



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

April 8, 2016

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m. (A recording of the meeting is available through the Board Office.)

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, and Dana Hutchings (by telephone)

3) REVIEW AND DISCUSS APPROVAL OF MINUTES

a) Regular Session Meeting Minutes of March 4, 2016 – Dr. Hosenfeld moved the Board approve the regular session meeting minutes of March 4, 2016. Mr. McCallister seconded the motion. The motion passed 3-0.

4) DECLARATION OF CONFLICTS OF INTEREST

Mr. McCallister recused himself from item 6.c.i. Ms. Hutchings recused herself from review and approval of applications for Kelsi Hess and Tracy Mcadams from item 6.d.ii.

5) REVIEW AND DISCUSS FUTURE BOARD MEETING SCHEDULE

The Board reviewed the meeting schedule for:

- a) May 6, 2016 – No change
- b) June 10, 2016 – The Board requested that the June meeting be moved to June 3, 2016, due to a schedule conflict.
- c) July 8, 2016 – No change

6) ITEMS FOR BOARD REVIEW, DISCUSSION AND LEGAL ACTION

- a) Review, Discussion & Possible Action - Complaints, Investigations and Compliance
 - i) Initial Review of New Complaints
 - (1) There are no new complaints for discussion.

- ii) Open Complaints/Investigations
 - (1) There are no open complaints for discussion.

- b) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Casey Crothers 15-OTA-0550 – Ms. Whiteford reported that Ms. Crothers had submitted information on a 3-hour continuing education course for pre-approval. Following review and discussion, Mr. McCallister made a motion to approve the course. Dr. Hosenfeld seconded the motion. The motion passed 3-0.
 - ii) Lena Mallant 15-OT-6337 – Ms. Whiteford stated there was no update on Ms. Mallant’s status.
 - iii) Erik Pool 15-OTA-4957 – Ms. Whiteford stated a certificate of completion for a pre-approved 3.0 CEU course was received on 4/6/16.
 - iv) Paul Breuninger, 16-OT-3787 – Ms. Whiteford stated that, on 4/4/16, the Board office received a Notice of Request of Counsel and Request for Information and a Request for Informal Settlement Conference from Cary L. Lackey, Esq. The informal settlement conference was scheduled for 4/22/16.
 - v) Micah Caudle, 16-OT-5674 - Ms. Whiteford stated there was no update on Mr. Caudle’s status.
 - vi) Shelley Perry, 16-OT-5054 - Ms. Whiteford stated there was no update on Ms. Perry’s status.

- c) Review, Discussion, and Possible Action of Whether or Not to Open A Complaint
 - i) Michelle Lyon, OTA – Mr. McCallister recused himself from this item. The item was tabled until the May 2016 meeting because of a lack of quorum.

- d) Licenses
 - i) Initial applications:

Stephanie Ali*	Jaclyn Auvil	Carolyn Banfield	Sheri Lynn Blair-Scovill
Laura Brenza	Tyler Brown	Teala Buck	Alexandra Burchinow
Nechamah Cantor	Jake Eastwood*	Hilary Hansen	Peter Hassanzadeh
Chad Hilmo	Joelly Lobato de Faria	Theresa Marik	Heather McCafferty
Joseph McKellar	Gregory Molatch	Elanie Montano	Ashley Montoya
Emily Moreton	Donna Pacheco	Sara Rebottaro	Anja Saksa*
Michelle Scheperd	Dorothy Smith	Cinnamon Spear	Christine Stawowy
Jamie Sullivan	James Swinarton	Karisa Tomkinson	Katherine Turner
Kelsey Wright	Edna Yepez		

* Board Review

Mr. McCallister moved the Board approve the 31 initial applications not requiring Board review. Ms. Hutchings seconded the motion. The motion passed 3-0.

Board Reviews

Stephanie Ali, Jake Eastwood, Anja Saksa

Following review and discussion, Dr. Hosenfeld moved the Board approve Ms. Ali’s, Mr. Eastwood’s, and Ms. Saksa’s application for licensure. Mr. McCallister seconded the motion. The motion passed 3-0.

- ii) Renewal of licenses:

John Adams	Jerolyn Allen	John Amos	Roberta Anderson
Jacob Andrews	Kristen Armstrong	Annice Arroyo	April Ater
Carrie Aubrey	Stephanie Baca	Adriana Baeza	Lisa Bailey

Sandra Barkyoumb	Kimberly Belock	Jean Bennett	Jona Benschoter Ridd
Nancy Berheim	Alice Bertoldo	Carlie Bohrman	Brandon Bracy
Jennifer Bradley	Ross Brantner	Dominique Buenavides	Julie Burdick
Brogan Canciamille	James Carchidi	Michele Carroll	Maria Conklin
Renee Cornejo	Christopher Crockett	Amy Crumbaugh	Linda Dave
Doreen Davis	Dawn Deguire	Michael Dent	Tiffany Diamond
Christina Eng	Emilia Epperly	Donna Evans	Laurie Ferreira
Maureen Galanis	Amy Gallagher	Miriam Gallifant	Rachel Garr
Mary Gaytan	Ellen Gefer	Sonda Gilbert	Lindsay Gille
Sharon Gingras	Machelle Giori	Lina Gonzalez-Ramnarine	Sue Guidry
Ashley Gustaveson	Melissa Hardy	Emily Harris	Marilyn Harrison
Dennis Hartmann	Meagan Hastings	Deborah Hauser	Heather Headington
Helena Hedrick	Sheri Hentz	Helene Hert	Kelsi Hess
Pamela Hood-Szivek	Ronda Horton	Stephen Hulsey Jr.	Mark Hyland
Latoya Imadiyi	Froma Jacobson	Kimberly Johnson	Peggy Johnson
Lisa Jordan	Kristin Juhas	Kelly Kapp	Bernadette Kauffmann
Marsha Klein	Bonnie Koch	Suzette Konakis	Linda Ladig
Johnston Lajom	Mary Lou Lamb	Jayne Lancaster-Fisher	Annette Lanman
Lisa Larez	Matthew LeVac	Clarissa Long	Margaret Mack
Julie Malloy	Karie Mangiardi-Ham	Angela Martinez	Tracy Mcadams
Molly McAlister	Heather McCarthy	Scot Mccoy	Sheila McHale Alvares
Debra Mcsweeney	Alicia Mena	Janet Menke	Joan Milner
Nancy Moeller	Lori Morse	Erika Moy	Bonnie Mroczkowski
Sara Murphy	Sherry Murphy	Gary O-Brien	Nancy Ossman
Melissa Peru	Megan Peterson	Margaret Phillips	Amy Pierce
Stephanie Pishos	Jill Pleasant	Marla Pomeranz-Ross	Gillian Porter
Mary Potter	Diane Quisenberry	Joni Raisbeck	Jennifer Ramos
Lisa Ramos	Susan Reedy	Margaret Richards	Rebecca Riding
Nancy Riehm	Teresa Roddy	Delores Rogers	Chad Romanoff
Christopher Rose	Maria Rose	Victor Rositas	Anna Roth
Michael Ruffing	Maureen Russell	Jason Saari	Laura Sahlin
Tina Sauber	Katherine Schofield	Emily Schulz	Dorothy Schwab
Lynda Schwartz	Karen Schwarz	Varsha Shah	Domenica Shaw
Tate Shimon	Lacey Shupe	Nancy Sklar	Michelle Sladek
Donna Slaybaugh	Kara Soderstrom	Tonya Soules	Chester Spear
Rebecca Stanislaw	Matthew Strang	Anna Swanson	Rhonda Swihart
Renee Tank	Marietta Tartaglia	Beverly Thurber	Lisa Tiltges
Kelly Tobin	Michele Toutant	Brittany Travis	Renee Troggio
Ranae Trudeau	Judy Tutalo	Mary Van Sant	Miriam Vetter
Dena Vettor	Sarah Watson	Alesaundra Watts	Breeze Weaver
Sherrill Weaver	Cindy Webster	Tara Wigal-Wertsching	Barbara Wightman
Andrea Wiles	Susanne Wilson	Matthew Zion	

* Board Review

Ms. Hutchings recused herself from the review of the applications from Kelsi Hess and Tracy Mcadams. Mr. McCallister moved the Board approve the 177 remaining renewal applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0. Ms. Hess and Ms. Mcadams are to receive extension letters that will allow them to practice until the Board is able to review their applications.

iii) Limited Licenses:

There were no limited license applications to review and approve.

7) REVIEW, DISCUSSION AND POSSIBLE ACTION - ADMINISTRATIVE MATTERS

- a) Board Member Elections – Dr. Hosenfeld nominated Mr. McCallister as Board Chair. Ms. Hutchings seconded the motion. The motion passed 3-0. Mr. McCallister nominated Dr. Hosenfeld as Vice-Chair. Ms. Hutchings seconded the motion. The motion passed 3-0.
- b) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford stated that she had not received the most current cash flow report.
 - ii) Review of Current Legislative Activity (2016) – Ms. Whiteford provided a brief update on the status of the following bills:
 - (1) HB 2613 regulatory boards; licensing; revisions
 - (2) HB 2501 health regulatory boards; transfer; DHS
 - (3) HB 2014 electronic documents; state agencies
 - (4) SB 1111 occupational therapists; information change, notification
 - (5) SB 1443 health profession regulatory boards
 - (6) SB 1443 health profession regulatory boards
 - (7) SB 1524 regulatory board actions; limitations
 - iii) Rule Activity – Ms. Whiteford had no update to provide.
 - iv) Review Recent Board Staff Activities – Ms. Whiteford provided an update on staff activities for the month.
- c) Administrative Project Status Report
 - i) Policies and Procedures – There was nothing new to report.
 - ii) Updating the Board Licensing Program to Automate Manual Functions – Ms. Whiteford stated that she met with a representative from eLicense.
 - iii) Rule Revisions – No update.
 - iv) Board Member Training – A Board member training session is scheduled for the end of the meeting.
 - v) Sunset Audit – Ms. Whiteford reported that she had not yet been contacted.
- d) Other Board Business and Reports
 - i) Discussion of Calculation of State Fund Percentages for Civil Penalties – Ms. Whiteford stated there was nothing to report and this item would be removed from the agenda for the next meeting.
 - ii) Open Public Board Member Positions – Ms. Whiteford stated that no action had been taken by the Office of Boards and Commissions.
 - iii) Email Asking for Board Position on Dry Needling – The Board reviewed the letter received requesting the Board’s position on dry needling. Dr. Hosenfeld moved the Board go into executive session to obtain legal advice. Mr. McCallister seconded the motion. The motion passed 3-0. The Board entered executive session at 1:52 p.m. Upon returning from executive session at 2:01, the Board directed Ms. Whiteford to move forward with discussing a possible statute change with the Arizona Occupational Therapy Association.
 - iv) Possibility of Sending Email to Licensees When Legislation Is Introduced – Following discussion with Board staff and amongst themselves, the Board decided to take no action on this item.

8) BOARD MEMBER TRAINING

- i) Review and discussion of the white paper, “*Addressing the Supreme Court’s North Carolina Dental Decision: Options for the States*” – Ms. Kahn summarized the paper and discussed how the Supreme Court’s decision could affect Boards in the State of Arizona.

9) AGENDA ITEMS FOR NEXT MEETING – IF ANY

- i) Dry needling statute change progress
- ii) Possible rule revisions based on 2014 meetings

10) CALL TO THE PUBLIC

There were no members of the public wishing to address the Board.

11) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 2:17 p.m.

Respectfully submitted,

Karen Whiteford

Karen Whiteford
Executive Director