Board Members Present: Quenten McCallister, Chair, OT Member  
Dr. Donald Hosenfeld, Vice Chair, OT Member  
Dana Hutchings, OT Member

Staff Present: Karen Whiteford, Executive Director  
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Thomas Raine, Assistant Attorney General

1) CALL TO ORDER  
Mr. McCallister called the meeting to order at 1:32 p.m. (A recording of the meeting is available through the Board Office.)

2) ROLL CALL  
The following members were present: Quenten McCallister, Dr. Donald Hosenfeld, and Dana Hutchings (by telephone)

3) REVIEW AND DISCUSS APPROVAL OF MINUTES  
a) Regular Session Meeting Minutes of February 12, 2016 – Dr. Hosenfeld moved the Board approve the regular session meeting minutes of February 12, 2016. Mr. McCallister seconded the motion. The motion passed 3-0.  
b) Executive Session Meeting Minutes of February 12, 2016 – Mr. McCallister moved the Board approve the executive session meeting minutes of February 12, 2016. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

4) DECLARATION OF CONFLICTS OF INTEREST  
Mr. McCallister recused himself from item 6.c.

5) REVIEW AND DISCUSS FUTURE BOARD MEETING SCHEDULE  
The Board reviewed the meeting schedule for:  
a) April 8, 2016 – No change  
b) May 6, 2016 – No change  
c) June 10, 2016 – No change

6) ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION  
d) Licenses  
Substantive review, discussion, and vote regarding the applications for licenses as follows:
i) Initial applications:

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Joseph Adams</td>
<td>Chris Allen</td>
<td>Kaitlyn Archer</td>
<td>Ian Carson</td>
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<tr>
<td>Amanda Contreras</td>
<td>Lourdes Cueto</td>
<td>Alina Feliciano</td>
<td>Eric Fenn</td>
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<tr>
<td>Gwennyth May Franza</td>
<td>Jared Gamble</td>
<td>Melissa Glass</td>
<td>Britt Kimball</td>
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<tr>
<td>Erica Locke</td>
<td>Cassandra Lopez*</td>
<td>Randy Moore</td>
<td>Pervin Nadzaku</td>
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<tr>
<td>Alexandra Nelson</td>
<td>Fernando Oregel</td>
<td>Jeremy Palmiscno</td>
<td>Jeffrey Phillips*</td>
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<tr>
<td>Raymond Robinson</td>
<td>Anne Roffe</td>
<td>Katherine Rolston</td>
<td>Timothy Sanders</td>
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<tr>
<td>Samantha Strange</td>
<td>Anthony Thomas</td>
<td>Maggie Villez</td>
<td>Kaley Wright</td>
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<td>Kristin Zellner</td>
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* Board Review

Mr. McCallister moved the Board approve the 25 initial applications not requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Board Reviews

Joseph Adams

Mr. McCallister moved the Board approve Mr. Adams’s application for licensure. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Chris Allen

Dr. Hosenfeld moved the Board approve Mr. Allen’s application for licensure. Mr. McCallister seconded the motion. The motion passed 3-0.

Cassandra Lopez

Mr. McCallister moved the Board approve Ms. Lopez’s application for licensure. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Jeffrey Phillips

Dr. Hosenfeld moved the Board approve Mr. Phillips’s application for licensure. Mr. McCallister seconded the motion. The motion passed 3-0.

ii) Renewal of licenses:

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Dee Almeter</td>
<td>Kathleen Anderson</td>
<td>Dionne Arciero</td>
<td>Savannah Austin</td>
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<tr>
<td>John Baker</td>
<td>Susan Barrett</td>
<td>Wendy Barrie</td>
<td>Barbara Bear</td>
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<tr>
<td>Jan Becker</td>
<td>Beverly Beste</td>
<td>Jacob Bishop</td>
<td>Dawn Bjornson</td>
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<tr>
<td>Frances Brazzell</td>
<td>Rochelle Brickman</td>
<td>Stacy Brink</td>
<td>Lee Brissette</td>
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<tr>
<td>Ann-Christin Carlsson-Hyatt</td>
<td>Amanda Carpenter</td>
<td>Tracy Carrier</td>
<td>Shanae Casper</td>
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<tr>
<td>Angela Cassidy</td>
<td>Micah Caudle*</td>
<td>Jennifer Caywood</td>
<td>Sara Clancy</td>
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<tr>
<td>Ariel Coffey</td>
<td>Patrick Conway</td>
<td>Juan Corona</td>
<td>Janice Croll</td>
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<tr>
<td>Janet Crowl</td>
<td>Lucy Cruz</td>
<td>Carlina Cuttler</td>
<td>Judy Davis</td>
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<tr>
<td>Jamelle Diehl</td>
<td>Tonya Doty-Perez</td>
<td>Christina Dusek</td>
<td>Patricia Elliott</td>
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<tr>
<td>Justin Ellis</td>
<td>Susan Feller</td>
<td>Angela Figueroa</td>
<td>Tiffany Fitzsimmons</td>
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<td>Dan Furlong</td>
<td>Cindy Gailey</td>
<td>Diane Getz</td>
<td>Theresa Gilliam</td>
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<tr>
<td>Meryl Glenn</td>
<td>Kim Gooding</td>
<td>Roxana Goudelock</td>
<td>Rebecca Grabski</td>
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<tr>
<td>Heather Hamlin</td>
<td>Donna Hanna</td>
<td>Katharine Harris</td>
<td>Bradley Heal</td>
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<tr>
<td>Monica Heinemann</td>
<td>Diana Henry</td>
<td>Susan Henry</td>
<td>Karee Herd</td>
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<tr>
<td>Darla Gergenroether</td>
<td>Marleen Herro</td>
<td>Christina Hing</td>
<td>Janice Houghland</td>
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<tr>
<td>Vincent Hsu</td>
<td>Mary Hymen</td>
<td>Darlene Jackson</td>
<td>Yolanda Jackson-Reid</td>
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<tr>
<td>Christine Jones</td>
<td>Denise Juillard</td>
<td>Deanna Kruse</td>
<td>Gretchen Lamberth</td>
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<tr>
<td>Michael Laper</td>
<td>AnnMarie Lara</td>
<td>Geraldene Larrington</td>
<td>Linda Larson</td>
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Board Meeting 02/12/2016

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Mr. McCallister moved the Board approve the 145 renewal applications not requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

**Board Reviews**

**Micah Caudle**

Mr. Caudle was present and not represented by an attorney. Mr. Caudle answered Board member questions, indicating he had practiced 22 days after his license expired. Following Board member discussion, Dr. Hosenfeld moved the Board approve Mr. Caudle’s renewal application and issue his license upon his acceptance of a consent agreement to include notification of patients and insurance companies, six months of probation, and three hours of continuing education in ethics, which cannot be used for Mr. Caudle’s next renewal. Mr. McCallister seconded the motion. The motion passed 3-0.

**Shelley Perry**

Ms. Perry was present and not represented by an attorney. Ms. Perry made a statement and answered Board member questions, indicating she had practiced eight days after her license expired. Following Board member discussion, Mr. McCallister moved the Board approve Ms. Perry’s renewal application and issue her license upon his acceptance of a consent agreement to include notification of patients, six months of probation, and three hours of continuing education in ethics, which cannot be used for Ms. Perry’s next renewal. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

### iii) Limited Licenses:

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<th>Limited Licenses</th>
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Mr. McCallister moved the Board approve the three limited licenses, including the one requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.
It was necessary for Ms. Hutchings to exit the meeting; therefore, agenda items 6(a), 6(b), 6(c), 7, and 8 were tabled due to a lack of quorum.

a) Tabled - Review, Discussion & Possible Action - Complaints, Investigations and Compliance
   i) Initial Review of New Complaints
      There were no new complaints to discuss.
   ii) Open Complaints/Investigations
      There were no open complaints to discuss.

b) Tabled - Status of Compliance with Board Order/Approval of Board Ordered CE
   i) Casey Crothers 15-OTA-0550
   ii) Lena Mallant 15-OT-6337
   iii) Erik Pool 15-OTA-4957
   iv) Paul Breuninger, 16-OT-3787

c) Tabled - Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
   i) Michelle Lyon, OTA – A quorum was not present, therefore, the item was tabled until the March 4, 2016, meeting.

7) TABLED - REVIEW, DISCUSSION AND POSSIBLE ACTION - ADMINISTRATIVE MATTERS
   a) Board Member Elections
   b) Executive Director’s Report – Verbal Report
      i) Financial Report
      ii) Review of Current Legislative Activity (2016)
      iii) Rule Activity
      iv) Review Recent Board Staff Activities
   c) Administrative Project Status Report
      i) Policies and Procedures
      ii) Updating the Board Licensing Program to Automate Manual Functions
      iii) Rule Revisions
      iv) Board Member Training
      v) Sunset Audit
   d) Other Board Business and Reports
      i) Discussion of Calculation of State Fund Percentages for Civil Penalties
      ii) Open Public Board Member Positions
      iii) Dry Needling Email
      iv) Possibility of sending email to licensees when legislation is introduced

8) TABLED - BOARD MEMBER TRAINING
   i) Review and discussion of the white paper, "Addressing the Supreme Court’s North Carolina Dental Decision: Options for the States"

9) TABLED - AGENDA ITEMS FOR NEXT MEETING – IF ANY

10) CALL TO THE PUBLIC

   There were no members of the public wishing to address the Board.
11) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 1:55 p.m.

Respectfully submitted,

Karen Whiteford

Karen Whiteford
Executive Director