



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Meeting Minutes

March 12, 2021

Board Members Present via Webex: Barbara Paulson, Chair
Charlene Marbs, Vice-Chair
Victoria Chiantella, OTA Member
Christopher Daly, OT Member
Dr. Quenton McCallister, OT Member

Staff Present via Webex: Karen Whiteford, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present via Webex: Sarah Asta, Assistant Attorney General

Location: Meeting was held via Webex due to COVID-19 concerns
Meeting number 133 664 8837

1) CALL TO ORDER

Barbara Paulson called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Barbara Paulson, Charlene Marbs, Victoria Chiantella, Christopher Daly, and Dr. Quenton McCallister

3) DECLARATION OF CONFLICTS OF INTEREST

Dr. McCallister recused himself from item 8)c)ii) because he knows Mr. Rose and could not be unbiased.

4) NOMINATION AND ELECTION OF BOARD OFFICERS

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) April 9, 2021-No conflicts
- b) May 14, 2021-No conflicts
- c) June 11, 2021-Dr. McCallister and Ms. Marbs stated they may not be available.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES

- a) Regular Session Meeting Minutes of October 15, 2020
Ms. Paulson moved the Board approve the regular session meeting minutes of October 15, 2020, with the correction on item 4)a)ii). Ms. Marbs seconded the motion. The motion passed 3-2 by roll call vote with Mr. Daly and Ms. Chiantella abstained because they were not present at the meeting.
- b) Regular Session Meeting Minutes of November 13, 2020
Ms. Paulson moved the Board approve the regular session meeting minutes of

November 13, 2020. Dr. McCallister seconded the motion. The motion passed 3-2 by roll call vote with Mr. Daly and Ms. Chiantella abstained because they were not present at the meeting.

- c) Regular Session Meeting Minutes of December 11, 2020
Ms. Marbs moved the Board approve the regular session meeting minutes of December 11, 2020. Dr. McCallister seconded the motion. The motion passed 3-2 by roll call vote with Mr. Daly and Ms. Chiantella abstained because they were not present at the meeting.
- d) Executive Session Meeting Minutes of December 11, 2020
Ms. Paulson moved the Board approve the executive session meeting minutes of December 11, 2020. Ms. Marbs seconded the motion. The motion passed 3-2 by roll call vote with Mr. Daly and Ms. Chiantella abstained because they were not present at the meeting.
- e) Regular Session Meeting Minutes of January 8, 2021
Ms. Paulson moved the Board approve the regular session meeting minutes of January 8, 2021. Mr. McCallister seconded the motion. The motion passed 3-2 by roll call vote with Mr. Daly and Ms. Chiantella abstained because they were not present at the meeting.
- f) Executive Session Meeting Minutes of January 8, 2021 1:46 p.m.
The review of the executive session meeting minutes of January 8, 2021, was tabled.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of Complaints
None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review
 - i) Erica Bonte – Disclosure
Ms. Paulson stated that the disclosure did not involve moral turpitude. Dr. McCallister moved the Board approve Ms. Bonte’s license application. Ms. Chiantella seconded the motion. The motion passed 5-0 by roll call vote.
 - ii) Brandie Howie – Disclosure
Ms. Howie was present via Webex and available for questions. Ms. Paulson moved the Board approve Ms. Howie’s license application. Mr. Daly seconded the motion. The motion passed 5-0 by roll call vote.
 - iii) Kevin Kilkuskie – Disclosure
Ms. Paulson stated that Mr. Kilkuskie fulfilled all the requirements of the court. Mr. Daly moved the Board approve Mr. Kilkuskie’s license application. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.
 - iv) Rosa Leon – Disclosure
Ms. Leon was present via Webex and available for questions. Ms. Paulson asked Ms. Leon to explain the conviction against her. Ms. Leon stated that the conviction was for DUI and that she had completed all of the court’s requirements. Ms. Marbs moved the Board approve Ms. Leon’s application. Ms. Chiantella seconded the motion. The motion passed 4-1 by roll call vote with Dr. McCallister being temporarily unavailable.
 - v) Amanda Malzacher – Disclosure
Mr. Daly moved the Board approve Ms. Malzacher’s initial application. Ms. Marbs seconded the motion. The motion passed 4-1 by roll call vote with Dr. McCallister being temporarily unavailable.
 - vi) Larissa McCormick – Disclosure
Ms. McCormick was present and made a brief statement. In her statement, she said that the Oklahoma Board performed an audit of her continuing education and did not count 100 hours of anatomy class, leaving her 3.5 hours short for her 2020 renewal. As a result, she

lost her job with the VA hospital in Phoenix. Since then, she has completed the 3.5 hours. Ms. Paulson moved the Board table the matter. Ms. Marbs moved the Board go into executive session to obtain legal advice. Ms. Chiantella seconded the motion. The motion passed 5-0 by roll call vote. The Board entered executive session at 2:03 p.m. and returned to regular session at 2:14 p.m.

Ms. Paulson moved the Board recess while Ms. Asta consults with her section chief. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote. The recessed from 2:14 p.m. to 2:52 p.m.

Ms. Paulson moved the Board go into executive session for legal advice. Mr. Daly seconded the motion. The motion passed 5-0 by roll call vote. The Board entered executive session at 2:54 p.m. and returned to regular session at 3:03 p.m.

Per Ms. Marbs' request, Ms. McCormick explained the timeline of the events that led to the disciplinary action in Oklahoma. When Mr. Daly asked Ms. McCormick how long she had been an occupational therapist and in what setting, Ms. McCormick responded that she had been an OT for 25 years, with all of those years in the U.S. Army. Mr. Daly moved the Board approve Ms. McCormick's application based on her years of experience. Dr. McCallister seconded the motion. The motion failed 2-3 by roll call vote with Ms. Paulson, Ms. Marbs, and Ms. Chiantella voting nay. Ms. Paulson stated she had concerns about the Oklahoma issue and would like more information. Ms. Marbs stated she wanted to wait for all information. Ms. Chiantella said she did not feel comfortable making a decision not knowing where Oklahoma stands. Dr. McCallister stated that he did not feel that the Oklahoma issue was intentional. Ms. Paulson moved the Board table the matter until documentation regarding the outcome is received from Oklahoma – and that the Board could hold a special meeting to expedite the matter. Ms. Chiantella seconded the motion. The motion passed by 3-2 by roll call vote with Mr. Daly and Dr. McCallister voting nay because the NBCOT renewal continuing education requirements are higher than Oklahoma's.

vii) Mayra Mendez-Schiaffino – Disclosure

Ms. Mendez-Schiaffino was present and available for questions. Ms. Paulson asked her how long she was on probation. Ms. Mendez-Schiaffino said she was on probation for one year. Ms. Chiantella asked Ms. Mendez-Schiaffino if she was found to not have been intoxicated. Ms. Mendez-Schiaffino responded that was correct. Ms. Paulson moved the Board approve Ms. Mendez-Schiaffino's license. Mr. Daly seconded the motion. The motion passed 5-0 by roll call vote.

viii) Jessica Quell – Disclosure

Ms. Paulson stated that Ms. Quell submitted sufficient documentation regarding her arrest. Mr. Daly moved the Board approve Ms. Quell's license. Mr. Marbs seconded the motion. The motion passed 5-0 by roll call vote.

ix) Amanda Staley – Disclosure

After Ms. Paulson summarized the matter, Ms. Chiantella moved the Board approve Ms. Staley's license. Mr. Daly seconded the motion. The motion passed 5-0 by roll call vote.

b) Limited License Applications – Board Review

i) None

c) Renewal/Reinstatement Applications – Board Review

i) Lisa Rea – OTH-006583 – Disclosure

Ms. Rea was present and explained that she was sentenced on March 11, and was going through the appeals process. She stated that she was sentenced to counseling, a \$250 fine, and one year of unsupervised probation, with the option of termination at six months if there was no additional criminal activity.

Ms. Paulson asked Ms. Rea for information regarding her most recent arrest. Ms. Rea explained the circumstances of her arrest and said that she did not want to waste the Board's time with such a minor offense. She said that her attorney read the Board's statutes and felt

that she did not need to report it. Mr. Daly asked what the most recent charges were. Ms. Rea responded by saying she was charged with disorderly conduct and criminal trespass. Ms. Paulson stated that there are many things to consider with no outcome and moved the Board table the matter until the cases are finalized in the courts. Dr. McCallister seconded the motion. The motion passed 5-0 by roll call vote. Ms. Paulson directed Ms. Rea to continue to send updates to Board staff.

- ii) Philip Rose – OTA-046649 – Disclosure
 The matter was tabled so that Mr. Rose could attend the meeting and answer questions.

9) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Ms. Paulson moved the Board ratify the 21 initial application and 119 renewal/reinstatement applications approves by the Executive Director. Ms. Chiantella seconded the motion. The motion passed 5-0 by roll call vote.

- a) Initial Applications Approved by Executive Director (21)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-046908	Acevedo	Alia	3/6/2021	3/5/2023
OTH-008396	Ahmed	Shehnaz	3/6/2021	3/5/2023
OTH-008382	Boettger	Victoria	2/24/2021	2/23/2023
OTH-008390	Carney	Gretchen	3/6/2021	3/5/2023
OTH-008395	Denne	Aimee	3/6/2021	3/5/2023
OTH-008385	DuLac	Linnea	3/6/2021	3/5/2023
OTH-008386	Hambrecht	Ashley	3/6/2021	3/5/2023
OTH-008392	Hsu	Vincent	3/6/2021	3/5/2023
OTA-046910	Hutchinson	Nora	3/6/2021	3/5/2023
OTH-008393	Klimoski	Jacob	3/6/2021	3/5/2023
OTH-008387	Kolbeck	Alicia	3/6/2021	3/5/2023
OTH-008389	Paclibar	Chris	3/6/2021	3/5/2023
OTH-008397	Pragar	Samantha	3/6/2021	3/5/2023
OTA-046906	Rivera	Naomia	2/11/2021	2/10/2023
OTA-046907	Roberts	Catherine	3/6/2021	3/5/2023
OTA-046909	Roths	Stephanie	3/6/2021	3/5/2023
OTH-008394	Rusek	Carly	3/6/2021	3/5/2023
OTH-008391	Schwabe	Kendra	3/6/2021	3/5/2023
OTH-008383	Stoddard	Rebecca	3/5/2021	3/4/2023
OTH-008388	Suarez	Isabel	3/6/2021	3/5/2023
OTH-008384	Sulfaro	Heather	3/5/2021	3/4/2023

- b) Renewal/Reinstatement Applications Approved by Executive Director (119)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
OTH-005438	Anderson	Kristy	4/22/2021	4/21/2023	Renewal
OTH-002668	Antioco	Phaedra	2/16/2021	2/15/2023	Renewal
OTA-003432	Apfel	Mauzy	2/14/2021	2/13/2023	Renewal

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License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
OTH-006120	Arambula	Lindsay	3/16/2021	3/15/2023	Renewal
OTA-006947	Arnow	Tiara	4/17/2021	4/16/2023	Renewal
OTA-005393	Baer	Jamie	3/13/2021	3/12/2023	Renewal
OTH-004803	Bigley	Jamie	4/11/2021	4/10/2023	Renewal
OTA-006876	Black	Nicole	2/10/2021	2/9/2023	Renewal
OTH-007015	Bonsall	Aaron	5/12/2021	5/11/2023	Renewal
OTA-006114	Borrego	Sharon	3/16/2021	3/15/2023	Renewal
OTA-006116	Bresser	Molly	3/16/2021	3/15/2023	Renewal
OTH-004324	Butler	Jeffrey	3/16/2021	3/15/2023	Renewal
OTA-000013	Capriglione	Colette	3/8/2021	3/7/2023	Renewal
OTA-006796	Castillo	Jessica	2/12/2021	2/11/2023	Reinstatement
OTH-007756	Castro	Julia	4/12/2021	4/11/2023	Renewal
OTA-006953	Chambers	Morgan	4/17/2021	4/16/2023	Renewal
OTH-005400	Chase	Amanda	3/18/2021	3/17/2023	Renewal
OTH-004305	Chase	Kristin	2/16/2021	2/15/2023	Renewal
OTH-007795	Cherry	Shannon	5/10/2021	5/9/2023	Renewal
OTA-005476	Christensen	Sandra	5/13/2021	5/12/2023	Renewal
OTH-006118	Christesen	Lydia	3/16/2021	3/15/2023	Renewal
OTA-005452	Clonts	Katie	4/22/2021	4/21/2023	Renewal
OTH-005444	Cole	Stephanie	4/22/2021	4/21/2023	Renewal
OTA-006914	Cunningham	Ashley	3/6/2021	3/5/2023	Renewal
OTA-005403	Dandoy	Lela	3/18/2021	3/17/2023	Renewal
OTH-003048	Davis	Denny	3/12/2021	3/11/2023	Renewal
OTH-005355	Dehn	Kimberly	2/15/2021	2/14/2023	Renewal
OTH-006161	Dellacroce	Kristy	4/20/2021	4/19/2023	Renewal
OTH-005441	DiChiara	Grete	4/22/2021	4/21/2023	Renewal
OTH-007752	Domek	Journe	3/8/2021	3/7/2023	Renewal
OTH-004348	Duvall	Nicoletta	4/13/2021	4/12/2023	Renewal
OTH-005707	Ferguson	Jonathan	3/18/2021	3/17/2023	Renewal
OTH-004817	Fletcher	Jaime	4/11/2021	4/10/2023	Renewal
OTH-006994	France	Camille	4/17/2021	4/16/2023	Renewal
OTH-003456	Gallo	Michael	3/14/2021	3/13/2023	Renewal
OTH-003739	Garland	Natalie	8/10/2020	8/9/2022	Renewal
OTH-004781	Goretzki	Jennifer	3/14/2021	3/13/2023	Renewal
OTH-007762	Hammond	Elizabeth	4/12/2021	4/11/2023	Renewal
OTA-006919	Hanagan	Peggy	3/6/2021	3/5/2023	Renewal
OTH-006156	Hatchett	Valecia	4/16/2021	4/15/2023	Renewal
OTH-007764	Herman	Bradley	4/12/2021	4/11/2023	Renewal
OTH-007006	Higgins	Brian	4/17/2021	4/16/2023	Renewal
OTA-000016	Holman	Robin	3/8/2021	3/7/2023	Renewal

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OTH-007765	Holt	Mickayla	4/12/2021	4/11/2023	Renewal
OTH-003484	Hosenfeld	Donald	5/16/2021	5/15/2023	Renewal
OTH-006966	Hunter	Elizabeth	4/17/2021	4/16/2023	Renewal
OTA-005900	Johnston	Shaeleen	3/14/2021	3/13/2023	Renewal
OTH-006189	Kaiser Borning	Kelly	5/11/2021	5/10/2023	Renewal
OTH-004332	Kell	Nicole	3/16/2021	3/15/2023	Renewal
OTH-007766	Kionka	Paul	4/12/2021	4/11/2023	Renewal
OTH-004363	Knowles	Rachel	5/11/2021	5/10/2023	Renewal
OTA-000028	Kowalski	Kimberly	4/12/2021	4/11/2023	Renewal
OTH-007768	lamermayer	kristine	4/12/2021	4/11/2023	Renewal
OTH-002217	Larson	Tara	5/14/2021	5/13/2023	Renewal
OTA-006972	Liao	Wang	4/17/2021	4/16/2023	Renewal
OTA-006126	Littleton II	Daryl	3/16/2021	3/15/2023	Renewal
OTH-004345	Littmann McGinnis	Beth	4/9/2021	4/8/2023	Renewal
OTH-007770	Majute	Egle	4/12/2021	4/11/2023	Renewal
OTH-007771	Mann	Mackenzie	4/12/2021	4/11/2023	Renewal
OTH-006128	Marete	Jane	3/16/2021	3/15/2023	Renewal
OTH-006969	Martin	Kyla	4/17/2021	4/16/2023	Renewal
OTA-000038	Martinez	Joselyn	5/10/2021	5/9/2023	Renewal
OTA-006129	Martinez	Korey	3/16/2021	3/15/2023	Renewal
OTA-000023	Martinez	Mayra	3/8/2021	3/7/2023	Renewal
OTA-005354	Martinez	Michelle	3/6/2021	2/10/2023	Reinstatement
OTA-002150	Mccahan	Peggy	3/16/2021	3/15/2023	Renewal
OTH-007784	McDermott	Matthew	4/12/2021	4/11/2023	Renewal
OTA-004816	McGinnis	Marjorie	4/13/2021	4/12/2023	Renewal
OTH-002363	Meanger	Vivienne	4/12/2021	4/11/2023	Renewal
OTA-005387	Medeiros	Melissa	3/13/2021	3/12/2023	Renewal
OTA-005385	Medeiros	Stephen	3/13/2021	3/12/2023	Renewal
OTH-004785	Merckle	Amy	3/14/2021	3/13/2023	Renewal
OTA-000030	Miller	Laura	4/12/2021	4/11/2023	Renewal
OTA-006923	Miller	Wendy	3/6/2021	3/5/2023	Renewal
OTH-006175	Moore	Anne	4/20/2021	4/19/2023	Renewal
OTH-006924	Mora	Amanda	3/6/2021	3/5/2023	Renewal
OTH-007740	Nash	Kerri	3/8/2021	3/7/2023	Renewal
OTH-004801	Nelson	Casey	3/14/2021	3/13/2023	Renewal
OTA-004331	Nybeck	JoAnn	3/16/2021	3/15/2023	Renewal
OTA-005458	Olson	Megan	4/22/2021	4/21/2023	Renewal
OTH-006173	Palmer	Laura	4/20/2021	4/19/2023	Renewal
OTH-006940	Partenio	Donna	3/6/2021	3/5/2023	Renewal
OTH-004322	Pender	Deidre	3/9/2021	3/8/2023	Renewal

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date	Application Type
OTH-004772	Perry	Ann	3/14/2021	3/13/2023	Renewal
OTH-006983	Phillips	Morgan	4/17/2021	4/16/2023	Renewal
OTH-004316	Poloni	Tara	4/12/2021	4/11/2023	Renewal
OTH-004353	Porter	Kristie	4/13/2021	4/12/2023	Renewal
OTH-007742	Pramhus	Rachel	3/8/2021	3/7/2023	Renewal
OTH-004849	Rayl	Jennifer	3/6/2021	3/5/2023	Reinstatement
OTA-004791	Reyes	Desirae	3/14/2021	3/13/2023	Renewal
OTA-006986	Riesgo	Miranda	4/17/2021	4/16/2023	Renewal
OTA-007009	Rogers	Ryan	4/17/2021	4/16/2023	Renewal
OTH-001005	Roveto	Claire	4/16/2021	4/15/2023	Renewal
OTH-003026	Sanchez	Jennifer	3/20/2021	3/19/2023	Renewal
OTA-006989	Schaper	Donna	4/17/2021	4/16/2023	Renewal
OTH-003856	Schetter	Matthew	3/16/2021	3/15/2023	Renewal
OTH-001344	Schlenker	Linda	3/17/2021	3/16/2023	Renewal
OTH-006931	Schroeder	Lindsay	3/6/2021	3/5/2023	Renewal
OTH-004355	Sigurdson	Audrey	4/13/2021	4/12/2023	Renewal
OTH-004327	Skoro	Karey	3/16/2021	3/15/2023	Renewal
OTH-003460	Sletten	Lori	4/11/2021	4/10/2023	Renewal
OTA-003437	Steinfort	Dawn	2/14/2021	2/13/2023	Renewal
OTH-006002	Stender	Linda	3/6/2021	3/5/2023	Reinstatement
OTA-000020	Stock	Garrin	3/11/2021	3/10/2023	Renewal
OTH-003868	Stoll	Sarah	3/27/2021	3/26/2023	Renewal
OTA-006196	Stovall	Priscilla	5/11/2021	5/10/2023	Renewal
OTA-006179	Strmic	Andrew	4/20/2021	4/19/2023	Renewal
OTH-006907	Swallow	Anjelica	3/13/2021	3/12/2023	Renewal
OTH-007779	Taylor	Katie	4/12/2021	4/11/2023	Renewal
OTA-006169	Thebeau	Anna	4/20/2021	4/19/2023	Renewal
OTA-006998	Thornburg	Melinda	4/17/2021	4/16/2023	Renewal
OTH-007000	Ulmer	Kristiana	4/17/2021	4/16/2023	Renewal
OTH-005430	Urich	Jennifer	3/18/2021	3/17/2023	Renewal
OTH-000831	Walters	Lisa	3/6/2021	3/5/2023	Reinstatement
OTA-006679	Wang	Michael	3/8/2021	3/7/2023	Renewal
OTH-007737	Whetstone	Maura	3/8/2021	3/7/2023	Renewal
OTH-006150	Wifler	Jennifer	3/16/2021	3/15/2023	Renewal
OTA-005392	Williams	Brittney	3/13/2021	3/12/2023	Renewal
OTH-007003	Work	Crystal	4/17/2021	4/16/2023	Renewal

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Occupational Therapy Licensure Compact
No update.
- b) Financial Report

- Ms. Whiteford stated that she was not provided a report for the month of February.
- c) Review of Recent Board Staff Activities
Ms. Whiteford stated that Board staff continues to work from home.
 - d) Statistics
Ms. Whiteford summarized the current statistics
 - i) 4,138 Current Active Licensees (+49)
 - (1) 2,788 Occupational Therapist
 - (2) 1,332 Occupational Therapy Assistant
 - (3) 13 Occupational Therapist Limited License
 - (4) 5 Occupational Therapy Assistant Limited License
 - ii) 89 Current Inactive Licensees
 - (1) 66 Occupational Therapist
 - (2) 23 Occupational Therapy Assistant
 - iii) 4 active consent agreements – Next item due 3/20/2021
 - iv) 12 open investigations
 - e) COVID-19-Related License Requirement Waivers
Ms. Whiteford stated that COVID-related fee waivers totaled \$14,250 to-date.
 - f) 2021 Bills to Watch
Ms. Whiteford summarized the bills below:
 - i) HB 2067 – criminal conviction; set aside; applicability
 - ii) HB 2128 – state licensing; fee waiver
 - iii) HB 2267 – professional licensure fees; waiver; reduction
 - iv) HB 2319 – license denial; prohibition; drug convictions
 - v) HB 2433 – state agencies; cash payment; acceptance
 - vi) HB 2454 – telehealth; health care providers; requirements
 - vii) HB 2585 – occupational therapists; fingerprint clearance cards
 - viii) HB 2787 – occupational regulation; good character; definition
 - ix) SB1149 – occupational and professional licensure; notice – Signed by Governor
 - x) SB 1284 – occupational licensing; licensure; fingerprinting
 - g) Occupational Therapy Licensure Compact
This was a duplicate agenda item.
 - h) Executive Order 2021-02
Ms. Whiteford summarized the requirements of Executive Order 2021-02
 - i) Open Board Member Position – Status Update
No update.
 - j) Board Staff Members Bonus and Raise
No update.

11) AGENDA ITEMS FOR NEXT MEETING

The Board requested that staff grade adjustments, bonuses, and raises be added to the April agenda.

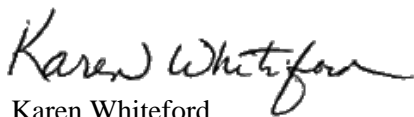
12) CALL TO THE PUBLIC

No public addressed the Board

13) ADJOURNMENT

There being no further business, the meeting adjourned at 3:57 p.m.

Respectfully Submitted,



Karen Whiteford
Executive Director