



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

April 14, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member
 Barbara Paulson, Public Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld (by telephone), Dana Hutchings, and Barbara Paulson.

3) DECLARATION OF CONFLICTS OF INTEREST

Mr. McCallister recused himself from agenda item 8)c)i) Michelle Lyons, OTA. Ms. Hutchings recused herself from agenda item 7)c)iv) Gayle Schoenbaum, OT. Dr. Hosenfeld recused himself from agenda item 7)b)i) Donald Hosenfeld and item 8)c)ii) Barbara Webster, OT, License #3086.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of March 3, 2017
- b) Executive Session Meeting Minutes of March 3, 2017

Mr. McCallister moved the Board approve the meeting minutes listed above. Ms. Hutchings seconded the motion. The motion passed 4-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) May 12, 2017
- b) June 9, 2017
- c) July 14, 2017

There were no conflicts with meeting dates listed above.

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

Mr. McCallister moved the Board approve the 60 initial, 163 renewal, and 4 limited license applications listed in the consent agenda. Ms. Hutchings seconded the motion. The motion passed 4-0.

a) Initial Applications (60):

First Name	Last Name	Application Type
Anita	Addlesberger	OT
Tiara	Arnow	OTA
Brittany	Baertschiger	OTA
James	Beck	OTA
Cynthia	Belford	OTA
Kristine	Bowman	OTA
Victoria	Brundage	OTA
Jenifer	Burrell	OT
Morgan	Chambers	OTA
Susan	Clow	OTA
Kendra	Cooper	OT
Cornelius	Cox	OT
Stefan	Cseh	OTA
Sandra	Curtis	OT
Janiene	Denomme	OT
Emily	Edwards	OT
David	Falconer	OT
Alicia	Farinas	OTA
Laurie	Fox	OT
Susan	Friedrichs	OT
Kassandra	Guzman	OTA
Matthew	Holly	OTA
Elizabeth	Hunter	OT
Shirley	Hyde	OT
Nickie	Jacobs	OTA
Kyla	Johnson	OT
Julie	Kramper	OT
Nadine	Laniewski	OTA
Wang	Liao	OTA
Laura	Linville	OT
Angelita	Lujan	OTA
Will	Martin	OT
Leanna	McManus	OT
Julie	McNamara	OTA
Jennifer	Miles	OT
Kayla	Moberg	OTA
Katerina	Morris	OTA
Angela	Nord	OTA
Mindy	Perkins	OTA
Morgan	Phillips	OT
Summer	Potter	OTA
Brenda	Reed	OTA
Miranda	Riesgo	OTA
Yesmeen	Samad	OT
Ashley	Sanches	OT
Donna	Schaper	OTA
Sarah	Schober	OT
Lori	Schuetz	OTA

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First Name	Last Name	Application Type
Sidney	Schwartz	OT
Judith	Stewart	OTA
Camille	Stirdivant	OT
Alexandra	Stout	OT
Sarah	Swoboda	OTA
Bethany	Thomas	OT
Melinda	Thornburg	OTA
Tatum	Todd	OTA
Kristiana	Ulmer	OT
Charlene	Wilson	OTA
Cindy	Wong	OT
Crystal	Work	OT

b) Renewal Applications (163):

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6157	Shoshanna	Abels	OT	Active	4/19/2017	
2563	David	Adams	OT	Active	3/14/2017	
3447	Mollie	Allen	OT	Inactive	3/13/2017	
5438	Kristy	Anderson	OT	Active	4/21/2017	
4359	Paige	Ayers	OT	Active	5/10/2017	
6113	Taylor	Ball	OT	Ready	4/2/2017	
2678	Carolyn	Barnes	OT	Active	5/13/2017	
5397	Anita	Barnett	OT	Active	3/17/2017	
3892	Cherise	Basques	OT	Active	3/25/2017	
4803	Jamie	Bigley	OT	Ready	4/10/2017	
0619	Julianne	Bird	OT	Active	4/15/2017	
4321	Sharon	Bisbing	OT	Active	3/3/2017	
5439	Lori	Borowitz	OT	Active	4/21/2017	
6116	Molly	Bresser	OTA	Active	3/15/2017	
4324	Jeffrey	Butler	OT	Active	3/15/2017	
4305	Kristin	Chase	OT	Active	2/15/2017	
5476	Sandra	Christensen	OTA	Active	5/12/2017	
0641	Shawna	Christofis	OT	Active	4/15/2017	
2722	Craig	Ciuk	OT	Active	4/15/2017	
5452	Katie	Clonts	OTA	Ready	4/21/2017	
5444	Stephanie	Cole	OT	Active	4/21/2017	
3870	Lynda	Correa	OT	Active	6/1/2017	
4347	Melanie	Coughenour	OTA	Active	4/12/2017	
5403	Lela	Dandoy	OTA	Active	3/17/2017	
5404	Kelly	Davies	OT	Active	3/17/2017	
5477	Lu	De Guzman	OT	Active	5/12/2017	
4776	Patrice	de Peiza	OT	Inactive	3/13/2017	
3906	Kathleen	Deichert	OT	Ready	4/15/2017	
5434	Laura	DiMartino	OT	Active	3/21/2017	
4326	Briana	Dobyns	OT	Active	3/15/2017	
5284	Shawn	Donaldson	OT	Inactive	3/12/2017	
5406	Felisha	Drake	OT	Active	3/17/2017	
4348	Nicoletta	Duvall	OT	Active	4/12/2017	
6163	Gayle	Eason	OT	Active	4/19/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
5479	Martha	Elafros	OT	Ready	5/12/2017	
2695	Megan	Eldridge	OT	Active	4/24/2017	
4806	Kelli	Engelby	OTA	Active	4/10/2017	
5386	Kate	Engels	OTA	Active	3/13/2017	
5380	Tracey	Eremia	OTA	Active	3/5/2017	
3435	Carrie	Fancher	OT	Active	3/22/2017	
5707	Jonathan	Ferguson	OT	Active	3/17/2017	
1674	Angela	Ferrari	OT	Ready	4/15/2017	
4817	Jaime	Fletcher	OT	Active	4/10/2017	
3442	Jacqueline	Fox	OT	Active	3/13/2017	
4360	Erin	Gaines	OT	Ready	5/10/2017	
3456	Michael	Gallo	OT	Active	3/13/2017	
5319	Lisa	Galow	OT	Active	4/19/2017	
5018	Melissa	Gardner	OT	Active	4/19/2017	
5482	Lynnette	Geib	OTA	Active	5/12/2017	
6165	Laurie	Gilbert	OTA	Active	4/19/2017	
6188	Kristi	Gindt	OT	Active	5/10/2017	
4797	Meghan	Golba	OT	Active	3/13/2017	
2739	Alisha	Green	OT	Active	5/15/2017	
5414	Christine	Greer	OT	Active	3/17/2017	
4341	Andrea	Guzman	OT	Active	3/18/2017	
6123	Bailey	Harrison	OT	Active	3/15/2017	
4780	Carol	Hawthorne	OT	Inactive	3/13/2017	
6166	Amy	Hecker	OT	Ready	4/19/2017	
4841	Dana	Hendrix	OT	Active	6/19/2017	
3823	Kelley	Hermann	OT	Active	3/12/2017	
2707	Wanda	Hesse	OTA	Active	3/11/2017	
4808	Wende	Hettinger	OTA	Active	4/10/2017	
4809	Laura	Hoelting	OT	Ready	4/10/2017	
4351	Janice	Huey	OT	Ready	4/12/2017	
5391	Shelly	Jennings	OTA	Active	3/12/2017	
6215	Heidi	Johnson	OTA	Ready	6/14/2017	
0783	Virginia	Johnson	OT	Active	4/13/2017	
5487	Mary	Jurgens	OT	Active	5/12/2017	
4261	Sara	Katz-Imadali	OT	Active	12/14/2018	
2368	Tod	Keam	OT	Ready	5/16/2017	
5407	Victoria	Keeler	OTA	Active	3/25/2017	
4332	Nicole	Kell	OT	Active	3/15/2017	
3434	Michael	Kennedy	OT	Active	3/24/2017	
3917	Kathy	Khalsa	OT	Ready	4/15/2017	
4322	Deidre	Kilchenstein	OT	Active	3/8/2017	
5365	Chakeela	Kimble	OT	Active	5/12/2017	
6125	Sarah	Koppenhoefer-Little	OT	Active	3/15/2017	
5419	Joseph	Kovach	OTA	Active	3/17/2017	
3044	Tracey	Kruse	OTA	Active	2/23/2017	
2336	Lisa	Lakritz	OT	Inactive	5/10/2017	
6170	Kenneth	Latner	OT	Active	4/19/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6199	Sarah	Lawton	OT	Active	5/13/2017	
3912	Charles	Lemoine	OT	Ready	4/15/2017	
6154	Julianne	Levich	OT	Active	3/29/2017	
3470	Christina	Linn	OT	Active	4/10/2017	
4345	Beth	Littmann McGinnis	OT	Active	4/8/2017	
4844	Brenda	Long	OTA	Active	6/19/2017	
5390	Melissa	Lowdermilk	OT	Active	3/12/2017	
6216	Shaena	Lutz	OTA	Active	6/14/2017	
3464	Amy	Lyons-Kennedy	OT	Active	4/10/2017	
4812	Marcus	Maddox	OTA	Active	4/10/2017	
6128	Jane	Marete	OT	Active	3/15/2017	
3504	Courtney	Marrs	OT	Active	6/19/2017	
6129	Korey	Martinez	OTA	Active	3/15/2017	
2150	Peggy	Mccahan	OTA	Active	3/15/2017	
4336	Elizabeth	McQueary	OT	Active	3/15/2017	
2363	Vivienne	Meanger	OT	Active	4/11/2017	
5456	Adrian	Moreno	OTA	Ready	4/21/2017	
6192	Timothy	Muldoon	OT	Active	5/10/2017	
6131	Andrea	Muncada	OT	Active	3/15/2017	
6132	Caesar	Muncada	OT	Active	3/15/2017	
2728	Jennifer	Neal	OT	Active	5/13/2017	
2875	Valerie	Neal	OT	Active	3/10/2017	
4801	Casey	Nelson	OT	Active	3/13/2017	
3921	Chelsey	Nicholson	OTA	Active	5/13/2017	
5412	Emily	Pemberton	OTA	Active	3/17/2017	
3867	Timmery	Perez	OT	Active	4/8/2017	
3491	Rachel	Perkins Garner	OT	Active	5/15/2017	
0535	Robin	Peterson	OTA	Ready	4/15/2017	
4813	Stephanie	Pillor	OT	Inactive	4/10/2017	
4353	Kristie	Porter	OT	Active	4/12/2017	
5459	Linda	Powell	OTA	Active	4/21/2017	
4334	Giovanni	Priano	OT	Active	3/15/2017	
5463	Patricia	Rafferty	OT	Active	4/21/2017	
6174	Elisabeth	Ramirez	OT	Active	4/19/2017	
6175	Anne	Rego	OT	Ready	4/19/2017	
0814	Dawn	Reibel	OT	Active	5/13/2017	
6137	Steve	Reyes	OTA	Active	3/15/2017	
1076	Debra	Rhoads	OT	Active	5/12/2017	
5465	Sandra	Ries	OT	Active	4/21/2017	
4825	Jessica	Rigney	OT	Ready	5/15/2017	
3889	Anna	Rinholen	OT	Active	4/18/2017	
6155	Anthony	Roberts	OT	Active	4/14/2017	
0865	Brian	Rocco	OTA	Active	4/13/2017	
3391	Sara	Rogers	OT	Active	3/13/2017	
6164	Aidee	Rosado	OT	Active	4/19/2017	
3422	Jennifer	Roselli	OTA	Active	4/18/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
0770	Susan	Sage Bartlett	OT	Inactive	3/14/2017	
2709	Julia	Saguer	OT	Inactive	3/11/2017	
4766	Ashley	Schoonover	OT	Active	4/18/2017	
3063	Heather	Schraufnagel	OTA	Active	3/16/2017	
5466	Jamie	Schuld	OT	Ready	4/21/2017	
3923	Pamela	Scott	OT	Active	5/13/2017	
1911	Rachel	Shamah	OT	Active	5/11/2017	
4355	Audrey	Sigurdson	OT	Ready	4/12/2017	
1683	Matthew	Simon	OTA	Active	4/13/2017	
6259	Cecilia	Skalski	OTA	Active	7/12/2017	
3460	Lori	Sletten	OT	Ready	4/10/2017	
6144	Melissa	Southard	OTA	Active	3/15/2017	
5461	Nicole	Stelly	OT	Ready	4/21/2017	
3482	Bryan	Stiverson	OT	Active	5/15/2017	
5382	Maria	Stratton	OTA	Active	3/12/2017	
6179	Andrew	Strmic	OTA	Ready	4/19/2017	
6181	Leslie	Tamayo	OTA	Active	4/19/2017	
5429	Maria	Tast	OTA	Active	3/17/2017	
3879	Amanda	Taylor	OT	Inactive	3/11/2017	
5514	Dianne	Tennant-Rucker	OT	Active	6/23/2017	
5470	Michelle	Tims	OT	Ready	4/21/2017	
3999	Esther	Toney	OTA	Active	9/16/2017	
5389	Jean	Touchstone	OTA	Active	3/12/2017	
4802	Allison	Troutman	OTA	Active	4/7/2017	
0623	Susan	Tully	OT	Ready	4/15/2017	
6148	Sarah	Van Eck	OTA	Active	3/15/2017	
6262	Valerie	Walker	OTA	Active	7/12/2017	
4799	Renee	Warthman	OT	Active	3/13/2017	
5472	Jaci	Watson	OT	Active	4/21/2017	
6183	Corinne	Wildermuth	OTA	Active	4/19/2017	
5392	Brittney	Williams	OTA	Active	3/12/2017	
6184	Arra-Mela	Wilson	OTA	Active	4/19/2017	
2546	Melisa	Wilson	OTA	Active	9/16/2017	
3055	Jeffrey	Winslow	OT	Ready	5/11/2017	
3869	Jennifer	Woodford	OT	Active	4/18/2017	
6153	Darlene	Zimmer	OT	Active	3/15/2017	

c) Limited License Applications (4)

First Name	Last Name
Erin	Clephas
Ana	Garcia
Lucas	Gil
Annemarie	Ruggiero

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

None

b) Informal Meeting

i) Marna Moore, 16-OT-4301

Ms. Moore was present and represented by legal counsel, Steven Perlmutter, MD, JD. Dr. Perlmutter made an opening statement and provided additional context to case number 16-OT-4301. Pamela Schmidt, Candice Sinsabaugh, and Reverend Richard Parrish provided testimony supporting Ms. Moore's professional work as an occupational therapist and her overall character. Rev. Parrish specifically testified explaining Ms. Moore's exemplary character based on his own personal knowledge. Dr. Perlmutter explained the relationship between Ms. Moore, a co-worker, and her supervisor. Dr. Perlmutter used a visual aid, in the form of a poster board, to illustrate his explanation. Following discussion, Mr. McCallister moved the Board dismiss the complaint against Ms. Moore. Ms. Hutchings seconded the motion. The motion passed by roll call vote 4-0.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Michelle Lyons, OTA

Mr. McCallister recused himself from this agenda item. Ms. Lyons attended the meeting by telephone. Ms. Whiteford provided a summary of the case. Ms. Lyons answered Board member questions. Following discussion, Ms. Hutchings moved the Board take no action. Ms. Paulson seconded the motion. The motion passed 3-0-1.

ii) Barbara Webster, OT, License #3086

Dr. Hosenfeld recused himself from this agenda item. Ms. Webster made an opening statement and answered Board member questions. Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Hutchings seconded the motion. The motion passed 3-0. The Board went into executive session at 2:05 p.m. The Board returned to open session at 2:11 p.m. The Board asked Ms. Webster additional questions. Following discussion, Ms. Hutchings moved the Board take no action and direct Board staff to confirm that all probation requirements are met. Ms. Paulson seconded the motion. The motion passed 3-0-1.

d) Status of Compliance with Board Order/Approval of Board Ordered CE

i) Paul Breuninger, 16-OT-3787 – Ms. Whiteford provided a summary of the documentation submitted by Mr. Breuninger to comply with his consent agreement and to apply for renewal of his license. Following discussion, the Board tabled review of Mr. Breuninger's renewal application until agenda item 7)c)i).

ii) Michelle Lewis, 17-OTA-6904 – Ms. Whiteford stated that Ms. Lewis attended the 3/3/17 Board meeting and submitted her civil penalty on the same day.

iii) Shannon Portz Robinson, 16-OTA-5687 – Ms. Whiteford presented the documents submitted by Ms. Portz Robinson to meet the requirements of her consent agreement. The Board accepted all documents.

iv) Michelle Escalante, 17-OTA-6942 – Ms. Whiteford stated that Ms. Escalante's consent agreement was executed on 4/4/17. Ms. Escalante submitted proof of completion of a diversion program and three hours of continuing education on 3/30/17.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

c) Renewal Applications – Board Review

iv) Gayle Schoenbaum, OT – Disclosure on Page 4 of Renewal Application

Ms. Hutchings recused herself from the review of Ms. Schoenbaum's renewal application and accompanying documentation. Board staff provided a review of this matter. Ms. Schoenbaum is currently under a disciplinary term of probation with the New York State Occupational Therapy Board. Ms. Schoenbaum and the NYSB entered into a consent agreement that placed her license on a term of probation, and she is required to provide periodic disclosures for monitoring by the NYSB. Ms. Schoenbaum has been in compliance with the NYSB order. Following review of the documentation provided by Ms. Schoenbaum and Board staff, Mr. McCallister moved the Board go into executive session to obtain legal advice. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1. The board entered executive session at 2:30 p.m.

Upon returning to open session at 2:30 p.m., Mr. McCallister moved the Board approve Ms. Schoenbaum's renewal application upon her acceptance of a non-disciplinary consent agreement that requires all disclosures Ms. Schoenbaum is required to submit to the NYSB be submitted concurrently to the Arizona Occupational Therapy Board so that her conduct and compliance with the NYSB's order is monitored by the Arizona Occupational Therapy Board. Ms. Paulson seconded the motion. The motion passed 3-0-1.

Dr. Hosenfeld left the Board meeting at 2:40 p.m.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Christopher Begley – Disclosure

Mr. Begley was present and made a statement to the Board. Following discussion, Mr. McCallister moved the Board approve Mr. Begley's application. Ms. Hutchings seconded the motion. The motion passed 3-0.

ii) Sheri Grant – Disclosure

Following review of documents submitted and discussion, Ms. Hutchings moved the Board approve Ms. Grant's application. Mr. McCallister seconded the motion. The motion passed 3-0.

iii) Dana Greenlee – Disclosure

Following review of documents submitted and discussion, the Board directed staff to invite Ms. Greenlee to attend the Board meeting following the receipt of her criminal background check.

iv) Brian Higgins – Disclosure

Following review of documentation, Mr. McCallister moved the Board approve Mr. Higgins' application. Ms. Paulson seconded the motion. The motion passed 3-0.

v) Angela Kuhar – Disclosure

Following review of documentation, Ms. Paulson moved the Board approve Ms. Kuhar's application. Ms. Hutchings seconded the motion. The motion passed 3-0.

vi) Jennifer Pelkey – Disclosure

Following review of documentation, Mr. McCallister moved the Board approve Ms. Pelkey's application. Ms. Hutchings seconded the motion. The motion passed 3-0.

vii) Ryan Rogers – Disclosure

Mr. Rogers was present and made a statement to the Board. Following discussion, Ms. Hutchings moved the Board approve Mr. Rogers' application. Mr. McCallister seconded the motion. The motion passed 3-0.

b) Renewal Applications – Board Members

i) Donald Hosenfeld

Mr. McCallister moved the Board approve Dr. Hosenfeld's application. Ms. Hutchings seconded the motion. The motion passed 3-0.

c) Renewal Applications – Board Review

- i) Paul Breuninger – Disciplinary Action
Mr. McCallister moved the Board table Mr. Breuninger’s application until his criminal background check is received by Board staff. Ms. Hutchings seconded the motion. The motion passed 3-0.
- ii) Kimberly Cridelich – Expired License
Following review and discussion, Ms. Hutchings moved the Board approve Ms. Cridelich’s reinstatement application. Ms. Paulson seconded the motion. The motion passed 3-0.
- iii) Deborah McMillan – Expired License
Following review and discussion, Ms. Hutchings moved the Board approve Ms. McMillan’s reinstatement application. Ms. Paulson seconded the motion. The motion passed 3-0.
- d) Limited Permit Applications – Board Review
None

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal update on the Executive Director’s Report. No action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Bills Introduced This Legislative Session
 - (1) SB1030 AHCCCS; covered services; occupational therapy
 - (2) SB1071 provisional licenses; criminal convictions
 - (3) SB1072 administrative decisions; scope of review
 - (4) SB1372 legislative review of rules
 - (5) SB1437 agencies; review; GRRC; occupational regulation – Passed and signed
 - (6) SB1452 health profession regulatory boards
 - (7) HB2020 boards; directors; conflict of interest
 - (8) HB2271 occupational licensing; military members – Passed and signed
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions
 - (10) HB2372 public benefits; fee waivers; requirements
 - (11) HB2508 reduction in force; state agencies
 - (12) HB2515 governor appointees; criminal records checks
- b) Administrative Project Status Report
 - i) Policies and Procedures – Ms. Whiteford stated there was no update.
 - ii) Application Automation – Ms. Whiteford stated the contract for eLicensing had been awarded to DeLoitte (SalesForce software).
 - iii) Rule Revisions – Ms. Whiteford stated that, with the passing of Senate Bill 1437 and Executive Orders 2017-02 and 2017-03, a more in-depth look at rule revisions may be necessary.
 - iv) Board Member Training – No update.
 - v) Sunset Audit – No update.
 - vi) Fiscal Year 2018 Budget – No update.
- c) Other Board Business and Reports
 - i) Healing Touch CEUs – Ms. Whiteford informed the Board that a licensee asked if Healing Touch certification would qualify for continuing education hours. Mr. McCallister asked that the agenda item be tabled to the May meeting, when Dr. Hosenfeld would be present to offer his opinion.
 - ii) Executive Order 2017-02 – Ms. Whiteford reviewed the requirements of Executive Order 2017-02.
 - iii) Executive Order 2017-03 – Ms. Whiteford reviewed the requirements of Executive Order 2017-03. She further stated that she felt, with the Executive Orders and passage of Senate

Bill 1437, that the Board may want to consider sending a survey to find out what which rules stakeholders believe do not protect the public and/or may be overly burdensome. The Board agreed and directed Ms. Whiteford to subscribe to SurveyMonkey to design the survey for review.

- i) Open Public Board Member Position – No update.
- ii) Move to 1740 W. Adams Ave. – Ms. Whiteford stated that this project continues to move forward.
- iii) Reporting Disciplinary Actions to NBCOT and NPDB – Ms. Whiteford informed the Board that she was in the process of reactivating the Board’s National Practitioner Data Bank (NPDB) account because previous Executive Directors had not entered past actions, causing the account to close. She further stated that once the actions were entered into the NPBD, she would also forward the information to the NBCOT. Ms. Whiteford then informed the Board that the National Practitioner Databank (NPDB) would be reviewing submissions of disciplinary actions for the years 2014 and 2015. The Board directed Ms. Whiteford to enter disciplinary actions back to 1/1/2014.
- iv) Disciplinary Matrix – Mr. McCallister did not have an update on this item and asked that it not appear on the May meeting agenda.
- v) Board Staff Salary and Bonuses – This agenda item was tabled to the May meeting.

10) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

11) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 3:19 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director