



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Meeting Minutes

September 13, 2019

Board Members Present by Phone: Dr. Quenton McCallister, Chair, OT Member
Dr. Donald Hosenfeld, Vice Chair, OT Member
Barbara Paulson, Public Member

Board Members Absent: Charlene Marbs, Public Member

Staff Present: Karen Whiteford, Executive Director

Legal Staff Present: Sabrina Khan, Assistant Attorney General

Location: 1740 West Adams Street, Conference Room 1024
Phoenix, AZ 85007

1) CALL TO ORDER

Dr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present by phone: Quenton McCallister, Donald Hosenfeld, and Barbara Paulson

3) DECLARATION OF CONFLICTS OF INTEREST

Dr. McCallister recused himself from agenda item 6)b) Camille Yocham. Dr. Hosenfeld recused himself from agenda item 6)a) Brenda Delgado.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES

Dr. Hosenfeld moved the Board approve the regular session meeting minutes of July 12, 2019, August 9, 2019, and the executive session meeting minutes of August 9, 2019. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye.

- a) Regular Session Meeting Minutes of July 12, 2019
- b) Regular Session Meeting Minutes of August 9, 2019
- c) Executive Session Meeting Minutes of August 9, 2019

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

There were no reported conflicts with the future Board meeting schedule.

- a) October 11, 2019
- b) November 8, 2019
- c) December 13, 2019

6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications (36):

Dr. Hosenfeld recused himself from the review of Ms. Delgado's initial application; therefore, it was removed from the consent agenda due to a lack of quorum. Dr. McCallister moved the Board approve the remaining 35 initial applications. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Type
Addario	Brooke	Occupational Therapist
Avina	Melissa	Occupational Therapy Assistant
Bailey	Kelly	Occupational Therapy Assistant
Bell	Tikera	Occupational Therapy Assistant
Carr	Amy	Occupational Therapist
Clontz	Stuart	Occupational Therapist
Delgado	Brenda	Occupational Therapy Assistant
Drehobl	Kathy	Occupational Therapist
Fleck	Danielle	Occupational Therapist
Hamilton	Katherine	Occupational Therapist
Holmes	Katheryn	Occupational Therapist
House	Anna	Occupational Therapy Assistant
Humphrey	Dena	Occupational Therapy Assistant
Kershaw	Megan	Occupational Therapist
La	Trinh	Occupational Therapist
Larson	Sadie	Occupational Therapist
Lassman	Anna	Occupational Therapist
Lerma	Sarahi	Occupational Therapist
Maclean	Ann	Occupational Therapist
Mccord	Anne	Occupational Therapy Assistant
Mccrary	Ashley	Occupational Therapy Assistant
Monarch	Jessica	Occupational Therapist
Ngirimana	Kristen	Occupational Therapist
Orr	William	Occupational Therapist
Pendleton	Brooke	Occupational Therapist
Ritter	Courtney	Occupational Therapist
Rogers	Anna	Occupational Therapy Assistant
Ryan	Timothy	Occupational Therapist
Santos	Melissa	Occupational Therapist
Schaefer	Jacqueline	Occupational Therapy Assistant
Tarver	Candra	Occupational Therapy Assistant
Wareham	Claire	Occupational Therapist
White	Laura	Occupational Therapist
Whitehead	Kelly	Occupational Therapist
Wolf	Benjamin	Occupational Therapist
Zierer	Gabriella	Occupational Therapy Assistant

b) Renewal Applications – Active (145):

Dr. McCallister recused himself from the review of Ms. Yocham's renewal application; therefore, it was removed from the consent agenda due to a lack of quorum. Dr. McCallister moved the Board approve the remaining 144 renewal applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Number	License Type	License Expiration Date	License Status
Adams	Lauren	OTH-007110	OT	8/11/2019	Active
Albert	Michael	OTH-002787	OT	8/27/2019	Active
Alvarez	Brianna	OTA-007147	OTA	9/10/2019	Active
Anderson	Cayla	OTH-003459	OT	9/16/2019	Active
Andrus	Anna	OTH-006295	OT	9/20/2019	Active
Aston	Kimberly	OTH-002778	OT	9/16/2019	Active
Bacani	Michelle	OTH-007184	OT	10/15/2019	Active
Bailey	Chelsea	OTH-006297	OT	9/20/2019	Active
Beale	Karen	OTA-006296	OTA	9/20/2019	Active
Bender	Katie	OTA-006267	OTA	8/16/2019	Active
Betancourt	Kim	OTH-004424	OT	9/7/2019	Active
Boyk	Donald	OTH-005609	OT	10/20/2019	Active
Brown	Jennifer	OTH-007189	OT	10/15/2019	Active
Brown	Rennetta	OTH-002020	OT	9/16/2019	Active
Bruton	Autumn	OTH-004418	OT	8/16/2019	Expired
Bulat	Annette	OTA-001730	OTA	9/22/2019	Active
Burns	Jeffrey	OTA-007179	OTA	9/10/2019	Active
Calo	Jared	OTA-007151	OTA	9/10/2019	Active
Campbell	Jill	OTA-006347	OTA	10/22/2019	Active
Cano	Katherine	OTH-000669	OT	9/16/2019	Active
Carnazzo	Stephen	OTH-001001	OT	9/16/2019	Active
Carpenter	Rebecca	OTA-002000	OTA	8/17/2019	Expired
Clauss	Carol	OTA-002310	OTA	8/12/2019	Expired
Clement	Mary	OTH-001128	OT	10/23/2019	Active
Compton	Michelle	OTA-006266	OTA	8/16/2019	Active
Concha	Alyssa	OTH-007153	OT	9/10/2019	Active
Corgan	Staci	OTA-006331	OTA	10/8/2019	Active
Cotton	Sarah	OTH-003560	OT	8/28/2019	Expired
Crandell	Stewart	OTA-001503	OTA	9/14/2019	Active
Cristofono	Kathryn	OTA-004910	OTA	9/18/2019	Active
Croffoot	Kristel	OTH-004911	OT	9/18/2019	Active
Curran	Janet	OTH-001435	OT	10/22/2019	Active
Cypin	Taylor	OTH-007244	OT	11/3/2019	Active
Deceuninck	Sarah	OTH-007245	OT	11/3/2019	Active
Devries	Nilza	OTA-001291	OTA	9/14/2019	Active
Dillon	Lori	OTH-001648	OT	9/12/2019	Active
Dorf	Eric	OTH-001811	OT	11/16/2019	Active

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Applicant: Last Name	Applicant First Name	License Number	License Type	License Expiration Date	License Status
Dove	Sativea	OTA-005589	OTA	9/15/2019	Active
Drew	Mary	OTA-004935	OTA	9/21/2019	Active
Duecker	Jodi	OTH-002429	OT	11/21/2019	Active
Eason	Regina	OTH-005556	OT	8/18/2019	Active
Eck	Dina	OTH-002352	OT	9/16/2019	Active
Eckley	Corinne	OTH-007155	OT	9/10/2019	Active
Ervien	Leigh Anne	OTA-001395	OTA	8/31/2019	Active
Finney	Katelyn	OTH-007199	OT	10/15/2019	Active
Fiske	Janette	OTA-001723	OTA	9/22/2019	Active
Flanagan	Debra	OTH-003159	OT	10/13/2019	Active
Fortine	Christopher	OTH-000959	OT	9/21/2019	Active
Foutz	Michele	OTH-001958	OT	11/12/2019	Active
Fraire	Sarah	OTA-005607	OTA	9/19/2019	Active
Fritsch	Mary	OTA-000679	OTA	9/14/2019	Active
Genereux	Crystal	OTA-006304	OTA	9/20/2019	Active
Gibbs	Alyssa	OTA-005636	OTA	10/2/2019	Active
Gilbert	Donna	OTH-001071	OT	8/23/2019	Active
Goldstein	Rebecca	OTA-004002	OTA	9/16/2019	Active
Gruenhagen	Garth	OTA-001451	OTA	10/22/2019	Active
Gunsolus	Kathy	OTA-003116	OTA	9/14/2019	Active
Guy	Tifany	OTA-001691	OTA	10/22/2019	Active
Hainline	Tamara	OTA-004943	OTA	10/16/2019	Active
Handler	Allison	OTH-006278	OT	8/16/2019	Active
Hanson	Helene	OTA-001659	OTA	9/22/2019	Active
Healey	Kerri	OTA-007157	OTA	9/10/2019	Active
Herrmann	Lisa	OTH-002762	OT	8/21/2019	Expired
Holly	Katie	OTA-004944	OTA	10/16/2019	Active
Housaman	Allyson	OTH-006306	OT	9/20/2019	Active
Icenogle	Andrea	OTH-004434	OT	9/17/2019	Active
Inayev	Frida	OTH-004892	OT	8/14/2019	Active
Jerich	Tricia	OTH-007161	OT	9/10/2019	Active
Kahover	Erin	OTA-007209	OTA	10/15/2019	Active
Kaib	Beth Ann	OTA-004949	OTA	10/16/2019	Active
Kania-Neeley	Brenda	OTA-003588	OTA	10/16/2019	Active
Kirton Jennings	Tammy	OTA-001728	OTA	9/23/2019	Active
Ko	Nikki	OTH-004915	OT	9/18/2019	Active
Kortuem	Whitney	OTH-007190	OT	10/15/2019	Active
Levison	Barbara	OTA-001736	OTA	9/22/2019	Active
Lewis	Melinda	OTA-000986	OTA	10/24/2019	Active
Macias	Monique	OTH-001550	OT	8/10/2019	Active
Manaloto	Lillian	OTH-001420	OT	9/18/2019	Active

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Martin	Imelda	OTA-007166	OTA	9/10/2019	Active
Martin	Sharidan	OTA-001751	OTA	10/22/2019	Active
May	Suzanne	OTH-004397	OT	9/15/2019	Active
Mcdowell	Beata	OTA-003990	OTA	10/14/2019	Active
Mckinster	Terri	OTA-005583	OTA	9/15/2019	Active
Medina	Gabriel	OTA-007167	OTA	9/10/2019	Active
Mick	Sheila	OTH-002796	OT	9/16/2019	Active
Milam	Patricia	OTA-001191	OTA	10/14/2019	Active
Milanowski	Autumn	OTH-006312	OT	9/20/2019	Active
Minor	Jansen	OTA-006323	OTA	9/21/2019	Active
Molter	Debra	OTH-000859	OT	9/19/2019	Active
Muntz	Justine	OTA-006313	OTA	9/20/2019	Active
Nagy	Steven	OTH-000905	OT	9/18/2019	Active
Nocella	Angela	OTH-003138	OT	8/10/2019	Active
Ogrin	Amy	OTA-005605	OTA	9/19/2019	Active
Oken	Dana	OTH-003154	OT	10/13/2019	Active
Olsen	Rita	OTA-004983	OTA	11/20/2019	Active
Olvey	Angelina	OTA-004934	OTA	9/18/2019	Active
Perry	Sarah	OTH-004956	OT	10/16/2019	Active
Ping	Lesley	OTH-007169	OT	9/10/2019	Active
Pinter	Thomas	OTH-000791	OT	9/16/2019	Active
Pool	Erik	OTA-004957	OTA	11/12/2019	Active
Poonawala	Marie	OTH-003467	OT	9/16/2019	Active
Preciado	Kelly	OTH-005604	OT	9/19/2019	Active
Rabasca	Teri	OTH-000672	OT	10/20/2019	Active
Ravanliyska-Yosifova	Nadya	OTA-007224	OTA	10/15/2019	Active
Rice	Karen	OTH-001688	OT	9/9/2019	Active
Richards	Kathleen	OTA-002806	OTA	9/16/2019	Active
Riley	Thomas	OTH-003164	OT	10/13/2019	Active
Rishi	Himangini	OTH-007226	OT	10/15/2019	Active
Rolan	Debbie	OTA-001336	OTA	10/24/2019	Active
Roth	Candice	OTA-005591	OTA	9/15/2019	Active
Sahd	Blake	OTH-007228	OT	10/15/2019	Active
Sailer	Kristie	OTH-001427	OT	9/20/2019	Active
Salazar	Steve	OTA-003137	OTA	8/10/2019	Active
Salinas	Kimberly	OTH-002764	OT	9/16/2019	Active
Seidl	Janet	OTH-001978	OT	10/16/2019	Active
Seiss	Dana	OTH-002822	OT	11/1/2019	Active
Serrago	Jaime	OTA-006285	OTA	8/16/2019	Active
Sharp	Donald	OTA-001609	OTA	9/19/2019	Active
Shepherd	Stacey	OTH-006319	OT	9/20/2019	Active

Applicant: Last Name	Applicant First Name	License Number	License Type	License Expiration Date	License Status
Sherwood	Meg	OTA-005630	OTA	10/20/2019	Active
Shipley	Sharla	OTA-001335	OTA	10/22/2019	Active
Singh	Cecilia	OTH-002815	OT	10/14/2019	Active
Sisk	John	OTA-001754	OTA	10/22/2019	Active
Skodiak	Nancy	OTH-001457	OT	10/22/2019	Active
Snyder	Tanya	OTH-006342	OT	10/8/2019	Active
Soriano	Christine	OTH-003920	OT	9/18/2019	Active
Stuckenschneider	Sara	OTH-002431	OT	9/16/2019	Active
Sullivan	Elyse	OTA-004922	OTA	9/18/2019	Active
Tew	Debra	OTH-000394	OT	10/14/2019	Active
Thompson	Bridget	OTH-003558	OT	8/25/2019	Active
Tucker	Erica	OTA-007231	OTA	10/15/2019	Active
Tucker	Kenneth	OTH-006340	OT	10/8/2019	Active
Ulma	Kristie Lynn	OTH-003574	OT	9/11/2019	Active
Ulrich	Abby	OTH-002757	OT	8/26/2019	Active
Valenzuela	Bianca	OTA-007174	OTA	9/10/2019	Active
Vargas	Celestino	OTA-004903	OTA	9/1/2019	Active
Weir	Shayna	OTH-004415	OT	7/19/2019	Expired
White	Alexis	OTH-007176	OT	9/10/2019	Active
Wiles	Tasha	OTA-004964	OTA	10/16/2019	Active
Williams	Anne	OTH-002458	OT	10/11/2019	Active
Williams	Connie	OTH-003568	OT	10/13/2019	Active
Yocham	Camille	OTA-006345	OTA	10/8/2019	Active
Young	Jeri	OTH-002427	OT	10/11/2019	Active
Zimmer	Aubresca	OTA-004969	OTA	10/27/2019	Active
Zwiers	Jayson	OTH-002025	OT	9/14/2019	Active

c) Renewal Applications – Inactive (9):

Ms. Paulson moved the Board approve the 9 inactive renewal applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.

Applicant: Last Name	Applicant First Name	License Number	License Type	License Expiration Date	License Status
Eggert	Constance	OTH-005602	OT	9/15/2019	Inactive
Greer	Mary	OTH-000642	OT	8/23/2019	Inactive
Hegel	Makayla	OTA-007158	OTA	9/10/2019	Inactive
Parker	Audra	OTH-001711	OT	9/23/2019	Inactive
Scofinsky	Sarah	OTH-001094	OT	9/21/2019	Inactive
Segal	Diane	OTH-001456	OT	10/22/2019	Inactive
Torrance	Robert	OTA-006290	OTA	8/16/2019	Inactive
Wallace	Laurie	OTH-004932	OT	9/18/2019	Inactive
Waters	Rebecca	OTA-004933	OTA	9/18/2019	Inactive

- d) Renewal Applications – Back to Active:
None
- e) Initial Limited License Applications:
None

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications – Board Review
 - i) Christopher Rowe, OT
Dr. McCallister stated the Mr. Rowe’s disclosure did not involve moral turpitude. Ms. Paulson moved the Board approve Mr. Rowe’s initial application. Dr. McCallister seconded the motion. The motion passed 3-0 with all members present voting aye.
 - ii) Mary Smith, OT
Dr. McCallister stated the Ms. Smith’s situation was similar to Mr. Rowe’s. Dr. Hosenfeld moved the Board approve Ms. Smith’s initial application. Ms. Paulson seconded the motion. The motion passed 3-0 with all members present voting aye.
- b) Renewal Applications – Board Review
 - i) Autumn Bruton, OT – Reinstatement
Dr. McCallister stated that Ms. Bruton did not treat while her license was expired and moved the Board approve her reinstatement. Dr. Hosenfeld seconded the motion. The motion passed 3-0 with all members present voting aye.
 - ii) Dee Vujnovich, OTA – Reinstatement
Dr. McCallister stated that Ms. Vujnovich did not treat while her license was expired. Ms. Paulson moved the Board approve Ms. Vujnovich’s reinstatement. Dr. McCallister seconded the motion. The motion passed 3-0 with all members present voting aye.
- c) Limited License Applications – Board Review
None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints
None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) Shaeleen Johnston – OTA-005900
Ms. Whiteford summarized the terms of Ms. Johnston’s consent agreement. Ms. Johnston was required to submit a signed document stating that she had read the Board’s statutes and rules by 4/13/2019. Ms. Johnston did not submit the statement until 9/6/2019, after being reminded by Ms. Whiteford. Ms. Johnston was also required to submit a civil penalty of \$250.00 by 9/14/19. As of 9/13/2019, this civil penalty was not received. Ms. Whiteford stated that she sent a cover letter to Ms. Johnston with the executed consent agreement, listing the requirements of the consent agreement along with the dates due. Dr. Hosenfeld stated he thought the Board had been very clear about what was required and moved the Board open a new complaint against Ms. Johnston. Dr. McCallister seconded the motion. The motion passed 3-0 by roll call vote.
 - ii) Megan Kieser – OTA-005812
Ms. Whiteford summarized the terms of Ms. Johnston’s consent agreement and stated that multiple attempts to contact Ms. Kieser had been unsuccessful. She also noted that Ms. Kieser failed to notify the Board of her change of address. Ms. Paulson moved the Board open a new complaint against Ms. Kieser. Dr. McCallister seconded the motion. The motion passed 3-0 by roll call vote.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director's Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report – Ms. Whiteford provided a copy of the Board's August cash report and stated she anticipates a positive cash balance at the end of the fiscal year.
 - ii) Review of Recent Board Staff Activities – Ms. Whiteford stated there have been no out-of-the-ordinary Board staff activities.
 - iii) Statistics – Ms. Whiteford provided statistics on current licenses.
 - (1) 3,912 Current Active Licensees
 - (a) 2,617 Occupational Therapist
 - (b) 1,285 Occupational Therapy Assistant
 - (c) 9 Occupational Therapist Limited License
 - (d) 1 Occupational Therapy Assistant Limited License
 - (2) 98 Current Inactive Licensees
 - (a) 71 Occupational Therapist
 - (b) 27 Occupational Therapy Assistant
 - (3) 9 active consent agreements – Next item due 9/14/19
 - (4) 6 open investigations
- b) Administrative Project Status
 - i) Policies and Procedures – Updating
 - ii) Updates to Website, Forms, and Communications to Include Notice from HB 2463 - Complete
 - iii) Board Automation (eLicensing) – Universal license recognition application added to system.
 - iv) CE Broker Implementation – Announcement needs to be sent to licensees.
 - v) Administrative Process Changes to Statutes – Attempting to work with member of legislature.
 - vi) Proposed Rule Revisions – No update.
 - vii) Document Scanning – Canceled.
 - viii) Records Retention Schedule Revision – Followed up with Library & Archives on 9/4/19.
 - ix) Fiscal Year 2021 Budget Request – Submitted.
 - x) IT Strategic Plan – Submitted.
- c) Review of Legislation from the Fifty-Fourth Legislature, First Regular Session 2019; SB1062, SB1086, HB2118, HB2463, and HB2660. – Ms. Khan summarized the four bills listed.

10) AGENDA ITEMS FOR NEXT MEETING

- a) Board delegation of license approval to executive director.

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

12) ADJOURNMENT

There being no further business, the meeting adjourned at 1:59 p.m.