



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

4205 N. 7th Avenue, Suite 305
Phoenix, Arizona 85013
(602) 589-8352
FAX: (602) 589-8354

Regular Session Minutes

October 9, 2015

Board Members Present: Dr. Donald Hosenfeld, Vice Chair, OT Member
Quenton McCallister, OT Member
Dana Hutchings, OT Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Carrie Smith, Assistant Attorney General

1. Call to order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:33 p.m. Donald Hosenfeld, presiding.

2. Roll Call

All Board members were present for the meeting.

3. Approval of Minutes

Regular Session Meeting Minutes of September 18, 2015

Quenton McCallister moved to approve the September 18, 2015, regular session meeting minutes. Donald Hosenfeld seconded the motion. The motion passed 3-0.

4. Declaration of Conflict of Interest

There were not conflicts of interest to declare.

5. Review Meeting Schedule

The Board reviewed the meeting schedule for:

- November 13, 2015
- December 11, 2015
- January 8, 2015

6. Review, Discussion & Possible Action - Complaints, Investigations and Compliance

a. Initial Review of New Complaints

There were no new complaints for discussion.

b. Open Complaints/Investigations

There were no open complaints/investigations for discussion.

c. Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

- i) Amy Ryan 14-OT-0933, Board staff reported that Ms. Ryan is on probation until December 5, 2015.

7. Substantive Review, Discussion, and Vote Regarding Applications for Licenses as Follows:

a. Initial Applications

Vicki Bennett	Melissa Berkeley	Amanda Blattman	Michael Bruno
Justin Christman	Staci Corgan	Amy Foschi	Debra Groff
Yolanda Haynes	Tierra Langley	Stephanie Larson	Lena Mallant*
John Rider	Steven Stathas	Kenneth Tucker	Katie Wahlstrom
Tanya Weiner	Susan Wells	Christina Wright	Camille Yocham

Quenton McCallister moved to approve the 19 initial applications not requiring Board review. Donald Hosenfeld seconded the motion. The motion passed 3-0.

Ms. Mallet was present via phone and made an opening statement. Quenton McCallister moved the Board go into executive session to obtain legal advice. Donald Hosenfeld seconded the motion. The motion passed 3-0. The Board went into executive session at 1:47 p.m.

Upon the Board's return from executive session at 1:51 p.m., Donald Hosenfeld made a motion to grant the licensure for Ms. Mallet and offer a consent agreement to include one year of probation, a three hour course in ethics, and a three hour course in Medicare billing and fraud. The required courses cannot count toward the 20 credit hours required for renewal in 2016. The motion passed 3-0.

b. Renewal of Licenses

Michael Albert	Andrea Babcock	Karen Berry	Tracy Biggs
Yvonne Bueno	Melissa Clark	Mary Clement	Cynthia Cooper
Rebecca Dillard	Monique Dundore	Scott Ferrin	Michele Foutz
Diane Garcia	Darla Goodman	Garth Gruenhagen	Tiffany Guy
Kimberly Hanson	Katie Holly	Beth Ann Kaib	Brenda Kania-Neeley
Debra Kildahl	Jodi Koppein	Hilda Legua	Melinda Lewis

Cheryl Littleton	Rowena Christine Mesola-Chan	Kelly Orth	Gary Osses
Kelly Palmer	Tamara Patton	Amy Perkins	Beatrice Preciado
Cambria Priebe	Rita Primomo	Michael Rabasca	Teri Rabasca
Carlos Ramirez	Patrice Rogers	Christine Rowser	Andrew Schuman
Sarah Scofinsky	Kristine Smith	Diane Sparks	Michelle Toyos
Kaiya Tway	Jenna Verelius	Linda Westlin	Anne Williams
Beata Winogrodzka			

Donald Hosenfeld moved to approve the 49 complete renewal applications. Dana Hutchings seconded the motion. The motion passed 3-0.

c. Limited Licenses

Jill Campbell	Catherine McDowell*	Karen Thompson	
---------------	---------------------	----------------	--

Donald Hosenfeld moved to approve the limited licenses for Jill Campbell and Karen Thompson. Quenton McCallister seconded the motion. The motion passed 3-0.

Catherine McDowell – Donald Hosenfeld made a motion to approve Ms. McDowell’s application for licensure. Dana Hutchings seconded the motion. Following review and discussion the motion passed 3-0.

8. Review, Discussion and Possible Action - Administrative Matters

a. Revenue and Expenditure Report

Mr. Frost reported that the report will be on the agenda for the November meeting.

b. Administrative Project Status Report

- Policies and procedures
- Updating the Board licensing program to automate manual functions
- Legislative Update
- Rule Revisions
- Board Member Training

Mr. Frost had no updates for the items on the Administrative Project Status Report.

9. Other Board Business and Reports. Review, Discussion and Possible Action

a. Review, discussion and possible action on the Joint Executive Director Selection Committee’s recommendation to hire Karen Whiteford as the Board’s Executive Director.

Following review and discussion Dana Hutchings made a motion to approve the committee’s recommendation to hire Karen Whiteford as the Board’s Executive Director. Donald Hosenfeld seconded the motion. The motion passed 3-0.

b. Election of Board Chair to Replace John Tutelman.

Quenton McCallister moved to nominate himself as Board Chair. Donald Hosenfeld seconded the motion. The motion passed 3-0.

c. Discussion of a Recent Article from the Capitol Times Regarding Regulatory Boards

Quenton McCallister requested staff contact ArizOTA to inform them of the article and encourage support.

10. Agenda Items for Next Meeting

The Board asked that discussion regarding the Capitol Times article and the questionnaire from the Office of Boards and Commissions remain on the agenda for November.

11. Call to the Public

There were no members of the public wishing to address the Board.

12. Adjournment

There being no further business before the Board, Donald Hosenfeld moved to adjourn the meeting. Quenton McAllister seconded the motion. The motion passed 3-0. The meeting adjourned at 2:17 p.m.

Respectfully submitted,

Karen Whiteford
Executive Director