



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Telephonic Minutes

December 9, 2011

Board Members Present: Rebecca Grabski, OTA, Chair
John Tutelman, Vice – Chair, Public Member
Laura Beckman, OTR Member
Christine Feltman Rosenberg, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Mona Baskin, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:36 p.m. Rebecca Grabski, Chair, presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Minutes October 14, 2011

Christine Feltman Rosenberg moved to approve the November 18, 2011 regular session meeting minutes as presented. John Tutelman seconded the motion. The motion passed 4-0.

Declaration of Conflicts

None

Review Meeting Schedule

The Board reviewed the meeting schedule for:

January 20, 2012
February 10, 2012
March 9, 2012
April 13, 2012

There were no conflicts with the current meeting schedule.

a. Initial Review of New Complaints

There were no initial complaints to review

b. Open Complaints/Investigations

There were no open complaints to review.

c. Complaint Action Status Report

The Board discussed the Complaint Action Status Report of the following licensees:

1. Susan Nesbit, 09-OT-4090, No Change as of 12/9/11.
2. Melanie Conaster, 11-OT-3009, Board staff reported that Ms. Conaster hasn't submitted her monthly documentation for November. The Board advised staff to send a letter to Ms. Conaster requiring her to respond within ten days.
3. Donna Montgomery, 11-OT-2812, Board staff reported that a consent agreement was sent out to Ms. Montgomery for her signature.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

Linda Baker	Stephanie Beem	Glenys Chartrano
Paula Cook	Stephen Crockford	Brent Essner
Beth Haines	Victor Ornelas	Mylene Ruth Rulite
Joan Walch	Nancy Warm	Beth Wilkinson

Christine Feltman Rosenberg made a motion to approve the 12 initial applications. John Tutelman seconded the motion. The motion passed 4-0

b. Renewal of Licenses

Danielle Agins	Cynthia Anthony	Mary Antonowicz
Diane Bowlus	Joan Bruso	Anthony Dejonghe
Irene Devan	Scott Ferrin	Patricia Fox
Jennifer Garza	Cindy Hahn	Victoria Harris
Stephanie Hilger	Rebecca Hydrick	Amanda Johnson
Cathy Joseph	Genevieve Lebel	Christina Leong
Jennifer Lutton	Audrey Marlar	Lindsay Marsh
Elizabeth Norcott	David Ohanian	Thomas O'Hara
Angelina Pecak	April Pierron	Sylvia Prettyjohns
Shivali Rane	Leslie Reimann	Patricia Robinson
Maria Rose	Kalli Schmuecker	John Schranz
Adrienne Scott	Michael Simmons	Kristine Smith
Sarah Starr	Monica Suarez	Tiffany Ulrich
Valerie Van Vianen	Jessica Walczak	Carrie Ward
Erica Waters	Janet Weir	Marty Wilcox
Kathleen Williams	Shawn Williams	Fredalin Zeller

The Board reviewed and discussed the late renewal application of Victoria Harris. The Board discussed the extenuating circumstances behind Ms. Harris late application for renewal. Following discussion, John Tutelman made a motion to approve the renewal of the license and to send a non-disciplinary letter of concern explaining to her of the importance of renewing on time. Laura Beckman seconded the motion. The motion passed 4-0.

Rebecca Grabski moved to accept the 47 additional renewal applications. Laura Beckman seconded the motion. The motion passed 4-0

c. Limited Permits

Miriam Gallifant	Valerie Johnson	Christine McQuaid-Bice
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Laura Beckman moved to approve the 3 limited permit applications. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

Review, Discussion and Possible Action on Administrative Matters

- a. Revenue and Expenditure Report

There was no report to review.

- b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status.

Other Board Business

Proposed state statute revisions, Randy Frost reported to the Board that a legislative package has been forwarded to Senator Nancy Barto. Mr. Frost reported that he has had contact from Senator Barto's office and that she is studying the package for possible sponsorship.

Agenda items for next meeting – if any

Rebecca Grabski requested that the following items be included on the next meeting's agenda:

Discipline matrix

Election of officers for 2012.

Call to the Public

There were no public members wishing to address the Board.

Adjournment

There being no further business before the Board the meeting adjourned at 1:58 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director