



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

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Regular Session Meeting Minutes

June 14, 2024

Board Members Present: Christopher Daly, Chair, Professional Member
Shawn Williams, Professional Member
Charlene Marbs, Vice-Chair, Public Member

Board Members Absent: Shelley Donald, Professional Member

Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: Meeting was held via Google Meet
Meeting link: <https://meet.google.com/eki-fyuc-rrd>

1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Christopher Daly, Shawn Williams, and Charlene Marbs.

3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts were reported.

4) DISCUSS, AMEND AND APPROVAL OF MINUTES

a) Regular Session Meeting Minutes of May 10, 2024

Mr. Daly moved to table the discussion on the Regular Session Meeting Minutes of May 10, 2024, to the July Board Meeting in order to ensure that there is a quorum. Ms. Marbs seconded the motion. The motion passed 3-0 by roll call vote.

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE

a) July 19, 2024

No Board member conflicts were reported

b) August 9, 2024

No Board member conflicts were reported.

c) September 20th, 2024

No Board member conflicts were reported.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
 - i) None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) None

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) Cherokee McKinney – Disclosure
 Mr. Daly provided a summary of the disclosure. Ms. Marbs motioned to approve the Initial application for licensure of Ms. McKinney. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
 - ii) James Dwyer – Disclosure
 Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to approve the Initial application for licensure of Mr. Dwyer. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
 - iii) Mishako Moore – Disclosure
 Mr. Daly provided a summary of the disclosure. Ms. Marbs motioned to approve the Initial application for licensure of Ms. Moore. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
- b) Renewal/Reinstatement Applications – Board Review
 - i) Carrie Nicol – OTH-006579 – Reinstatement Disclosure
 Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to open a complaint against Ms. Nicol, citing A.R.S. § 32-3401(10)(z). Ms. Marbs seconded the motion. The motion passed 3-0 by roll call vote. Mr. Daly motioned to dismiss the complaint against Ms. Nicol with the issuance of a Non-Disciplinary Letter of Concern. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote. Ms. Marbs motioned to approve Ms. Nicol’s Reinstatement application. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.
 - ii) Sonda Gilbert – OTA-001496 – Renewal
 Mr. Daly provided a summary of the renewal disclosure and previous Board meeting discussion. Mr. Daly motioned to approve Ms. Gilbert’s renewal application. Ms. Marbs seconded the motion. The motion passed 3-0 by roll call vote.

8) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly motioned to approve the 32 Initial, 172 Renewal & 6 Reinstatement Applications. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

- a) Initial Applications Approved by Executive Director (32)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-050050	Armendariz	Nancy	6/4/2024	6/3/2026
OTH-009629	Brigmon	Yvonne	5/22/2024	5/21/2026
OTH-003929	Burkholder	Wendy	6/10/2024	6/9/2026

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OTH-009619	Carrillo Ortega	Ariana	5/20/2024	5/19/2026
OTH-009637	Cashin	Megan	6/10/2024	6/9/2026
OTH-009622	DiFrancesco	Natalie	5/20/2024	5/19/2026
OTH-009638	Egdorf	Eric	6/10/2024	6/9/2026
OTH-009623	Foster	Anthony	5/10/2024	5/9/2026
OTH-009617	Gainsburg	Arielle	5/20/2024	5/19/2026
OTH-009620	Godwin	Lucas	5/10/2024	5/9/2026
OTH-009635	Hans	Susan	6/10/2024	6/9/2026
OTH-009625	Jacob	Caroline	5/22/2024	5/21/2026
OTH-009621	Johnson	Khadijah	5/20/2024	5/19/2026
OTH-009628	Kruit	Madissen	5/22/2024	5/21/2026
OTH-009633	Kwan	Emily	6/4/2024	6/3/2026
OTH-009636	Lindstrom	James	6/10/2024	6/9/2026
OTH-009627	Lineberry	Michael	5/22/2024	5/21/2026
OTH-009618	Lopez	Tatiana	5/20/2024	5/19/2026
OTH-009632	Lucien	Anthony	6/4/2024	6/3/2026
OTA-050047	Martinez	Sierra	6/4/2024	6/3/2026
OTH-009630	Maurer	Elizabeth	5/23/2024	5/22/2026
OTH-009624	McDonald	Sarah	5/20/2024	5/19/2026
OTH-009626	Miller	Cortney	5/22/2024	5/21/2026
OTH-009616	Mumaw	McKenna	5/17/2024	5/16/2026
OTH-009631	Pitcher	Elizabeth	5/28/2024	5/27/2026
OTA-050044	Renfro	Richard	5/10/2024	5/9/2026
OTA-050045	Romero	Richard	5/28/2024	5/27/2026
OTH-001049	Tupper	Stephanie	5/22/2024	5/21/2026
OTH-009634	Umanzor	Yovany	6/4/2024	6/3/2026
OTA-050048	Viera	Lisa	5/8/2024	5/7/2026
OTA-050046	Vinson	Kayla	5/29/2024	5/28/2026
OTA-047002	Windhorst	Kristin	5/20/2024	5/19/2026

b) Renewal Applications Approved by Executive Director (172)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-002471	Abrams	Michelle	7/12/2024	7/11/2026
OTH-005858	Adefris	Yemisrach	6/23/2024	6/22/2026
OTH-002188	Allen	Martina	6/15/2024	6/14/2026
OTH-008869	Altman	Emma	7/6/2024	7/5/2026
OTH-000564	Amos	John	5/11/2024	5/10/2026
OTH-003741	Anderson	Brigit	6/19/2024	6/18/2026
OTA-006526	Anderson	Stephanie	4/11/2024	4/10/2026
OTH-007477	Arias	Heather	5/11/2024	5/10/2026
OTA-002521	Aubuchon	Summer	5/17/2024	5/16/2026
OTA-005133	Baca	Stephanie	4/24/2024	4/23/2026

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OTH-006593	Bahr	Sheila	6/6/2024	6/5/2026
OTA-047086	Bartlett	Ashley	5/27/2024	5/26/2026
OTH-008841	Bathen	Hannah	6/17/2024	6/16/2026
OTH-007478	Bee	Rachel	5/11/2024	5/10/2026
OTH-006616	Billings	Melanie	7/11/2024	7/10/2026
OTH-005861	Biscante Barba	Jesusa Victoria	6/23/2024	6/22/2026
OTH-008924	Bonner	Briana	8/8/2024	8/7/2026
OTA-047081	Bradfield	Savanna	5/24/2024	5/23/2026
OTA-046828	Braunreiter	Angela	5/29/2024	5/28/2026
OTA-006531	Brown	Tyler	4/11/2024	4/10/2026
OTH-008842	Burke	Alexander	6/20/2024	6/19/2026
OTA-046821	Byas	Shara	4/23/2024	4/22/2026
OTA-046595	Capobianco	Jennifer	6/11/2024	6/10/2026
OTH-007479	Carrarini	Suzanne	5/11/2024	5/10/2026
OTA-001744	Conklin	Maria	5/12/2024	5/11/2026
OTH-004173	Cook	Heather	6/18/2024	6/17/2026
OTH-000113	Cook	Jenine	6/16/2024	6/15/2026
OTA-006569	Cortes	Sophia	5/9/2024	5/8/2026
OTH-008164	Darcy	Samantha	6/12/2024	6/11/2026
OTH-008793	Davis	Katherine	4/2/2024	4/1/2026
OTH-007482	Dever	Gordon	5/11/2024	5/10/2026
OTH-007447	Devilla	Trudymarie	4/16/2024	4/15/2026
OTH-006600	Dudziak	Suzanne	6/6/2024	6/5/2026
OTA-047085	Duran	Grecia	5/27/2024	5/26/2026
OTA-006571	Dyrsten	Kendra	5/9/2024	5/8/2026
OTH-006601	Engel	Susan	6/6/2024	6/5/2026
OTH-004574	Evert	Amy	5/17/2024	5/16/2026
OTA-005855	Faison	Ariel	5/20/2024	5/19/2026
OTA-005141	Flores	Mary	5/21/2024	5/20/2026
OTA-005836	Fortunato	Mirinisa	5/12/2024	5/11/2026
OTH-004151	Francis Hilt	Riann	5/19/2024	5/18/2026
OTH-008849	Gayne	Megan	6/29/2024	6/28/2026
OTH-007498	George	Kelsey	6/11/2024	6/10/2026
OTH-005872	Georges	Erica	6/23/2024	6/22/2026
OTH-006604	Geyer	Lesley	6/6/2024	6/5/2026
OTH-005928	Gilchrist	Coleen	8/11/2024	8/10/2026
OTH-000753	Goodrum	Leslie	6/21/2024	6/20/2026
OTH-008141	Guerra	Raul	5/29/2024	5/28/2026
OTA-005832	Gustaveson	Ashley	5/7/2024	5/6/2026
OTH-007525	Hall	Lauren	7/15/2024	7/14/2026
OTH-008146	Hansmeier	Nancy	6/3/2024	6/2/2026
OTH-006605	Harberts	Daniel	6/6/2024	6/5/2026
OTA-005839	Hearns	Quiana	5/12/2024	5/11/2026

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OTH-008832	Helus	Katie	5/27/2024	5/26/2026
OTH-008862	Heslin	Cory	7/6/2024	7/5/2026
OTA-046826	Hibbert	Crystal	5/15/2024	5/14/2026
OTH-008818	Higuera	Matthew	5/13/2024	5/12/2026
OTH-005833	Hodges	Susan	5/12/2024	5/11/2026
OTH-002549	Holdren	Dina	5/15/2024	5/14/2026
OTH-000529	Huppert	Rebecca	5/18/2024	5/17/2026
OTH-008840	Hurley	Laura	6/14/2024	6/13/2026
OTH-004587	Jensen	Michelle	5/17/2024	5/16/2026
OTH-002534	Johnson	Kimberly	5/16/2024	5/15/2026
OTH-005113	Johnson	Kelsey	4/16/2024	4/15/2026
OTH-003711	Jordan	Jason	5/15/2024	5/14/2026
OTH-004166	Kaiser	Sarah	6/16/2024	6/15/2026
OTH-001628	Kanner	Harlie	7/22/2024	7/21/2026
OTH-004600	Kapp	Kelly	6/21/2024	6/20/2026
OTH-003322	Kappenman	Wendy	8/16/2024	8/15/2026
OTA-005854	Karch	Amanda	5/14/2024	5/13/2026
OTH-004146	Kauffman	Bernadette	5/19/2024	5/18/2026
OTH-001303	Klein	Karen	5/19/2024	5/18/2026
OTH-007536	Kohnert	Lindsey	7/15/2024	7/14/2026
OTH-003730	Krejci	Donna	6/19/2024	6/18/2026
OTH-008140	Kutch	Nicole	5/29/2024	5/28/2026
OTH-000568	Lancaster-Fisher	Jayne	5/10/2024	5/9/2026
OTA-005813	Laney	Amy	4/21/2024	4/20/2026
OTA-001200	Lanman	Annette	4/12/2024	4/11/2026
OTH-004578	Lau	Hok Him	5/17/2024	5/16/2026
OTH-002915	Lefevre	Meredith	6/24/2024	6/23/2026
OTH-002121	Lindstrom	Rebecca	5/19/2024	5/18/2026
OTA-005155	Lujan	Randy	5/24/2024	5/23/2026
OTA-005148	Lux	Stacy	5/21/2024	5/20/2026
OTH-002821	Madderom	Sara	7/12/2024	7/11/2026
OTH-002564	Manik	Vandana	6/12/2024	6/11/2026
OTA-047082	Martinez	Celina	5/24/2024	5/23/2026
OTA-047104	Martinez	Elyse	8/3/2024	8/2/2026
OTH-005842	Mata	Pablo	5/12/2024	5/11/2026
OTA-046599	McCormack	Robin	6/11/2024	6/10/2026
OTH-007505	McCrite	Amber	6/11/2024	6/10/2026
OTH-008855	McEvers-Kunce	Emily	7/1/2024	6/30/2026
OTH-003290	Miller	Kimberly	6/14/2024	6/13/2026
OTH-008835	Milley	Brianna	5/27/2024	5/26/2026
OTH-008838	Mitchell	Jessica	6/4/2024	6/3/2026
OTH-001930	Monaccio	Annette	7/21/2024	7/20/2026
OTA-005831	Morgan	Helena	5/2/2024	5/1/2026

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OTH-000508	Morse	Lori	4/15/2024	4/14/2026
OTH-005881	Mulford	Erin	6/23/2024	6/22/2026
OTA-005851	Mullins	Sara	5/23/2024	5/22/2026
OTH-003736	Murphy	Elizabeth	6/19/2024	6/18/2026
OTA-001810	Murphy	Lisa	5/12/2024	5/11/2026
OTA-005165	Murphy	Sara	6/18/2024	6/17/2026
OTH-008144	Murphy	Sara	5/29/2024	5/28/2026
OTA-005852	Nedley	Tamara	5/23/2024	5/22/2026
OTH-007532	Newton	Brett	7/15/2024	7/14/2026
OTH-008814	Nicholls	Andrea	5/4/2024	5/3/2026
OTH-007531	Nivens	Amber	7/15/2024	7/14/2026
OTH-008807	Ogden	Angelica	4/26/2024	4/25/2026
OTA-046818	Oliver	Lainie	4/23/2024	4/22/2026
OTH-008847	Olsen	Rachel	6/29/2024	6/28/2026
OTA-004143	Ortega	Alexis	5/19/2024	5/18/2026
OTA-005883	Pace	Diane	6/23/2024	6/22/2026
OTH-008845	Paoletta	Briana	6/29/2024	6/28/2026
OTH-004175	Piller	Aimee	7/14/2024	7/13/2026
OTH-006642	Pinelo	Mary	7/11/2024	7/10/2026
OTH-008878	Pisheh	Sheida	7/14/2024	7/13/2026
OTA-005687	Portz	Shannon	5/9/2024	5/8/2026
OTH-005821	Quarnberg	Jana	4/21/2024	4/20/2026
OTH-000492	Quisenberry	Diane	3/23/2024	3/22/2026
OTA-005845	Ramos	Jennifer	5/12/2024	5/11/2026
OTH-001849	Ramsdell	Kelly	6/16/2024	6/15/2026
OTA-005166	Raus	Nicole	6/18/2024	6/17/2026
OTH-008219	Read	Kylee	7/30/2024	7/29/2026
OTA-006584	Reader	Jessica	5/9/2024	5/8/2026
OTH-002524	Redman	Scott	6/12/2024	6/11/2026
OTH-002108	Reynolds	Michael	5/18/2024	5/17/2026
OTH-005188	Richter	Amie	7/16/2024	7/15/2026
OTH-008825	Romano	Kimberly	5/24/2024	5/23/2026
OTH-003242	Rositas	Victor	5/17/2024	5/16/2026
OTH-001502	Rudd	Linda	3/21/2024	3/20/2026
OTH-000546	Russell	Maureen	5/15/2024	5/14/2026
OTH-008107	Rutar	Michael	4/9/2024	4/8/2026
OTA-047083	Sager	Taylor	5/24/2024	5/23/2026
OTH-002162	Sauber	Tina	5/18/2024	5/17/2026
OTH-008826	Savage	Jacey	5/24/2024	5/23/2026
OTH-008172	Schwab	Taylor	6/16/2024	6/15/2026
OTH-001325	Scott	Kathleen	7/18/2024	7/17/2026
OTH-007507	Scully	Allison	6/11/2024	6/10/2026
OTH-002560	Semingson	Robert	6/12/2024	6/11/2026

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OTH-005137	Sewell	Ileana	5/21/2024	5/20/2026
OTH-007489	Shannon	Meredith	5/11/2024	5/10/2026
OTH-002986	Sharley	Juliet	9/30/2024	9/29/2026
OTH-001519	Shaw	Domenica	4/24/2024	4/23/2026
OTH-004185	Shelly	Shawnalea	7/14/2024	7/13/2026
OTH-005805	Shimon	Tate	4/21/2024	4/20/2026
OTH-004582	Silva	Michelle	5/17/2024	5/16/2026
OTA-006644	Sinani	Jetnor	7/11/2024	7/10/2026
OTH-008854	Smith	Gregory	6/30/2024	6/29/2026
OTH-008809	Smith	Kylie	4/26/2024	4/25/2026
OTH-004584	Smith	Nicole	5/17/2024	5/16/2026
OTH-002505	Smithson	Jessica	6/12/2024	6/11/2026
OTH-005153	Spear	Chester	5/21/2024	5/20/2026
OTA-006588	Squires	Natalie	5/9/2024	5/8/2026
OTH-004134	Strang	Matthew	5/18/2024	5/17/2026
OTH-004129	Taggart	Lara	5/17/2024	5/16/2026
OTH-002528	Tank	Renee	4/17/2024	4/16/2026
OTA-047070	Thompson	Melissa	4/26/2024	4/25/2026
OTH-006599	Tilley	Amber	6/6/2024	6/5/2026
OTA-047095	Tucker	Alexandra	6/29/2024	6/28/2026
OTA-004172	Ust	Curtis	6/16/2024	6/15/2026
OTH-007512	Valletta	Lisa	6/11/2024	6/10/2026
OTH-008824	Vaughn	Rebecca	5/24/2024	5/23/2026
OTH-001542	Vloet	Gina	5/17/2024	5/16/2026
OTA-005853	Wallace	Keith	6/3/2024	6/2/2026
OTH-005895	Walworth	Chelsey	6/23/2024	6/22/2026
OTA-002651	Webster	Bryan	5/13/2024	5/12/2026
OTA-000941	Webster	Cindy	4/17/2024	4/16/2026
OTH-000784	Weiman-Hendrickson	Barbara	5/18/2024	5/17/2026
OTH-003202	Whitaker	Jennifer	5/17/2024	5/16/2026
OTA-047084	Wischmeier	Lydia	5/27/2024	5/26/2026
OTH-004187	Wohlenhaus	Kermie	7/14/2024	7/13/2026
OTH-006612	Young	Catherine	6/6/2024	6/5/2026

c) Reinstatement Applications Approved by Executive Director (6)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-047052	Capoeman	Susan	6/11/2024	6/10/2026
OTA-046808	French	Brian	5/14/2024	5/13/2026
OTA-006466	Hernandez	Jose	5/14/2024	5/13/2026
OTH-003229	Lett-Neal	DeeAnn	6/11/2024	6/10/2026
OTH-007392	Mabry	Ryan	5/17/2024	5/16/2026
OTA-047039	Matesz	Maryann	5/27/2024	5/26/2026

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Update on Matters Related to Fingerprinting as it Relates to A.R.S. § 32-3430
Ms. Ganatra provided the Board members with recent fingerprinting updates.
- b) Board Processes Related to Renewal Applications and Deficiency Notices
Ms. Marbs motioned to table the agenda item until the July Board meeting. Mr. Daly seconded the motion. The motion passed 3-0 by roll call vote
- c) Chairperson’s Report – Report and Discussion – No Action Required
 - 1) Updates on OT Licensure Compact
Mr. Daly informed the Board on recent OT Licensure Compact updates.
- d) Executive Director’s Report – Report and Discussion – No Action Required
 - 1) Financial Review
Ms. Ganatra updated the Board on current and upcoming Board finances.
 - 2) Review of Recent Board Staff Activities
Ms. Ganatra summarized recent Board staff activities, new Board staff members, and Board staff training.
 - 3) Statistics
 - i) 4 Telehealth Registrations
 - ii) 4,601 current active licensees
 - (1) 3,178 Occupational Therapists
 - (2) 1,422 Occupational Therapists Assistants
 - (3) 1 Occupational Therapist Limited Licensee
 - (4) 4 Telehealth Registrations

10) AGENDA ITEMS FOR NEXT MEETING

Discussion on Properly Displaying Practitioner Credentials
Board Processes Related to Renewal Applications and Deficiency Notices
Special Meeting to Discuss the Disciplinary Matrix

11) CALL TO THE PUBLIC

Two members of the public chose to speak.

12) ADJOURNMENT

There being no further business, the Board adjourned at 2:24 p.m.