



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

4205 N. 7<sup>th</sup> Avenue, Suite 305

Phoenix, Arizona 85013

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### Regular Session Minutes

July 14, 2017

Board Members Present:                   Quenton McCallister, Chair, OT Member  
Dr. Donald Hosenfeld, Vice Chair, OT Member  
Dana Hutchings, OT Member  
Barbara Paulson, Public Member

Board Members Absent:                   None

Staff Present:                               Karen Whiteford, Executive Director  
Vicki Egurrola, Administrative Assistant

Legal Staff Present:                       Sabrina Khan, Assistant Attorney General

#### 1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

#### 2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

#### 3) DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

#### 4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of June 9, 2017
- b) Executive Session Meeting Minutes of June 9, 2017, 1:39 p.m.
- c) Executive Session Meeting Minutes of June 9, 2017, 2:05 p.m.
- d) Executive Session Meeting Minutes of June 9, 2017, 2:50 p.m.
- e) Executive Session Meeting Minutes of June 9, 2017, 3:08 p.m.

Ms. Whiteford noted one minor change that was made to the regular session meeting minutes of June 9, 2017, for confidentiality purposes. Mr. McCallister moved the Board approve all five meeting minutes from June 9, 2017, with the minor change noted. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

#### 5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) August 11, 2017
- b) September 8, 2017
- c) October 13, 2017

Mr. Hosenfeld reported that he had a conflict with the meeting on October 13. Board staff was directed to check the Board room availability for October 6, 2017.

**6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications (47):

Mr. McCallister moved the Board approve the 47 initial applications from the consent agenda. Ms. Hutchings seconded the motion. The motion passed 4-0.

First Name	Last Name	Application Type
Jennifer	Allen	OT
Debra	Anderson	OT
Lauren	Balauag	OT
Julie	Barth	OT
Marisa	Basinger	OT
Elizabeth	Beane	OT
James	Boesch	OTA
Kellsie	Brown	OTA
Graciela	Contreras	OT
Nathan	Cruse	OT
Dakota	Davison	OT
Michele	Flower	OT
Abigail	Ford	OT
Tiffany	Fought	OT
Renee	Freedman	OT
Sarah	Friedman	OT
Elissa	Frost	OT
Jamie	Galvan	OTA
Janelle	Hammer	OT
Beth	Henggeler	OT
Trevor	Hill	OT
Melinda	Holder	OT
Amanda	Jennison	OT
Kara	Kierce	OTA
Kelly	Maki	OT
Timarie	Maki	OTA
Hana	Mattern	OT
Aubrey	McCulley	OT
Ashley	Olshove	OT
Jessica	Olson	OT
Marla	Orr	OT
Sharon	Provencher	OTA
Megan	Rahhal	OT
Jennifer	Reynolds	OT
Alison	Rice	OT
Charmaine	Robinson	OTA
Erica	Rodriguez	OT
Sara	Rutherford	OT
Jennifer	Smith	OT
Jon	Stansfield	OT
Genevieve	Thompson	OTA
Lauren	Trohkimoinen	OT
Rachael	Voysey	OT

First Name	Last Name	Application Type
Elaine	Ward	OT
Nanci	Wechsler	OT
Juliana	Willis	OT
Danalyn	Workentin	OT

b) Renewal Applications (171):

Ms. Hutchings moved the Board approve the 171 renewal applications from the consent agenda.  
 Ms. Paulson seconded the motion. The motion passed 4-0.

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
1567	Helenann	Adams	OTA	Active	9/12/2017	
2141	Delphine	Alexander	OTA	Active	8/14/2017	
1059	Angela	Anzelmo	OT	Active	8/22/2017	
4878	Leslie	Archunde	OTA	Active	8/14/2017	
3960	Tenesa	Asbury	OTA	Active	7/15/2017	
5548	Brittany	Battaglia	OT	Active	8/18/2017	
5544	Samantha	Becker	OT	Active	8/18/2017	
0677	Mellonna	Beckermann	OT	Active	9/6/2017	
6267	Katie	Bender	OTA	Active	8/16/2017	
3130	Kristina	Berry	OT	Active	8/10/2017	
5522	Catherine	Best	OT	Active	7/14/2017	
4424	Kim	Betancourt	OT	Active	9/7/2017	
1353	James	Bilder	OTA	Active	9/14/2017	
1472	Heidi	Bonaroti	OT	Active	6/15/2017	
2401	Jay	Brashear	OT	Active	7/18/2017	
3090	Sara	Bridges	OT	Active	8/10/2017	
5493	Tessa	Brimhall	OTA	Active	6/23/2017	
1315	Jill	Brown	OTA	Active	9/28/2017	
4835	Noralee	Brown	OT	Active	6/19/2017	
4884	Zwaantje	Brugman	OT	Active	8/14/2017	
5494	Adam	Butler	OT	Active	6/23/2017	
6229	Kimberly	Campion	OT	Active	7/12/2017	
4417	Erik	Carlson	OTA	Active	8/4/2017	
6230	Cynthia	Carr	OT	Active	7/12/2017	
6270	Michael	Carroll	OTA	Active	8/16/2017	
6271	Andrea	Carter	OT	Active	8/16/2017	
1085	Michele	Cernich	OT	Active	9/16/2017	
5549	Jennifer	Cosbey	OT	Active	8/18/2017	
6233	Cynthia	Courter	OTA	Active	7/12/2017	
4910	Kathryn	Cristofono	OTA	Active	9/18/2017	
2169	George	Culbertson	OTA	Active	7/16/2017	
6234	Steven	Cummings	OT	Inactive	7/12/2017	
5551	Beatrice	Curbita	OTA	Active	8/18/2017	
5552	Renee	Currier	OT	Active	8/18/2017	
3109	Bonita	Dalton	OT	Active	8/10/2017	
1414	Ruth	Decosse	OTA	Inactive	9/25/2017	
3942	Lori	DeLabio	OTA	Active	7/15/2017	
4885	Mary	Didde-Esteban	OT	Active	8/14/2017	
4857	Beth	Diener	OT	Active	7/17/2017	
1648	Lori	Dillon	OT	Active	9/12/2017	
5555	Scott	Dremsa	OT	Active	8/18/2017	
6238	Brook	Eddy	OTA	Active	7/12/2017	
4389	Gilbert	Estrada	OTA	Active	7/19/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6240	Denise	Fisher	OT	Active	7/12/2017	
6241	Kayla	Fisher	OTA	Active	7/12/2017	
6242	Matthew	Fisher	OTA	Active	7/12/2017	
1723	Janette	Fiske	OTA	Active	9/22/2017	
0959	Christopher	Fortine	OT	Active	9/21/2017	
0137	Janice	Fritsche	OT	Active	9/4/2017	
6243	Maria	Ganzfried	OT	Active	7/12/2017	
2365	Deena	Gauharou	OT	Inactive	7/18/2017	
4371	Gabriel	Gavrila	OT	Active	6/7/2017	
4870	Michelle	Gibson	OT	Active	7/7/2017	
2721	Laura	Gieselman	OT	Active	9/16/2017	
3133	Kristine	Giles	OT	Active	8/10/2017	
4002	Rebecca	Goldstein	OTA	Active	9/16/2017	
6277	Ashleigh	Gonzalez	OT	Active	8/16/2017	
4372	Robert	Graves	OTA	Active	6/7/2017	
4840	David	Gray	OT	Active	6/19/2017	
0642	Mary	Greer	OT	Active	8/23/2017	
3076	Cynthia	Gutierrez-Check	OT	Active	7/13/2017	
3543	Deborah	Gyorffy	OT	Active	8/14/2017	
6245	Jennifer	Hager	OTA	Active	7/12/2017	
4859	Sally	Hamilton	OT	Active	7/17/2017	
4854	Nicole	Harley	OT	Active	7/10/2017	
4860	Jacqueline	Harris	OTA	Active	7/17/2017	
0808	Eileen	Hartig	OT	Active	9/17/2017	
4888	Karen	Heap	OT	Inactive	8/14/2017	
4392	Katie	Helmeid	OT	Active	7/19/2017	
3550	Julie	Hight	OT	Active	8/14/2017	
3946	Caroline	Holloway	OTA	Inactive	6/17/2017	
5542	Vanessa	Jacobson	OTA	Active	7/30/2017	
3508	Emily	Jagodzinski	OT	Active	8/14/2017	
6247	Jennifer	Jarzombek	OT	Active	7/12/2017	
6309	Diane	Johnson	OT	Active	9/20/2017	
2743	Shane	Johnson	OT	Active	6/10/2017	
5502	Joyce	Kaminski	OT	Active	6/23/2017	
3957	Teresa	Karjalainen	OT	Active	7/15/2017	
1664	Wanda	Kasel	OT	Active	8/18/2017	
4894	Sheila	Kimble	OTA	Active	8/14/2017	
1406	Sonya	Klune	OT	Active	8/30/2017	
4842	Anne	Knoop	OT	Active	6/19/2017	
4394	Jessica	Kopesky	OTA	Active	7/19/2017	
4863	Andrea	Kress	OT	Active	7/17/2017	
1196	Kristin	Krichbaum	OT	Active	8/14/2017	
5543	Michelle	Kvamme	OT	Active	8/4/2017	
5530	Terri	Lacey	OT	Active	7/14/2017	
3433	Cynthia	Lane	OT	Active	7/15/2017	
6237	Pauline	Laubacher	OT	Active	7/12/2017	
2782	Joshua	MacDonald	OT	Active	8/16/2017	
1550	Monique	Macias	OT	Active	8/10/2017	
3534	Gail	Magdalena	OT	Active	7/10/2017	
2023	Veronica	Maki	OT	Active	9/14/2017	
4410	Susan	Maranto	OTA	Active	7/19/2017	
1225	Cheryl	Markham	OTA	Active	6/17/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
6250	Lynn	Martinelli	OT	Active	7/12/2017	
1662	Trent	Maruyama	OT	Active	8/18/2017	
5506	Denise	McGowen	OT	Active	6/23/2017	
5182	Cynthia	Mhatre	OT	Active	7/15/2017	
4921	Carrie	Miggins	OTA	Active	9/12/2017	
3118	Bernadette	Mineo	OT	Active	8/10/2017	
3538	Kinga	Miranda	OT	Active	7/10/2017	
4897	LeAnne	Morales	OT	Active	8/14/2017	
5520	Susan	Morgan	OTA	Active	6/18/2017	
1081	Christina	Mulhall	OT	Active	8/23/2017	
6218	Daniela	Nasher	OTA	Active	6/14/2017	
1667	Cheryl	Nelson	OT	Active	8/18/2017	
5508	Finesse	Nelson	OT	Active	6/23/2017	
4846	Julie	Nodsle	OT	Active	6/19/2017	
6281	Dawn	Nuccio	OTA	Active	8/16/2017	
4399	Mary	Oatman	OT	Active	7/19/2017	
5564	Marcia	Olson	OT	Active	8/18/2017	
1703	Mary Ann	Padilla	OT	Active	9/22/2017	
2629	Janet	Persen	OT	Active	9/14/2017	
1367	Steven	Pinedo	OTA	Active	8/20/2017	
3500	Mytyl	Playford	OTA	Active	6/19/2017	
1282	Lorraine	Pratt	OTA	Active	8/31/2017	
1069	Susan	Pratt	OTA	Inactive	8/24/2017	
2002	Anne	Prengel	OTA	Active	8/17/2017	
4869	Tammy	Prevatke	OTA	Active	7/17/2017	
3527	Elizabeth	Reymann	OT	Active	7/10/2017	
6256	Felicia	Roper	OTA	Active	7/12/2017	
1091	Kelly	Rostan	OT	Active	9/21/2017	
4406	Mauricio	Salazar	OTA	Active	7/19/2017	
0581	Lori	Scherwenka	OT	Active	6/17/2017	
3105	Robert	Schmitt	OT	Active	7/7/2017	
1709	Kelly	Schwarz	OT	Active	9/19/2017	
1094	Sarah	Scofinsky	OT	Inactive	9/21/2017	
4385	Jana	Scow	OT	Active	7/19/2017	
6286	Lisa	Shaffer	OTA	Active	8/16/2017	
6258	Kelly	Sills	OT	Active	7/12/2017	
3955	Jackton	Simiyu	OT	Active	7/15/2017	
5594	Robert	Simmons	OT	Active	9/15/2017	
6223	Ashley	Skinner Blankenship	OT	Active	6/14/2017	
5595	Margaret	Slein	OT	Active	9/15/2017	
5512	Brenda	Smith	OTA	Active	6/23/2017	
1888	Christopher	Smith	OT	Active	7/26/2017	
0636	Laura	Smith	OT	Active	8/23/2017	
3131	Dorian	Snyder-Stonebraker	OT	Active	8/10/2017	
5537	Carlos	Stanford	OT	Active	7/14/2017	
5538	Nancy	Stark	OT	Active	7/14/2017	
4889	Amy	States	OTA	Active	8/14/2017	
3102	Lynnette	Stead	OT	Active	6/15/2017	
4409	Jane	Steffen	OTA	Inactive	7/19/2017	
1052	Sara	Stephenson	OT	Active	8/21/2017	
3953	Leslie	Stites	OTA	Active	7/15/2017	
1312	Wendy	Stuart	OTA	Active	9/14/2017	

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
4922	Elyse	Sullivan	OTA	Active	9/18/2017	
6225	Brian	Tamblyn	OTA	Active	6/14/2017	
3954	Kristin	Tancil	OT	Active	7/15/2017	
3944	Julie	Thacker	OT	Active	7/14/2017	
2770	Linda	Thornton	OT	Active	8/12/2017	
1891	Anthony	Tillman	OTA	Active	7/15/2017	
5519	Amanda	Trahan	OT	Active	6/26/2017	
3962	Karen	Urbanski	OTA	Active	8/12/2017	
0638	Shakuntala	Verma	OT	Active	8/30/2017	
2753	Deepali	Vidwans	OT	Inactive	6/10/2017	
4901	Lori	Watersmith	OT	Active	8/14/2017	
4872	Mariana	Way	OTA	Active	7/17/2017	
6226	Mary	Weeks	OTA	Active	6/14/2017	
4853	Sarah	Weiner	OT	Active	6/19/2017	
4415	Shayna	Weir	OT	Active	7/19/2017	
4873	Michael	Welker	OTA	Active	7/17/2017	
0640	Sheryl	West	OT	Inactive	8/15/2017	
3933	Sarah	Whitney-Vice	OT	Active	8/14/2017	
5517	Travis	Wiley	OTA	Active	6/23/2017	
3087	Jane	Willis	OT	Inactive	6/15/2017	
6264	Rebecca	Wolf	OT	Active	7/12/2017	
3511	Catherine	Young	OT	Active	7/11/2017	
3813	Erin	Young	OT	Active	7/15/2017	
6265	Teagan	Zubrys	OTA	Active	7/12/2017	

c) Limited License Applications (1)

First Name	Last Name
Jessica	Norris

**7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review

i) Corey Therrien – OTA

Following review and discussion, Ms. Hutchings moved the Board approve Mr. Therrien’s application. Ms. Paulson seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

i) Nadia Shivack, OT #4606 – Expired License

Following review and discussion, Dr. Hosenfeld moved the Board approve Ms. Shivack’s application. The motion was seconded by Ms. Paulson. The motion passed 4-0.

c) Limited Permit Applications – Board Review

None

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

a) Initial Review of New Complaints

i) None

b) Open Complaints and Investigations

i) Susan Maranto, OTA #4410

Review of the complaint against Ms. Maranto was tabled until further documentation is obtained by Board staff.

c) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Erika Christopher, OTA #6597

Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Hutchings seconded the motion. The motion passed 4-0. The Board entered executive session at 1:41 p.m. Upon returning to the open meeting at 1:46 p.m., the Board discussed the documentation received from Ms. Christopher. Ms. Hutchings moved the Board take no action against Ms. Christopher's license. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

- ii) Anne Toy, OT #6610  
Following review and discussion, Ms. Paulson moved the Board take no action against Ms. Toy's license. Ms. Hutchings seconded the motion. The motion passed 4-0.
- d) Status of Compliance with Board Order/Approval of Board Ordered CE
  - i) Natasha Lewis, 16-OTA-6746 – Ms. Whiteford reported that Ms. Natasha Lewis submitted certificates of her required continuing education 18 days late. The Board accepted the late submission.
  - ii) Michelle Lewis, 17-OTA-6904  
Ms. Whiteford stated that she received and approved the outline for Ms. Michelle Lewis' in-service lecture on 7/10/17.
  - iii) Shannon Portz Robinson, 16-OTA-5687  
Ms. Whiteford stated that Ms. Portz Robinson had met all the requirements of her consent agreement and that her probation would terminate on 9/21/17.
  - iv) Michelle Escalante, 17-OTA-6942  
Ms. Whiteford informed the Board that all the requirements of Ms. Escalante's consent agreement were met and her probation would terminate on 10/04/17.
  - v) Leanne Kozeliski, 17-OTA-3257  
Ms. Whiteford reported that she approved a continuing education course outline submitted by Ms. Kozeliski on 7/7/17.
  - vi) Gayle Schoenbaum, Non-Disciplinary, 16-OTA-6746  
Ms. Whiteford stated that there was no change to Ms. Schoenbaum's status.
  - vii) Shane Johnson, 17-OT-2743  
Ms. Whiteford reported that Mr. Johnson's consent agreement was executed on 6/15/17.
  - viii) Courtney Strzelczyk, Non-Disciplinary, 17-OT-6197  
Ms. Whiteford reported that Ms. Strzelczyk submitted a copy of the letter notifying her employer that she had practiced after her license expired. This letter was signed by her employer, confirming receipt.

## **8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

- a) Executive Director's Report – Verbal Report and Discussion – No Action Required  
Ms. Whiteford provided a verbal report. No Board action was required.
  - i) Financial Report
  - ii) Review Recent Board Staff Activities
- b) Administrative Project Status Report
  - i) Policies and Procedures – No update.
  - ii) Application Automation – Ms. Whiteford reported that ASET believes this project will be implemented by the end of the year.
  - iii) National Practitioner Data Bank Report Submissions – No update.
  - iv) Stakeholder Survey – Ms. Whiteford reported that the survey should be emailed to stakeholders the week of July 17.
  - v) Rule Revisions – No update.
  - vi) Board Member Training – No update.
  - vii) Sunset Audit – Ms. Whiteford stated that she has started preparing for the sunset audit.
  - viii) Compliance with Executive Order 2017-02 – See item 9)b)iv).

- ix) Compliance with Executive Order 2017-03 – Ms. Whiteford stated that a copy of the report submitted to the Governor’s office was included in the Board meeting materials.
- c) Other Board Business and Reports
  - i) Implementation of HB2372 public benefits; fee waivers; requirements – Ms. Whiteford reported that the Governor’s office is still determining how this new law will be implemented by the agencies.
  - ii) Open Public Board Member Position – Ms. Whiteford stated that she has not received a response from Laddie Shane from the Office of Boards and Commissions.
  - iii) Move to 1740 W. Adams Ave. – Ms. Whiteford informed the Board that the move to 1740 W. Adams Avenue may be moved up to the week of December 18.
  - iv) WebEx Conferencing – Ms. Whiteford informed the Board that the State will soon replace teleconferencing with WebEx conferencing.
  - v) SendGrid and Email Renewal Due Notice – Ms. Whiteford proposed that renewal reminders be sent in the future by email through SendGrid, drastically reducing the cost of postage, while providing better customer service to licensees. The Board directed staff to start sending renewal reminders via email through SendGrid.

**10) AGENDA ITEMS FOR NEXT MEETING – IF ANY**

**11) CALL TO THE PUBLIC**

Michelle Lewis stepped forward to express her concerns regarding the timing of renewal application submissions.

**12) ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 2:07 p.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director