



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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### Regular Session Meeting Minutes April 12, 2024

Board Members Present: Christopher Daly, Chair, Professional Member  
Charlene Marbs, Vice-Chair, Public Member  
Shawn Williams, Professional Member  
Shelley Donald, Professional Member

Board Members Absent: None

Staff Present: Shaina Ganatra, Executive Director  
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: Meeting was held via Google Meet  
Meeting link: <https://meet.google.com/jhr-ctzi-gox>

#### 1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:35 p.m.

#### 2) ROLL CALL

The following members were present: Christopher Daly, Charlene Marbs (joined the meeting at 1:55 p.m.), Shawn Williams, and Shelley Donald.

#### 3) DECLARATION OF CONFLICTS OF INTEREST

Mr. Williams expressed a conflict of interest regarding Shannon Beedy and reported that he would recuse himself during the review of this matter.

#### 4) DISCUSS, AMEND AND APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

i) Regular Session Meeting Minutes of January 12, 2024

Mr. Daly made a motion to approve the Regular Session Meeting Minutes of January 12, 2024. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

- ii) Regular Session Meeting Minutes of March 8th, 2024  
Mr. Daly made a motion to approve the Regular Session Meeting Minutes of March 8th, 2024. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

**5) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE**

- a) May 10, 2024  
Ms. Donald informed the Board members that she would be unable to attend the May 10, 2024 meeting. No other board members reported any conflicts.
- b) June 14, 2024  
Ms. Donald informed the Board members that she would be unable to attend the June 14, 2024 meeting. No other board members reported any conflicts.
- c) July 12, 2024  
No Board member conflicts were reported.

**6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
  - i) None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
  - i) None
- c) Review, Discussion, and Possible Action on Self Disclosure of Actions
  - i) Aaron Patterson – OTH-008295 – Self Disclosure pursuant to A.R.S. § 32-3208  
Mr. Daly provided a summary of the self disclosure. Mr. Daly made a motion to take no action on the self disclosure, Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

**7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
  - i) Bryce VanDevender – OTH-008318 – Disclosure  
Mr. Daly provided a summary of the disclosure. Mr. Williams made a motion to approve the Initial application for Mr. VanDevender. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.
  - ii) Kristin Cox(Windhorst) – OTA-047002 – Disclosure  
Mr. Daly provided a summary of the disclosure. Mr. Williams made a motion to move to Executive Session for legal advice. Mr. Daly seconded the motion. The motion passed 4-0 by roll call vote. Executive Session started at 2:01 p.m. Executive Session ended at 2:17 p.m. Mr. Daly made a motion to open a complaint against Ms. Windhorst, citing A.R.S. § 32-3401(10)(z). Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote. Mr. Daly made a motion to offer a consent agreement for approval and issuance of licensure to Ms. Cox (Windhorst) with the required completion of six (6) hours of continuing education in medical ethics or billing to be completed within six (6) months, in addition to the requirements for licensure renewal, and one (1) year probation. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote. Mr. Daly made a motion to take no action regarding the matter of Ms. Cox’s (Windhorst’s) delay in self-reporting. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.

- iii) Michelle Mehrrens – Disclosure  
 Mr. Daly provided a summary of the disclosure. Mr. Daly made a motion to approve the Initial application for Ms. Mehrrens. Ms. Marbs seconded the motion. The motion passed 4-0 by roll call vote.
- iv) Shannon Beedy – Disclosure  
 Mr. Daly provided a summary of the disclosure. Ms. Marbs made a motion to approve the Initial license for Ms. Beedy. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.
- b) Renewal/Reinstatement Applications – Board Review
  - i) Claire Spaeth – OTAL-0000299 – Reinstatement  
 Mr. Daly provided a summary of the reinstatement. Mr. Daly made a motion to approve the Reinstatement application for Ms. Spaeth with the issuance of a non-disciplinary letter of concern. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
  - ii) Patricia Augustine – OTA-007419 – Reinstatement  
 Mr. Daly provided a summary of the reinstatement. Mr. Daly made a motion to approve the Reinstatement application for Ms. Augustine with the issuance of a non-disciplinary letter of concern. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
  - iii) Ryan Mabry – OTH-007392 – Reinstatement  
 Mr. Daly provided a summary of the reinstatement. Mr. Daly made a motion to open a complaint against Mr. Mabry, citing A.R.S. § 32-3401(10)(z). Ms. Marbs seconded the motion. The motion passed 4-0 by roll call vote. Mr. Daly made a motion to offer a consent agreement for approval and issuance of licensure to Mr. Mabry with the required completion of three (3) hours of continuing education in medical ethics or billing to be completed within six (6) months, in addition to the requirements for licensure renewal, and one (1) year probation. Mr. Williams seconded the motion, the motion passed 4-0 by roll call vote.

**8) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR**

- a) Initial Applications Approved by Executive Director (84)  
 Mr. Daly made a motion to ratify the (84) Initial Applications. Ms. Donald seconded the motion. The motion passed 4-0 by roll call vote.

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009585	Alexander	Karsyn	3/20/2024	3/19/2026
OTA-002960	Alvis	Martha	2/23/2024	2/22/2026
OTH-009549	Barton	Emily	2/20/2024	2/19/2026
OTA-050017	Bentz	Matlyn	2/13/2024	2/12/2026
OTH-009563	Berg	Nadine	3/6/2024	3/5/2026

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OTH-009577	Bergren	Amanda	3/6/2024	3/5/2026
OTH-009552	Brough	Kathleen	2/23/2024	2/22/2026
OTH-009544	Brown	Sonja	2/16/2024	2/15/2026
OTH-009545	Bruden	Tatum	2/20/2024	2/19/2026
OTH-009546	Carlton	Ana	2/20/2024	2/19/2026
OTH-009570	Carr	Kristin	3/6/2024	3/5/2026
OTH-009584	Catusco	Angelica	3/11/2024	3/10/2026
OTH-009533	Cooley	Sabrina	2/8/2024	2/7/2026
OTA-050028	Coopwood	Russell	2/26/2024	2/25/2026
OTH-009551	Copeland	Ansley	2/20/2024	2/19/2026
OTH-009579	Cornwell	Karli	3/11/2024	3/10/2026
OTH-009583	DeGarmo	Meneely	3/8/2024	3/7/2026
OTA-050013	Esquibel	Jessica	2/9/2024	2/8/2026
OTH-009574	Fennema	Makayla	3/6/2024	3/5/2026
OTA-050036	Flowers	Shelley	2/9/2024	2/8/2026
OTH-009543	Fry	Olivia	2/15/2024	2/14/2026
OTH-009556	Gala	Kinjal	2/26/2024	2/25/2026
OTH-009591	Gefroh	Alyana Marie Louise	3/25/2024	3/24/2026

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OTH-009558	Goeckel	Brandon	3/6/2024	3/5/2026
OTA-050031	Greer	Ambrosia	3/6/2024	3/5/2026
OTA-050015	Hall	Allison	2/13/2024	2/12/2026
OTH-009553	Hammer	Allison	2/23/2024	2/22/2026
OTA-050033	Hart	Jyneen	3/6/2024	3/5/2026
OTA-050027	Hawkins	Kayla	2/23/2024	2/22/2026
OTA-050030	Heath	Kimberly	3/6/2024	3/5/2026
OTH-009550	Hernandez	Nancy	2/20/2024	2/19/2026
OTA-050016	Ibarra	Vanessa	2/13/2024	2/12/2026
OTA-050032	Inman	Lurea	3/6/2024	3/5/2026
OTH-009571	Jackson	Douglene	3/6/2024	3/5/2026
OTA-050023	James	Crystal	2/20/2024	2/19/2026
OTH-009541	Johnson	Adam	2/12/2024	2/11/2026
OTA-050019	Jones	Marissa	2/13/2024	2/12/2026
OTH-009596	Keller	Amanda	4/10/2024	4/9/2026
OTH-009569	Kermes	Annie	3/6/2024	3/5/2026
OTA-050014	Kerns	Megan	2/9/2024	2/8/2026
OTA-050034	Landin	Nicolle	3/6/2024	3/5/2026

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OTH-009536	Legaux	Brooke	2/9/2024	2/8/2026
OTH-009566	Liss	Regan	3/6/2024	3/5/2026
OTH-009547	Lynch	Nicolette	2/20/2024	2/19/2026
OTH-009540	Mathieu	Sean	2/9/2024	2/8/2026
OTH-009581	Meinen	Carley	3/11/2024	3/10/2026
OTH-009572	Miranda	Jessica	3/6/2024	3/5/2026
OTH-009575	Moes	Sierra	3/6/2024	3/5/2026
OTH-009588	Murphy	Mikayla	3/20/2024	3/19/2026
OTH-009587	Nalbach	Alexis	3/20/2024	3/19/2026
OTH-009582	Nielsen	Jennifer	3/11/2024	3/10/2026
OTH-009576	Nina	Naran	3/6/2024	3/5/2026
OTH-009586	Ortega-Hufana	Samantha	3/20/2024	3/19/2026
OTH-009565	Ortiz	Candace	3/6/2024	3/5/2026
OTH-009555	Perille	Teresa	2/26/2024	2/25/2026
OTH-009578	Perry	Aja	3/11/2024	3/10/2026
OTH-009554	Rice	Emma	2/23/2024	2/22/2026
OTH-009580	Ritter	Patricia	3/8/2024	3/7/2026
OTH-009589	Rivera Rodriguez	Nicolas	3/21/2024	3/20/2026

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OTA-050021	Robinson	Keilah	2/16/2024	2/15/2026
OTH-009557	Rock	Wendi	3/1/2024	2/28/2026
OTH-009573	Ryan	Emily	3/6/2024	3/5/2026
OTA-050022	Sahagun	Andrea	2/20/2024	2/19/2026
OTH-009534	Salkin	Hailey	2/9/2024	2/8/2026
OTH-009562	Sarfani	Shafiqah	3/6/2024	3/5/2026
OTH-009548	Schulze	Victoria	2/20/2024	2/19/2026
OTH-009539	Shirley	Lauren	2/9/2024	2/8/2026
OTH-009560	Shvets	Karina	3/6/2024	3/5/2026
OTA-050029	Simpson (Robinson)	Miriah	2/26/2024	2/25/2026
OTH-009538	Singh	Sonali Dhruwaji	2/9/2024	2/8/2026
OTH-009559	Smith	Ethan	3/6/2024	3/5/2026
OTH-009567	Smith	Kaili	3/6/2024	3/5/2026
OTA-050035	Smith	Erica	3/12/2024	3/11/2026
OTH-009537	Stanfield	Owen	2/9/2024	2/8/2026
OTA-050026	Stewart	Essence	2/23/2024	2/22/2026
OTH-009590	Suhr	Elizabeth	3/25/2024	3/24/2026
OTA-050020	Sycamore	DeAnna	2/15/2024	2/14/2026

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OTH-009542	Terblanche	Madeleine	2/13/2024	2/12/2026
OTH-009595	Vance	Alanna	4/10/2024	4/9/2026
OTA-050025	Varela	Alyssa	2/20/2024	2/19/2026
OTA-050018	Verdugo	Elizabeth	2/13/2024	2/12/2026
OTH-009535	Wallace	Ayanna	2/9/2024	2/8/2026
OTH-009561	Walldroff	Sarah	3/6/2024	3/5/2026
OTH-009568	White	Destiny	3/6/2024	3/5/2026



- b) Renewal Applications Approved by Executive Director (437)  
Mr. Daly made a motion to ratify the (437) Renewal Applications. Ms. Donald seconded the motion. The motion passed 4-0 by roll call vote.

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<b>License Number</b>	<b>Applicant Last Name</b>	<b>Applicant First Name</b>	<b>Effective Date</b>	<b>Expiration Date</b>
OTH-004095	Abina	Katherine	2/11/2024	2/10/2026
OTH-006493	Adams	Joseph	3/7/2024	3/6/2026
OTA-005097	Adams	John	4/16/2024	4/15/2026
OTA-005794	Ahumada	Georgina	4/21/2024	4/20/2026
OTH-008079	Akilov	Bertha	3/11/2024	3/10/2026
OTH-008787	Aliah	Lyndsey	4/2/2024	4/1/2026
OTH-007408	Aljishi	Samar	3/10/2024	3/9/2026
OTH-000551	Allen	Jerolyn	4/30/2024	4/29/2026
OTA-000279	Allen	Nancy	3/11/2024	3/10/2026
OTH-000009	Almeter	Dee	3/12/2024	3/11/2026
OTH-008048	Anderson	Emily	1/28/2024	1/27/2026
OTA-007241	Anderson	Melissa	11/4/2023	11/3/2025
OTH-007439	Andrews	Lacee	4/16/2024	4/15/2026
OTH-000021	Astorino	Diane	3/9/2024	3/8/2026
OTH-003220	Aubrey	Carrie	3/26/2024	3/25/2026
OTA-001892	Avendano	Jose	5/12/2024	5/11/2026
OTA-005795	Baeza	Adriana	4/21/2024	4/20/2026

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OTH-002413	Bailey	Lisa	3/19/2024	3/18/2026
OTA-005793	Baker	John	4/11/2024	4/10/2026
OTH-005701	Balser	Jeffrey	2/14/2024	2/13/2026
OTH-003196	Barnhart	Kelly	1/12/2024	1/11/2026
OTH-000512	Barrett	Susan	4/15/2024	4/14/2026
OTH-003658	Baum	James	3/14/2024	3/13/2026
OTH-000449	Bear	Barbara	5/19/2024	5/18/2026
OTA-007388	Beck	Shelby	2/12/2024	2/11/2026
OTH-003666	Beckman	Lisa	3/8/2024	3/7/2026
OTH-005100	Belock	Kimberly	4/16/2024	4/15/2026
OTA-046775	Beltran	Renee	2/7/2024	2/6/2026
OTA-000040	Benschoter Riddle	Jona	3/9/2024	3/8/2026
OTA-046779	Bentley	Hailey	2/20/2024	2/19/2026
OTH-000762	Berheim	Nancy	3/22/2024	3/21/2026
OTA-046774	Betzing	Shanna	2/7/2024	2/6/2026
OTA-006529	Blair-Scovill	Sheri Lynn	4/11/2024	4/10/2026
OTH-005041	Bohlin	Ashley	2/13/2024	2/12/2026
OTH-008794	Borin	Jessica	4/2/2024	4/1/2026

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OTH-000051	Bowen	Keron	3/9/2024	3/8/2026
OTA-005089	Bracy	Brandon	3/15/2024	3/14/2026
OTA-046760	Brandlin	Kailey	1/28/2024	1/27/2026
OTH-005756	Branstiter	Nicole	3/14/2024	3/13/2026
OTH-005757	Brantner	Ross	3/14/2024	3/13/2026
OTH-001138	Brennan	Kelly	3/15/2024	3/14/2026
OTH-000058	Brink	Stacy	3/13/2024	3/12/2026
OTH-008745	Brown	Brinley	2/17/2024	2/16/2026
OTH-007400	Brown	Emily	2/22/2024	2/21/2026
OTH-005679	Buchanan	Taryn	3/10/2024	3/9/2026
OTH-005863	Burgeson	Vaughn	6/23/2024	6/22/2026
OTH-000730	Burhop	Katherine	3/17/2024	3/16/2026
OTA-046787	Burrage	Patricia	3/5/2024	3/4/2026
OTA-005062	Burt	Kathleen	3/5/2024	3/4/2026
OTA-002537	Carchidi	James	4/17/2024	4/16/2026
OTA-003200	Carlson	Regina	2/17/2024	2/16/2026
OTH-006489	Carpenter	Julianne	2/23/2024	2/22/2026
OTH-006496	Carson	Ian	3/7/2024	3/6/2026

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OTH-008729	Cartwright	Virginia	1/28/2024	1/27/2026
OTH-000079	Cassidy	Angela	3/9/2024	3/8/2026
OTH-005674	Caudle	Micah	3/9/2024	3/8/2026
OTH-004994	Chartrand	Glenys	2/17/2024	2/16/2026
OTH-008754	Christensen	Kayla	3/2/2024	3/1/2026
OTH-006560	Christensen	Jacob	4/11/2024	4/10/2026
OTH-008044	Churchill	Ginger	1/28/2024	1/27/2026
OTH-004429	Clark	Melissa	2/7/2024	2/6/2026
OTH-008045	Clausing	Jennifer	1/28/2024	1/27/2026
OTH-005798	Conway	Patrick	4/21/2024	4/20/2026
OTH-008038	Costa	Jasmine	1/28/2024	1/27/2026
OTH-008796	Cox	Seth	4/5/2024	4/4/2026
OTH-000094	Crowl	Janet	3/19/2024	3/18/2026
OTH-008828	Curran	Samantha	5/25/2024	5/24/2026
OTH-008036	Dato-on	Jenna	1/28/2024	1/27/2026
OTH-001532	Davis	Doreen	4/22/2024	4/21/2026
OTH-000104	Deering	Kerry	3/9/2024	3/8/2026
OTH-004533	Delbridge	Melinda	2/26/2024	2/25/2026

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OTH-000105	Deleon	Monica	3/19/2024	3/18/2026
OTH-004104	Delgado	Selah	3/17/2024	3/16/2026
OTA-007361	Deminsky	Todd	2/12/2024	2/11/2026
OTA-007412	Derbak	Anna	3/10/2024	3/9/2026
OTH-002518	Desai	Shefali	2/14/2024	2/13/2026
OTH-007413	DiGiacomo	Meghan	3/10/2024	3/9/2026
OTH-008804	Dorsey-Oresto	Francesca	4/26/2024	4/25/2026
OTH-004555	Doty	Tonya	3/15/2024	3/14/2026
OTH-006530	Downing	Laura	4/11/2024	4/10/2026
OTA-006432	Dragos	Tracey	1/11/2024	1/10/2026
OTH-000045	Drysdale	Shelly	3/9/2024	3/8/2026
OTH-008746	Duncan	Melissa	2/17/2024	2/16/2026
OTH-005788	Dunham	William	3/19/2024	3/18/2026
OTH-003194	Dusek	Christina	3/15/2024	3/14/2026
OTH-002519	Duyck	Beth	2/14/2024	2/13/2026
OTH-008743	Early	Tatum	2/17/2024	2/16/2026
OTA-006535	Eastwood	Jake	4/11/2024	4/10/2026
OTA-005791	Ehrhard	Brenna	3/20/2024	3/19/2026

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OTH-004116	Elliot	Patricia	4/4/2024	4/3/2026
OTH-001274	Eng	Christina	3/29/2024	3/28/2026
OTH-000122	Erickson	Jill	3/9/2024	3/8/2026
OTH-000124	Esquivel	Yolanda	3/9/2024	3/8/2026
OTA-001570	Evans	Donna	4/24/2024	4/23/2026
OTH-000128	Ferrari	Sharon	3/9/2024	3/8/2026
OTH-008052	Fiala	Kerry	2/7/2024	2/6/2026
OTH-002142	Figueroa	Angela	3/16/2024	3/15/2026
OTH-007363	Finley	Klay	2/12/2024	2/11/2026
OTH-008810	Finnigan	Kaylee	4/26/2024	4/25/2026
OTH-000133	Flanagan	Diane	3/9/2024	3/8/2026
OTH-005069	Folger Kelly	Lynne	3/12/2024	3/11/2026
OTH-001867	Fowler	Lisa Marie	3/17/2024	3/16/2026
OTA-006523	Fringer	Kimberly	4/3/2024	4/2/2026
OTH-008094	Fukuzawa	Nicole	3/24/2024	3/23/2026
OTH-002548	Fulton	Amy	5/15/2024	5/14/2026
OTH-002897	Furlone	Dan	4/15/2024	4/14/2026
OTH-002085	Gade	Kara	4/15/2024	4/14/2026

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OTA-000505	Gailey	Cindy	4/15/2024	4/14/2026
OTH-002538	Gallagher	Amy	4/17/2024	4/16/2026
OTH-006502	Gamble	Jared	3/7/2024	3/6/2026
OTH-002835	Garza	Jennifer	12/17/2023	12/16/2025
OTA-046780	Garza	Misty	2/20/2024	2/19/2026
OTH-001861	Gelinas	Sharon	3/17/2024	3/16/2026
OTA-001764	Gesell	Terry	5/12/2024	5/11/2026
OTA-005075	Gille	Lindsay	3/12/2024	3/11/2026
OTH-000147	Gilliam	Theresa	3/9/2024	3/8/2026
OTA-046776	Glassman	Daniel	2/10/2024	2/9/2026
OTH-003653	Glenn	Meryl	3/12/2024	3/11/2026
OTH-002902	Gliori	Machelle	5/1/2024	4/30/2026
OTH-008750	Goettl	Ryan	2/17/2024	2/16/2026
OTA-007364	Gomez	Sabrina	2/12/2024	2/11/2026
OTA-000151	Grabski	Rebecca	3/9/2024	3/8/2026
OTH-000454	Graham	Marcia	5/9/2024	5/8/2026
OTA-005748	Graham	Kathy	3/7/2024	3/6/2026
OTA-046777	Graves	Alissa	2/20/2024	2/19/2026



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OTH-000018	Gray	Laurie	3/9/2024	3/8/2026
OTH-007367	Green	Laura	2/12/2024	2/11/2026
OTH-003219	Greenway	Amy	2/17/2024	2/16/2026
OTH-000496	Greiser	Connie	4/15/2024	4/14/2026
OTA-007417	Gubanich	Jill	3/10/2024	3/9/2026
OTH-005071	Guthrie	Emily	3/12/2024	3/11/2026
OTH-008765	Guyette	Kaleena	3/14/2024	3/13/2026
OTH-007406	Haarma	Nicole	3/8/2024	3/7/2026
OTH-002517	Hacker	Angela	2/14/2024	2/13/2026
OTA-000161	Hagberg	Nancy	3/9/2024	3/8/2026
OTH-007319	Hall	Sarah	1/16/2024	1/15/2026
OTA-005700	Halloran	Eiliana	2/6/2024	2/5/2026
OTA-005058	Hamilton	Robin	2/17/2024	2/16/2026
OTH-000944	Hanafin	Karen	2/23/2024	2/22/2026
OTH-008736	Haney	Mackenzie	2/9/2024	2/8/2026
OTA-006536	Hansen	Hilary	4/11/2024	4/10/2026
OTH-000080	Hardy	Melissa	3/9/2024	3/8/2026
OTA-005053	Harrell	Leah	2/13/2024	2/12/2026

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OTH-008723	Harris	Bonnie	1/27/2024	1/26/2026
OTA-003690	Harris	Emily	4/11/2024	4/10/2026
OTH-003235	Hartmann	Cindy	3/15/2024	3/14/2026
OTH-005096	Hastings	Meagan	4/12/2024	4/11/2026
OTA-001806	Hauser	Deborah	5/15/2024	5/14/2026
OTA-005807	Headington	Heather	4/21/2024	4/20/2026
OTH-001562	Heal	Bradley	3/21/2024	3/20/2026
OTH-001808	Heinemann	Monica	4/25/2024	4/24/2026
OTH-008792	Heinle	Natalie	4/2/2024	4/1/2026
OTH-008715	Heinrich	Heather	1/26/2024	1/25/2026
OTH-006465	Helton	Bethany	2/12/2024	2/11/2026
OTH-000469	Hentz	Sheri	3/19/2024	3/18/2026
OTH-004536	Hergenroether	Darla	3/9/2024	3/8/2026
OTA-046781	Hershey	Melinda	2/20/2024	2/19/2026
OTH-008084	Hester	Joshua	3/20/2024	3/19/2026
OTH-007456	Hesterwerth	Mary	4/16/2024	4/15/2026
OTA-046789	Hicks	Taylor	3/5/2024	3/4/2026
OTH-000176	Hines	Debra	3/9/2024	3/8/2026

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OTH-007951	Holloway	Harmony	2/9/2024	2/8/2026
OTH-001181	Horton	Ronda	4/24/2024	4/23/2026
OTA-007391	Huff	Maria	2/12/2024	2/11/2026
OTA-046714	Humphrey	Dena	1/27/2024	1/26/2026
OTH-003656	Jackson	Darlene V.	2/13/2024	2/12/2026
OTH-003612	Jackson-Reid	Yolanda	3/16/2024	3/15/2026
OTH-000095	Jacobson	Froma	3/30/2024	3/29/2026
OTH-000191	Jamison	Lynette	3/11/2024	3/10/2026
OTH-004519	Johnson	Iman	2/5/2024	2/4/2026
OTA-005006	Johnson	Debbie	1/19/2024	1/18/2026
OTA-047034	Johnson	Stefanie	12/7/2023	12/6/2025
OTA-006409	Johnson	Megan	12/14/2023	12/13/2025
OTH-002890	Jordan	Lisa	4/15/2024	4/14/2026
OTH-008724	Joshi	Ruchika	1/27/2024	1/26/2026
OTH-002848	Juhas	Kristin	4/15/2024	4/14/2026
OTA-006562	Kaiz	Amanda	4/13/2024	4/12/2026
OTH-007484	Keirn	Dana	5/11/2024	5/10/2026
OTH-005731	Kelly	Kimberlee	2/14/2024	2/13/2026

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OTH-007458	Khao	Phyllis	4/16/2024	4/15/2026
OTH-005784	Kiernan	Tricia	3/14/2024	3/13/2026
OTH-006504	Kimball	Britt	3/7/2024	3/6/2026
OTH-005724	Kimmins	Emily	2/14/2024	2/13/2026
OTA-005134	Kinast	Vonda	4/26/2024	4/25/2026
OTH-008730	Kinder III	Ralph	1/28/2024	1/27/2026
OTA-007370	Kinney	Laura	2/12/2024	2/11/2026
OTA-000205	Kirkpatrick	Rebecca	3/13/2024	3/12/2026
OTH-008789	Kirsch	Grace	4/2/2024	4/1/2026
OTH-006471	Klein	Kendra	2/12/2024	2/11/2026
OTA-046838	Komanec	Celeste	6/16/2024	6/15/2026
OTH-002500	Konakis	Suzette	3/11/2024	3/10/2026
OTH-006497	Krekos	Amanda	3/17/2024	3/16/2026
OTH-008721	Krohn	Reagan	1/27/2024	1/26/2026
OTA-006577	Ladner	Anne	5/9/2024	5/8/2026
OTH-002794	Lajom	Johnston	3/14/2024	3/13/2026
OTH-000537	Lamb	Mary Lou	4/28/2024	4/27/2026
OTH-000220	Lamb	Patricia	3/11/2024	3/10/2026

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OTA-001531	Langer	Marcia	3/5/2024	3/4/2026
OTH-004544	Laper	Michael	3/15/2024	3/14/2026
OTH-008174	LaPlue	Lee	6/16/2024	6/15/2026
OTA-001910	Lara	AnnMarie	5/12/2024	5/11/2026
OTH-008100	Lares	Jesus	4/2/2024	4/1/2026
OTH-003671	Larez	Lisa	4/18/2024	4/17/2026
OTH-008739	Larsen	Cynthia	2/9/2024	2/8/2026
OTH-006528	Larsen	Carolyn	4/11/2024	4/10/2026
OTH-007173	Larson	Lauren	11/13/2023	11/12/2025
OTA-001179	Larson	Linda	3/28/2024	3/27/2026
OTA-046790	Lehr	Jessica	3/5/2024	3/4/2026
OTH-008776	Leonard	Tara	3/31/2024	3/30/2026
OTH-005752	LeVac	Matthew	3/12/2024	3/11/2026
OTH-002512	Levy	Cindy	3/13/2024	3/12/2026
OTA-007372	Lewis	Jacqueline	2/12/2024	2/11/2026
OTA-005763	Liberio	Randy	3/14/2024	3/13/2026
OTA-046767	Lim	Marneil	1/28/2024	1/27/2026
OTA-003681	Linares	Dolores	3/13/2024	3/12/2026

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OTH-001533	Linos	Elizabeth	2/19/2024	2/18/2026
OTH-005063	Liu	Stephanie	3/6/2024	3/5/2026
OTH-006539	Lobato de Faria	Joelly	4/11/2024	4/10/2026
OTA-006505	Locke	Erica	3/7/2024	3/6/2026
OTH-008781	Long	Sarah	4/2/2024	4/1/2026
OTA-046791	Lovelady	Crystal	3/5/2024	3/4/2026
OTH-000007	Luhman	Carol	3/1/2024	2/28/2026
OTH-005076	Maaske	Shannon	3/12/2024	3/11/2026
OTA-000238	Malley	Karen	4/15/2024	4/14/2026
OTH-000239	Mallison	Laura	3/11/2024	3/10/2026
OTH-002919	Malloy	Julie	4/19/2024	4/18/2026
OTH-005816	Mangiardi-Hammond	Karie	4/21/2024	4/20/2026
OTH-006540	Marik	Theresa	4/11/2024	4/10/2026
OTH-008833	Martinez	Giovanna	5/27/2024	5/26/2026
OTH-005817	Martinez	Angela	4/21/2024	4/20/2026
OTH-008758	Masciola	Jillian	3/14/2024	3/13/2026
OTA-001917	Mata	George	6/16/2024	6/15/2026
OTH-003651	Matheson	Jerid	2/13/2024	2/12/2026

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OTH-002159	McAdams	Tracy	5/18/2024	5/17/2026
OTA-006541	McCafferty	Heather	4/11/2024	4/10/2026
OTH-000250	McCoy	Scot	3/11/2024	3/10/2026
OTH-007398	McCrite	Kyle	3/8/2024	3/7/2026
OTH-008716	McCutcheon	Kasey	1/27/2024	1/26/2026
OTH-005765	McDaniel	Amanda	3/14/2024	3/13/2026
OTH-003218	McDowell	Wendi	4/12/2024	4/11/2026
OTH-000253	McFarlane	Laurie	3/11/2024	3/10/2026
OTH-005819	McGlothin	Frances	4/21/2024	4/20/2026
OTH-006542	McKellar	Joseph	4/11/2024	4/10/2026
OTA-001158	McSweeney	Debra	3/17/2024	3/16/2026
OTA-005132	McVey	Bruce	4/24/2024	4/23/2026
OTH-001024	Mena	Alicia	6/18/2024	6/17/2026
OTA-007428	Mercado	Amara	3/10/2024	3/9/2026
OTH-004531	Mercer	Bridget	3/2/2024	3/1/2026
OTH-005060	Meredith	Amanda	2/22/2024	2/21/2026
OTH-002143	Mering	Laurie	4/13/2024	4/12/2026
OTH-008777	Metcalf	Katy	4/2/2024	4/1/2026

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OTA-001559	Miklos	Rachael	3/18/2024	3/17/2026
OTH-005023	Miller	Allison	1/23/2024	1/22/2026
OTA-005768	Mills	Marsha	3/14/2024	3/13/2026
OTH-003860	Miltner	Jessica	4/10/2024	4/9/2026
OTH-004535	Minnix	Samantha	3/3/2024	3/2/2026
OTA-046792	Mitchell	Melissa	3/5/2024	3/4/2026
OTH-003201	Mnguni	Sibongile	2/17/2024	2/16/2026
OTH-007465	Moening	Megan	4/16/2024	4/15/2026
OTA-001506	Molina	Tommy	3/21/2024	3/20/2026
OTA-046793	Monaco	Katelyn	3/5/2024	3/4/2026
OTA-006544	Montano	Elanie	4/11/2024	4/10/2026
OTH-005792	Moore	Mickey	3/24/2024	3/23/2026
OTH-000266	Moore	Nina	3/11/2024	3/10/2026
OTH-000267	Morales	Maureen	3/11/2024	3/10/2026
OTA-005769	Moss	Katherine	3/14/2024	3/13/2026
OTH-004579	Moy	Erika	5/17/2024	5/16/2026
OTA-001515	Mroczkowski	Bonnie	4/15/2024	4/14/2026
OTA-007377	Munroe	Margaret	2/12/2024	2/11/2026



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OTH-000099	Murphy	Sherry	4/7/2024	4/6/2026
OTH-000269	Murray	Amy	3/11/2024	3/10/2026
OTH-006508	Nadzaku	Pervin	3/17/2024	3/16/2026
OTH-001797	Nakfoor	Simone	12/17/2023	12/16/2025
OTH-006476	Neal	Audrey	2/12/2024	2/11/2026
OTH-002875	Neal	Valerie	2/20/2024	2/19/2026
OTH-008768	Neale	Hallie	3/14/2024	3/13/2026
OTA-006509	Nelson	Alexandra	3/7/2024	3/6/2026
OTH-007423	Neuenswander	Andrew	3/10/2024	3/9/2026
OTH-000276	New	David	3/11/2024	3/10/2026
OTH-008764	Newby	Mindy	3/14/2024	3/13/2026
OTH-008753	Nguyen	Dung	3/2/2024	3/1/2026
OTA-007466	Nguyen	Terry	4/16/2024	4/15/2026
OTH-004099	Olson	Angela	2/20/2024	2/19/2026
OTH-008046	O'Neil	Logan	1/28/2024	1/27/2026
OTH-006510	Oregel	Fernando	4/10/2024	4/9/2026
OTH-005770	Osio	Larissa	3/14/2024	3/13/2026
OTH-000293	Ossman	Nancy	3/23/2024	3/22/2026

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OTH-007424	Ota	Sue	3/10/2024	3/9/2026
OTA-000297	Owens	Mara	3/11/2024	3/10/2026
OTH-000301	Palmer	Murray	3/19/2024	3/18/2026
OTH-006521	Palmiscno	Kristin	3/7/2024	3/6/2026
OTH-006511	Palmiscno	Jeremy	3/7/2024	3/6/2026
OTH-000302	Paquette	Lorraine	3/11/2024	3/10/2026
OTA-046784	Parra	Angela	2/20/2024	2/19/2026
OTA-000305	Parsons	Jennifer	3/13/2024	3/12/2026
OTH-008711	Pastor	Ada	1/11/2024	1/10/2026
OTH-007426	Patel	Kavita	3/10/2024	3/9/2026
OTH-007427	Patel	Ketul	3/10/2024	3/9/2026
OTH-000802	Patterson	Essie	3/14/2024	3/13/2026
OTA-047046	Peacock	Nicholas	1/27/2024	1/26/2026
OTH-004506	Pereda	Alex	2/3/2024	2/2/2026
OTH-008087	Perez	Ana	3/20/2024	3/19/2026
OTH-005753	Perry	Sasha	3/14/2024	3/13/2026
OTH-003646	Petersen	Lacy	3/17/2024	3/16/2026
OTH-001765	Phillips	Margaret	4/29/2024	4/28/2026

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OTH-003360	Pishos	Stephanie	4/11/2024	4/10/2026
OTA-002511	Pitterle	Jennifer	2/14/2024	2/13/2026
OTH-000358	Pleasant	Jill	3/19/2024	3/18/2026
OTH-005126	Pomeranz-Rossman	Marla	4/16/2024	4/15/2026
OTA-047054	Preziosi	Azariah	2/17/2024	2/16/2026
OTH-005772	Price	Katrena	3/14/2024	3/13/2026
OTH-001523	Price	Menchit	2/19/2024	2/18/2026
OTH-005739	Pronty	Brittany	2/14/2024	2/13/2026
OTA-007436	Pruett	Holly	3/10/2024	3/9/2026
OTH-006486	Pryor	Stephanie	2/12/2024	2/11/2026
OTH-008785	Puchala	Jacquelyn	4/2/2024	4/1/2026
OTH-005080	Ralph	Kenlynne	3/12/2024	3/11/2026
OTH-003682	Ramos	Lisa	4/13/2024	4/12/2026
OTA-003675	Ramos	Mario	3/13/2024	3/12/2026
OTA-046802	Randall	Angelica	3/21/2024	3/20/2026
OTH-005038	Ratliff	Heather	2/7/2024	2/6/2026
OTH-004504	Ravenwood	Sheri	1/29/2024	1/28/2026
OTH-007486	Reed	Stephanie	5/11/2024	5/10/2026

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OTH-000324	Reinboldt	Colleen	3/11/2024	3/10/2026
OTH-008093	Renslow	Cameron	3/24/2024	3/23/2026
OTH-000255	Reyes	Suzanne	3/13/2024	3/12/2026
OTA-004118	Reyes	Roger	4/14/2024	4/13/2026
OTH-005081	Reynolds	Lori	3/12/2024	3/11/2026
OTH-007471	Rich	Emily	4/16/2024	4/15/2026
OTH-008806	Rink	Karen	4/26/2024	4/25/2026
OTH-002123	Ritter	Mark	2/16/2024	2/15/2026
OTH-006513	Robinson	Raymond	3/7/2024	3/6/2026
OTA-046801	Robles	Lorena	3/21/2024	3/20/2026
OTA-003702	Roddy	Teresa	5/15/2024	5/14/2026
OTH-000311	Rodman	Nancy	3/11/2024	3/10/2026
OTH-000974	Rodriguez	Jeanne	3/20/2024	3/19/2026
OTH-005149	Rogers	Delores	5/21/2024	5/20/2026
OTH-008054	Romano	Brittany	2/7/2024	2/6/2026
OTA-000533	Romero	Dawn	4/28/2024	4/27/2026
OTA-007380	Roper	Teddi	2/12/2024	2/11/2026
OTH-004551	Rose	Christopher	3/15/2024	3/14/2026

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OTH-008738	Rudisill	Alecia	2/9/2024	2/8/2026
OTH-005775	Ruffing	Michael	3/14/2024	3/13/2026
OTA-047057	Ruiz	Maria	3/14/2024	3/13/2026
OTH-004125	Runnings	Jeanette	4/14/2024	4/13/2026
OTH-000271	Rutt-Shepard	Amber	2/14/2024	2/13/2026
OTH-008780	Rzentkowski	Erika	4/2/2024	4/1/2026
OTH-006549	Saksa	Anja	4/11/2024	4/10/2026
OTH-008786	Saline	Katiana	4/2/2024	4/1/2026
OTA-005777	Sanda	Diana	3/14/2024	3/13/2026
OTH-008703	Satterlund	Amanda	1/3/2024	1/2/2026
OTH-005093	Sauer	Ann	4/2/2024	4/1/2026
OTH-008694	Schibig	Karen	1/3/2024	1/2/2026
OTH-006374	Schneider	Kristin	11/16/2023	11/15/2025
OTH-004110	Schrum	Edwinna	3/17/2024	3/16/2026
OTH-000662	Schwarz	Karen	4/14/2024	4/13/2026
OTA-047062	Schwille	Allison	4/2/2024	4/1/2026
OTH-000353	Sector	Beverly	3/19/2024	3/18/2026
OTH-007403	Sgoutas	Paul	2/28/2024	2/27/2026

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OTA-046795	Shields	Tara	3/5/2024	3/4/2026
OTA-000277	Siegfried	Julie	3/11/2024	3/10/2026
OTA-002516	Sillaman	Danette	2/14/2024	2/13/2026
OTH-002186	Simmons	Teresa	6/15/2024	6/14/2026
OTA-007381	Singer	Craig	2/12/2024	2/11/2026
OTH-006482	Sippel	Lauri	2/12/2024	2/11/2026
OTH-008742	Skinner	Pam	2/14/2024	2/13/2026
OTH-001566	Sklar	Nancy	3/21/2024	3/20/2026
OTH-008805	Skoczylas	Gabriela	4/26/2024	4/25/2026
OTA-046798	Skrtech	Amanda	3/11/2024	3/10/2026
OTH-002183	Slaybaugh	Donna	6/15/2024	6/14/2026
OTA-046796	Slepicka	lenley	3/5/2024	3/4/2026
OTA-005070	Slocum	Alison	3/12/2024	3/11/2026
OTH-000368	Smith	Patrice	3/11/2024	3/10/2026
OTH-006551	Smith	Dorothy	4/11/2024	4/10/2026
OTA-003248	Soderstrom	Kara	4/12/2024	4/11/2026
OTH-005749	Soelberg	Jaren	3/6/2024	3/5/2026
OTA-006450	Sorlien	Janessa	1/11/2024	1/10/2026

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OTA-047042	Soro	Tammy	1/27/2024	1/26/2026
OTH-005156	Soza	Anthony	6/12/2024	6/11/2026
OTH-003997	Staenberg	Jordan	2/3/2024	2/2/2026
OTH-003224	Stapp	Kristin	3/19/2024	3/18/2026
OTH-006553	Stawowy	Christine	4/11/2024	4/10/2026
OTH-007454	Stevens	Kristen	4/16/2024	4/15/2026
OTA-047047	Stewart	Amy	1/28/2024	1/27/2026
OTA-005781	Stirlen	Stacey	3/14/2024	3/13/2026
OTH-000382	Stockdell	Susan	3/11/2024	3/10/2026
OTA-006517	Strange	Samantha	3/17/2024	3/16/2026
OTH-006554	Sullivan	Jamie	4/11/2024	4/10/2026
OTH-005782	Swanson	Anna	3/14/2024	3/13/2026
OTA-001495	Swihart	Rhonda	3/21/2024	3/20/2026
OTA-006555	Swinarton	James	4/11/2024	4/10/2026
OTH-000391	Taubman	Brenda	3/11/2024	3/10/2026
OTA-001147	Tellefsen	Lisa	2/11/2024	2/10/2026
OTA-005154	Temko	Sarah	5/21/2024	5/20/2026
OTH-008795	Teng	Melissa	4/2/2024	4/1/2026

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OTA-007375	Thacker	Jenna	2/12/2024	2/11/2026
OTH-000395	Thomas	Karen	3/11/2024	3/10/2026
OTH-000919	Thomas	Stacy	3/30/2024	3/29/2026
OTA-006424	Thompson	Karen	2/10/2024	2/9/2026
OTH-007396	Thomsen	Shanece	2/20/2024	2/19/2026
OTH-004115	Tobin	Kelly	3/27/2024	3/26/2026
OTA-047058	Trakas	Angela	3/14/2024	3/13/2026
OTA-046819	Traver	Brittney	4/23/2024	4/22/2026
OTH-008744	Unjian	Kellan	2/17/2024	2/16/2026
OTA-046804	Urias	Teresa	3/24/2024	3/23/2026
OTH-001117	Vaaler	Christine	3/17/2024	3/16/2026
OTH-002120	Van Cott	Jeanine	2/16/2024	2/15/2026
OTA-046811	Velasco	John Roberto	4/3/2024	4/2/2026
OTH-008086	Verry	Kayleigh	3/20/2024	3/19/2026
OTA-000412	Verville	Nancy	3/11/2024	3/10/2026
OTH-006519	Villez	Maggie	3/7/2024	3/6/2026
OTA-006524	Wallace	Megan	4/3/2024	4/2/2026
OTH-008752	Waples	Emily	2/25/2024	2/24/2026



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OTH-006491	Warne	Carley	2/28/2024	2/27/2026
OTH-003673	Watson	Shannon	3/13/2024	3/12/2026
OTH-006546	Weaver	Emily	4/11/2024	4/10/2026
OTA-006462	Weight	Heather	2/12/2024	2/11/2026
OTH-000456	White	Noelle	3/19/2024	3/18/2026
OTH-008791	Wiens	Brianne	4/2/2024	4/1/2026
OTH-000430	Wigal-Wertsching	Tara	3/11/2024	3/10/2026
OTH-005751	Wilcock	Jesse	3/10/2024	3/9/2026
OTA-005785	Wilcox	Amanda	3/14/2024	3/13/2026
OTH-004157	Wiles	Andrea	5/28/2024	5/27/2026
OTH-000437	Wilson	Susanne	3/24/2024	3/23/2026
OTH-008053	Wiltse	Angela	2/7/2024	2/6/2026
OTH-005743	Wolf	Laura	2/14/2024	2/13/2026
OTH-000443	Wolfe	Phillip	3/19/2024	3/18/2026
OTA-005057	Wood	JoAnne	2/13/2024	2/12/2026
OTH-003205	Woodruff	Rachel	4/1/2024	3/31/2026
OTA-001374	Wooldridge	Darrin	2/11/2024	2/10/2026
OTA-006473	Wyman	Joan	2/18/2024	2/17/2026

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OTA-006559	Yepez	Edna	4/11/2024	4/10/2026
OTH-005771	Yost	Hailey	3/14/2024	3/13/2026
OTA-046766	Younce	Stephanie	1/28/2024	1/27/2026
OTH-007435	Zache	Lesley	3/10/2024	3/9/2026
OTH-004031	Zehr	Susan	12/17/2023	12/16/2025
OTA-046750	Zerkle	Cassidy	12/30/2023	12/29/2025

- c) Reinstatement Applications Approved by Executive Director (8)  
 Mr. Daly made a motion to ratify the (8) Reinstatement Applications. Ms. Marbs seconded the motion. The motion passed 4-0 by roll call vote

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-046786	Benko	Emma	3/11/2024	3/10/2026
OTA-004909	Bruno	Elizabeth	3/7/2024	3/6/2026
OTH-006433	Burton	Hilary	3/6/2024	3/5/2026
OTH-008014	De Nio	Jackie	4/9/2024	4/8/2026
OTH-008023	Neal	Faith	3/14/2024	3/13/2026
OTH-004508	Rivera-Armstrong	Tara	3/6/2024	3/5/2026
OTH-008685	Schmidt	Brittany	3/6/2024	3/5/2026
OTA-007347	Zarate	Sonia	3/7/2024	3/6/2026

**9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Update on Board Communication for Licensees  
Ms. Ganatra updated the Board members on the Board communication for the licensees.
- b) Board Processes As it Relates to Licensure Renewal  
Ms. Ganatra and Mr. Harris requested the Board members to consider continuing the agenda item to allow Board staff additional time to prepare and present the information. Ms. Marbs made a motion to continue the agenda item. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
- c) Update on Matters Related to Fingerprinting as it Relates to A.R.S. § 32-3430  
Ms. Ganatra provided the Board members with recent fingerprinting updates.
- d) Personnel Matters Regarding Supervision of Staff  
Ms. Ganatra provided the Board members with an update on personnel matters related to staff supervision.
- e) Rules Committee Update  
Ms. Ganatra informed the Board of the Rules Committee meeting that occurred in the previous month and informed she would continue to update the Board in future meetings.
- f) Dry Needling Communication  
Ms. Ganatra informed the Board members of the discussion to update the Board website language regarding Dry Needling. Ms. Ganatra informed the Board members that she would present this information at an upcoming Board meeting.
- g) Chairperson's Report – Verbal Report and Discussion – No Action Required
  - 1) Updates on OT Licensure Compact.  
Mr. Daly informed the Board on recent OT Licensure Compact updates.
- h) Executive Director's Report – Verbal Report and Discussion – No Action Required
  - 1) Financial Review  
Ms. Ganatra updated the Board on current and upcoming Board finances.
  - 2) Review of Recent Board Staff Activities  
Ms. Ganatra summarized recent Board staff activities.

#### **10) AGENDA ITEMS FOR NEXT MEETING**

Discussion of the Board website language regarding Physical Agents and Mechanical Modalities  
Review of the Disciplinary Matrix  
Communication with OT schools regarding the renewal process

#### **11) CALL TO THE PUBLIC**

- a) Two members of the public chose to speak.

#### **12) ADJOURNMENT**

There being no further business, the Board adjourned at 3:52 p.m.