



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407  
Phoenix, Arizona 85007  
(602) 589-8352  
FAX: (602) 589-8354

### Regular Session Meeting Minutes October 11, 2024

Board Members Present: Christopher Daly, Chair, Professional Member  
Charlene Marbs, Vice-Chair, Public Member  
Shawn Williams, Professional Member  
Shelley Donald, Professional Member

Board Members Absent: None

Staff Present: Shaina Ganatra, Executive Director  
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: 1740 West Adams Street, Suite 3407, 1st Floor, Boardroom  
A, Phoenix, Arizona 85007  
Meeting link: <https://meet.google.com/fxq-djwj-csx>

#### 1) CALL TO ORDER

Ms. Marbs called the meeting to order at 1:36 p.m.

#### 2) ROLL CALL

The following members were present: Christopher Daly, Charlene Marbs (left the meeting at 2:25 p.m.), Shawn Williams, and Shelley Donald.

#### 3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts were reported.

#### 4) DISCUSS, AMEND, AND APPROVAL OF MINUTES

Regular Session Meeting Minutes of September 20, 2024

Mr. Daly moved to continue the discussion on the Regular Session Meeting Minutes of September 20, 2024 to the November Board Meeting. Mr. Williams seconded the motion. The motion passed by 4-0 roll call vote.

#### 4) CALL TO THE PUBLIC

Three members of the public chose to speak.

#### 6) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE

a) November 8, 2024

Mr. Williams and Ms. Marbs indicated they have tentative conflicts for November 8, 2024. Ms. Ganatra informed the Board members that she will reach out to determine availability.

- b) December 13, 2024  
 No Board member conflicts were reported.
- c) January 10, 2025  
 No Board member conflicts were reported.

**7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
  - i) None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
  - i) None

**8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
  - i) Abbygale Aquino – Initial Disclosure  
 Mr. Daly provided a summary of the disclosure. Mr. Williams motioned to approve the Initial application of Ms. Aquino. Ms. Marbs seconded the motion. The motion passed by 4-0 roll vote.
  - ii) Brea Westberg – Initial Disclosure  
 Mr. Daly provided a summary of the disclosure. Ms. Donald motioned to approve the Initial application of Ms. Westberg. Mr. Williams seconded the motion. The motion passed by 4-0 roll vote.
  - iii) Laura Schroeder– Initial Disclosure  
 Mr. Daly provided a summary of the disclosure. Ms. Donald motioned to approve the Initial application of Ms. Schroeder. Mr. Daly seconded the motion. The motion passed by 4-0 roll vote.
- b) Renewal/Reinstatement Applications – Board Review
  - i) Heather Hinchman – Reinstatement Disclosure – OTH008950  
 Mr. Daly provided a summary of the disclosure. Mr. Daly motioned to approve the Reinstatement application of Ms. Schroeder, with issuance of a Non-Disciplinary Letter of Concern for violation of A.R.S. § 32-3401(10)(z). Mr. Williams seconded the motion. The motion passed by 4-0 roll vote.

**9) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR**

Mr. Daly motioned to approve the 46 Initial, 111 Renewal Applications, and 0 Reinstatement Applications. Mr. Williams seconded the motion. The motion passed by 4-0 roll call vote.

- a) Initial Applications Approved by Executive Director (46)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009790	Aceves	Elizabeth	10/8/2024	10/7/2026
OTH-009779	Ackerson	Liza	10/4/2024	10/3/2026
OTH-009782	Adams	Cynthia	10/7/2024	10/6/2026
OTH-009768	Apple	Kaitlyn	10/2/2024	10/1/2026
OTH-009789	Bollom	Michelle	10/7/2024	10/6/2026

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OTH-009772	Bonano	Amanda	10/4/2024	10/3/2026
OTH-009794	Bradner	Anna	10/8/2024	10/7/2026
OTA-046696	Bunce	Dorella	10/2/2024	10/1/2026
OTH-009787	Butler	Elizabeth	10/7/2024	10/6/2026
OTH-009785	Carman	Susan	10/7/2024	10/6/2026
OTH-009775	Clarke	Kendall	10/4/2024	10/3/2026
OTAL-000041	Cook	Kaylee	10/2/2024	1/30/2025
OTA-004347	Coughenour	Melanie	10/8/2024	10/7/2026
OTA-050081	Cronin	Debra	9/25/2024	9/24/2026
OTH-009767	Draper	Abby	10/2/2024	10/1/2026
OTH-009793	Ford	Karlette	10/8/2024	10/7/2026
OTH-009773	French	Emme	10/4/2024	10/3/2026
OTH-009769	Ginsberg	Erin	10/4/2024	10/3/2026
OTA-050090	Gomez	Brittani	10/8/2024	10/7/2026
OTH-009776	Hardesty	Morgan	10/4/2024	10/3/2026
OTH-009781	Hormuth	Eve	10/7/2024	10/6/2026
OTH-009777	Ingram	MaryAnne	10/4/2024	10/3/2026
OTA-050089	Juvera	Samantha	10/7/2024	10/6/2026
OTH-009778	Kessler	Danielle	10/4/2024	10/3/2026
OTH-009780	Kwangaba	Irene	10/7/2024	10/6/2026
OTH-009770	Lees	Brianna	10/4/2024	10/3/2026
OTA-050087	Locke	Wyatt	10/7/2024	10/6/2026
OTA-050083	Maguire	Christopher	10/4/2024	10/3/2026
OTH-004397	May	Suzanne	10/2/2024	10/1/2026
OTH-009791	McMillan	Mykah	10/8/2024	10/7/2026
OTA-050086	Nguyen	Megan	10/7/2024	10/6/2026
OTH-006134	Norman	Gregory	9/20/2024	9/19/2026
OTH-009783	Pope	Kaylynn	10/7/2024	10/6/2026
OTH-009771	Purzycki	Breanna	10/4/2024	10/3/2026
OTH-009786	Schumacher	Bailey	10/7/2024	10/6/2026
OTH-009788	Slartman	Sharon	10/7/2024	10/6/2026
OTA-050088	Stewart	Riley	10/7/2024	10/6/2026
OTH-009784	Trujillo	Madison	10/7/2024	10/6/2026
OTH-009774	Turner	Briana	10/4/2024	10/3/2026
OTH-009766	Vose	Lisa	10/2/2024	10/1/2026
OTH-009765	Walker	Kali	10/2/2024	10/1/2026
OTA-050085	Wong	Jessica	10/7/2024	10/6/2026
OTH-009792	Wright	Dawn	10/8/2024	10/7/2026
OTA-050084	Yakob	Farangees	10/4/2024	10/3/2026
OTA-050082	Yeo	Maggie	10/2/2024	10/1/2026
OTAL-000042	Zamora	Zachary	10/7/2024	2/4/2025

b) Renewal Applications Approved by Executive Director (111)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-004681	Acton	Amy	11/5/2024	11/4/2026
OTH-009027	Aldridge	Hannah	11/14/2024	11/13/2026
OTH-007646	Alessio	Elizabeth	11/13/2024	11/12/2026
OTH-002243	Anderson	Alice	11/16/2024	11/15/2026
OTA-047152	Anderson	Anthony	10/19/2024	10/18/2026
OTA-005975	Arroyo	Valerie	10/20/2024	10/19/2026
OTH-006780	Baker	Rachel	11/21/2024	11/20/2026
OTH-007608	Balderrama	Alecia	10/17/2024	10/16/2026
OTH-009040	Barrick	Callan	11/15/2024	11/14/2026
OTA-006810	Benevich	Tracy	12/9/2024	12/8/2026
OTH-005930	Bergren	Breanna	8/11/2024	8/10/2026
OTH-006714	Bond	Sarah	10/17/2024	10/16/2026
OTH-007613	Burke	Kathleen	10/17/2024	10/16/2026
OTH-009013	Cardella	Christopher	10/19/2024	10/18/2026
OTA-006038	Cardenas	Amy	12/15/2024	12/14/2026
OTH-009055	Clem	Melissa	12/12/2024	12/11/2026
OTA-004688	Cortez	Octaviana	11/19/2024	11/18/2026
OTH-008147	Davis	Theodore	6/3/2024	6/2/2026
OTA-005308	Dobbins	Suzette	11/21/2024	11/20/2026
OTH-007660	Duffy	Sarah	12/17/2024	12/16/2026
OTA-005979	Early	Jessica	10/20/2024	10/19/2026
OTA-006011	Epp	Gabriella	11/17/2024	11/16/2026
OTH-002633	Eribes	Donna	11/13/2024	11/12/2026
OTH-005286	Fakler	Theresa	11/13/2024	11/12/2026
OTH-003354	Fickel	Laura	10/4/2024	10/3/2026
OTH-008259	Ford	Tamera	9/2/2024	9/1/2026
OTH-007625	Fortunato-Tamayo	Nicholetta	10/17/2024	10/16/2026
OTA-047150	Franks	Taylor	10/12/2024	10/11/2026
OTH-006723	Ganatra	Shaina	10/17/2024	10/16/2026
OTH-009008	Gardner	Ashleigh	10/12/2024	10/11/2026
OTA-046679	Gronhoy	Nicholas	11/13/2024	11/12/2026
OTH-009005	Grossman Frias	Molly	10/12/2024	10/11/2026
OTH-009046	Hagerman	Gail	12/7/2024	12/6/2026
OTH-002662	Hart	Melissa	11/20/2024	11/19/2026
OTA-005270	Hatten	Philip	10/15/2024	10/14/2026
OTA-004258	Hayes	Joyce	12/15/2024	12/14/2026
OTH-006727	Hisle	Dustin	10/17/2024	10/16/2026
OTH-008971	Holt	Kendra	9/12/2024	9/11/2026
OTA-046677	Huffman	Megan	11/13/2024	11/12/2026
OTA-046658	Hughes	Lenna	9/16/2024	9/15/2026

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OTA-006807	Ives	Shawna	12/9/2024	12/8/2026
OTA-046685	Jimenez	Daviana	12/17/2024	12/16/2026
OTH-003342	Kingsbury	Cheryl	10/4/2024	10/3/2026
OTH-009057	Knoebel	Kelley	12/19/2024	12/18/2026
OTH-007636	Kobs	Emma	11/13/2024	11/12/2026
OTH-009016	Koch	Meagan	10/19/2024	10/18/2026
OTH-008993	Kraus	Madeline	10/12/2024	10/11/2026
OTA-006750	Krotzer	Antonia	10/19/2024	10/18/2026
OTH-009065	Kuhns	Janette	12/22/2024	12/21/2026
OTA-005256	Lambert	Lori	10/15/2024	10/14/2026
OTA-047156	Lamca	Summer	10/21/2024	10/20/2026
OTA-006004	Lant	Megan	10/20/2024	10/19/2026
OTH-009017	Larson	Erin	10/19/2024	10/18/2026
OTA-004244	Leach	Ronald	11/17/2024	11/16/2026
OTH-006769	Leverton	GraceLyn	11/21/2024	11/20/2026
OTH-008322	Lopez	Megan	12/13/2024	12/12/2026
OTA-046876	Lopez	Guadalupe	12/2/2024	12/1/2026
OTH-003361	Lucht	Susan	11/8/2024	11/7/2026
OTH-008280	McCurdy	Courtney	10/4/2024	10/3/2026
OTH-004902	McFadden	Brittany	11/18/2024	11/17/2026
OTA-006016	Mendoza	Manuel	11/17/2024	11/16/2026
OTH-007577	Metcalfe	Jolene	9/16/2024	9/15/2026
OTH-008300	Mettler	Maria	11/2/2024	11/1/2026
OTH-008311	Meyer	Kayleen	11/22/2024	11/21/2026
OTH-003363	Miles	Dawn	11/8/2024	11/7/2026
OTH-008324	Milosevski	Marinela	12/13/2024	12/12/2026
OTH-006730	Mooi	Hannah	10/17/2024	10/16/2026
OTH-006025	Morawski	Ashley	12/15/2024	12/14/2026
OTH-009004	Nakis	Alexis	10/12/2024	10/11/2026
OTA-005991	Nieto	Mona	10/20/2024	10/19/2026
OTA-046875	Ovalle	Aime	11/30/2024	11/29/2026
OTA-046637	Penrod	Nathan	9/16/2024	9/15/2026
OTH-003309	Phillips	Sandra	9/30/2024	9/29/2026
OTH-002652	Prock	Angela	10/30/2024	10/29/2026
OTH-003793	Radtke	Julie	10/16/2024	10/15/2026
OTA-047166	Ratificar	Leigh	11/15/2024	11/14/2026
OTA-046666	Redmon	Samantha	10/17/2024	10/16/2026
OTH-008122	Redmond	Darius	5/4/2024	5/3/2026
OTH-003768	Reid	Lizette	8/14/2024	8/13/2026
OTH-009045	Reinberg	Renee	11/23/2024	11/22/2026
OTH-009003	Rich	Madison	10/12/2024	10/11/2026
OTA-046809	Robinson	Amber	4/3/2024	4/2/2026
OTA-006793	Roman	Susan	11/29/2024	11/28/2026
OTA-046649	Rose	Philip	9/16/2024	9/15/2026

OTH-006020	Rothman	Samantha	11/17/2024	11/16/2026
OTH-002590	Royster	Heather	10/27/2024	10/26/2026
OTH-005264	Savage	Sunny	10/15/2024	10/14/2026
OTA-006781	Schilling	Debora	11/21/2024	11/20/2026
OTH-005265	Schmitz	Mary	10/15/2024	10/14/2026
OTH-003821	Singhania	Niti	11/20/2024	11/19/2026
OTH-007604	Smith	Lindsey	10/17/2024	10/16/2026
OTH-003011	Smith	Debra	12/16/2024	12/15/2026
OTH-002996	Smith	Cindi	10/15/2024	10/14/2026
OTH-009041	Spotskey	Michelle	11/21/2024	11/20/2026
OTA-046667	Tate	Heather	10/17/2024	10/16/2026
OTH-002670	Taylor	Kerry	11/20/2024	11/19/2026
OTA-046868	Thomason	Kassondra	11/10/2024	11/9/2026
OTH-003009	Thompson	Melanie	11/12/2024	11/11/2026
OTA-002660	Truitt	Elaine	11/20/2024	11/19/2026
OTA-001429	Vacca	Tina	9/13/2024	9/12/2026
OTH-002643	Varnum	Elana	10/16/2024	10/15/2026
OTA-006787	Vierck	Jeremy	11/21/2024	11/20/2026
OTA-046665	Vigil	Natalie	10/17/2024	10/16/2026
OTH-008321	Vogt	Sherri	12/13/2024	12/12/2026
OTA-046664	Weber	Summer	10/17/2024	10/16/2026
OTH-009039	White	Jazz	11/15/2024	11/14/2026
OTA-005271	Wiederanders	John	10/23/2024	10/22/2026
OTA-006005	Woodard	Gail	10/20/2024	10/19/2026
OTH-005269	Yagudayeva	Frida	10/15/2024	10/14/2026
OTH-004678	Yoakam	Melissa	10/12/2024	10/11/2026
OTH-008118	Zachai	Deena	4/23/2024	4/22/2026

c) Reinstatement Applications Approved by Executive Director (0)

**10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) AAG Training RE Open Meeting Law  
 Mr. Harris, AAG, presented to the Board members on the topic of Open Meeting Law
- b) Update on Matters Related to Fingerprinting as it Relates to A.R.S. § 32-3430  
 Ms. Ganatra provided the Board members with recent fingerprinting updates.
- c) Chairperson’s Report – Report and Discussion – No Action Required  
 (1) Updates on OT Licensure Compact  
 Mr. Daly informed the Board on recent OT Licensure Compact updates.
- d) Executive Director’s Report – Report and Discussion – No Action Required  
 (1) Financial Review  
 Ms. Ganatra updated the Board on current and upcoming Board finances.  
 (2) Review of Recent Board Staff Activities  
 Ms. Ganatra summarized recent Board staff activities and recognized Board staff.  
 (3) Statistics  
 i) 4 Telehealth Registrations

- ii) 4,601 current active licensees
  - (1) 3,178 Occupational Therapists
  - (2) 1,422 Occupational Therapists Assistants
  - (3) 1 Occupational Therapist Limited Licensee
  - (4) 4 Telehealth Registrations

**11) AGENDA ITEMS FOR NEXT MEETING**

Occupational Therapy Compact Readiness RE Criminal Background Checks  
Arizona State Fee for Occupational Therapy Compact Applications  
Discussion of Jurisprudence Exam for Applicants  
Discussion RE Sunset Review 2026 Preparation

**12) ADJOURNMENT**

There being no further business, Mr. Daly moved to adjourn that Board Meeting. Mr. Williams seconded the motion. The motion passed by 3-0 roll call vote at 3:10 p.m.

DRAFT