



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

December 9, 2016

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:34 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, and Dana Hutchings

3) DECLARATION OF CONFLICTS OF INTEREST

Ms. Hutchings recused herself from the review of the applications for agenda items 8.b.ii (Kelsi Hess), 8.b.iii. (Emilia Massimi), 8.b.iv. (Tracy Mcadams), and 8.b.vi. (Gayle Shoenbaum). Mr. McCallister recused himself from item 8.b.i. (Aliana Diodato) and 8.b.v. (Quenton McCallister).

Review of the applications listed above must be tabled due to a lack of a quorum.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of November 18, 2016
- b) Executive Session Meeting Minutes of November 18, 2016, 2:05 p.m.
- c) Executive Session Meeting Minutes of November 18, 2016, 2:15 p.m.
- d) Executive Session Meeting Minutes of November 18, 2016, 2:57 p.m.

Dr. Hosenfeld moved the Board approve all minutes listed above. Mr. McCallister seconded the motion. The motion passed 3-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) January 13, 2017
- b) February 10, 2017
- c) March 10, 2017

There were no conflicts with Board member schedules.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints
None
- b) Open Complaints/Investigations
 - i) Marna Moore
The review of the complaint against Marna Moore was postponed until later in the meeting.
- c) Clarification of Legal Action Regarding Consent Agreement Compliance Concerns, Shannon Portz Robinson, Board Case Number 16-OTA-5687

Ms. Whiteford provided a summary of the documents submitted by Ms. Robinson. Ms. Robinson was not present at the meeting. Ms. Khan stated that at the last Board meeting, the Board voted to open a new complaint against Ms. Robinson for non-compliance with the previous consent agreement. Ms. Khan requested clarification on what portion of the consent agreement Ms. Robinson was allegedly non-compliant with. Following discussion, the Board confirmed that they believe Ms. Robinson was not compliant with subsections A and C of the consent agreement. Ms. Hutchings moved the Board invite Ms. Robinson to an informal meeting to address non-compliance subsections A and C of the consent agreement. Mr. McCallister seconded the motion. The motion passed 3-0. Mr. McCallister moved the Board rescind the previous motion from the November 18, 2016, meeting, moving the matter to a formal hearing. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

- d) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Lena Mallant, 15-OT-6337 – Ms. Whiteford reported that there was no change to Ms. Mallant’s status. She also stated that Ms. Mallant’s probation was scheduled to end on 1/12/17, but Board staff has not received proof of required continuing education. The Board directed staff to send Ms. Mallant a reminder letter.
 - ii) Paul Breuninger, 16-OT-3787 – Ms. Whiteford reported that there were no changes to Mr. Breuninger’s status.
- e) Review, Discussion, and Possible Action of Criminal Charges
 - i) Barbara Webster, OTA – Dr. Hosenfeld recused himself from this agenda item. The item was tabled due to lack of a quorum.
- f) Review, Discussion, and Possible Action on Consideration of Opening a Complaint
 - i) Michelle Lyon, OTA – Mr. McCallister recused himself from this agenda item. The item was tabled due to lack of a quorum.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (36):
Dr. Hosenfeld moved the Board approve the 36 initial applications. Mr. McCallister seconded the motion. The motion passed 3-0.

First Name	Last Name	Application Type
Devon	Brand	OT
Daniella	Bravata	OTA
Jessica	Castillo	OTA
Kathleen	Cervantes	OT
Danielle	DeTour	OT
Dustin	Dettloff	OT

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Julia	Doolittle	OT
Daniel	Focht	OT
Kristina	Hawkes	OT
Amy	Hoffman	OTA
Anita	Holguin	OTA
Sarah	Huffman	OT
Allison	Hunter	OT
Shawna	Ives	OTA
Karley	Kammer	OT
Anne Marie	Kaniski	OT
Tracy	Leasure	OTA
Lidia	Lopez	OTA
Susan	McManus	OT
Arianna	Medina	OTA
Trevor	Owens	OTA
Ruby	Parga	OT
Timothy	Penton	OTA
Jessica	Revells	OTA
Megan	Roy	OT
Mica	Rutschke	OT
Beth	Sabghir	OT
Karen	Scullion	OTA
Kimberly	Searles	OTA
MaryBeth	Serdenes	OT
Emily	Sibley	OT
Marilyn	Smith	OT
Karen	Stary	OT
Erika	Swirzcki	OT
Cynthia	Vidrio	OTA
Mary	Walterbach	OT

b) Renewal Applications (45):

Mr. McCallister moved the Board approve the 45 renewal applications. Ms. Hutchings seconded the motion. The motion passed 3-0.

License #	First Name	Last Name	License Type	License Status	License Expires
4683	Melady	Anderson	OTA	Active	11/18/2016
6012	Barbara	Berg	OTA	Active	11/16/2016
6046	Kaylani	Bianchino	OTA	Active	12/14/2016
3804	Kami	Blackhurst	OT	Active	12/13/2016
5309	William	Blecker	OTA	Active	11/28/2016
6052	Theresa	Brooke	OT	Active	1/11/2017
4685	Catana	Brown	OT	Active	11/18/2016
4733	Melissa	Buckner	OT	Active	1/10/2017
2993	Ruth Nina	Castillo	OT	Active	12/19/2016
3016	Jennifer	Council	OT	Active	12/15/2016
4253	Melissa	Erickson	OT	Active	12/14/2016
0132	Tina	Fisk	OT	Active	12/15/2016
4708	Ruth	Fletcher	OTA	Active	12/12/2016
5318	Peggy	Fye	OT	Inactive	12/16/2016
4734	April	Garcia	OTA	Active	1/12/2017
4691	Daena	Gibson	OT	Active	11/18/2016
6057	Kayla	Hansen	OTA	Active	1/11/2017
2302	Margaret	Hanson	OT	Active	11/15/2016
6030	Calvin	Harrison	OT	Active	12/14/2016

4258	Joyce	Hayes	OTA	Active	12/14/2016
2646	Karen	Helf	OTA	Active	12/10/2016
4284	Ranie	Jadormio	OT	Active	1/11/2017
2659	Laurie	Kemp	OTA	Active	11/19/2016
2293	Karen	Kienzle	OT	Active	11/15/2016
5339	Wendy	Lawes	OTA	Active	1/13/2017
6033	Victoria	Lee	OT	Active	12/14/2016
2324	Elizabeth	Lockett	OT	Active	12/14/2016
4727	Alyssa	McLellan	OT	Active	1/9/2017
6037	Sarah	Norgren	OT	Active	12/14/2016
4735	Jamie	Norris	OT	Active	12/26/2016
5311	Pamela	Novy	OTA	Active	12/9/2016
3665	Ahsana	Rahman	OT	Active	1/15/2017
1122	Julie	Schuster	OT	Active	12/14/2016
4724	Julie	Shelby	OT	Active	1/9/2017
3379	Elizabeth	Shepherd	OT	Active	12/12/2016
5326	Mary	Shewmaker	OTA	Active	12/16/2016
4725	Nikki	Sinclair	OT	Active	1/9/2017
2654	Cheryl	Smith	OTA	Active	12/15/2016
6070	Alice	Stoner	OT	Active	1/11/2017
6039	Maria Theresa	Talusan	OT	Active	12/14/2016
6072	Sandra	Tapia	OTA	Active	1/11/2017
5338	Breanna	Wilkins	OT	Active	1/13/2017
4273	Nicole	Wood	OT	Active	12/14/2016
5269	Frida	Yagudayeva	OT	Ready	10/14/2016
5375	Steven	Youssef	OTA	Active	2/20/2017

c) Limited License Applications (0)

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

- i) Abby Maire, OT – Following review and discussion, Dr. Hosenfeld moved the Board approve Ms. Maire’s application for licensure. Mr. McCallister seconded the motion. The motion. The motion passed 3-0.
- ii) Carol Mitchell, OT – Following review and discussion, Ms. Hutchings moved the Board approve Ms. Mitchell’s application for licensure. Mr. McCallister seconded the motion. The motion. The motion passed 3-0.
- iii) Brian Simpson, OTA – Following review and discussion, Mr. McCallister moved the Board approve Mr. Simpson’s application for licensure. Ms. Hutchings seconded the motion. The motion. The motion passed 3-0.

b) Renewal Applications Tabled Due to Board Member Recusal Resulting in Lack of a Quorum

- i) Aliana Diodato, OTA – Expired License
- ii) Kelsi Hess, OT
- iii) Emilia Massimi, OT
- iv) Tracy Mcadams, OT
- v) Quenton McCallister, OT – Board Member
- vi) Gayle Schoenbaum, OT – Disclosure on Page 4 of Renewal Application

Items i through iv were tabled due to a lack of a quorum.

c) Limited Permit Applications – Board Review

- i) Sandra Curtis – Following review and discussion, Mr. McCallister moved the Board approve Ms. Curtis’ limited permit application. Ms. Hutchings seconded the motion. The motion passed 3-0.

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford reported that the Board is projected to have sufficient funds through the end of fiscal year 2017.
 - ii) Review Recent Board Staff Activities – Ms. Whiteford reported that there were no Board staff activities outside of the normal daily operations.
- b) Administrative Project Status Report
 - i) Policies and Procedures – No update.
 - ii) Application Automation – Ms. Whiteford reported that the selection committee had filtered the list of potential vendors down to two.
 - iii) Rule Revisions – No update.
 - iv) Board Member Training – No update.
 - v) Sunset Audit – No update.
- c) Other Board Business and Reports
 - i) Open Public Board Member Positions – Ms. Whiteford informed the Board that the Office of Boards and Commission planned to present applications to the Governor on December 15, 2016.
 - ii) Possible move to 1740 W. Adams Ave. – Ms. Whiteford reported that Arizona Department of Administration is moving forward with plans to move the Board office to 1740 W. Adams Ave., Phoenix.

12) AGENDA ITEMS FOR NEXT MEETING – IF ANY

- a) Mr. McCallister requested that discussion of a disciplinary matrix be added to the January agenda.

The Board recessed from 2:01 p.m. to 2:10 p.m.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- b) Open Complaints/Investigations
 - i) Marna Moore

Ms. Moore was present with her husband, Robert Moore. Ms. Moore answered Board member questions. She stated that she did not have access to the notes to which the Board was referring. Dr. Hosenfeld asked Ms. Moore if she was aware of what the complaint was about. Ms. Moore responded that she wasn’t. Dr. Hosenfeld stated that it appears there were discrepancies in time documented versus time actually worked with clients. Ms. Moore stated that the same therapy tech always reported possible issues. Ms. Hutchings asked about the report by a tech that Ms. Moore was 20 minutes late for a session. Ms. Moore stated that she had just changed her name and was on the phone with the IT department to gain access to the system with her new name. Ms. Moore provided phone records to prove that she was on the phone at that time. Ms. Hutchings asked Ms. Moore if she had copies of her reviews from HonorHealth. Ms. Moore stated that she did not, but could get them if needed. Mr. McCallister moved the Board go into executive session to

obtain legal advice. Ms. Hutchings seconded the motion. The motion passed 3-0. The Board exited regular session at 2:21 p.m.

Upon returning to regular session at 2:34 p.m., Ms. Moore continued to answer Board member questions. The Board discussed the case. Mr. McCallister moved the Board move to another investigative interview. Ms. Hutchings seconded the motion. The motion passed 3-0.

Ms. Moore asked if she would receive all of the documents related to the interview. Ms. Khan stated that the Executive Director of the Board would send them to her. Ms. Moore asked if she could invite former bosses to the investigative interview. Ms. Khan stated that she could.

Ms. Hutchings asked Ms. Moore if the billing class that she took helped her. Ms. Moore stated that it didn't because therapists still round minutes.

Ms. Moore may submit documents before her next interview.

13) CALL TO THE PUBLIC

No members of the public stepped forward to comment.

14) ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 2:42 p.m.

Respectfully submitted,

Karen Whiteford
Executive Director