTS OF INTEREST

Mr. McCallister recused himself from agenda item 6.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

a) Regular Session Meeting Minutes of December 8, 2017

Dr. Hosenfeld moved the Board approve the regular session meeting minutes of December 8, 2017. Mr. McCallister seconded the motion. The motion passed 4-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

All future meetings will be held at 1740 West Adams Street, Phoenix, AZ 85007.

a) February 9, 2018

b) March 9, 2018

c) April 13, 2018

Ms. Paulson stated she will not be present at the April 13, 2018, meeting. Ms. Hutchings stated she will call in for the April 13, 2018, meeting.

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. McCallister recused himself from this agenda item.

a) Initial Applications (39):

Ms. Hutchings moved the Board approve the 39 initial applications on the consent agenda. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

First Name	Last Name	Application Type
Candice	Babjak	OT
Alexandra	Bannister	OTA
Iesha	Barton	OT
Jillian	Campbell	OTA
Ann Charise	Cooper	OT
Barbara	Crowley	OT
Kristi	Crozier	OT
Cindy	Ewert	OT
Meg	Faix	OT
Trista	Groshon	OTA
Sarah	Hall	OT
Hilary	Hood	OT
Brianne	Hooper	OT
Jamie	Jones	OTA
Kimberly	Kisner	OTA
Deborah	Kober	OTA
Christy	Larsen	OTA
Jeremy	Lawrence	OTA
Erin	Lehman	OT
Nhu	Mac	OTA
Brooke	Maeder	OT
Rebeca	Mask	OT
Marisa	Mayberry	OTA
Whitney	Meyer	OT
Crystal	Morrison	OTA
Christina	Panasci	OT
Christie	Parker	OTA
Audrey	Phillips	OT
Janna	Price	OTA
Amy	Richardson	OTA
Lauren	Schmitt	OT
Cynthia	Selim	OT
Kristin	Springfield	OT
Elizabeth	Thacker	OT
Tynette	Thurston	OT
T'Neill	Treherne	OT
Chelsey	Velasquez	OTA
Shinnayha	Wagner	OTA
Sonia	Zarate	OTA

a) Renewal Applications (95):

Ms. Hutchings moved the Board approve the 95 renewal applications on the consent agenda. Ms. Paulson seconded the motion. The motion passed 3-0-1.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
5650	Jessica	Alvillar	OTA	Active	12/15/2017	
5064	Lisa	Angrist-Sirko	OTA	Active	3/11/2018	
0019	Cynthia	Anthony	OT	Ready	12/14/2017	
3196	Kelly	Barnhart	OT	Active	1/11/2018	
6431	Boris	Basanilov	OT	Ready	1/10/2018	
4509	Heather	Baumgartner	OT	Active	2/4/2018	
5709	Brent	Baxley	OT	Active	2/13/2018	
5014	Catherine	Beckwith	OT	Ready	1/22/2018	
5009	Diana	Benjamin	OT	Active	1/22/2018	
0055	Andrea	Brennan	OT	Active	3/8/2018	
6432	Tracey	Brown	OTA	Active	1/10/2018	
5656	Lacy	Burke	OTA	Active	12/15/2017	
6433	Hilary	Caine	OT	Active	1/10/2018	
0078	Denise	Casey	OT	Active	3/8/2018	
4502	Jordan	Chitwood	OT	Active	1/20/2018	
6401	Brian	Colvin	OT	Active	12/13/2017	
6434	Briana	Culver	OT	Active	1/10/2018	
4489	Sunny	De Baun	OT	Active	1/10/2018	
5016	Alison	De La Montaigne	OT	Active	1/22/2018	
6435	Kerrie	Draper	OTA	Active	1/10/2018	
6405	Stacy	Ericson	OTA	Active	12/13/2017	
2442	Scott	Ferrin	OT	Active	1/19/2018	
4530	Melissa	Fiduccia	OT	Active	2/22/2018	
4469	Tara	Finney	OTA	Active	1/22/2018	
5719	Rachel	Flores	OT	Active	2/13/2018	
6462	Heather	Fuller	OTA	Active	2/11/2018	
6436	Nia	Garcia	OT	Ready	1/10/2018	
2835	Jennifer	Garza	OT	Active	12/16/2017	
1211	Cindy	Hahn	OT	Active	1/22/2018	
5058	Robin	Hamilton	OTA	Active	2/16/2018	
5085	Tina	Hand	OT	Active	3/11/2018	
3235	Cindy	Hartmann	OT	Active	3/14/2018	
5680	Kelsey	Heemstra	OT	Active	1/12/2018	
6465	Bethany	Helton	OT	Active	2/11/2018	
5681	Jesus	Hinojosa	OTA	Active	1/12/2018	
6408	Melanie	Hoover	OT	Inactive	12/13/2017	
1841	Margery	Hoser	OTA	Active	1/22/2018	
0738	Edna	Huddleston	OT	Active	2/14/2018	
4491	Sharran	Huynh	OT	Active	1/10/2018	
5021	Divina Cecilia	Jacobe	OT	Ready	1/22/2018	
6438	Michael	Jankowski	OT	Active	1/10/2018	
6454	Desarae	Johnson	OT	Active	2/11/2018	
5050	Laurie	Knutsen	OT	Active	2/12/2018	
4098	Kun-Yen	Kuo	OT	Active	2/18/2018	
6429	Jessica	Lachcik	OT	Active	12/16/2017	
5668	Elyse	Lane	OT	Active	12/15/2017	
1206	Christina	Leong	OT	Active	1/22/2018	
6413	Christina	Liotta	OTA	Active	12/13/2017	

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6505	Erica	Locke	OTA	Active	3/6/2018	
5683	Andria	Martinez	OT	Ready	1/12/2018	
2523	Pamela	Matlin	OT	Active	2/13/2018	
2101	Valerie	Mayrsohn	OT	Active	2/15/2018	
2083	Fiona	McCulloch	OTA	Active	12/14/2017	
5684	Charlotte	Milas	OT	Active	1/12/2018	
3860	Jessica	Miltner	OT	Active	1/13/2018	
6444	Nicole	Mundstock	OT	Active	1/10/2018	
3186	Kellie	Murphy	OT	Active	1/11/2018	
5052	Kelly	Nesbit	OT	Active	2/12/2018	
2069	Elizabeth	Norcott	OT	Inactive	12/14/2017	
2846	Thomas	O'Hara	OT	Active	12/16/2017	
3986	Stephanie	O'leary	OT	Active	1/22/2018	
6415	Guadalupe	Pacheco	OTA	Active	12/13/2017	
5024	Pamela	Parker	OT	Active	1/22/2018	
4507	Taylor	Paskell	OT	Ready	2/2/2018	
4505	Angelina	Pecak	OT	Active	1/28/2018	
6479	Jillian	Perna	OT	Active	2/11/2018	
0208	Marianne	Pierce	OT	Active	3/10/2018	
4080	Molly	Pilcher	OT	Ready	1/27/2018	
6446	Ron	Porter	OT	Active	1/10/2018	
6480	Maria Carmen	Pralle	OT	Active	2/11/2018	
0255	Suzanne	Reyes	OT	Ready	3/12/2018	
4498	Patrice	Rogers	OTA	Active	1/10/2018	
5000	Mylene Ruth	Rulite	OT	Active	12/11/2017	
5028	Pamela	Schmidt	OT	Active	1/22/2018	
4004	Adrienne	Scott	OT	Active	12/16/2017	
5029	Christopher	Scybert	OT	Active	1/22/2018	
5030	Revette	Shahara	OT	Active	1/22/2018	
0925	Eileen	Shores	OT	Active	1/13/2018	
2760	Michael	Simmons	OT	Active	12/11/2017	
5003	Rossana	Siordia	OTA	Active	12/13/2017	
6450	Janessa	Sorlien	OTA	Ready	1/10/2018	
4487	Kalli	Sparish	OT	Active	12/27/2017	
6422	Patricia	Steffen	OT	Active	12/13/2017	
2837	Monica	Suarez	OTA	Active	12/16/2017	
6426	Carol	Torssell	OT	Active	12/13/2017	
5693	Beth	Vander Meulen	OT	Active	1/12/2018	
0416	Lori	Walter	OT	Active	3/10/2018	
2430	Carrie	Ward	OT	Active	12/21/2017	
5695	Elsbeth	Weller	OT	Active	1/12/2018	
6486	Stephanie	Wellman	OT	Active	2/11/2018	
5691	Renee	Whitmire	OT	Active	1/12/2018	
2818	Marty	Wilcox	OT	Active	12/14/2017	
1064	Kathleen	Williams	OT	Active	1/17/2018	
2491	Shawn	Williams	OT	Active	12/12/2017	
5034	Cindy	Woodings	OT	Ready	1/22/2018	

b) Limited License Applications (2)

Ms. Hutchings moved the Board approve the two limited license applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

First Name	Last Name	Comments
Chelsea	Salvatierra	
Shanece	Thomsen	

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Lauren Jones, OT – Disclosure

Ms. Hutchings moved the Board approve Ms. Jones’ initial application. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

ii) Jennifer Kim, OTA – Disclosure

Mr. McCallister moved the Board approve Ms. Kim’s initial application. Ms. Hutchings seconded the motion. The motion passed 4-0.

iii) Laura Koch, OT – Disclosure

Ms. Paulson moved the Board approve Ms. Koch’s initial application. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

iv) Angelo Maisano, OTA – Disclosure

Ms. Hutchings moved the Board approve Ms. Maisano’s initial application. Ms. Paulson seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

i) Jennifer Berg-Gillihan, OT – Expired on 8/18/17

Mr. McCallister moved the Board approve Ms. Berg-Gillihan’s reinstatement. Ms. Hutchings seconded the motion. The motion passed 4-0.

ii) Angel Chayrez, OTA – Expired on 11/20/17

Following review and discussion, Dr. Hosenfeld moved the Board issue a Letter of Concern to Mr. Chayrez and approve his reinstatement. Dr. Hosenfeld then moved the Board go into executive session to obtain legal advice. Mr. McCallister seconded the motion. The motion passed 4-0. The Board went into executive session at 1:40 p.m.

Upon return to regular session at 1:51 p.m., Ms. Hutchings moved the Board approve Mr. Chayrez’s reinstatement. Dr. Hosenfeld seconded the motion. The motion passed 4-0. Ms. Hutchings moved the Board open a complaint against Mr. Chayrez and offer a consent agreement with a letter of concern for practicing seven days without a license. Ms. Paulson seconded the motion. The motion passed 4-0.

iii) Beth Williamson – Expired on 9/17/17

Mr. McCallister moved the Board approve Ms. Williamson’s reinstatement. Ms. Hutchings seconded the motion. The motion passed 4-0.

c) Limited Permit Applications – Board Review

None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

None

b) Formal Interview

i) Jyhfang Jehng, OT #2990

Mr. Jehng was present and represented by his attorney, Mr. Robert Chelle. Mr. Chelle explained the circumstances as to how Mr. Jehng accidentally submitted the patient’s vitals to the electronic records system. Mr. Jehng and Mr. Chelle answered questions posed by the

Board. Ms. Hutchings moved the Board go into executive session to obtain legal advice. Mr. McCallister seconded the motion. The motion passed 4-0. The Board entered executive session at 2:03 p.m. Upon returning to regular session at 2:19 p.m., Mr. Chelle made an additional statement. Ms. Hutchings moved the Board dismiss the complaint against Mr. Jehng. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

- c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None
- a) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Natasha Lewis, 16-OTA-6746 – Ms. Whiteford stated that Ms. Lewis said she mailed her fingerprint processing fee to the Board’s old address on 12/27/17.
 - ii) Dana Greenlee, Non-Disciplinary, 17-OTA-7033 – Ms. Whiteford reported that Ms. Greenlee’s semi-annual evaluation was received on 12/29/17.
 - iii) Gayle Schoenbaum, Non-Disciplinary, 16-OTA-6746 – Ms. Whiteford stated that a letter from Ms. Schoenbaum’s licensed caregiver was received.
 - iv) Shane Johnson, 17-OT-2743 – Ms. Whiteford stated that a letter from Mr. Johnson’s licensed caregiver was received.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Board Officer Elections
Dr. Hosenfeld nominated Mr. McCallister for Board Chair. Ms. Hutchings seconded the motion. The motion passed 4-0.
Ms. Hutchings nominated Dr. Hosenfeld for Vice Chair. Mr. McCallister seconded the motion. The motion passed 4-0.
- b) 2017 Licensing Statistics – This item was tabled until the February 9 Board meeting.
- c) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report. No Board action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
- d) Administrative Project Status Report
 - i) Policies and Procedures – Updating to reflect new procedures after move.
 - ii) Application Automation (eLicensing) – The eLicensing project continues to move forward, with an anticipated implementation in mid-March.
 - iii) Compliance with Executive Order 2017-02 (Stakeholder Survey) – Ms. Paulson will work with Ms. Whiteford to create a response to the stakeholders.
 - iv) Rule Revisions – No update.
 - v) Board Member Training – The Board requested that Board staff schedule training for the end of the February Board meeting.
- c) Five-Year Rule Review – Ms. Whiteford informed the Board that the Five-Year-Review is due on March 30, 2018, and she intends to seek an extension because she will be dedicating so much time to eLicensing.
- d) House Bill 2043 - occupational therapy board; continuation – Ms. Whiteford reported that HB 2043 (Occupational Therapy Board Continuation) is moving through the Arizona House of Representatives.
- e) Review, Consideration, and Possible Action Regarding Whether to Accept Paper Applications After eLicensing Implementation – Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Hutchings seconded the motion. The motion passed 4-0. The Board entered executive session at 2:42 p.m. The Board returned to open session at 2:44 p.m.
- f) Other Board Business and Reports
 - i) Open Public Board Member Position – Ms. Whiteford stated that she has not heard from the Governor’s Office of Boards and Commissions.

- ii) Move to 1740 W. Adams Street – Ms. Whiteford reported that Board staff has moved into the new building and the move went smoothly, for the most part.

10) AGENDA ITEMS FOR NEXT MEETING – IF ANY

Ms. Hutchings requested a discussion regarding business entity registration for occupational therapy business be added to February's agenda.

11) CALL TO THE PUBLIC

No members of the public stepped forward to address the Board.

12) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 2:47 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director

DRAFT