



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

January 13, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:35 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, and Dana Hutchings

3) DECLARATION OF CONFLICTS OF INTEREST

Ms. Hutchings recused herself from the review of the applications for agenda items 8.c.ii. (Kelsi Folding), 8.c.iii. (Emilia Massimi), 8.c.iv. (Tracy Mcadams), and 8.c.vi. (Gayle Shoenbaum). Mr. McCallister recused himself from items 6.a.ii (Leanne Kozeliski), 8.c.i. (Aliana Diodato) and 8.c.v. (Quenton McCallister). Dr. Hosenfeld recused himself from item 8.d.ii.

Review of the applications and complaints listed above must be tabled due to a lack of a quorum.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of December 9, 2016
- b) Executive Session Meeting Minutes of December 9, 2016

Mr. McCallister moved the Board approve the regular and executive session meeting minutes of December 9, 2016, with no changes. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) February 10, 2017
- b) March 10, 2017
- c) April 14, 2017

There were no Board member schedule conflicts for the dates above.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

i) B. Noelani Hong, 16-OT-3141

Ms. Whiteford provided a summary of the complaint. Ms. Hutchings moved the Board go into executive session for legal advice. Mr. McCallister seconded the motion. The motion passed 3-0. The Board entered executive session at 1:40 p.m. Upon returning to regular session at 1:50 p.m., the Board discussed the complaint. Ms. Hutchings moved the Board dismiss the complaint against Dr. Hong. Mr. McCallister seconded the motion. The motion passed 3-0.

ii) Leanne Kozeliski, 16-OTA-3257

Mr. McCallister moved the Board go into executive session. Dr. Hosenfeld seconded the motion. The motion passed 3-0. The Board entered executive session at 1:53 p.m. Upon return to regular session at 1:57 p.m., Mr. McCallister stated that his conflict of interest regarding this case was resolved and the Board could move forward with the case. Ms. Whiteford summarized the complaint. Ms. Kozeliski made a statement. Ms. Amy Gallagher made a statement as to Ms. Kozeliski's character and practice as an occupation therapy assistant. Ms. Galuszka provided a statement and answered Board members' questions. Following discussion, Mr. McCallister moved the Board offer Ms. Kozeliski a consent agreement to include six months of probation and three hours of continuing education in ethics because of improper use of an occupational therapist designation. Ms. Hutchings seconded the motion. The motion passed 3-0.

b) Open Complaints/Investigations

None

c) Status of Compliance with Board Order/Approval of Board Ordered CE

i) Lena Mallant, 15-OT-6337 – Ms. Whiteford reported that the reminder letter mailed to Ms. Mallant on 12/26/16 was returned. Ms. Mallant was then contacted by email. Board staff received continuing education certificates on 1/12/17. Ms. Hutchings moved the Board accept the continuing education certificates provided to fulfill the requirements of the consent agreement. Mr. McCallister seconded the motion. The motion passed 3-0.

ii) Paul Breuninger, 16-OT-3787 – Ms. Whiteford stated that there was no update on Mr. Breuninger's status.

d) Review, Discussion, and Possible Action Regarding Disclosed Criminal Charges

i) Ranae Trudeau, OTA

Ms. Whiteford provided a summary of the charges against Ms. Trudeau. Following review and discussion, Dr. Hosenfeld moved the Board take no action. Ms. Hutchings seconded the motion. The motion passed 3-0.

ii) Barbara Webster, OTA

This item was tabled due to a lack of a quorum.

e) Review, Discussion, and Possible Action on Opening a Complaint

i) Michelle Lyon, OTA

This item was tabled due to a lack of a quorum.

ii) Shannon Portz Robinson

Ms. Portz Robinson made a statement regarding her non-compliance of her consent agreement and answered Board member questions. Mr. McCallister moved the Board go into executive session. Dr. Hosenfeld seconded the motion. The motion passed 3-0. The Board returned to regular session at 2:50.

The Board recessed at 2:50

The Board returned to regular session at 2:52.

Upon return from recess, Mr. McCallister moved the Board offer an amended consent agenda to Ms. Portz Robinson, to include six months of probation, a requirement to complete and provide proof of completion of an in-service presentation on the Occupational Therapy Practice Act, and proof of notification that she provided services while her license was expired. Proof of the in-service presentation must include copies of materials and the sign-in sheet(s). Proof of notification must include copies of letters with parent signature and printed name.

Mr. McCallister made a motion to reopen agenda item 6)a)ii). Ms. Hutchings seconded the motion. The motion passed 3-0.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

ii) Leanne Kozeliski, 16-OTA-3257

Ms. Roxanne Holcomb, Practice Manager for Achievement Therapy, asked for clarification of “probation” and whether children can still be seen. Mr. McCallister stated that Ms. Kozeliski’s license is still active. Ms. Khan stated that the Board could not give advice on how she should run her business. Ms. Kozeliski asked if she could still have students from Pima Community College on fieldwork. Mr. McCallister stated that was not in the Board’s scope to determine.

The Board returned to the next item on the agenda.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

f) Review, Discussion, and Possible Action on Consideration of Opening an Investigation

i) Wheels On the Bus

Ms. Whiteford gave a summary of information received regarding possible violations by practitioners at Wheels On the Bus. Following discussion, Ms. Hutchings moved the Board direct staff to open an investigation. Mr. McCallister seconded the motion. The motion passed 3-0.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications (38):

Mr. McCallister moved the Board approve the 38 initial applications listed on the consent agenda. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

First Name	Last Name	Application Type
Kristy	Apuakehau	OT
John	Astles	OT
Theresa	Barnes	OT
Laura	Bird	OT
Dionna	Blocker	OT
Kristina	Brown	OTA
Sarah	Brown	OTA
Andrew	Ciotti	OTA
Emma	Clark	OT
Christina	Cognetti	OT
Joy	Davis	OT
Jaclyn	Eldredge	OT
Vanessa	Estes	OTA
Melissa	Ferguson	OT

Occupational Therapy Examiners Board Meeting
January 13, 2017

Lisa	Fischer	OT
Lynda	Harris	OTA
Katherine	Jensen	OT
Aisha	Johnson	OT
Brian	Junnier	OT
Daria	Korobova	OTA
Melissa	Kroupa	OT
Amie	Long	OT
Erin Kathleen	MacElroy	OT
Brittany	Menard	OT
Emily	Miller	OT
Bernard	Muriithi	OT
Ailya	Naqvi	OT
Avril	Neuhausel	OT
Allison	Novotny	OT
Jordan	Ortiz	OTA
Sandra	Poplin Robson	OTA
Sanam	Rahbar	OT
Angela	Roberts	OT
Katelyn	Rowe	OT
Jordan	Signorelli	OT
Karen	Spurlock	OTA
Alice	Van Slett	OT
Paul	Whitelaw Gorski	OT

b) Renewal Applications (103):

Mr. McCallister moved the Board approve the 103 renewal applications listed on the consent agenda. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

License #	First Name	Last Name	License Type	License Status	License Expires
4713	John	Abney	OTA	Active	1/6/2017
5396	Brooke	Allen	OT	Active	3/17/2017
4251	Lisa	Allred	OTA	Active	12/14/2016
5343	Christina	Arnold	OT	Active	1/13/2017
3812	Andrea	Barnes	OT	Active	1/15/2017
6050	Nancy	Barnett	OTA	Active	1/11/2017
6077	Jessica	Bassett	OT	Active	2/12/2017
4252	Crystal	Bedford	OT	Active	12/14/2016
4761	Kathleen	Boertman	OT	Active	2/2/2017
3030	Tina	Bond	OTA	Active	1/11/2017
3394	James	Boyd	OT	Active	12/11/2016
3402	Travis	Boyette	OT	Active	1/17/2017
4750	Elsa	Buchanan	OT	Active	2/6/2017
3862	Marion	Camping	OT	Active	1/15/2017
3031	Lindsay	Cavner	OT	Active	1/12/2017
6027	Ashley	Chamblin	OT	Inactive	12/14/2016
5211	Stacy	Chaney	OTA	Active	1/9/2017
3854	Michele	Chin	OT	Active	1/15/2017
3861	Kristin	Coleman	OT	Active	1/15/2017
3408	Margaret	Coles	OT	Inactive	1/17/2017
4743	Julianne	Dahl	OT	Inactive	2/6/2017
5355	Kimberly	Dehn	OT	Active	2/14/2017
4745	Alycia	Dotseth-Hall	OT	Active	2/16/2017
6059	Laura	Edin	OT	Active	1/11/2017

Occupational Therapy Examiners Board Meeting
January 13, 2017

6054	Matthew	Edin	OT	Active	1/11/2017
4299	Kris	Edwards	OT	Active	2/15/2017
6055	Natalie	Enloe	OT	Active	1/11/2017
2804	Joselyn	Fenley	OT	Active	1/15/2017
2682	Maureen	Flaherty	OT	Active	1/15/2017
0225	Beth	Gelbert	OT	Active	1/12/2017
0145	Benita	Gettel	OT	Active	2/11/2017
4715	Jennifer	Golinski	OT	Active	1/9/2017
4716	Meghan	Gonzalez	OT	Active	1/9/2017
4747	Susan	Gregg	OT	Active	2/6/2017
4257	Kristin	Grilli	OT	Active	12/14/2016
1850	Nancy	Hall	OT	Inactive	12/11/2016
4717	Heather	Harvey	OT	Active	1/9/2017
4302	Brittney	Hendricks	OT	Active	2/15/2017
6086	Kortney	Holbrook	OT	Active	2/12/2017
4283	Anna Tisha	Ira	OT	Active	1/11/2017
2683	Jody	Jimenez	OTA	Active	12/10/2016
5335	Melissa	Joens	OT	Active	1/13/2017
4261	Sara	Katz-Imadali	OT	Inactive	12/14/2016
6091	Alex	King	OT	Active	2/12/2017
1589	Kristen	Klenk	OT	Active	12/11/2016
5957	Renee	Kleppe-Bach	OT	Active	9/14/2018
6031	Amanda	Koenig	OT	Active	12/14/2016
4285	Darrell	Larry	OT	Active	1/11/2017
1837	Betty	Legaspi	OTA	Active	1/19/2017
6060	Robyn	Lev	OT	Active	1/11/2017
4720	Christina	Linderman	OT	Active	1/9/2017
6061	Sarah	Lindstrom	OTA	Active	1/11/2017
4738	Benjamin	Loreto	OTA	Active	1/27/2017
6062	Mikaela	Lyding	OT	Active	1/11/2017
3039	Kristina	Mackin	OTA	Active	1/12/2017
6063	Shannon	Manigault	OTA	Active	1/11/2017
3847	Jennifer	Marseglia	OTA	Active	2/11/2017
4751	Louise	Martin	OT	Active	2/6/2017
3407	Kristen	McGinley	OT	Active	2/10/2017
4786	Kendra	Mitchell	OT	Active	3/13/2017
3436	Suzanne	Moe	OTA	Active	2/14/2017
2673	Theresa	Montoya	OTA	Active	1/4/2017
5323	Lisa	Moynihan	OTA	Active	12/16/2016
2317	Teresa	Mullins	OTA	Active	12/13/2016
3036	Mary Lou	Mulloy	OT	Active	1/12/2017
4754	Andre	Naylor	OT	Active	2/6/2017
2296	Kimberly	Olson	OTA	Active	2/3/2017
5344	William	Ormsby	OT	Active	1/13/2017
6066	Jessica	Oswald	OT	Active	1/11/2017
3038	Nancy	Palmer	OT	Active	1/12/2017
3028	Mildred	Pangilinan-Flores	OT	Active	1/12/2017
3852	Lina	Patel	OT	Active	1/22/2017
3375	Bonnie	Pond	OT	Active	2/11/2017
3419	Stephanie	Prorok	OT	Active	1/17/2017
5324	Tracie	Recker	OT	Inactive	12/16/2016
5368	Amanda	Reichert	OT	Active	2/14/2017
3033	Tracey	Repp	OT	Active	1/12/2017
3035	Susan	Rice	OT	Active	1/12/2017

6099	BreAnne	Robison	OT	Active	2/12/2017
6067	Jessica	Rojas	OT	Active	1/11/2017
6068	Angelika	Rubinova	OTA	Active	1/11/2017
6100	Adam	Sakievich	OT	Active	2/12/2017
4289	Theresa	Schmotzer	OT	Active	1/11/2017
3850	Lindy	Schoch	OT	Active	1/15/2017
5346	Sarah	Sharp	OT	Active	1/13/2017
3727	Rekha	Shastry	OT	Inactive	12/13/2016
4308	Brent	Sherwood	OT	Active	2/15/2017
6044	Allison	Skelton	OT	Active	12/14/2016
6069	Mamie	Snoddy	OT	Active	1/11/2017
3412	Christopher	St. Clair	OT	Active	1/17/2017
2329	Kathy	Stouffer	OT	Active	2/15/2017
2313	Sarah	Teasley	OTA	Active	12/13/2016
6048	Kristin	Trapp	OTA	Active	1/7/2017
6041	Victoria	Urbina	OT	Active	12/14/2016
5328	Jodi	Washkowiak	OT	Active	12/16/2016
6073	Karen	White	OTA	Active	1/11/2017
6108	Melanie	Whiteman	OT	Inactive	2/16/2017
4729	Sandra	Widmer	OT	Active	1/9/2017
4730	Aaron	Willardson	OT	Active	1/9/2017
3024	Andrea	Williams	OT	Active	1/12/2017
6074	Charles	Wilson	OT	Active	1/11/2017
4731	Tammy	Wright	OTA	Active	1/9/2017
4280	Stacy	Yingling	OTA	Active	1/11/2017

c) Limited License Applications (2)

Mr. McCallister moved the Board approve the two limited license applications listed on the consent agenda. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

First Name	Last Name
Haley	Cummings
Anjelica	Swallow

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Michelle Lewis, OTA – Unlicensed Practice

Ms. Whiteford provided a summary. The Board directed staff to invite Ms. Lewis to the February Board meeting. Mr. McCallister moved the Board table the agenda item to the next meeting. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

ii) Dean Sims, OT

Ms. Whiteford provided a brief summary. Mr. McCallister moved the Board to approve Mr. Sims' license application. Ms. Hutchings seconded the motion. The motion passed 3-0.

b) Renewal Applications – Board Review

i) Kaela Bachelder, OT

Mr. McCallister moved the Board approve Ms. Bachelder's application. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

ii) Albert Clift, OT – Expired License

Mr. McCallister moved the Board approve Mr. Clift's application. Ms. Hutchings seconded the motion. The motion passed 3-0.

iii) Tanya Nez, OTA – Expired License

Mr. McCallister moved the Board approve Ms. Nez's application. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

- iv) Jeffrey Turner, OTA – Expired License
Mr. McCallister moved the Board approve Mr. Turner’s application. Ms. Hutchings seconded the motion. The motion passed 3-0.
- c) Renewal Applications Tabled Due to Board Member Recusal Resulting in Lack of a Quorum
Items 8)c)i) through 8)c)vi) were tabled due to a lack of a quorum.
 - i) Aliana Diodato, OTA – Expired License
 - ii) Kelsi Folding (nee Hess), OT
 - iii) Emilia Massimi, OT
 - iv) Tracy Mcadams, OT
 - v) Quenton McCallister, OT – Board Member
 - vi) Gayle Schoenbaum, OT – Disclosure on Page 4 of Renewal Application
- d) Limited Permit Applications – Board Review
None

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided a brief report on the two items below. No action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
- b) Administrative Project Status Report
 - i) Policies and Procedures – No update.
 - ii) Application Automation – Ms. Whiteford reported that the selection committee has filtered the possible list down to two vendors.
 - iii) Rule Revisions – Ms. Whiteford reported that she will schedule a meeting with Mara Mellstrom to discuss revising rules to address the fee issue.
 - iv) Board Member Training – No update.
 - v) Sunset Audit – No update.
- c) Other Board Business and Reports
 - i) Open Public Board Member Positions – Ms. Whiteford reported that a new Board member would be present at the February meeting.
 - ii) Possible move to 1740 W. Adams Ave. – Ms. Whiteford reported that the Arizona Department of Administration is moving forward with relocating the Board office.
 - iii) Disciplinary Matrix – Mr. McCallister stated that he would like to create a matrix to address applicants who report crimes of moral turpitude, so that the charge and number of years since the conviction would determine the discipline. He also stated that he would like to add a guideline for misuse of the OT/OTA designation, making it consistent with the Board’s discipline within the last six months.

12) AGENDA ITEMS FOR NEXT MEETING – IF ANY

None

13) CALL TO THE PUBLIC

No members of the public stepped forward to address the Board.

14) ADJOURNMENT

Mr. McCallister moved the Board adjourn at 3:16. Dr. Hosenfeld seconded the motion. The motion passed 3-0.

Respectfully Submitted,

Occupational Therapy Examiners Board Meeting
January 13, 2017

Karen Whiteford
Executive Director