



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

June 9, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
Dana Hutchings, OT Member
Barbara Paulson, Public Member

Board Members Absent: Dr. Donald Hosenfeld, Vice Chair, OT Member

Staff Present: Karen Whiteford, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dana Hutchings, and Barbara Paulson.

3) DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of May 12, 2017
- b) Executive Session Meeting Minutes of May 12, 2017, 1:38 p.m.
- c) Executive Session Meeting Minutes of May 12, 2017, 2:08 p.m.
- d) Executive Session Meeting Minutes of May 12, 2017, 3:10 p.m.

Mr. McCallister moved the Board approve the above listed regular session and executive session meeting minutes of May 12, 2017.

4) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) July 14, 2017
- b) August 11, 2017
- c) September 8, 2017

There were no reported conflicts with the future Board meeting schedule.

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (21):

Ms. Paulson moved the Board approve the 21 initial applications. Mr. McCallister seconded the motion. The motion passed 3-0.

First Name	Last Name	Application Type
Sarah	Benepe	OTA
Stephanie	Beran	OTA
Donna	Bergeron	OT
Cynthia	Bonnanzio	OT
Audrey	Byland	OT
Kavita	Choudhari	OT
Megan	Engle	OTA
Jianna	Fernandez	OT
Brian	Grant	OTA
Veronica	Herrera	OTA
Lauren	Jones	OT
Kayla	Karelsen	OT
Doris	Mesch	OT
Victor	Rivera	OTA
Esthere	Robert	OTA
Racquel	Sardi	OTA
Alexa	Stouffer	OT
Dolores	Thompson	OT
Shauna	Varner	OT
Whitney	Wilhelmi	OT
Melodee	Zervas	OT

b) Renewal Applications (79):

Mr. McCallister moved the Board approve the 79 renewal applications. Ms. Hutchings seconded the motion. The motion passed 3-0.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6227	Steven	Adams	OTA	Active	7/12/2017	
5492	Danniela	Alanis	OTA	Ready	5/12/2017	
6200	Cheryl	Altum	OTA	Active	6/14/2017	
2379	Gretchen	Bachman	OT	Active	6/13/2017	
6202	Valarie	Barraza	OTA	Active	6/14/2017	
2745	Cheri-Lee	Bassett	OTA	Active	6/10/2017	
6204	Sarah	Batterbee	OTA	Active	6/14/2017	
6205	Kathryn	Bongianni	OT	Active	6/14/2017	
5357	Wendy	Brandt	OT	Active	6/11/2017	
5523	Kay	Brittingham	OT	Inactive	7/14/2017	
0827	Karina	Budd	OT	Active	7/16/2017	
3501	Laurel	Buell	OT	Active	6/19/2017	
5495	Lindle	Celaya	OTA	Active	6/23/2017	
3516	Naseem	Chenel	OT	Active	6/19/2017	
4388	Lisa	Cleveland	OT	Active	7/19/2017	
3119	Kelli	Coleman	OT	Active	7/28/2017	
6232	Sharon	Conrad	OTA	Active	7/12/2017	
0822	Mary Beth	Dangler	OT	Ready	5/13/2017	
6272	Malka	Daskal	OT	Active	8/16/2017	
4821	Pamela	De Maria	OT	Active	5/15/2017	
3088	Dipali	Devani	OT	Ready	8/13/2017	
3084	Shelby	Donahoo	OT	Active	6/2/2017	
4408	Shelley	Donald	OT	Active	7/19/2017	

Occupational Therapy Examiners Board Meeting
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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
4838	Pamela	Ebertz	OT	Active	6/19/2017	
6209	Joshua	Flood	OTA	Active	6/14/2017	
0679	Mary	Fritsch	OTA	Active	9/14/2017	
6244	James	Gerace	OT	Active	7/12/2017	
5577	Daniel	Gibbons	OT	Active	9/15/2017	
4839	Ronald	Githens	OT	Active	6/19/2017	
4775	Janina	Goodman	OT	Active	7/11/2017	
5483	Jody	Goudreau	OT	Ready	5/12/2017	
1050	Julia	Grover	OT	Active	8/26/2017	
0522	Karen	Gunn	OT	Active	6/15/2017	
3492	Michelle	Han	OT	Inactive	6/19/2017	
3940	Kathleen	Hanson	OT	Active	6/17/2017	
6213	Karin	Heaton	OT	Active	6/14/2017	
5485	Julie	Heskin	OTA	Active	5/12/2017	
2616	Tina	Hostetter	OT	Active	6/10/2017	
6214	Leslie	Hughes	OTA	Ready	6/14/2017	
4891	Cambria	Hunter	OT	Active	8/14/2017	
6167	Marie	Jarvis-Rolfing	OT	Active	4/19/2017	
2384	Diane	Johnson	OT	Active	7/18/2017	
5497	Sara	Johnson	OTA	Active	6/23/2017	
3930	Cameron	Judge	OT	Active	6/17/2017	
3517	Dawn	Klodzinski	OTA	Active	6/19/2017	
6191	Timothy	Lewis	OTA	Active	5/10/2017	
3941	Margaret	Maples	OT	Active	6/17/2017	
6251	Michelle	Maske	OT	Active	7/12/2017	
6252	Jenna	Medina	OTA	Active	7/12/2017	
4398	Jessica	Medina	OT	Active	7/19/2017	
4375	Debra	Miller	OT	Ready	6/7/2017	
5488	Amy	Miltenberger	OT	Ready	5/12/2017	
5509	Dallas	Nelson	OT	Active	6/23/2017	
6219	Erica	Nichols	OTA	Active	6/14/2017	
2386	Bette	Nielsen	OTA	Active	6/13/2017	
4364	Autumn	Pasieka	OTA	Ready	5/10/2017	
4377	Sharla	Peterson	OT	Active	6/7/2017	
2326	Sarah	Posegate	OT	Active	6/13/2017	
3844	Donna	Powers	OT	Active	7/14/2017	
1548	Darryl	Ramsey	OTA	Active	5/13/2017	
6284	Lori	Riley	OTA	Active	8/16/2017	
1957	Luis	Rodriguez	OTA	Active	6/15/2018	
3949	Brandon	Rosenberg	OT	Active	6/17/2017	
4416	Jessica	Salyers	OT	Active	7/20/2017	
3552	Chau-Tam	Sisterman	OT	Active	8/16/2017	
6260	Erin	Sohr	OTA	Active	7/12/2017	
3922	Abby	Solomon Tennenbaum	OT	Inactive	5/13/2017	
3502	Kirstin	St. Clair	OT	Active	6/19/2017	
2723	Elisabeth	Stuewe	OT	Active	5/13/2017	
2744	Pamela	Suma	OT	Active	8/20/2017	
3066	Brian	Thies	OT	Active	6/15/2017	
3029	Laura	Vigil	OT	Active	5/20/2017	
3286	Randy	Waller	OT	Active	6/19/2017	
4381	Lynda	Walter	OTA	Active	6/7/2017	
2314	Louis	Way	OTA	Active	7/18/2017	

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
3510	Elaina	Wendt	OT	Active	7/14/2017	
6263	Heather	Williamson	OT	Active	7/12/2017	
3936	Caroline	Zanolin	OT	Ready	6/17/2017	
6292	Samantha	Zaykoski	OT	Active	8/16/2017	

c) Limited License Applications (5)

Ms. Paulson moved the Board approve the five limited license applications. Mr. McCallister seconded the motion. The motion passed 3-0.

First Name	Last Name
Bustamante	Roda May
Harkins	Rachel
Helburg	Lyndsey
Torrez	Elizabeth
Wade	Sabrina

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Sharon Torzala

Following review and discussion, Ms. Hutchings moved the Board approve Ms. Torzala’s application. Ms. Paulson seconded the motion. The motion passed 3-0.

b) Renewal Applications – Board Review

i) Kristie Dodge, OT #2976

Ms. Whiteford provided a summary of Ms. Dodge’s application. Mr. McCallister moved the Board approve Ms. Dodge’s reinstatement. Ms. Paulson seconded the motion. The motion passed 3-0.

ii) Courtney Strzelczyk, OT #6197

Ms. Strzelczyk was present and made an opening statement. Following discussion, Mr. McCallister moved the Board offer a non-disciplinary consent agreement to include a requirement that within 30 days, Ms. Strzelczyk notify all patients and insurance companies that she provided treatment while her license was expired. Ms. Strzelczyk stated that she would like to involve the human resources department of her employer to help her with the notifications. Mr. McCallister moved the Board enter executive session to obtain legal advice. Ms. Paulson seconded the motion. The motion passed 3-0. The Board entered executive session at 1:39 p.m.

Upon returning to open session at 1:53 p.m., Mr. McCallister moved the Board rescind the previous motion requiring Ms. Strzelczyk notify patients and insurance companies within 30 days. Ms. Paulson seconded the motion. The motion passed 3-0.

Mr. McCallister moved the Board offer a non-disciplinary consent agreement to include an issuance of a letter of concern and a requirement that Ms. Strzelczyk submit a letter to her human resources department, notifying them that she practiced without a license. A copy of this letter, signed by a representative of her human resources department must be provided to the Board. Ms. Paulson seconded the motion. The motion passed 3-0.

c) Limited Permit Applications – Board Review

None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

i) Julie Barber, OTA #6566

The Board members discussed the complaint against Ms. Barber and the accompanying documentation. All members agreed that they felt the complaint was unsubstantiated. Ms. Hutchings moved the Board dismiss the complaint against Ms. Barber. Mr. McCallister seconded the motion. The motion passed 3-0.

ii) Susan Maranto, OTA #4410

Ms. Maranto was present and was represented by her attorney, Mr. Robert Chelle, Esq. Mr. Chelle made an opening statement regarding this matter. Mr. Chelle discussed the suspicious nature of having co-workers perform a time study of an employee and that this recent time study was the second one conducted by Julie Hughes. Mr. Chelle stated that when employees are tasked with monitoring someone's time there is employment pressure to find an irregularity. Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Paulson seconded the motion. The motion passed 3-0. The Board entered executive session at 2:05 p.m.

Upon returning to open session at 2:12 p.m., Ms. Maranto answered Board member questions. Ms. Maranto stated she was unaware that she was being watched by her co-workers who were directed to monitor her time. Ms. Maranto explained she treated patients when transitioning them in their rooms and that her co-workers, who were tasked to monitor her time, were not always present to view her treatment when transitioning patients. She stated that her co-workers were usually on the main treatment floor when they monitored her time. Board Members asked questions regarding her timekeeping. Ms. Maranto stated she no longer works at that facility and does not have access to previous timekeeping records. The Board directed Staff to gather further documentation regarding Ms. Maranto's timekeeping from the facility. Mr. McCallister moved that review of the complaint be continued until further documentation is obtained. Ms. Paulson seconded the motion. The motion passed 3-0.

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Shannon Chew, OT #6596

Following review and discussion, Ms. Hutchings moved the Board take no action. Ms. Paulson seconded the motion. The motion passed 3-0.

ii) Katelyn Chilcote, OTA #6682

Following review and discussion, Mr. McCallister moved the Board take no action. Ms. Hutchings seconded the motion. The motion passed 3-0.

iii) Jesus Hinojosa, OTA #5681

Mr. Hinojosa was present and answered Board member questions. Following discussion, Ms. Hutchings moved the Board take no action. Mr. McCallister seconded the motion. The motion passed 3-0.

iv) Shane Johnson, OT #2743

Mr. Johnson made an opening statement and answered Board member questions. Mr. Johnson stated that he works in home health care treating patients in their homes. Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Paulson seconded the motion. The motion passed 3-0. The Board entered executive session at 2:50 p.m. Upon returning to open session at 3:02 p.m., Mr. Johnson submitted a letter for the Board to review.

Recess began at 3:05 p.m.

Recess ended at 3:08 p.m.

Upon returning to open session from recess, Mr. McCallister moved the Board go into executive session to discuss confidential information. Ms. Paulson seconded the motion. The motion passed 3-0. The Board and Mr. Johnson entered executive session at 3:08 p.m.

Upon returning to open session at 3:13 p.m., Ms. Hutchings expressed concerns with Mr. Johnson working in home health with at-risk patients. Ms. Hutchings moved the Board open

a complaint and offer Mr. Johnson a consent agreement for a one-year term of probation, during which time, Mr. Johnson must continue to seek counseling services from a mental healthcare provider and submit documentation to Board staff from his mental healthcare provider every quarter for monitoring. Mr. McCallister seconded the motion. The motion passed by roll call vote 3-0.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye	X		X	X
Nay				
Recused				
Abstained				
Absent		X		

- v) Susan McManus, OT #6813
Following review and discussion, Ms. Hutchings moved the Board take no action against Ms. McManus' license. Ms. Paulson seconded the motion. The motion passed 3-0.
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Natasha Lewis, 16-OTA-6746
Ms. Whiteford reported that Ms. Lewis submitted certificates for two hours of continuing education in ethics that were not pre-approved. The Board directed Ms. Whiteford to accept the certificate and notify Ms. Lewis, in writing, that future courses must be pre-approved.
 - ii) Michelle Lewis, 17-OTA-6904
Ms. Whiteford reported that there was no change to Ms. Lewis' (Michelle) status. The Board directed Ms. Whiteford to send Ms. Lewis a reminder that she must attend two more Board meetings and complete an in-service lecture by August 23, 2017.
 - iii) Shannon Portz Robinson, 16-OTA-5687
Ms. Whiteford stated that Ms. Portz Robinson has met all of the requirements of her consent agreement and that her probation terminates on September 21, 2017.
 - iv) Michelle Escalante, 17-OTA-6942
Ms. Whiteford reported that Ms. Escalante has met all of the requirements of her consent agreement and that her probation terminates on October 4, 2017.
 - v) Leanne Kozeliski, 17-OTA-3257
Ms. Whiteford stated that there was no change to Ms. Kozeliski's status.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director's Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a verbal report on the items below. No Board action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Bills Introduced This Legislative Session
 - (1) SB1030 AHCCCS; covered services; occupational therapy – Held – Instead, SB1527 health; budget reconciliation; 2017-2018 – Passed and signed
 - (2) SB1071 provisional licenses; criminal convictions – Strike Everything
 - (3) SB1072 administrative decisions; scope of review – Passed and signed
 - (4) SB1372 legislative review of rules – Failed
 - (5) SB1437 agencies; review; GRRC; occupational regulation – Passed and signed
 - (6) SB1452 health profession regulatory boards – Passed and signed
 - (7) HB2020 boards; directors; conflict of interest - Failed
 - (8) HB2271 occupational licensing; military members – Passed and signed
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions – Passed and signed

- (10) HB2372 public benefits; fee waivers; requirements – Passed and signed
- (11) HB2508 reduction in force; state agencies - Failed
- (12) HB2515 governor appointees; criminal records checks – Passed and signed
- b) Administrative Project Status Report
 - i) Policies and Procedures – No update.
 - ii) Application Automation – No update.
 - iii) National Practitioner Data Bank Report Submissions – Ms. Whiteford reported that she has not had an opportunity to enter previous years' reports.
 - iv) Stakeholder Survey – The Board directed Ms. Whiteford to move forward with the stakeholder survey.
 - v) Rule Revisions – No update.
 - vi) Board Member Training – No update.
 - vii) Sunset Audit – Ms. Whiteford reported that she had received a letter from the Arizona House of Representatives, requiring a response to 17 factors by September 1, 2017.
- c) Other Board Business and Reports
 - i) Open Public Board Member Position – Ms. Whiteford reported that the Office of Boards and Commissions has not notified her of any new applicants.
 - ii) Move to 1740 W. Adams Ave. – Ms. Whiteford reported that this project continues to move forward.

10) AGENDA ITEMS FOR NEXT MEETING – IF ANY

No agenda items were requested for the next meeting.

11) CALL TO THE PUBLIC

No members of the public stepped forward to address the Board.

12) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 3:34 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director