



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

### Regular Session Meeting Minutes

November 8, 2019

Board Members Present: Dr. Quenton McCallister, Chair, OT Member  
Barbara Paulson, Public Member  
Charlene Marbs, Public Member

Board Members Absent: Dr. Donald Hosenfeld, Vice Chair, OT Member

Staff Present: Karen Whiteford, Executive Director  
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

Location: 1740 West Adams Street, Board Room C  
Phoenix, AZ 85007

**1) CALL TO ORDER**

Dr. McCallister called the meeting to order at 1:34 p.m.

**2) ROLL CALL**

The following members were present: Quenton McCallister, Donald Hosenfeld, and Barbara Paulson

**3) DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest were reported.

**4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES**

Dr. McCallister moved the Board approve the regular session meeting minutes of September 13, 2019, and the special session meeting minutes of September 16, 2019. Ms. Marbs seconded the motion. The motion passed 3-0 with all members present voting aye.

- a) Regular Session Meeting Minutes of September 13, 2019
- b) Special Session Meeting Minutes of September 16, 2019

**5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE**

There were no reported conflicts with the upcoming Board meeting schedule.

- a) December 13, 2019
- b) January 10, 2020
- c) February 14, 2020

**6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

- a) Initial Applications – Board Review  
None

- b) Renewal/Reinstatement Applications – Board Review
  - i) Lauren Larson, OTH-007173 – Reinstatement  
Dr. McCallister stated that Ms. Larson’s statement indicates that she practiced 34 days on an expired license and moved the Board approve Ms. Larson’s reinstatement and open a complaint. Ms. Marbs stated that she did not feel the Board should approve the reinstatement. Dr. McCallister responded, stating that she is not a danger to the public and the offense does not dictate a loss of income. Ms. Paulson seconded the motion. The motion passed by roll call vote with Dr. McCallister and Ms. Paulson voting aye and Ms. Marbs voting nay.
  - ii) Stephanie Larson, OTA-006366 – Reinstatement  
Dr. McCallister asked Board staff for more information regarding Ms. Larson’s reinstatement. Ms. Egurrola stated that Ms. Larson verbally reported that she had worked one day on an expired license, but later stated that it was more than one day. Ms. Paulson asked if Ms. Larson’s license expired on October 9. Ms. Egurrola confirmed that it did. Ms. Paulson moved the Board approve Ms. Larson’s license and open a complaint. Dr. McCallister seconded the motion. The motion passed by roll call vote with Dr. McCallister and Ms. Paulson voting aye and Ms. Marbs voting nay. Ms. Marbs stated that she doesn’t agree with approving a license with discrepancies.
- c) Limited License Applications – Board Review  
None

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

- a) Initial Review of New Complaints  
None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
  - i) Shaeleen Johnston, OTA-005900  
Ms. Johnston was present and spoke before the Board. Dr. McCallister asked Ms. Whiteford if this matter was regarding Ms. Johnston not paying her civil penalty on time. Ms. Whiteford stated the complaint was opened because Ms. Johnston was late in paying her civil penalty and submitting her statement regarding reading the statutes and rules. Ms. Johnston stated she thought she already signed a statement regarding the statutes and rules when she was at the Board office previously. Dr. McCallister asked Ms. Johnston why she paid the civil penalty late. Ms. Johnston stated she could not afford to pay it on time, but that she paid it as soon as she received her first paycheck from her new employer. Ms. Marbs moved the Board enter executive session to obtain legal advice. Dr. McCallister seconded the motion. The motion passed 3-0 with all members present voting aye. The Board entered executive session at 1:58 p.m. and returned to regular session at 2:24 p.m. Ms. Paulson expressed her concern that Ms. Johnston was not getting things in on time. Ms. Marbs shared the same concern. Dr. McCallister stated he felt Ms. Johnston was not taking the consent agreement seriously. Ms. Marbs asked Ms. Johnston if she understood the consent agreement that she signed. Ms. Johnston stated that she did but she let life get in the way. Dr. McCallister stated he was open to an amendment to the current consent agreement, with the modification of additional continuing education. Ms. Khan stated that the Board already opened a new complaint and would need to consolidate non-compliance with the present consent agreement and late completion of order items 2 and 3, and amend to include the stayed suspension. Dr. McCallister moved the Board go into executive session for legal advice. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye. The Board entered executive session at 2:35 p.m. and returned to regular session at 2:47 p.m. Ms. Marbs reminded meeting attendees that the Board is amending the current consent agreement. Dr. McCallister stated the amended consent agreement would include a stayed suspension for a certain period of time and explained to Ms. Johnston that a stayed suspension does not

mean that she cannot practice. Dr. McCallister moved the Board consolidate the current consent agreement for non-compliance, including a stayed suspension to July 14, 2020, and keeping the requirement of six hours of continuing education in ethics, six hours of continuing education in Medicare regulation and billing. The probation end date would remain as March 14, 2021. Ms. Marbs seconded the motion. The motion passed 2-1 by roll call vote with Dr. McCallister and Ms. Marbs voting aye and Ms. Paulson voting nay. Ms. Paulson stated she felt the stayed suspension is punitive and not warranted.

ii) Megan Kieser, OTA-005812

Ms. Whiteford stated that Ms. Kieser submitted, by mail, the required continuing education and a letter to her supervisor; however, both were submitted after the required date. Ms. Kieser also included her license and wallet card in the envelope. Dr. McCallister stated he would like to invite Ms. Kieser to a meeting. Ms. Whiteford stated that is the Board's choice but it has been extremely difficult to get a response from Ms. Kieser, and she was invited to this meeting but chose to not be here. There was discussion regarding whether Ms. Kieser voluntarily surrendered her license. Dr. McCallister moved the Board open a complaint and invite Ms. Kieser to an upcoming Board meeting. Ms. Marbs seconded the motion. The motion passed 3-0 with all members present voting aye.

c) Review, Discussion, and Possible Action on Request for Order Modification

i) Laura Hoelting, OTH-004809 – Board Matter No. 18-OT-4809

Ms. Hoelting was present and addressed the Board, stating that she was requesting a modification to her consent agreement, including a reduction in frequency of random screening to one test per month and group counseling sessions to two meetings per month. Ms. Marbs asked Ms. Hoelting about her reasoning for the request. Ms. Hoelting explained the expense of the screenings is high and that she has found a group that is unlike AA. If she cannot attend her regular group because of work, she goes to AA meetings but does not get much from them. Dr. McCallister stated he did not have a problem amending the consent agreement. Ms. Paulson stated the request is reasonable. Dr. McCallister moved the Board amend the consent agreement to include a requirement of two meetings and one random screening per month. The motion passed 2-1 by roll call vote with Dr. McCallister and Ms. Paulson voting aye. Ms. Marbs voted nay because she thought the random screening requirement should have been changed to two times per month.

**9) AGENDA ITEMS FOR NEXT MEETING**

Dr. McCallister stated he would like to have an item added to discuss the removal of Board member names from license certificates.

**10) CALL TO THE PUBLIC**

No members of the public stepped forward to speak.

**11) ADJOURNMENT**

There being no further business, the meeting adjourned at 3:12 p.m.