



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

**Regular Session Minutes**

**November 9, 2018**

Board Members Present:           Quenton McCallister, Chair, OT Member  
  Dr. Donald Hosenfeld, Vice Chair, OT Member  
  Dana Hutchings, OT Member (by telephone)  
  Barbara Paulson, Public Member

Board Members Absent:           Charlene Marbs, Public Member

Staff Present:                     Karen Whiteford, Executive Director  
  Vicki Egurrola, Licensing Administrator

Legal Staff Present:             Sabrina Khan, Assistant Attorney General

Location:                         1740 West Adams Street, Board Room C  
  Phoenix, AZ 85007

**1) CALL TO ORDER**

Mr. McCallister called the meeting to order at 1:30 p.m.

**2) ROLL CALL**

The following members were present: Quenton McCallister, Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

**3) DECLARATION OF CONFLICTS OF INTEREST**

None

**4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES**

Mr. McCallister moved the Board approve the regular and executive session meeting minutes of October 12, 2018. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

- a) Regular Session Meeting Minutes of October 12, 2018
- b) Executive Session Meeting Minutes of October 12, 2018, 2:00 p.m.

**5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE**

There were no reports conflicts with the future Board meeting schedule.

- a) December 14, 2018
- b) January 11, 2019
- c) February 8, 2019

**6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

a) Initial Review of New Complaints

i) Justin Christman, OTH-006330, Complaint #18-OT-6330

The complaint filed against Mr. Christman alleged that he showed a photograph, on his cell phone, of an unconscious patient’s unclothed torso to several hospital staff members.

Mr. Christman was present and represented by legal counsel, Natalya Ter-Grigoryan. Ms. Ter-Grigoryan made a brief opening statement, and requested the Board dismiss the complaint. Ms. Hutchings moved the Board enter executive session for legal advice. Dr. Hosenfeld seconded the motion. The motion passed 4-0. The Board entered executive session at 1:35 p.m. and returned to regular session at 2:00 p.m.

Upon return to regular session, Ms. Hutchings asked Mr. Christman how many people he showed the photograph to. Mr. Christman stated he showed it to one person, but another person who was nearby may have been able to see it as well. Ms. Paulson stated Mr. Christman’s action violated A.R.S. § 32-3401 (10) (u). After deliberation, Ms. Hutchings moved the Board offer Mr. Christman a consent agreement for one year of probation, to include 30 hours of continuing education (in addition to the 20 hours required for license renewal) in the area of medication ethics and Health Insurance Portability and Accountability Act (HIPAA) and a civil penalty of \$500. Dr. Hosenfeld seconded the motion. The motion passed by roll call vote.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson	Ms. Marbs
Yay	X	X	X	X	
Nay					X
Absent					
Abstained					
Recused					

ii) Stacy Hutchinson, OTA-006307, Complaint #2018-OT-0009

The complaint filed against Ms. Hutchings alleged that she recorded daily notes and billed for patients to which she did not provide services.

Ms. Hutchinson was present and spoke briefly, stating that she made an honest mistake and takes full responsibility for error. She then answered questions asked by the Board members. Following discussion, Ms. Hutchings moved the Board offer Ms. Hutchinson a non-disciplinary consent agreement for 10 hours of continuing education in the area of ethics. These hours are in addition to the 12 hours required for license renewal. Mr. McCallister seconded the motion. The motion passed 4-0.

iii) Sativea Dove, OTA-005589, Complaint #2018-OT-0007

After reviewing the complaint, Mr. McCallister stated that he believed the complaint was actually an employment issue and made a motion that the Board dismiss the complaint. Ms. Hutchings seconded the motion. The motion passed 4-0.

iv) Shaeleen Johnston, OTA-005900, Complaint #2018-OT-0008

Ms. Johnston was present and available for questions. Ms. Johnston stated that the charges against her were dropped and that she had completed an outpatient treatment program. She also stated that she continues to attend weekly meetings and counseling. Ms. Paulson moved the Board dismiss the complaint against Ms. Johnston. Ms. Hutchings seconded the motion. The motion passed 4-0.

v) Kristie Ulma, OTH-003574, Complaint #18-OT-3574

Ms. Ulma was present and made a statement to the Board. Ms. Hutchings made a motion to go into executive session for legal advice. Mr. McCallister seconded the motion. The motion passed 4-0. The Board entered executive session at 2:41 p.m. and returned to open session at 2:57 p.m. Upon return to regular session, the Board questioned Ms. Ulma. Ms. Ulma stated that she submitted fraudulent billing for the end of the first week of April and started deleting the billing records the following Monday. The Board deliberated on whether to issue discipline or non-discipline, with Ms. Hutchings, Dr. Hosenfeld, and Ms. Paulson favoring non-discipline. Dr. Hosenfeld stated he felt continuing education would be appropriate. Dr. Hosenfeld moved the Board issue a non-disciplinary consent agreement for six hours of continuing education by November 9, 2019, in addition to the continuing education required for renewal. Ms. Paulson seconded the motion. The motion passed 3-1, with Mr. McCallister voting nay because he felt the action should have been disciplinary.

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) Shawnalea Shelly, OTH-004185

Ms. Shelly disclosed disciplinary action by the Oregon Occupational Therapy Licensing Board on October 25, 2018. Following discussion, Mr. McCallister moved the Board take no action. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

**7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications (31):

Mr. McCallister moved the Board approve the 31 initial applications for licensure. Ms. Paulson seconded the motion. The motion passed 4-0.

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Type</b>	<b>Intake Method</b>
Kayla	Albert	OT	Portal
Nicole	Brackman	OT	Portal
Vanessa	Cappiello	OT	Portal
Megan	Chapple	OTA	Portal
Julia	Collins	OTA	Portal
Michelle	DeRosa	OT	Portal
Emily	Dickerson	OT	Portal
Jennifer	Dunlop	OT	Portal
Jacqueline	Dusseau	OT	Portal
Nicholas	Gronhoy	OTA	Portal
Julia	Hummel	OT	Portal
Sara	Hunt	OT	Paper
Emma	Jonker	OT	Portal
Dana	Kriendler	OT	Portal
Shannon	Lambert	OT	Portal
Jennifer	Langenberg	OT	Portal
Tyler	Lieberman	OTA	Portal
Meghan	Mielke	OT	Portal
Miriam	Morris	OT	Portal
Marlena	Mosbacher	OT	Portal

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Type</b>	<b>Intake Method</b>
Julie	Oyan	OT	Portal
John	Read	OT	Portal
Tess	Rielley	OT	Portal
Christina	Stinchecum	OTA	Portal
Jennifer	Sutch	OT	Portal
Elizabeth	Szafarczyk	OT	Portal
Ann	Thatcher	OT	Paper
Aya	Tsuchimochi-Cruz	OT	Portal
Sheryl	Watson Williams	OT	Portal
Elisabeth	Wharton	OT	Portal
Daniel	Wychulis	OT	Portal

b) Renewal Applications – Active (98):

Mr. McCallister moved the Board approve the 98 renewal applications. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Number</b>	<b>License Type</b>	<b>License Expiration Date</b>	<b>Intake Method</b>
Amy	Acton	OTA-004681	OTA	11/4/2018	Portal
Courtney	Albrecht	OTH-006759	OT	11/17/2018	Portal
Melady	Anderson	OTA-004683	OTA	11/18/2018	Portal
Melissa	Babel	OTH-002636	OT	11/13/2018	Portal
Patrick	Bailey	OTA-003365	OTA	11/7/2018	Paper
Rachael	Baumann	OTH-006761	OT	11/20/2018	Portal
Barbara	Berg	OTA-006012	OTA	11/16/2018	Portal
Catana	Brown	OTH-004685	OT	11/18/2018	Portal
Mary	Budnick	OTH-002656	OT	11/19/2018	Portal
Kathryn	Button	OTH-002672	OT	12/10/2018	Portal
Ryan	Cahill	OTH-005304	OT	11/12/2018	Portal
Ruth Nina	Castillo	OTH-002993	OT	12/19/2018	Portal
Quinn	Christensen	OTH-005279	OT	11/12/2018	Portal
Ashley	Cook	OTA-004700	OTA	11/18/2018	Portal
Octaviana	Cortez	OTA-004688	OTA	11/18/2018	Paper
Renee	Council	OTH-003006	OT	11/11/2018	Paper
Lynn	Croteau	OTH-003820	OT	11/19/2018	Portal
Deborah	Dahl	OTH-000098	OT	11/16/2018	Paper
Gabriella	Davidson	OTA-006011	OTA	11/16/2018	Portal
Jennifer	Deatherage	OTA-006718	OTA	10/16/2018	Portal
Tanaiya	Fisher	OTH-005980	OT	10/19/2018	Portal
Tina	Fisk	OTH-000132	OT	12/15/2018	Portal
Ruth	Fletcher	OTA-004708	OTA	12/12/2018	Paper
Samantha	Gaona	OTA-006768	OTA	11/20/2018	Portal
Judy	Garcia	OTH-004690	OT	11/18/2018	Portal

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GraceLyn	Garniss	OTH-006769	OT	11/20/2018	Portal
Jamie	Godec	OTH-004692	OT	11/18/2018	Portal
George	Gooch	OTA-001900	OTA	12/12/2018	Paper
Thomas	Graves	OTH-002680	OT	12/10/2018	Portal
Heather	Gray	OTA-005981	OTA	10/19/2018	Portal
Darla	Guelian	OTA-006753	OTA	11/3/2018	Portal
Jaclyn	Guintard	OTA-005290	OTA	11/12/2018	Paper
Margaret	Hanson	OTH-002302	OT	11/15/2018	Portal
MiKayla	HauKenfrers	OTA-006772	OTA	11/20/2018	Portal
Kristina	Hawkes	OTH-006802	OT	12/8/2018	Portal
Michael	Hein	OTH-004694	OT	11/18/2018	Portal
Amy	Hoffman	OTA-006803	OTA	12/8/2018	Paper
Anita	Holguin	OTA-006804	OTA	12/8/2018	Portal
Christine	Holmes	OTA-006774	OTA	11/20/2018	Portal
Lisa	Howard	OTA-006775	OTA	11/20/2018	Portal
Shawna	Ives	OTA-006807	OTA	12/8/2018	Portal
Sarah	Joswick	OTA-002001	OTA	11/16/2018	Paper
Naomi	Katz	OTH-004229	OT	10/13/2018	Portal
Cynthia	Keeney	OTH-005292	OT	10/12/2018	Portal
Karen	Kienzle	OTH-002293	OT	11/15/2018	Portal
Joy	Krick	OTA-004695	OTA	11/18/2018	Portal
Kevin	LaPratt	OTH-002200	OT	11/15/2018	Portal
George	Lash	OTA-006776	OTA	11/20/2018	Portal
Joan	Le Roux	OTH-000932	OT	11/13/2018	Portal
Meghan	Leonard	OTH-004719	OT	1/9/2019	Paper
Abby	Maire	OTH-006812	OT	12/8/2018	Portal
Allison	Mascari	OTH-003002	OT	11/11/2018	Portal
Toni	Mataczynski	OTH-000629	OT	12/10/2018	Paper
Michelle	McClaren	OTH-003800	OT	10/15/2018	Paper
Alyssa	McLellan	OTH-004727	OT	1/9/2019	Portal
Erin	McMaster	OTH-006015	OT	11/16/2018	Portal
Manuel	Mendoza	OTA-006016	OTA	11/16/2018	Portal
Dawn	Miles	OTH-003363	OT	11/7/2018	Portal
Hannah	Mooi	OTH-006730	OT	10/16/2018	Portal
Avril	Neuhausel	OTH-006862	OT	1/16/2019	Portal
Mona	Nieto	OTA-005991	OTA	10/19/2018	Portal
Gina	Norris	OTH-001832	OT	11/19/2018	Portal
Joan	Oursler	OTH-003826	OT	11/19/2018	Portal
Jenny	Padilla	OTA-002110	OTA	11/15/2018	Paper
Theresa	Perry	OTH-006778	OT	11/20/2018	Portal
Alicia	Quintana	OTH-002595	OT	11/19/2018	Portal

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Norma	Quintero Sass	OTA-005994	OTA	10/19/2018	Paper
Ahsana	Rahman	OTH-003665	OT	1/15/2019	Portal
Susan	Ramirez	OTA-002252	OTA	11/15/2018	Paper
Chloe	Rivera	OTA-006734	OTA	10/16/2018	Paper
Samantha	Rothman	OTH-006020	OT	11/16/2018	Portal
Vanessa	Schumperli	OTA-006008	OTA	10/22/2018	Portal
Julie	Schuster	OTH-001122	OT	12/14/2018	Paper
Karen	Scullion	OTA-006823	OTA	12/8/2018	Portal
Debra	Smith	OTH-003011	OT	12/15/2018	Portal
Sandra	Spears	OTA-004170	OTA	11/13/2018	Paper
Kerry	Taylor	OTH-002670	OT	11/19/2018	Portal
Spencer	Thorstad	OTA-005850	OTA	11/17/2018	Portal
Alice	Tome	OTH-002243	OT	11/15/2018	Portal
Christopher	Trujillo	OTH-002965	OT	10/6/2018	Portal
Tamara	Turner	OTH-004680	OT	11/4/2018	Portal
Jacob	Van Leeuwen	OTH-002197	OT	11/2/2018	Portal
Elana	Varnum	OTH-002643	OT	10/15/2018	Portal
Tracy	Vendituoli	OTA-006810	OTA	12/8/2018	Paper
Jeremy	Vierck	OTA-006787	OTA	11/20/2018	Portal
Annette	Walker	OTA-004248	OTA	11/16/2018	Portal
David	Waltman	OTH-004728	OT	1/9/2019	Portal
Jamie	Whalen	OTA-006789	OTA	11/20/2018	Portal
Cynthia	Wheeler	OTH-002204	OT	11/15/2018	Portal
Karen	White	OTA-006073	OTA	1/11/2019	Paper
Erica	Whitney	OTH-004704	OT	11/18/2018	Portal
Nathan	Wickham	OTA-006022	OTA	11/16/2018	Portal
Finesse	Wilkins	OTH-006023	OT	11/16/2018	Portal
Jennifer	Wilson	OTA-006042	OTA	12/14/2018	Paper
Mark	Winn	OTH-002679	OT	12/10/2018	Paper
Frida	Yagudayeva	OTH-005269	OT	10/14/2018	Portal
Richard	Yancey	OTH-003012	OT	12/15/2018	Portal
Alice	Young	OTH-002236	OT	11/15/2018	Portal

c) Renewal Applications – Inactive (2):

Mr. McCallister moved the Board approve the two inactive renewal applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

<b>Applicant First Name</b>	<b>Applicant: Last Name</b>	<b>License Number</b>	<b>License Type</b>	<b>License Expiration Date</b>	<b>Intake Method</b>
Beverly	Fischer	OTA-001364	OTA	8/21/2018	Paper
Naomi	Greene	OTH-000538	OT	11/12/2018	Paper

d) Limited License Applications

- i) None

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

a) Initial Applications – Board Review

- i) Shannon Lambert, OT – Disclosure

Ms. Hutchings stated that the disclosed matter occurred a long time ago and moved the Board approve Ms. Lambert’s initial application. Mr. McCallister seconded the motion. The motion passed 4-0.

b) Renewal Applications – Board Review

- i) None

c) Limited License Applications – Board Review

- i) None

**9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

a) Financial Report

Ms. Whiteford provided an update on the Board’s financial report. No Board action was taken.

b) Administrative Project Status Report

Ms. Whiteford provided an update on items i) and ii). No Board action was taken.

- i) Policies and Procedures  
ii) Application Automation (eLicensing)

c) Five-Year Rule Review

Ms. Whiteford stated that she had not yet submitted a request for an exemption from the rule making moratorium.

d) Update on Executive Director Performance Evaluation Process

Mr. McCallister asked that this item be tabled until Human Resources responds the Ms. Whiteford’s question regarding how the Board goes about reviewing the Executive Director’s performance.

**10) AGENDA ITEMS FOR NEXT MEETING**

No items were suggested.

**11) CALL TO THE PUBLIC**

**12) ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 3:19 p.m.

Respectfully Submitted,

Karen Whiteford  
Executive Director