



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

4205 N. 7th Avenue, Ste. 305

Phoenix, Arizona 85013

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NOTICE AND AGENDA OF THE MEETING OF THE ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

Pursuant to Arizona Revised Statutes § 38-431.02, notice is hereby given to the members of the Arizona Board of Occupational Therapy Examiners (“Board”) and the General Public that the Board will hold a **Meeting** open to the public on **August 11, 2017**, beginning at **1:30 p.m.** at **4205 N. 7th Avenue, Suite 205**. Members of the Board will attend either in-person or by telephone conference call. A copy of this Agenda is available by writing to the Board’s mailing address. This Agenda is amendable up to twenty-four hours prior to the meeting. At any time during a Board meeting, the Board may choose to take agenda items out of order.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. The executive session will not be open to the public.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Vicki Egurrola at telephone number (602) 589-8352 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting Vicki Egurrola at (602) 589-8352 or at the TDD number 1-800-367-8939.

AGENDA

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **DECLARATION OF CONFLICTS OF INTEREST**
- 4) **REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Regular Session Meeting Minutes of July 14, 2017
- b) Executive Session Meeting Minutes of July 14, 2017, 1:41 p.m.

- 5) **REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE**

- a) September 8, 2017
- b) October 13, 2017
- c) November 13, 2017

- 6) **CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The consent agenda items may be considered for approval as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

- a) Initial Applications (47):

First Name	Last Name	Application Type
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b) Renewal Applications (171):

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
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c) Limited License Applications (1)

First Name	Last Name
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7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Initial Applications – Board Review

i) xxxxx

b) Renewal Applications – Board Review

i) xxxxx – Expired License

c) Limited Permit Applications – Board Review

None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Initial Review of New Complaints

i) None

b) Open Complaints and Investigations

i) Susan Maranto, OTA #4410

c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) None

d) Status of Compliance with Board Order/Approval of Board Ordered CE

i) Natasha Lewis, 16-OTA-6746

ii) Michelle Lewis, 17-OTA-6904

iii) Shannon Portz Robinson, 16-OTA-5687

iv) Michelle Escalante, 17-OTA-6942

v) Leanne Kozeliski, 17-OTA-3257

vi) Gayle Schoenbaum, Non-Disciplinary, 16-OTA-6746

vii) Shane Johnson, 17-OT-2743

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

a) Executive Director’s Report – Verbal Report and Discussion – No Action Required

i) Financial Report

ii) Review Recent Board Staff Activities

b) Administrative Project Status Report

i) Policies and Procedures

ii) Application Automation (eLicensing)

iii) Compliance with Executive Order 2017-02 (Stakeholder Survey)

iv) Rule Revisions

v) Board Member Training

vi) Sunset Audit

c) Other Board Business and Reports

i) Implementation of HB2372 public benefits; fee waivers; requirements

ii) Review of 2017 Legislative Update Memo

iii) Open Public Board Member Position

iv) Move to 1740 W. Adams Ave.

v) WebEx Conferencing

- vi) Fiscal Year 2017 Budget
- vii) SendGrid and Email Renewal Due Notice

10) AGENDA ITEMS FOR NEXT MEETING – IF ANY

11) CALL TO THE PUBLIC

The Board may make an open call to the public during the meeting subject to reasonable time, place and manner restrictions to allow individuals to address the Board on any issue within its jurisdiction. Public input is encouraged, and presentations should be limited to five minutes. Please be aware; however, that pursuant to A.R.S. § 38-431.01(H), members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, the Board may ask staff to review a matter or to place the matter on a future agenda.

12) ADJOURNMENT