



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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### Regular Session Minutes

**December 8, 2017**

Board Members Present:           Quenton McCallister, Chair, OT Member  
  Dr. Donald Hosenfeld, Vice Chair, OT Member  
  Dana Hutchings, OT Member  
  Barbara Paulson, Public Member

Board Members Absent:           None

Staff Present:                         Karen Whiteford, Executive Director  
  Vicki Egurrola, Administrative Assistant

Legal Staff Present:                 Sabrina Khan, Assistant Attorney General

#### 1) **CALL TO ORDER**

Mr. McCallister called the meeting to order at 1:30 p.m.

#### 2) **ROLL CALL**

The following members were present: Quenton McCallister, Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

#### 3) **DECLARATION OF CONFLICTS OF INTEREST**

Ms. Hutchings recused herself from item 8(d)(iii).

#### 4) **REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.**

Mr. McCallister moved the Board approve the regular and executive session meeting minutes of November 3, 2017. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

- a) Regular Session Meeting Minutes of November 3, 2017
- b) Executive Session Meeting Minutes of November 3, 2017

#### 5) **REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE**

There were no reported conflicts with the future Board meeting schedule.

- a) January 12, 2018
- b) February 9, 2018
- c) March 9, 2018

**6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications (34):

Mr. McCallister moved the Board approve the 34 initial applications for licensure. Ms. Paulson seconded the motion. The motion passed 4-0.

First Name	Last Name	Application Type
Amanda	Annulli	OT
Sarah	Antrobus	OT
Caitlin	Belvin	OT
Amelia	Calilung	OT
Stacy	Cariello	OT
William	Carlisle	OT
Natalie	D'Angelo	OT
Michelle	Eckert	OTA
Victoria	Gaskin	OTA
Emily	Germolus	OT
Ceslii	Granado	OT
Jeremiah	Hite	OTA
Hannah	Jacobs	OT
Jeanette	Jacquez Estrada	OTA
William	Johnson	OT
Philip	Lamoreaux	OT
Matthew	Lee	OT
Erica	Leighty	OT
Jared	Mallett	OT
Eric	Marks	OTA
Virginia	Night	OT
Nicole	Papuzza	OT
Jill	Parmele	OT
Victor	Perkins	OTA
Tyler	Phillips	OT
Sandra	Rae	OT
Kayla	Ridgely	OTA
Michelle	Robinson	OT
Anna	Salyer	OT
Chloe	Seipel	OT
Cynthia	Smith	OT
Kelly	Smith	OT
Madalene	Soza	OTA
Elizabeth	Wolfe	OT

b) Renewal Applications (95):

Mr. McCallister moved the Board approve the 95 renewal applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6350	Lelena	Abbott	OTA	Ready	11/15/2017	
6389	Marie	Aguas	OTA	Ready	12/13/2017	
5672	Megan	Allen	OT	Active	1/12/2018	
1797	Simone	Anaya-Nakfoor	OT	Active	12/16/2017	
5612	Renee	Arand	OT	Ready	12/1/2017	
6391	Sarah	Austin	OTA	Ready	12/13/2017	
4028	Andrea	Babcock	OT	Inactive	11/12/2017	

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6392	Susan	Banjavcic	OTA	Ready	12/13/2017	
1470	Pamela	Barker	OTA	Ready	12/17/2017	
3616	Christine	Beecham	OT	Ready	2/10/2018	
6326	Vicki	Bennett	OT	Active	10/8/2017	
6388	Jamie	Brown	OTA	Ready	12/6/2017	
3181	Scott	Brown	OTA	Active	12/21/2017	
0781	Joan	Bruso	OT	Active	1/12/2018	
6396	Stacie	Bundy	OTA	Active	12/13/2017	
6390	Heidi	Burkhart	OTA	Active	12/13/2017	
6452	Rebecca	Bush	OT	Ready	1/11/2018	
6353	Keri	Cariaga	OTA	Inactive	11/15/2017	
6398	Heidi	Carpenter	OT	Ready	12/13/2017	
3631	Janet	Chmela	OT	Active	1/16/2018	
2396	Mimi	Christensen	OT	Ready	11/21/2017	
3184	Suzanna	Christina	OT	Ready	1/11/2018	
0756	Tracey	Collier	OT	Active	11/20/2017	
0908	Lynn	Connor	OT	Ready	12/9/2017	
5675	Michael	Cons	OT	Active	1/12/2018	
3169	Merrisue	Corris	OT	Ready	11/16/2017	
5653	June	Crawford	OTA	Active	12/15/2017	
2478	John	Davis	OT	Active	11/21/2017	
1159	Janice	Dedrich	OT	Ready	11/21/2017	
3964	Cody	DeGuzman	OTA	Ready	12/16/2017	
1518	Irene	Devan	OT	Active	1/14/2018	
6404	Christie	Duvernay	OT	Active	12/13/2017	
6355	Jayme	Edwards	OT	Ready	11/15/2017	
2383	Kimberly	Edwards	OT	Ready	11/21/2017	
3177	Sara	Fleishman-Nelson	OT	Ready	11/16/2017	
2082	Steven	Frey	OT	Ready	12/14/2017	
4942	Connie	Garcia	OTA	Active	12/15/2017	
6407	Nathan	Garrett	OTA	Active	12/13/2017	
4971	Roberta	Garza	OTA	Ready	11/8/2017	
5678	Margaret	Gibb	OT	Ready	1/12/2018	
5649	Jennifer	Gile	OT	Ready	11/20/2017	
0896	Martin	Glowski	OTA	Ready	12/9/2017	
2486	Michael	Hacker	OT	Active	11/21/2017	
6362	Tammi	Haseltine	OTA	Ready	11/15/2017	
2476	Brenda	Hubbell	OT	Active	11/21/2017	
5659	Holly	Hussey	OT	Active	12/15/2017	
4979	Lurea	Inman	OTA	Ready	11/20/2017	
5006	Debbie	Johnson	OTA	Ready	1/18/2018	
5007	Christine	Jones	OTA	Active	12/22/2017	
1820	Cathy	Joseph	OT	Active	1/19/2018	
4980	Deborah	Kooiman	OT	Active	11/20/2017	
4981	Deborah	Lakin	OT	Active	11/20/2017	
6439	Brian	Laney	OT	Active	1/10/2018	
5621	Susan	Livingston	OT	Ready	10/20/2017	
0741	Donald	Loscheider	OT	Ready	12/14/2017	
6441	Abigail	Maas	OT	Active	1/10/2018	
2369	Claudia	Martinez	OTA	Ready	11/21/2017	
2657	Viviana	Montalvan	OT	Active	1/13/2018	
6364	Julia	Moon	OTA	Ready	11/15/2017	
5005	Christine	Morris	OT	Active	12/21/2017	
6414	Hannah	Mueller	OTA	Ready	12/13/2017	

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3428	Victoria	Namihas	OT	Ready	12/16/2017	
1240	Rita	Primomo	OTA	Ready	11/12/2017	
6417	Lauren Lee	Rae	OT	Active	12/13/2017	
2308	Shivali	Rane	OT	Active	12/13/2017	
4504	Sheri	Ravenwood	OT	Active	1/28/2018	
2410	Cheryl	Ray	OT	Ready	11/20/2017	
2073	Leslie	Reimann	OT	Active	12/14/2017	
6418	Hannah	Richardson	OT	Active	12/13/2017	
6448	Loretta	Rivera	OTA	Active	1/10/2018	
6369	Brandi	Romero	OTA	Ready	11/15/2017	
6371	Julie	Sack	OTA	Ready	11/15/2017	
5644	Krishunda	Sargent	OT	Ready	11/17/2017	
6376	Teresa	Simmons	OTA	Ready	11/15/2017	
0718	Kristine	Smith	OT	Active	12/20/2017	
5598	Joann	Sorg	OT	Active	12/10/2017	
2090	Sarah	Starr	OTA	Active	12/14/2017	
6425	Renee	Thornburg	OTA	Active	12/13/2017	
6380	Michelle	Uccello	OT	Ready	11/15/2017	
0722	Valerie	Van Vianen	OT	Active	12/20/2017	
5694	Jordyn	Vandewalker	OTA	Active	1/12/2018	
2859	Jessica	Walczak	OT	Ready	1/13/2018	
4988	Jeremy	Walters	OTA	Ready	11/20/2017	
5647	Sharon	Warner	OTA	Ready	11/17/2017	
5648	Shayla	Warnken	OT	Ready	11/17/2017	
4989	Linda	Westlin	OT	Ready	11/20/2017	
6384	Carrie	Wheeler	OT	Ready	11/15/2017	
3619	Lisa	Wild	OT	Active	12/11/2017	
4157	Andrea	Wiles	OT	Active	5/27/2018	
5004	Valerie	Williams	OT	Active	12/21/2017	
5689	Jody	Yeomans	OT	Ready	1/12/2018	
4031	Susan	Zehr	OT	Active	12/16/2017	
2783	Anne	Zimmerman	OT	Inactive	11/17/2017	
6427	Adam	Zook	OT	Ready	12/13/2017	
6468	Jillian	Zook	OT	Ready	2/11/2018	

- c) Limited License Applications (3)  
Ms. Paulson moved the Board approve the 3 limited license applications. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

First Name	Last Name	Comments
Kylie	Carlson	
Lily	Karber	
Alycia	Poloni	

**7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

- a) Initial Applications – Board Review
- i) Katherine O’Brien  
Following review and discussion, Ms. Hutchings moved the Board approve the initial application for licensure for Katherine O’Brien. Ms. Paulson seconded the motion. The motion passed 4-0.
  - ii) Christine Power  
Following review and discussion, Ms. Hutchings moved the Board approve the initial application for licensure for Christine Power. Mr. McCallister seconded the motion. The motion passed 4-0.

- b) Renewal Applications – Board Review
  - i) Joanna Atherton-Medina, OT #3548 - Reinstatement  
Following review and discussion, Mr. McCallister moved the Board approve the reinstatement application for Joanna Atherton-Medina. Dr. Hosenfeld seconded the motion. The motion passed 4-0.
- c) Limited Permit Applications – Board Review  
None

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

- a) Initial Review of New Complaints  
None
- b) Open Complaints and Investigations
  - i) Jyhfang Jehng, OT #2990 – Continued to January 12 meeting
- c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint  
None
- a) Status of Compliance with Board Order/Approval of Board Ordered CE
  - i) Natasha Lewis, 16-OTA-6746  
Ms. Whiteford reported that a reminder letter was mailed to Natasha Lewis on November 7, 2017.
  - ii) Dana Greenlee, Non-Disciplinary, 17-OTA-7033  
Ms. Whiteford reported that a reminder letter was mailed to Ms. Greenlee on November 7, 2017.
  - iii) Gayle Schoenbaum, Non-Disciplinary, 16-OTA-6746  
Ms. Hutchings recused herself from this agenda items. Ms. Whiteford reported that Ms. Schoenbaum requested an extension to submit her evaluation that was due on 12/21/17. Mr. McCallister moved the Board extend Ms. Schoenbaum’s due date to 12/31/17. Ms. Paulson seconded the motion. The motion passed 3-0-1.
  - iv) Shane Johnson, 17-OT-2743  
Ms. Whiteford reported that a reminder letter was mailed to Mr. Johnson on November 6, 2017.

**9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required  
Ms. Whiteford provided a verbal report on the following two agenda items. No Board action was required.
  - i) Financial Report
  - ii) Review Recent Board Staff Activities
- b) Administrative Project Status Report
  - i) Policies and Procedures – Ms. Whiteford stated that policies and procedures will be changed to include remote deposit.
  - ii) Application Automation (eLicensing) – Ms. Whiteford stated that the implementation of eLicensing has been moved to March 9, 2018.
  - iii) Compliance with Executive Order 2017-02 (Stakeholder Survey) – Ms. Whiteford stated that she would meet with Ms. Paulson after the move to 1740 West Adams to discuss the response to survey respondents.
  - iv) Rule Revisions – No update.
  - v) Board Member Training – Ms. Whiteford stated that Board member training would be scheduled for the end of the January 12, 2018, Board meeting.
- c) Sunset Audit – Ms. Whiteford reported that the Committee of Reference voted to continue the Board of Occupational Therapy Examiners for eight years. She further stated that Representative Carter would sponsor a bill for this in the next legislative session.

- d) Review, Consideration, and Possible Action Regarding Whether to Accept Paper Applications After eLicensing Implementation – Following discussion, Ms. Khan stated she would research the legality of not allowing paper applications.

Recess 1:45 p.m. to 1:47 p.m.

Ms. Whiteford asked the Board if they wanted to continue to print license certificates after eLicensing is implemented. The Board members agreed that they would like to continue to issue paper license certificates.

- e) Other Board Business and Reports
  - i) Open Public Board Member Position – Ms. Whiteford reported that she has not heard from the Governor’s Office of Boards and Commissions regarding the open public Board member position.
  - ii) Move to 1740 W. Adams Street – Ms. Whiteford reported that the Board office will move on December 21, 2018.

**10) AGENDA ITEMS FOR NEXT MEETING – IF ANY**

There were no requested items for the next meeting.

**11) CALL TO THE PUBLIC**

No members of the public stepped forward to address the Board.

**12) ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 1:51 p.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director