



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Meeting Minutes

May 10, 2024

Board Members Present: Christopher Daly, Chair, Professional Member
Shawn Williams, Professional Member
Shelley Donald, Professional Member

Board Members Absent: Charlene Marbs, Vice-Chair, Public Member

Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: Meeting was held via Google Meet
Meeting link: <https://meet.google.com/uhg-uhss-hhh>

1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:32 p.m.

2) ROLL CALL

The following members were present: Christopher Daly, Shawn Williams, and Shelley Donald. Ms. Donald exited the meeting at 3:43 p.m., causing the Board meeting to pause due to lack of quorum. Ms. Donald rejoined the Board meeting at 3:48 p.m., allowing the Board to resume the Board meeting.

3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts reported.

4) DISCUSS, AMEND AND APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

i) Regular Session Meeting Minutes of April 12, 2024

Mr. Daly moved to adopt the Regular Session Meeting Minutes of April 12, 2024. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE

a) June 14, 2024

Ms. Donald disclosed that she would be out of the country for the June 14, 2024 Board meeting. No further Board member conflicts were reported.

b) July 12, 2024

No Board member conflicts reported.

c) August 9th, 2024

No Board member conflicts reported.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Initial Review of Complaint

i) None

b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint

i) None

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

a) Initial Applications – Board Review

i) Anthony Foster – Disclosure

Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to approve the Initial application for licensure of Mr. Foster. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

ii) Lucas Godwin – Disclosure

Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to approve the Initial application for licensure of Mr. Godwin. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

iii) Richard Renfro – Disclosure

Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to approve the Initial application for licensure of Mr. Renfro. Ms. Donald seconded the motion. The motion passed 3-0 by roll call vote.

b) Renewal/Reinstatement Applications – Board Review

i) Deborah Kooiman – OTH-004980 – Renewal Disclosure

Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to submit a complaint against Ms. Kooiman, citing A.R.S. § 32-3401(10)(z). Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote. Mr. Daly made a motion to offer a consent agreement for approval and issuance of licensure to Ms. Kooiman with the required completion of three (3) hours of continuing education in medical ethics or billing to be completed within six (6) months, in addition to the requirements for licensure renewal, and one (1) year probation. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

ii) Sonda Gilbert – OTA-001496 – Renewal

Mr. Daly provided a summary of the renewal. Ms. Donald made a motion to move to Executive Session for legal advice. Mr. Daly seconded the motion. The motion passed 3-0 by roll call vote. Executive Session started at 2:02 p.m. Executive Session ended at 2:16 p.m. Ms. Donald made a motion to move to continue the matter for 60 days to allow Ms. Gilbert time to pursue the “Good Cause Exception” process to obtain her Fingerprint Clearance Card. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

8) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly mentioned that the consent agenda numbers appeared to be the same as last month for the Initial applications and the Renewal applications. Ms. Selmon confirmed that the list itself for all application types was correct, however, the total numbers were incorrectly reported for Initial and Renewal applications. Ms. Selmon provided the correct total numbers as 22 Initial applications and 107 Renewal applications. Mr. Daly made a motion to approve the 22 Initial, 107 Renewal & 8 Reinstatement Applications. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

a) Initial Applications Approved by Executive Director (84)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009602	Beedy	Shannon	4/12/2024	4/11/2026
OTH-009601	Clayman	Genna	4/19/2024	4/18/2026
OTH-009598	Eisenmann	Anne	4/16/2024	4/15/2026
OTH-009599	Gerwer	Dena	4/16/2024	4/15/2026
OTH-009608	Gutierrez	Angelica	4/29/2024	4/28/2026
OTH-009610	Haukenfrers	Mikayla	4/30/2024	4/29/2026
ITP-OT-0004	Jinkens	Christine	4/16/2024	4/15/2025
OTH-009612	Kies	Nathan	5/1/2024	4/30/2026
OTH-009611	Marks	Rachel	4/30/2024	4/29/2026
OTH-009604	McKay	Garet	4/25/2024	4/24/2026
OTA-050043	Mehrtens	Michelle	5/2/2024	5/1/2026
OTH-009609	Miller	Madison	4/29/2024	4/28/2026
OTH-009603	Mulherin	Jeniffer	4/24/2024	4/23/2026
OTA-050039	Peterson	Ariana	4/16/2024	4/15/2026
OTH-009607	San Miguel	Virginia	4/29/2024	4/28/2026
OTH-009606	Shamon	Elizabeth	4/29/2024	4/28/2026
OTH-009613	Sloan	Cynthia	5/8/2024	5/7/2026
OTA-050038	Spaeth	Claire	4/12/2024	4/11/2026
OTH-009600	Talhamy	Rawya	4/17/2024	4/16/2026
OTA-050042	Thompson	Kristopher	4/29/2024	4/28/2026
OTH-009597	Tieto	Ashlee	4/15/2024	4/14/2026
OTA-050040	Wadsack	Lori	4/16/2024	4/15/2026

b) Renewal Applications Approved by Executive Director (437)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-007493	Akonobi	Josephine	6/11/2024	6/10/2026
OTA-047077	Allen	Allison	5/9/2024	5/8/2026
OTH-005098	Armstrong	Kristen	4/16/2024	4/15/2026
OTH-008802	Armstrong	Leah	4/26/2024	4/25/2026
OTH-008134	Arne	Jessica	5/29/2024	5/28/2026
OTH-001824	Askew	Mary	5/12/2024	5/11/2026
OTH-003713	Ater	April	5/15/2024	5/14/2026
OTA-047078	Baehner	Teresa	5/9/2024	5/8/2026
OTA-006566	Barber	Julie	5/9/2024	5/8/2026

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OTA-003698	Barnett	Kodie	4/13/2024	4/12/2026
OTH-008829	Bassett III	Richard	5/25/2024	5/24/2026
OTA-047080	Berwald	Brooke	5/13/2024	5/12/2026
OTH-000046	Biggers	Bernard	3/19/2024	3/18/2026
OTA-003636	Bock	Lauren	4/25/2024	4/24/2026
OTH-008799	Branch	Tanner	4/22/2024	4/21/2026
OTA-047066	Britton	Krystynna	4/26/2024	4/25/2026
OTA-007440	Burgan	Jerrod	4/16/2024	4/15/2026
OTH-007990	Caballero-Perez	Rebekah	4/26/2024	4/25/2026
OTA-006625	Cantrell	Jodi	7/11/2024	7/10/2026
OTA-000013	Capriglione	Colette	3/8/2024	3/7/2026
OTH-003244	Coffey	Ariel	5/11/2024	5/10/2026
OTA-001255	Cornejo	Renee	4/24/2024	4/23/2026
OTH-005091	Coup	Kimberley	3/30/2024	3/29/2026
OTA-005139	Crumbaugh	Amy	5/21/2024	5/20/2026
OTH-006498	Cueto	Lourdes	3/7/2024	3/6/2026
OTH-000097	Cuttler	Carlina	3/19/2024	3/18/2026
OTH-008801	DeCann	Shelby	4/26/2024	4/25/2026
OTH-005800	Deguire	Dawn	4/21/2024	4/20/2026
OTH-001193	DeWaard	Geri	5/19/2024	5/18/2026
OTA-007448	Diaz	Cheryl	4/16/2024	4/15/2026
OTA-047073	Dogar	Felicia	5/6/2024	5/5/2026
OTH-003213	Ekpenyong-Bassey	Josephine	4/13/2024	4/12/2026
OTA-005760	Ellis	Justin	3/14/2024	3/13/2026
OTH-005804	Elworth	Theresa	4/21/2024	4/20/2026
OTH-002901	Faye	Lynda	4/15/2024	4/14/2026
OTH-008095	Flesner	Megan	3/24/2024	3/23/2026
OTH-000577	Friedman	Lisa	6/4/2024	6/3/2026
OTH-005095	Gallifant	Miriam	4/12/2024	4/11/2026
OTH-002899	Garr	Rachel	5/13/2024	5/12/2026
OTH-006603	Gatalica	Biljana	6/6/2024	6/5/2026
OTA-004121	Gonzalez-Ramnarine	Lina	4/14/2024	4/13/2026
OTH-003243	Guidry	Sue	4/21/2024	4/20/2026
OTH-003261	Hartmann	Dennis	5/17/2022	5/16/2024
OTH-005145	Henderson	Lindsey	5/21/2024	5/20/2026
OTA-007455	Hendrick	Patricia	4/16/2024	4/15/2026
OTA-047076	Henry	Ian	5/9/2024	5/8/2026
OTA-047067	Henry	Paula	4/26/2024	4/25/2026
OTA-005809	Hert	Helene	4/21/2024	4/20/2026
OTH-008815	Hilliard	Bethany	5/6/2024	5/5/2026
OTH-006575	Howell	Amy	5/9/2024	5/8/2026
OTH-000461	Hyland	Mark	4/16/2024	4/15/2026

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OTA-005810	Hylar	Jamie	4/21/2024	4/20/2026
OTA-047068	Inman	Precilla	4/26/2024	4/25/2026
OTA-047075	Johnson	Victoria	5/6/2024	5/5/2026
OTH-004590	Jones	Ellyn	6/21/2024	6/20/2026
OTA-047093	Justiss	Sarah	6/29/2024	6/28/2026
OTA-046812	Karnes	Amy	4/9/2024	4/8/2026
OTA-005811	Keese	Maryann	4/21/2024	4/20/2026
OTH-004981	Lakin	Deborah	4/2/2024	4/1/2026
OTH-005815	Lowell	Melissa	4/21/2024	4/20/2026
OTH-002526	Martinez	Daniela	4/17/2024	4/16/2026
OTH-000245	Marx	Helen	3/11/2024	3/10/2026
OTA-006609	McDowell	Catherine	6/6/2024	6/5/2026
OTH-008120	Meiklejohn	Dawn	5/4/2024	5/3/2026
OTA-047074	Mekemson	Amy	5/6/2024	5/5/2026
OTA-046589	Miller	Karina	5/11/2024	5/10/2026
OTA-001000	Miskell	Amy	5/2/2024	5/1/2026
OTH-002445	Moeller	Nancy	4/15/2024	4/14/2026
OTA-005806	Montgomery	Christina	4/21/2024	4/20/2026
OTH-001876	Muhleman	Christine	4/14/2024	4/13/2026
OTA-006563	Nolte	Taihler	4/25/2024	4/24/2026
OTH-000281	Nordine	Jennifer	4/2/2024	4/1/2026
OTA-006580	Olivas	Patrick	5/9/2024	5/8/2026
OTH-005848	Olsen	Lisa	5/12/2024	5/11/2026
OTA-004904	Olson	Kari	4/16/2024	4/15/2026
OTA-006547	Pacheco	Donna	4/11/2024	4/10/2026
OTH-008098	Pedawi	Narmean	4/2/2024	4/1/2026
OTH-000309	Peer	Ruth	3/11/2024	3/10/2026
OTH-002535	Pfafman	Dawn	3/13/2024	3/12/2026
OTH-000800	Pieraccini	Valerie	5/18/2024	5/17/2026
OTA-047069	Preston	Sheila	4/26/2024	4/25/2026
OTH-008790	Priegel	Candace	4/2/2024	4/1/2026
OTH-008820	Recker	Mary	5/24/2024	5/23/2026
OTH-008808	Reyes	Thalia	4/26/2024	4/25/2026
OTA-047071	Reyes	Mizael	4/26/2024	4/25/2026
OTA-005823	Riding	Rebecca	4/21/2024	4/20/2026
OTH-000333	Roche	Colleen	3/19/2024	3/18/2026
OTA-006585	Romero	Manuel	5/9/2024	5/8/2026
OTA-005776	Russell III	Edward	3/14/2024	3/13/2026
OTH-000509	Schofield	Katherine	4/15/2024	4/14/2026
OTH-008817	Senna	Allison	5/6/2024	5/5/2026
OTH-006587	Siebens	Annette	5/9/2024	5/8/2026
OTA-001926	Snow	Stephanie	5/12/2024	5/7/2026
OTH-006573	Spear	Candace	5/9/2024	5/8/2026

OTH-008121	Spearin	Samuel	5/4/2024	5/3/2026
OTH-000785	Spencer	Maryellen	5/5/2024	5/4/2026
OTH-002520	Stambaugh	Scott	6/12/2024	6/11/2026
OTH-005129	Swensen	Samantha	4/16/2024	4/15/2026
OTH-007488	Vaillancourt	Kenneth	5/11/2024	5/10/2026
OTH-008830	Vastbinder	Haley	5/27/2024	5/26/2026
OTH-000413	Voytek	Mary	3/11/2024	3/10/2026
OTH-005826	Watts	Alesaundra	4/21/2024	4/20/2026
OTA-001485	Weaver	Breeze	4/20/2024	4/19/2026
OTH-003197	Werstler	Amanda	4/12/2024	4/11/2026
OTH-008062	Zalon	Yvonne	2/20/2024	2/19/2026
OTH-006586	Zimbaluk	Katherine	5/9/2024	5/8/2026
OTH-003238	Zion	Matthew	4/12/2024	4/11/2026

c) Reinstatement Applications Approved by Executive Director (8)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-007419	Augustine	Patricia	4/12/2024	4/11/2026
OTA-007185	Baxter	Jeanne	4/29/2024	4/28/2026
OTH-008735	Chamblin	Ashley	4/19/2024	4/18/2026
OTA-006506	Lopez	Cassandra	4/29/2024	4/28/2026
OTH-000236	Machain	Mary Ellen	4/23/2024	4/22/2026
OTA-006316	Poorbaugh	Trisha	4/16/2024	4/15/2026
OTH-004025	Schmotzer	Rebecca	5/2/2024	5/1/2026
OTA-004968	Walsh	Britta	4/29/2024	4/28/2026

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Randomized Auditing of Continuing Education
 Ms. Ganatra provided the Board members with a request to move to random audits of continuing education for renewal applications. Mr. Daly motioned to approve the random auditing of continuing education. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
- b) License and Renewal Fee Increases for FY25
 Ms. Ganatra provided the Board members with a request to consider increasing renewal fees for fiscal year 2025 (FY25). Mr. Williams motioned to approve the renewal fee increase for FY25. Mr. Daly seconded the motion. The motion passed 3-0 by roll call vote.
- c) Review of Disciplinary Matrix
 Ms. Ganatra requested the Board members to review and discuss the information on the Disciplinary Matrix, as initiative by the Governor’s office. Board staff were instructed to create an outline for Board members to review and will also schedule a future Special Meeting to discuss further.
- d) Language for Board Website Regarding Physical Agents and Mechanical Modalities
 Ms. Ganatra and Mr. Daly presented to the Board members the updated language regarding Physical Agents and Mechanical Modalities. Ms. Donald motioned to approve to post to the

- Board website the updated language surrounding Physical Agents and Mechanical Modalities.
Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
- e) Update on Matters Related to Fingerprinting as it Relates to A.R.S.§32-3430
Ms. Ganatra provided the Board members with recent fingerprinting updates.
 - f) Chairperson’s Report – Verbal Report and Discussion – No Action Required
 - 1) Updates on OT Licensure Compact.
Mr. Daly informed the Board on recent OT Licensure Compact updates.
 - g) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - 1) Financial Review
Ms. Ganatra updated the Board on current and upcoming Board finances.
 - 2) Review of Recent Board Staff Activities
Ms. Ganatra summarized recent Board staff activities, new Board staff members, and Board staff training.
 - 3) Statistics
 - i) 4,590 current active licensees
 - (1) 3,177 Occupational Therapists
 - (2) 1,413 Occupational Therapists Assistants
 - (3) 1 Occupational Therapist Limited Licensee

10) AGENDA ITEMS FOR NEXT MEETING

Paper Applications
Review of Disciplinary Matrix

10) CALL TO THE PUBLIC

Four members of the public chose to speak.

11) ADJOURNMENT

There being no further business, the Board adjourned at 3:51 p.m.