



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

May 12, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member
 Barbara Paulson, Public Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Dana Greenlee

Ms. Greenlee's application was reviewed by the Board because she self-disclosed multiple arrests on her application for licensure. Ms. Greenlee was present by phone and made an opening statement. Ms. Greenlee then answered questions from the Board regarding what has changed since her last arrest and why she has chosen to enter the field of occupational therapy. Mr. McCallister moved the Board go into executive session to obtain legal advice. Dr. Hosenfeld seconded the motion. The motion passed 4-0. The Board entered executive session at 1:30 p.m.

Upon returning to regular session at 1:48 p.m., Ms. Paulson asked Ms. Greenlee if she currently attends group counseling. Ms. Greenlee replied that she is not currently attending group counseling, but she has that option available if she feels she needs it. Following discussion, Mr. McCallister moved the Board approve Ms. Greenlee's application upon acceptance of a non-disciplinary consent agreement to include submission of fingerprints on the standard FBI fingerprint card for the purpose of obtaining a criminal background check one year and two years after the effective date of the consent agreement. This submission shall also include payment of a \$22.00 processing fee. The non-disciplinary consent agreement shall also include substance abuse evaluations every six months for two years from the effected date of the agreement and shall be paid by Ms. Greenlee. If Ms. Greenlee

chooses to not accept the agreement, her application for licensure will be denied. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

3) DECLARATION OF CONFLICTS OF INTEREST

Mr. McCallister recused himself from agenda item 6)a) Nicole Wilson. Ms. Hutchings recused herself from agenda item 7)c)i) Dana Hutchings #2769.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of April 14, 2017
- b) Executive Session Meeting Minutes of April 14, 2017, 2:05 p.m.
- c) Executive Session Meeting Minutes of April 14, 2017, 2:30 p.m.

Ms. Paulson moved the Board approve the regular and executive session minutes from April 14, 2017. Mr. McCallister seconded the motion. The motion passed 4-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) June 9, 2017
- b) July 14, 2017
- c) August 11, 2017

Dr. Hosenfeld stated that he has a conflict with the June 9, 2017, meeting date. Ms. Whiteford informed the Board that it would be difficult to change the meeting date because applicants have already received letters stating that their applications would be reviewed by the Board on June 9. Dr. Hosenfeld stated that he could attend the meeting by phone.

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (18):

Nicole Wilson's applications was removed from the consent agenda due to Mr. McCallister's recusal. Mr. McCallister moved the Board approve the remaining 17 initial applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

First Name	Last Name	Application Type
Jessica	Arndt	OTA
Aaron	Bonsall	OT
Alexander	Davis	OT
Tracy	Gadomski	OTA
Lenore	Golding	OT
Jenifer	Joachim	OTA
Kimberly	Johnson	OTA
Amanda	Lindeman	OTA
Antoinette	Meulke	OT
Susan	Meyer	OTA
Meagan	Oberaigner	OTA
Carol	Pettus	OTA
Charles	Ratcliff	OTA
Jenna	Rotenberger	OTA
Davina	Simmons	OTA
Lan	Tran	OT
Catalena	Vogt	OTA
Nicole	Wilson	OTA

- b) Renewal Applications (81):

Mr. McCallister moved the Board approve the 81 renewal applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6158	Elizabeth	Allstadt	OT	Active	4/19/2017	
5475	Clovis	Atkinson	OT	Active	5/12/2017	
2726	Kathryn	Barrett	OT	Active	6/10/2017	
6186	Amber	Bass	OT	Active	5/10/2017	
5440	Geralyn	Bradley	OTA	Active	4/21/2017	
4382	Regina	Buban	OT	Active	5/17/2017	
6161	Kristy	Buck	OT	Inactive	4/19/2017	
6187	Rebecca	Bugg	OTA	Active	5/10/2017	
4818	Danielle	Burmeister	OT	Active	5/15/2017	
4819	Carol-Ann	Burns	OTA	Active	5/15/2017	
3281	Anne	Carlsson	OT	Inactive	4/16/2017	
5525	John	Craig	OT	Active	7/14/2017	
3513	Toni-Maree	Davie	OT	Active	6/19/2017	
2725	Kimberly	Dupre	OTA	Inactive	5/13/2017	
3525	Katrina	Escalada-Westland	OT	Active	7/10/2017	
5447	Stephanie	Felix	OTA	Active	4/21/2017	
3453	Melissa	Ferber	OT	Active	5/15/2017	
5484	Nadine	Haluszczak	OT	Active	5/12/2017	
5449	Vicki	Harrison	OTA	Active	4/21/2017	
6156	Valecia	Hatchett	OT	Active	4/15/2017	
2357	Tina	Healy	OTA	Active	5/16/2017	
3479	Debra	Jackson	OT	Active	5/15/2017	
2542	Theresa	Johnson	OT	Active	5/14/2017	
6168	Brandon	Jones	OT	Active	4/19/2017	
6189	Kelly	Kaiser Borning	OT	Active	5/10/2017	
2734	Diane	Kiel	OT	Active	5/13/2017	
0495	Laura	Kinghan	OT	Active	6/17/2017	
4362	Jason	Kneip	OT	Active	5/10/2017	
4363	Rachel	Knowles	OT	Active	5/10/2017	
2740	Linda	Korengold	OT	Active	5/13/2017	
2693	Steven	Kremer	OT	Active	5/13/2017	
5453	Karen	Larsen	OTA	Active	4/21/2017	
2217	Tara	Larson	OT	Active	5/13/2017	
3851	Erin	Linard	OT	Active	5/8/2017	
6211	Rachel	Locke	OT	Active	6/14/2017	
5366	Megan	Lorenzen	OT	Active	5/12/2017	
2333	Robyn	Lundeen	OTA	Active	5/23/2017	
6172	Sharilyn	Macoy	OTA	Active	4/19/2017	
3951	Judith	Manuel	OT	Active	6/17/2017	
4366	Winona	McCall	OTA	Active	5/10/2017	
6207	Katherine	McCarty	OTA	Active	6/14/2017	
5507	Katherine	Miller	OT	Active	6/23/2017	
6193	Joanna	Murray	OTA	Active	5/10/2017	
3602	Daniel	Naone	OT	Active	5/10/2017	
3052	Jacque	Nelson	OT	Active	4/9/2017	

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3476	Peter	Nordland	OT	Active	5/15/2017	
6185	Lidia	Nuszer	OTA	Active	5/10/2017	
2319	Kathleen	O'brien	OTA	Active	5/23/2017	
6194	Kimberly	Odendahl	OTA	Active	5/10/2017	
5458	Megan	Olson	OTA	Ready	4/21/2017	
5510	Alicia	Orr	OT	Active	6/23/2017	
2274	Erica	Palacios	OT	Active	6/13/2017	
6173	Laura	Palmer	OT	Active	4/19/2017	
6195	Paula	Palubicki	OT	Active	5/10/2017	
3485	Kavita	Parikh	OT	Active	5/15/2017	
3918	Taresa	Pifer	OT	Inactive	4/15/2017	
5460	Emily	Pridgeon	OT	Inactive	4/21/2017	
4850	Paige	Reeves	OT	Active	6/19/2017	
4814	Katherine	Riches	OT	Inactive	4/10/2017	
2746	Andrea	Robinson	OT	Active	7/19/2017	
2328	Erin	Robinson	OT	Active	5/16/2017	
3489	Steven	Rogers	OT	Active	5/15/2017	
2341	Elizabeth	Schaff	OTA	Active	6/13/2017	
4830	Laura	Schwebl	OTA	Active	5/15/2017	
6177	Eileen	Scott	OT	Active	4/19/2017	
3487	Leslie	Sperry	OT	Active	5/15/2017	
4235	Sarah	Stauffer	OT	Active	5/12/2017	
6196	Priscilla	Stovall	OTA	Active	5/10/2017	
2700	Terri	Strelish	OT	Active	5/7/2017	
5436	Joel	Tagle	OTA	Active	4/9/2017	
4831	Kristine	Tarbell	OT	Active	5/15/2017	
6261	Alyssa	Taylor	OTA	Active	7/12/2017	
1463	Judith	Thomas	OTA	Active	9/5/2017	
5469	Carolyn	Thompson	OTA	Active	4/21/2017	
6182	Katrina	Trujillo	OTA	Active	4/19/2017	
4833	Kyri	Van Voorst	OT	Active	5/15/2017	
5490	Scott	Weber	OTA	Inactive	5/12/2017	
2620	Holly	Wertel	OT	Active	6/11/2017	
2318	Tamara	Wheeler	OT	Active	5/16/2017	
3480	Abigail	Wool-Biringer	OT	Active	5/15/2017	
2536	Marilyn	Zindel	OT	Active	6/23/2017	

c) Limited License Applications (1)

Mr. McCallister moved the Board approve the single limited license application. Ms. Hutchings seconded the motion. The motion passed 4-0.

First Name	Last Name
James	Boesch

Nicole Wilson

Ms. Wilson's initial application was removed from the consent agenda due to Mr. McCallister's recusal, and was considered by Dr. Hosenfeld, Ms. Hutchings, and Ms. Paulson. Dr. Hosenfeld moved the Board approve Ms. Wilson's application. Ms. Hutchings seconded the motion. The motion passed 3-0-1.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

ii) Jamie Tinkle

Following review and discussion, Ms. Hutchings moved the Board approve Ms. Tinkle's application. Ms. Paulson seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

i) Paul Breuninger #3787

Ms. Whiteford provided an overview Mr. Breuninger's renewal application. As required in his consent agreement executed on May 31, 2016, Mr. Breuninger submitted proof of 20 hours of continuing education, documents from the 2015 Presentence Investigation Report for the State of Arizona v. Paul Andrew Breuninger, in the Superior Court of Maricopa County, case number CR2015-112085-001, a \$500.00 civil penalty, and fingerprints for the purpose of obtaining a criminal background check. The consent agreement order also states that, "The convictions listed in this Consent Agreement may be considered by the Board at his renewal application in determining whether to grant Respondent's renewal application, impose monitoring of Respondents' practice, or impose additional requirements as deemed necessary to protect the public."

Ms. Hutchings moved the Board go into executive session for legal advice. Mr. McCallister seconded the motion. The motion passed 4-0. The Board entered executive session at 2:08 p.m. Upon returning to regular session, the Board discussed and deliberated regarding Mr. Breuninger's renewal application. Ms. Hutchings stated that Mr. Breuninger accomplished everything the Board required in his Consent Agreement. Mr. Hosenfeld agreed that Mr. Breuninger accomplished the requirements. Mr. Paulson also agreed. Dr. Hosenfeld moved the Board approve Mr. Breuninger's renewal application. Ms. Paulson seconded the motion. The motion passed 3-1, with Mr. McCallister opposing.

c) Renewal Applications – Board Member

i) Dana Hutchings #2769

Ms. Hutchings recused herself from the approval of her application. Mr. McCallister moved the Board approve Ms. Hutchings' renewal application. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

d) Limited Permit Applications – Board Review

None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING RESCINDING AN OCCUPATIONAL THERAPY LICENSE ISSUED IN ERROR

a) Yesmeen Samad #6987

Ms. Whiteford explained that her clerical error caused Ms. Samad's license to be issued and steps have been taken to prevent this type of error in the future. Ms. Whiteford stated that Ms. Samad has already agreed to return the license. Ms. Hutchings moved the Board rescind the approval of Ms. Samad's license at the April 14, 2017, Board meeting. Ms. Paulson seconded the motion. The motion passed 4-0.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

None

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Sarah Brown, OTA #6840

Following review and discussion, Ms. Hutchings moved the Board take no action. Mr. McCallister seconded the motion. The motion passed 4-0.

ii) Erika Christopher, OTA #6597

- Following review and discussion, Dr. Hosenfeld moved the Board take no action. Ms. Paulson seconded the motion. The motion passed 4-0.
- iii) Caleigh Cox, OT #6715
Following review and discussion, Ms. Hutchings moved the Board take no action. Ms. Paulson seconded the motion. The motion passed 4-0.
 - iv) George Lash, OT #6776
Following review and discussion, Dr. Hosenfeld moved the Board take no action. Ms. Hutchings seconded the motion. The motion passed 4-0.
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
- i) Michelle Lewis, 17-OTA-6904 – Ms. Whiteford stated that there was no change to Ms. Lewis' status.
 - ii) Shannon Portz Robinson, 16-OTA-5687 – Ms. Whiteford stated that, with the acceptance of the documents Ms. Portz Robinson submitted, all requirements have been met. Ms. Portz Robinson's probation terminates 9/21/17.
 - iii) Michelle Escalante, 17-OTA-6942 – Ms. Whiteford stated that there was no update to Ms. Escalante's status. All requirements have been met and her probation terminates 10/04/17.
 - iv) Leanne Kozeliski, 17-OTA-3257 – Ms. Whiteford stated that Ms. Kozeliski's consent agreement was executed on 4/20/17.

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director's Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided updates on items i, ii, and iii. No action was required by the Board.
- i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Bills Introduced This Legislative Session
 - (1) SB1030 AHCCCS; covered services; occupational therapy
 - (2) SB1071 provisional licenses; criminal convictions
 - (3) SB1072 administrative decisions; scope of review
 - (4) SB1372 legislative review of rules
 - (5) SB1437 agencies; review; GRRC; occupational regulation – Passed and signed
 - (6) SB1452 health profession regulatory boards
 - (7) HB2020 boards; directors; conflict of interest
 - (8) HB2271 occupational licensing; military members – Passed and signed
 - (9) HB2290 and SB1071 provisional licenses; criminal convictions
 - (10) HB2372 public benefits; fee waivers; requirements
 - (11) HB2508 reduction in force; state agencies
 - (12) HB2515 governor appointees; criminal records checks
- b) Administrative Project Status Report
- i) Policies and Procedures – No update.
 - ii) Application Automation – Ms. Whiteford reported that the bill allocating funds for the project was passed by the House and Senate. Pending Governor Ducey's signing of the bill, the project should begin in July and is estimated to take at least 16 weeks to complete.
 - iii) National Practitioner Data Bank Report Submissions – Ms. Whiteford reported that all reports for 2014 and 2015 were entered and that the Board is required to enter reports from the beginning of 2010 through the present.
 - iv) Stakeholder Survey – Ms. Whiteford reported that she should have a draft of the online survey ready for the June Board meeting and will invite Benjamin Gross from ArizOTA to participate in the review and implementation of the survey.
 - v) Rule Revisions – No update.
 - vi) Board Member Training – Mr. McCallister suggested that Board members complete the Noncriminal Justice Compliance Training as part of their ongoing training.

- vii) Sunset Audit – No update.
- viii) Fiscal Year 2018 Budget – Ms. Whiteford reported that the Board’s budget was approved. The \$40,000 budgeted for application automation was removed as an expense item from the FY2018 budget and will, instead, be appropriated from the Board’s fund.
- c) Other Board Business and Reports
 - i) Healing Touch CEUs – Alexandra Bannister reported on research she had done on Healing Touch therapy. She reported that research indicates patients had increased energy and slept better following Healing Touch therapy. Following Board member questions, the Board directed staff to accept Healing Touch CEUs for continuing education.
 - ii) Open Public Board Member Position – No update.
 - iii) Move to 1740 W. Adams Ave. – Ms. Whiteford stated that the project continues to move forward.

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING SALARY AND/OR BONUSES FOR EXECUTIVE DIRECTOR AND ADMINISTRATIVE ASSISTANT

Ms. Hutchings moved the Board go into executive session to discuss personnel matters. Mr. McCallister seconded the motion. The motion passed 4-0. The Board entered executive session at 3:06 p.m.

Upon return to regular session at 3:30 p.m., Mr. McCallister moved the Board approve the bonus as discussed in executive session for Karen Whiteford. Dr. Hosenfeld seconded the motion. The motion passed by roll call vote 4-0.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

Mr. McCallister moved the Board approve the bonus as discussed in executive session for Vicki Egurrola. Dr. Hosenfeld seconded the motion. The motion passed by roll call vote 4-0.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

11) AGENDA ITEMS FOR NEXT MEETING – IF ANY

No agenda items were requested for the next meeting.

12) CALL TO THE PUBLIC

No members of the public stepped forward to address the Board.

13) ADJOURNMENT

Mr. McCallister moved the Board meeting adjourn at 3:41 p.m. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

Respectfully Submitted,

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Karen Whiteford
Executive Director