



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Meeting Minutes

December 13, 2019

Board Members Present: Dr. Quenton McCallister, Chair, OT Member
Barbara Paulson, Public Member
Dr. Donald Hosenfeld, Vice Chair, OT Member

Board Members Absent: Charlene Marbs, Public Member

Staff Present: Karen Whiteford, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

Location: 1740 West Adams Street, Board Room B
Phoenix, AZ 85007

1) CALL TO ORDER

Dr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Donald Hosenfeld, and Barbara Paulson

3) DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were reported.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES

Ms. Paulson requested that the executive session meeting minutes of October 11, 2019, reflect that she was present. Dr. McCallister moved the Board approve the minutes listed in items a) through e), with the one correction. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.

- a) Regular Session Meeting Minutes of October 11, 2019
- b) Executive Session Meeting Minutes of October 11, 2019
- c) Regular Session Meeting Minutes of November 8, 2019
- d) Executive Session Meeting Minutes of November 8, 2019, 1:58 p.m.
- e) Executive Session Meeting Minutes of November 8, 2019, 2:35 p.m.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

No schedule conflicts were reported.

- a) January 10, 2020
- b) February 14, 2020
- c) March 13, 2020

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Dr. McCallister moved the Board ratify the 40 applications approved by the Executive Director. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye.

a) Initial Applications Approved by Executive Director (40)

License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTH-007973	Allenbach	Simone	11/13/2019
OTA-046734	Alobaidy	Stacia	12/10/2019
OTH-007991	Arendt	Mickayla	12/2/2019
OTH-007974	Balentine	Ashley	11/13/2019
OTH-007975	Bennett	Shad	11/13/2019
OTH-007976	Blasius	Emily	11/13/2019
OTA-046729	Brown	Amy	11/13/2019
OTH-007990	Caballero-Perez	Rebekah	11/25/2019
OTA-046735	Callagy	Sara	12/10/2019
OTA-046730	Clark	Chelsea	11/13/2019
OTH-007977	Cox-Woodall	Jill	11/13/2019
OTH-007996	DeFrank	Breanna	12/10/2019
OTH-007978	Evans	Stephanie	11/13/2019
OTH-007979	Falvey	Mark	11/13/2019
OTH-007992	Feldhacker	Diana	12/2/2019
OTH-007980	Feuer	Elena	11/13/2019
OTH-007997	Figgins	Matthew	12/10/2019
OTH-007998	Fleming	Kristine	12/10/2019
OTH-007972	Fox	Jacqueline	11/13/2019
OTA-046736	Harris	Joyce	12/10/2019
OTAL-000007	Hernandez	Hollie	12/2/2019
OTA-046737	Hernandez	Hollie	12/10/2019
OTH-007981	LaForme	Michelle	11/13/2019
OTH-007982	Lewis	Ashley	11/13/2019
OTH-007983	Mathieu	Sarah	11/13/2019
OTH-007984	Mikael	Caroline	11/13/2019
OTAL-000008	Molstad	Ashley	12/10/2019
OTA-046731	Nyren	Diana	11/25/2019
OTH-007999	Petkov	Rumen	12/10/2019
OTH-007985	Ray	Zachary	11/13/2019
OTH-007993	Schnur	Samantha	12/2/2019
OTH-007988	Shida-Tokeshi	Joanne	11/25/2019
OTH-007989	Smith	Emily	11/25/2019
OTH-007987	Solverson	Katelyn	11/25/2019
OTH-008000	Tate-Quinalty	Ethie	12/10/2019
OTA-046733	Terrazas	Crystal	12/2/2019

License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTA-046732	Tinawin	Alyssa	11/25/2019
OTH-007994	Trejo	Patricia	12/2/2019
OTH-007995	Van Dyk	Sara	12/2/2019
OTH-007986	Willson	Patrick	11/13/2019

b) Renewal/Reinstatement Applications Approved by Executive Director (164)

Dr. McCallister moved that the Board ratify the 164 applications approved by the Executive Director. Dr. Hosenfeld seconded the motion. The motion passed with all members voting aye.

License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTA-006389	Aguas	Marie	12/10/2019
OTH-005672	Allen	Megan	11/25/2019
OTA-005650	Alvillar	Jessica	12/2/2019
OTH-005612	Arand	Renee	11/13/2019
OTH-004502	Arenas	Jordan	12/2/2019
OTA-006352	Arquero	Camille	11/25/2019
OTH-003548	Atherton-Medina	Joanna	12/2/2019
OTA-006391	Austin	Sarah	11/25/2019
OTA-007310	Bannister	Alexandra	12/10/2019
OTA-001470	Barker	Pamela	12/2/2019
OTH-006431	Basanilov	Boris	12/2/2019
OTH-003616	Beecham	Christine	11/25/2019
OTH-007273	Belvin	Caitlin	11/13/2019
OTH-000962	Betts	Amy	11/25/2019
OTH-001348	Briggs	Kimberly	11/13/2019
OTA-003181	Brown	Scott	11/25/2019
OTA-006388	Brown	Jamie	11/25/2019
OTH-000781	Bruso	Joan	12/2/2019
OTA-006396	Bundy	Stacie	11/25/2019
OTA-006390	Burkhart	Heidi	12/2/2019
OTA-007312	Campbell	Jillian	12/2/2019
OTH-006398	Carpenter	Heidi	11/13/2019
OTA-006400	Close	Keely	11/13/2019
OTH-002122	Coey-Ritter	Lori	12/10/2019
OTH-000756	Collier	Tracey	11/25/2019
OTH-006401	Colvin	Brian	11/25/2019
OTH-000908	Connor	Lynn	11/13/2019
OTH-005675	Cons	Michael	12/10/2019
OTH-002823	Conway	Jacqueline	11/13/2019
OTH-003169	Corris	Merrisue	11/13/2019
OTA-006402	Cradic	Michael	12/2/2019
OTH-001058	Cramer	Kristin	11/13/2019
OTA-005653	Crawford	June	11/13/2019

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License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTA-007325	Cresap	Christy	12/10/2019
OTH-007315	Crozier	Kristi	12/2/2019
OTH-002478	Davis	John	11/25/2019
OTH-004489	De Baun	Sunny	11/25/2019
OTH-001159	Dedrich	Janice	11/13/2019
OTA-007361	Deminsky	Todd	12/10/2019
OTA-004972	DePalma	Lorissa	11/13/2019
OTH-001518	Devan	Irene	11/13/2019
OTA-002480	Dodd	Suzanne	12/10/2019
OTA-007247	Ducat	Michelle	11/13/2019
OTH-006404	Duvernay	Christie	12/10/2019
OTH-002383	Edwards	Kimberly	11/25/2019
OTH-006355	Edwards	Jayme	11/13/2019
OTH-002442	Ferrin	Scott	11/13/2019
OTH-005718	Fischer	Nicole	12/10/2019
OTH-002082	Frey	Steven	11/13/2019
OTA-006406	Fuller	Christi	12/10/2019
OTA-006462	Fuller	Heather	12/2/2019
OTH-006436	Garcia	Nia	11/25/2019
OTA-004942	Garcia	Connie	12/2/2019
OTA-006407	Garrett	Nathan	12/10/2019
OTH-002835	Garza	Jennifer	12/10/2019
OTA-007250	Gasparro	Vito	11/13/2019
OTA-000896	Glowski	Martin	12/2/2019
OTH-002486	Hacker	Michael	11/25/2019
OTH-001211	Hahn	Cindy	11/13/2019
OTH-007319	Hall	Sarah	11/25/2019
OTH-005680	Heemstra	Kelsey	12/10/2019
OTH-002112	Heide	Sandra	12/10/2019
OTH-007321	Hooper	Brianne	12/2/2019
OTH-002476	Hubbell	Brenda	12/2/2019
OTH-000738	Huddleston	Edna	12/10/2019
OTH-000019	Hutson	Cynthia	11/13/2019
OTH-004491	Huynh	Sharran	11/25/2019
OTA-002473	Hydrick	Rebecca	11/13/2019
OTA-004979	Inman	Lurea	11/13/2019
OTH-006438	Jankowski	Michael	12/2/2019
OTH-001160	Jensen	Sandra	11/13/2019
OTA-006409	Johnson	Megan	12/2/2019
OTA-005007	Jones	Christine	11/25/2019
OTH-001820	Joseph	Cathy	12/2/2019

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License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTH-002793	Keefe	Nicole	11/25/2019
OTA-007349	Kelleher	Jennifer	12/10/2019
OTA-006410	Kennedy	Elizabeth	11/25/2019
OTH-006470	Kettner	Mallory	12/2/2019
OTH-005050	Knutsen	Laurie	12/2/2019
OTA-007324	Kober	Deborah	11/25/2019
OTH-004980	Kooiman	Deborah	11/13/2019
OTH-005670	Kopp	Erica	11/13/2019
OTH-005016	Kotowski	Alison	12/2/2019
OTH-004098	Kuo	Kun-Yen	12/2/2019
OTH-000925	Laberdee	Eileen	12/2/2019
OTH-005668	Lane	Elyse	12/10/2019
OTH-006439	Laney	Brian	11/25/2019
OTH-007287	Lee	Matthew	11/13/2019
OTH-001206	Leong	Christina	12/2/2019
OTH-000898	Lombardi	Kharah	11/25/2019
OTH-000741	Loscheider	Donald	11/25/2019
OTH-006492	Love	Echo	12/2/2019
OTH-001782	Lutton	Jennifer	11/13/2019
OTH-006441	Maas	Abigail	11/13/2019
OTA-007328	Mac	Nhu	11/25/2019
OTH-007329	Maeder	Brooke	11/25/2019
OTH-006363	Marolia	Katie	11/25/2019
OTH-002523	Matlin	Pamela	12/10/2019
OTA-007376	McLenna	Lynsie	12/2/2019
OTH-006437	Melyon	Carolyn	11/25/2019
OTA-006382	Monarrez	Roxanna	11/13/2019
OTH-005685	Monteith	Teresa	12/2/2019
OTH-005005	Morris	Christine	12/2/2019
OTA-006414	Mueller	Hannah	11/25/2019
OTH-006444	Mundstock	Nicole	12/2/2019
OTH-003428	Namihas	Victoria	11/13/2019
OTH-002846	O'Hara	Thomas	12/2/2019
OTA-004999	Ornelas	Victor	12/2/2019
OTH-003657	Pacheco	Sharon	12/10/2019
OTH-007334	Panasci	Christina	11/25/2019
OTA-007335	Parker	Christie	11/13/2019
OTH-005024	Parker	Pamela	12/10/2019
OTH-004507	Paskell	Taylor	11/25/2019
OTA-006428	Pennyman	Sabrina	11/13/2019
OTH-007296	Phillips	Tyler	12/10/2019

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License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTA-007337	Price	Janna	11/25/2019
OTH-003146	Ptacin	Carrie	12/10/2019
OTH-007298	Rae	Sandra	11/25/2019
OTH-005699	Rajda	Sarah	11/25/2019
OTH-006447	Rambeau	Nicole	11/25/2019
OTH-002308	Rane	Shivali	11/25/2019
OTH-004504	Ravenwood	Sheri	12/10/2019
OTH-002073	Reimann	Leslie	12/2/2019
OTH-006418	Richardson	Hannah	11/13/2019
OTA-007299	Ridgely	Kayla	12/10/2019
OTA-004498	Rogers	Patrice	12/10/2019
OTA-006369	Romero	Brandi	11/13/2019
OTA-006370	Rubinelli	Lori	11/25/2019
OTA-002469	Ruiz	Rosanna	11/13/2019
OTA-007261	Sapon Pec	Beatriz	11/13/2019
OTH-005028	Schmidt	Pamela	11/25/2019
OTH-007339	Schmitt	Lauren	12/2/2019
OTH-004025	Schmotzer	Rebecca	11/13/2019
OTH-003188	Scott	Wendy	11/25/2019
OTH-004004	Scott	Adrienne	12/10/2019
OTH-007340	Selim	Cynthia	11/25/2019
OTH-005030	Shahara	Revette	11/25/2019
OTH-004094	Sheen	Alyca	12/10/2019
OTA-002516	Sillaman	Danette	11/25/2019
OTH-002760	Simmons	Michael	12/2/2019
OTA-005003	Siordia	Rossana	12/2/2019
OTA-006377	Skaates	Samantha	11/13/2019
OTH-007303	Smith	Cynthia	11/13/2019
OTH-004487	Sparish	Kalli	11/13/2019
OTH-007384	Spivey	Samantha	12/10/2019
OTH-007341	Springfield	Kristin	11/25/2019
OTH-006422	Steffen	Patricia	11/25/2019
OTA-002838	Strom	Lynn	11/13/2019
OTH-006429	Styburski	Jessica	11/13/2019
OTH-006426	Torssell	Carol	11/25/2019
OTH-006380	Uccello	Michelle	11/13/2019
OTH-005693	Vander Meulen	Beth	11/13/2019
OTH-005015	Vanderwerf	Lauren	11/25/2019
OTH-006430	Vargo	Hilary	11/13/2019
OTH-002337	Vogelsang	Angelica	11/25/2019
OTH-002859	Walczak	Jessica	11/25/2019

License: Number	Applicant: Last Name	Applicant First Name	Issue Date
OTH-001393	Waldrop	Ruth	11/13/2019
OTH-002430	Ward	Carrie	12/10/2019
OTA-005647	Warner	Sharon	11/13/2019
OTA-003086	Webster	Barbara	11/13/2019
OTH-005691	Whitmire	Renee	11/25/2019
OTH-002491	Williams	Shawn	12/2/2019
OTH-005004	Williams	Valerie	11/25/2019
OTH-007306	Wolfe	Elizabeth	12/2/2019
OTH-004031	Zehr	Susan	12/2/2019

- c) Limited License Applications – Board Review
None

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review

- i) Desiree Bessette – Disclosure

Dr. McCallister stated the charge against Ms. Bessette did not involve moral turpitude. Dr. Hosenfeld moved the board approve Ms. Bessette’s application. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye.

- b) Renewal/Reinstatement Applications – Board Review
None

- c) Limited License Applications – Board Review

- i) Nichlaus Navarro – Disclosure

Dr. McCallister stated the charge against Mr. Navarro did not involve moral turpitude. Ms. Paulson moved the board approve Mr. Navarro’s application. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.

- ii) Christina Wedemeier – Disclosure

Dr. McCallister stated the charge against Ms. Wedemeier did not involve moral turpitude and was from long ago. Dr. McCallister moved the board approve Ms. Wedemeier’s application. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints

- i) Joshua Van Gundy, OTA-005969 – Complaint Number 2019-OT-0014

Mr. Van Gundy was present with his employer, Kris Smith. Dr. McCallister asked Mr. Van Gundy what the difference was between GSC Therapy Services (“GSC”) and VGs Therapy (“VGs”). Mr. Van Gundy stated that GSC is his employer and VGs was his personal training and sports performance company, and that he used the words “physical therapy” on the VGs Therapy Facebook because GSC offers physical therapy and he wanted to refer those potential patients to GSC. Dr. McCallister stated that Achilles rehabilitation is not in the scope of practice for an occupational therapist. Ms. Smith informed the Board that GSC does not bill for physical therapy and educates its’ patients that they are receiving occupational therapy. Dr. Hosenfeld asked for an example of patient goals. Ms. Smith stated common goals are strength, range of motion, and activities of daily living. Ms. Paulson asked Mr. Van Gundy if he is still operating VGs. Mr. Van Gundy responded that he shut down the business as soon as he was notified of the complaint. He further stated that he never referred to himself as a physical therapist. Dr. McCallister moved the Board go into executive session

for legal advice. Ms. Paulson seconded the motion. The motion passed 3-0 with all members voting aye. The Board entered executive session at 1:51 p.m. and returned to regular session at 2:09 p.m. Upon return to regular session, Ms. Paulson asked if Mr. Van Gundy has business cards and, if so, what is his title on the card. Mr. Van Gundy stated that he has cards and is listed as an occupational therapy assistant. Dr. Hosenfeld asked Ms. Smith to explain the level of supervision provided to Mr. Van Gundy. Ms. Smith stated that she meets with Mr. Van Gundy on a weekly basis to review cases and go over treatment plans. Ms. Paulson moved the Board continue the complaint. Dr. Hosenfeld seconded the motion. The motion passed 3-0 by roll call vote. Ms. Paulson stated the reason for continuance is because there is some information that has not been provided to the Board that must be reviewed. Dr. McCallister directed Board staff to do additional investigation into the matter.

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Jacqueline Fox, OTH-007972

Ms. Fox was present and made a brief statement. She stated that she did not receive a notice for her March 2019 renewal, she had four surgeries around that time, and thought she had renewed it. Ms. Fox further explained that she found out her license had expired when she called the Board office to obtain a duplicate license. Dr. Hosenfeld asked Ms. Fox when she stopped practicing. Ms. Fox stated she stopped practicing on October 16, 2019. The Board estimated that equaled almost seven months of practicing with an expired license. Dr. McCallister stated that it was actually five months of billing after considering school breaks. Dr. Hosenfeld asked Ms. Fox if she had her license posted. She stated that she did not. Ms. Paulson stated that not posting a license is a violation of Arizona Revised Statute § 32-3401. Dr. McCallister referred to the Board's disciplinary matrix and suggested a one-year probation, requirement to notify insurance companies, and six hours of continuing education. Ms. Paulson suggested the addition of a requirement to read the Board's statutes and rules. Dr. McCallister moved the Board offer Ms. Fox a consent agreement for one year of probation, to include six hours of continuing education in ethics within six months of the execution of the agreement, a letter from Ms. Fox stating that she has read the Board's statutes and rules, and a letter from Ms. Fox stating that she has informed her employer/supervisor about the consent agreement and order. Ms. Paulson seconded the motion. The motion passed 3-0 by roll call vote. Dr. McCallister added that the motion also included opening a complaint for practicing without a license and made a motion to open a complaint in this matter. Ms. Paulson seconded the motion. The motion passed by a roll call vote.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

a) Board Member Names on License Certificates

Ms. Whiteford stated that, due to Dr. McCallister's concern about Board member names not appearing on licenses, the Board would now review the list licenses that had been approved by the executive director and ratify the licenses during Board meetings.

b) Executive Director's Report – Verbal Report and Discussion – No Action Required

i) Financial Report

Ms. Whiteford stated that the Board is projected to have over \$10,000 remaining in their appropriation at the end of the fiscal year.

ii) Review of Recent Board Staff Activities – No update.

iii) Statistics – Ms. Whiteford reviewed the licensing and regulation statistics below:

(1) 204 Licenses Issued Since November Board Meeting

(2) 3,954 Current Active Licensees

(a) 2,651 Occupational Therapist

(b) 1,291 Occupational Therapy Assistant

(c) 9 Occupational Therapist Limited License

- (d) 3 Occupational Therapy Assistant Limited License
- (3) 95 Current Inactive Licensees
 - (a) 70 Occupational Therapist
 - (b) 25 Occupational Therapy Assistant
- (4) 8 active consent agreements – Next item due 1/2/2020
- (5) 10 open investigations
- b) Administrative Project Status – Ms. Whiteford provided a status update on the following administrative projects:
 - i) Policies and Procedures - Updating
 - ii) Board Automation (eLicensing) – Identify and implement modifications to the system in 2020.
 - iii) CE Broker Implementation – Working with CE Broker to create announcement to go with spring 2020 renewal reminders.
 - iv) Administrative Process Changes to Statutes – Working with Senator Brophy McGee’s staff.
 - v) Proposed Rule Revisions – No update.
 - vi) Shredding of Expired License Files – Ms. Whiteford stated that there are many license files that can be shredded, but staff must first go through and remove any fingerprint/criminal background information.

10) AGENDA ITEMS FOR NEXT MEETING

Dr. McCallister asked that a discussion about the possibility of integrating the NBCOT Navigator into our system be added to the January agenda.

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

12) ADJOURNMENT

There being no further business, the meeting adjourned at 2:43 p.m.