



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**March 4, 2016**

Board Members Present:                    Quenton McCallister, Chair, OT Member  
  Dr. Donald Hosenfeld, Vice Chair, OT Member  
  Dana Hutchings, OT Member

Staff Present:                                   Karen Whiteford, Executive Director  
  Vicki Egurrola, Administrative Assistant

Legal Staff Present:                         Thomas Raine, Assistant Attorney General

**1) CALL TO ORDER**

Mr. McCallister called the meeting to order at 1:32 p.m. (A recording of the meeting is available through the Board Office.)

**2) ROLL CALL**

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, and Dana Hutchings (by telephone)

**3) REVIEW AND DISCUSS APPROVAL OF MINUTES**

- a) Regular Session Meeting Minutes of February 12, 2016 – Dr. Hosenfeld moved the Board approve the regular session meeting minutes of February 12, 2016. Mr. McCallister seconded the motion. The motion passed 3-0.
- b) Executive Session Meeting Minutes of February 12, 2016 – Mr. McCallister moved the Board approve the executive session meeting minutes of February 12, 2016. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

**4) DECLARATION OF CONFLICTS OF INTEREST**

Mr. McCallister recused himself from item 6.c.

**5) REVIEW AND DISCUSS FUTURE BOARD MEETING SCHEDULE**

The Board reviewed the meeting schedule for:

- a) April 8, 2016 – No change
- b) May 6, 2016 – No change
- c) June 10, 2016 – No change

**6) ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION**

- d) Licenses  
    Substantive review, discussion, and vote regarding the applications for licenses as follows:

i) Initial applications:

Joseph Adams	Chris Allen	Kaitlyn Archer	Ian Carson
Amanda Contreras	Lourdes Cueto	Alina Feliciano	Eric Fenn
Gwennyth May Franza	Jared Gamble	Melissa Glass	Britt Kimball
Erica Locke	Cassandra Lopez*	Randy Moore	Pervin Nadzaku
Alexandra Nelson	Fernando Oregel	Jeremy Palmiscno	Jeffrey Phillips*
Raymond Robinson	Anne Roffe	Katherine Rolston	Timothy Sanders
Samantha Strange	Anthony Thomas	Maggie Villez	Kaley Wright
Kristin Zellner			

\* Board Review

Mr. McCallister moved the Board approve the 25 initial applications not requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Board Reviews

Joseph Adams

Mr. McCallister moved the Board approve Mr. Adams’s application for licensure. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Chris Allen

Dr. Hosenfeld moved the Board approve Mr. Allen’s application for licensure. Mr. McCallister seconded the motion. The motion passed 3-0.

Cassandra Lopez

Mr. McCallister moved the Board approve Ms. Lopez’s application for licensure. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Jeffrey Phillips

Dr. Hosenfeld moved the Board approve Mr. Phillips’s application for licensure. Mr. McCallister seconded the motion. The motion passed 3-0.

ii) Renewal of licenses:

Dee Almeter	Kathleen Anderson	Dionne Arciero	Savannah Austin
John Baker	Susan Barrett	Wendy Barrie	Barbara Bear
Jan Becker	Beverly Beste	Jacob Bishop	Dawn Bjornson
Frances Brazzell	Rochelle Brickman	Stacy Brink	Lee Brissette
Ann-Christin Carlsson-Hyatt	Amanda Carpenter	Tracy Carrier	Shanae Casper
Angela Cassidy	Micah Caudle*	Jennifer Caywood	Sara Clancy
Ariel Coffey	Patrick Conway	Juan Corona	Janice Croll
Janet Crowl	Lucy Cruz	Carlina Cuttler	Judy Davis
Jamelle Diehl	Tonya Doty-Perez	Christina Dusek	Patricia Elliott
Justin Ellis	Susan Feller	Angela Figueroa	Tiffany Fitzsimmons
Dan Furlone	Cindy Gailey	Diane Getz	Theresa Gilliam
Meryl Glenn	Kim Gooding	Roxana Goude-lock	Rebecca Grabski
Heather Hamlin	Donna Hanna	Katharine Harris	Bradley Heal
Monica Heinemann	Diana Henry	Susan Henry	Karee Herd
Darla Gergenroether	Marleen Herro	Christina Hing	Janice Houghland
Vincent Hsu	Mary Hymen	Darlene Jackson	Yolanda Jackson-Reid
Christine Jones	Denise Juillard	Deanna Kruse	Gretchen Lamberth
Michael Laper	AnnMarie Lara	Geraldene Larrington	Linda Larson

Evelyn Lebron-Cooper	Dolores Linares	Stephanie Liu	Melissa Lowell
Mary Ellen Machain	Kristi Maddock	Karen Malley	Jerid Matheson
Barbara Mattie	Brooke McCarthy	Susan McDonnell	Bruce McVey
Christine Merrill	Barbara Middendorf	Cherie Miller-Gray	Marsha Mills
Christina Montgomery	Nina Moore	Christine Muhleman	Amy Murray
David New	Melissa Noble	Jennifer Nordine	Grace Overcash
Mara Owens	Nancy Palatnik	Murray Palmer	Jennifer Parsons
Shelley Perry*	Lora Pirzynski	John Poquette	Sheila Powell
Irene Radillo-Diaz	Kenlyne Ralph	Kalie Reginato	Colleen Reinboldt
Suzanne Reyes	Lori Reynolds	Jeanne Rodriguez	Dawn Romero
John Romero	Jeanette Runnings	Ellen Russell	Ann Sauer
Dennis Schmahl	Edwinna Schrum	Beverly Scott	Beverly Sector
Estefania Shockley	Alison Slocum	Diane Smith	Patrice Smith
Jaren Soelberg	Jean Spoor	Kristin Stapp	Mary Stefan
Stacey Stirlen	Susan Stockdell	Collette Stockton	Jo Helen Strawn
Brenda Taubman	Vanessa Terrazas	Anne Townsend	Patricia Trossman
Rosanne Urbanowicz	Mary Vanderworp	Donna Varbero	Mary Voytek
Shannon Watson	Sara Weber	Amanda Werstler	Phillip Wolfe
Diana Woods	Judith Wrege	Ada Yung Haarer	

\* Board Review

Mr. McCallister moved the Board approve the 145 renewal applications not requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Board Reviews

Micah Caudle

Mr. Caudle was present and not represented by an attorney. Mr. Caudle answered Board member questions, indicating he had practiced 22 days after his license expired. Following Board member discussion, Dr. Hosenfeld moved the Board approve Mr. Caudle’s renewal application and issue his license upon his acceptance of a consent agreement to include notification of patients and insurance companies, six months of probation, and three hours of continuing education in ethics, which cannot be used for Mr. Caudle’s next renewal. Mr. McCallister seconded the motion. The motion passed 3-0.

Shelley Perry

Ms. Perry was present and not represented by an attorney. Ms. Perry made a statement and answered Board member questions, indicating she had practiced eight days after her license expired. Following Board member discussion, Mr. McCallister moved the Board approve Ms. Perry’s renewal application and issue her license upon his acceptance of a consent agreement to include notification of patients, six months of probation, and three hours of continuing education in ethics, which cannot be used for Ms. Perry’s next renewal. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

iii) Limited Licenses:

Megan Kriess	Alvaro Navarro Jr.	Taihler Nolte	
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Mr. McCallister moved the Board approve the three limited licenses, including the one requiring Board review. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

**It was necessary for Ms. Hutchings to exit the meeting; therefore, agenda items 6(a), 6(b), 6(c), 7, and 8 were tabled due to a lack of quorum.**

- a) Tabled - Review, Discussion & Possible Action - Complaints, Investigations and Compliance
  - i) Initial Review of New Complaints  
There were no new complaints to discuss.
  - ii) Open Complaints/Investigations  
There were no open complaints to discuss.
- b) Tabled - Status of Compliance with Board Order/Approval of Board Ordered CE
  - i) Casey Crothers 15-OTA-0550
  - ii) Lena Mallant 15-OT-6337
  - iii) Erik Pool 15-OTA-4957
  - iv) Paul Breuninger, 16-OT-3787
- c) Tabled - Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
  - i) Michelle Lyon, OTA – A quorum was not present, therefore, the item was tabled until the March 4, 2016, meeting.

**7) TABLED - REVIEW, DISCUSSION AND POSSIBLE ACTION - ADMINISTRATIVE MATTERS**

- a) Board Member Elections
- b) Executive Director's Report – Verbal Report
  - i) Financial Report
  - ii) Review of Current Legislative Activity (2016)
  - iii) Rule Activity
  - iv) Review Recent Board Staff Activities
- c) Administrative Project Status Report
  - i) Policies and Procedures
  - ii) Updating the Board Licensing Program to Automate Manual Functions
  - iii) Rule Revisions
  - iv) Board Member Training
  - v) Sunset Audit
- d) Other Board Business and Reports
  - i) Discussion of Calculation of State Fund Percentages for Civil Penalties
  - ii) Open Public Board Member Positions
  - iii) Dry Needling Email
  - iv) Possibility of sending email to licensees when legislation is introduced

**8) TABLED - BOARD MEMBER TRAINING**

- i) Review and discussion of the white paper, "*Addressing the Supreme Court's North Carolina Dental Decision: Options for the States*"

**9) TABLED - AGENDA ITEMS FOR NEXT MEETING – IF ANY**

**10) CALL TO THE PUBLIC**

There were no members of the public wishing to address the Board.

**11) ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 1:55 p.m.

Respectfully submitted,

*Karen Whiteford*

Karen Whiteford  
Executive Director