



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Meeting Minutes December 13, 2024

Board Members Present: Christopher Daly, Chair, Professional Member
Charlene Marbs, Vice-Chair, Public Member
Shawn Williams, Professional Member
Shelley Donald, Professional Member
Michael Corrente, Public Member

Board Members Absent: None

Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: <https://meet.google.com/cby-kafz-tmg>

1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:31 p.m.

2) ROLL CALL

The following members were present: Christopher Daly, Charlene Marbs (stepped away at 3:20 p.m. and returned at 3:30 p.m.), Shawn Williams (left the meeting 4:10 p.m.), Shelley Donald, and Michael Corrente.

3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts were reported.

4) DISCUSS, AMEND, AND APPROVAL OF MINUTES

i) Regular Session Meeting Minutes of November 8, 2024

Mr. Daly moved to approve the Regular Session Meeting Minutes of November 8, 2024*. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.

*Administrative error: The actual Board meeting minutes reflected the Board meeting held on November 15, 2024.

5) CALL TO THE PUBLIC

Two members of the public chose to speak. This item was called again to allow Ms. Kristen Neville with the American Occupational Therapy Association (AOTA) to speak.

6) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE

- a) January 10, 2025 – In-Person
Ms. Marbs reported she may have a tentative conflict. No further Board member conflicts were reported.
- b) February 14, 2025
No Board member conflicts were reported.
- c) March 14, 2025
No Board member conflicts were reported.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
 - i) None
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) None
- c) Review, Discussion, and Possible Action on Self Disclosure of Actions
 - i) None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) Nicholas Fortunato – Initial Disclosure
Mr. Daly provided a summary of the disclosure. Ms. Marbs motioned to continue this item to the next Board meeting. Ms. Donald seconded the motion. The motion passed 5-0 by roll call vote.
- b) Renewal/Reinstatement Applications – Board Review
 - i) Meghan Graber (Leonard) – Renewal Disclosure - OTH-004719
Mr. Daly provided a summary of the disclosure. Ms. Marbs motioned to move to Executive Session for legal advice. Ms. Donald seconded the motion. The motion passed 5-0 by roll call vote. Executive Session began at 1:50 p.m. Executive Session ended at 2:07 p.m. Ms. Marbs motioned to approve the renewal application and to take no action regarding the non-disclosure, however, should the Board staff receive additional information related to this matter, it is to be brought back to the Board for further consideration. Mr. Williams seconded the motion. The motion passed 5-0 by roll call vote.
 - ii) Isabella Lee – Renewal Disclosure – OTA-047161
Mr. Daly provided a summary of the disclosure. Ms. Donald motioned to move to Executive Session for legal advice. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote. Executive Session began at 2:20 p.m. Executive Session ended at 2:50 p.m. Ms. Donald motioned to approve the renewal application and open a complaint against Ms. Lee for violation of ARS § 32-3208(D). Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.
 - iii) Jenny Padilla – Renewal Disclosure – OTA-002110
Mr. Daly provided a summary of the disclosure. Mr. Williams motioned to continue the matter until Ms. Padilla’s to await her review of the Good Cause Exception and to allow the matter to be brought back to the Board for final consideration. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.
 - iv) Rebeckah Sorensen – Reinstatement Disclosure - OTH-008148
Mr. Daly provided a summary of the disclosure. Ms. Marbs stepped away from the meeting at 3:20 p.m. and returned at 3:30 p.m. Ms. Donald motioned to approve the renewal application for Ms. Sorensen and open a complaint for violation of ARS § 32-

3401(10)(z). Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.

- c) Renewal Applications for Denial for Failure to Submit a Complete Application
 - i) Patricia Mainil – Renewal – OTH-005230
 Mr. Daly provided a summary of the application deficiency. Ms. Marbs stepped away from the meeting at 3:20 p.m. and returned at 3:30 p.m. Mr. Williams motioned to deny the renewal application for Ms. Mainil for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Ms. Donald seconded the motion. The motion passed by 4-0 roll call vote.
 - ii) Sarah Porrazzo – Renewal – OTA-005173
 Mr. Daly provided a summary of the application deficiency. Mr. Williams motioned to deny the renewal application for Ms. Porrazzo for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.
 - iii) Stephanie Monico – Renewal – OTH-00499
 Mr. Daly provided a summary of the application deficiency. Ms. Donald motioned to deny the renewal application for Ms. Monico for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote.
- d) Initial Application for Denial for Failure to Submit a Complete Application
 - i) Christine Adaline – Initial
 Mr. Daly provided a summary of the matter. Ms. Donald motioned to move to Executive Session for legal advice. Mr. Williams seconded the motion. The motion passed 5-0 by roll call vote. Executive Session began at 3:42 p.m. Executive Session ended at 3:51 p.m. Ms. Donald motioned to deny the renewal application for Ms. Adaline for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote.
- e) Review, Discussion, and Possible Action on Applications that Were Continued for Deficiencies
 - i) Emilia Georgieva – Renewal – OTH-008293
 Mr. Daly provided a summary of the matter. Mr. Williams motioned to rescind Ms. Georgieva's denial and approve her renewal application due to her now possessing a valid Fingerprint Clearance Card. Mr. Daly seconded the motion. The motion passed by 5-0 roll call vote.
- f) Reconsideration of Prior Action to Include but Not Limited to Rescinding Motion to Deny and Possible Motion to Approve Renewal Application
 - i) Kristine Trockels – Renewal – OTH-008125
 Mr. Daly provided a summary of the matter. Mr. Williams motioned to rescind Ms. Trockels's denial and approve her renewal application due to her now possessing a valid Fingerprint Clearance Card. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.

9) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly motioned to approve the 14 Initial Applications, 120 Renewal Applications, and 0 Reinstatement Applications. Ms. Marbs seconded the motion. The motion passed 5-0 by roll call vote.

a) Initial Applications Approved by Executive Director (14)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009857	Armstrong	Jeremy	12/6/2024	12/5/2026
OTH-009859	Biegler	Candice	12/12/2024	12/11/2026
OTH-009863	Calca	Alexandria	12/12/2024	12/11/2026

OTA-050119	Contreras	Josselyn	12/12/2024	12/11/2026
OTA-050121	Encinas	Cynthia	12/12/2024	12/11/2026
OTH-009858	Fletcher	Hallie-Byrd	12/12/2024	12/11/2026
OTH-009861	Hacker	Ariel	12/12/2024	12/11/2026
OTH-009865	Imes	Tiffany	12/12/2024	12/11/2026
OTH-009862	Pitruzzello	Ariana	12/12/2024	12/11/2026
OTH-009864	Schumacher	Jaclyn	12/12/2024	12/11/2026
OTH-009860	Stauffer	Kate	12/12/2024	12/11/2026
OTA-050120	Volkenant	Christian	12/12/2024	12/11/2026
OTA-050118	Young	Katelyn	12/12/2024	12/11/2026
OTH-009856	Zaide	Christy	11/14/2024	11/13/2026

b) Renewal Applications Approved by Executive Director (120)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-046874	Arroyo	Jessy	11/23/2024	11/22/2026
OTH-008192	Baerveldt	Kim	7/7/2024	7/6/2026
OTH-003812	Barnes	Andrea	1/16/2025	1/15/2027
OTA-006050	Barnett	Nancy	1/12/2025	1/11/2027
OTH-006845	Belfiore	Jaclyn	1/17/2025	1/16/2027
OTA-006012	Berg	Barbara	11/17/2024	11/16/2026
OTA-006047	Bingham	Jordan	1/7/2025	1/6/2027
OTH-006859	Blaylock	Emily	1/17/2025	1/16/2027
OTH-003371	Boge	Susan	11/8/2024	11/7/2026
OTH-009095	Boxberger	Marjorie	1/26/2025	1/25/2027
OTA-006762	Boyer	Richelle	11/21/2024	11/20/2026
OTH-003402	Boyette	Travis	1/18/2025	1/17/2027
OTH-006910	Breitbach	Kristy	3/6/2025	3/5/2027
OTA-046883	Brown	Joshua	12/14/2024	12/13/2026
OTH-006026	Brown	Ron	12/15/2024	12/14/2026
OTH-004733	Buckner	Melissa	1/11/2025	1/10/2027
OTH-006759	Bunch	Courtney	11/18/2024	11/17/2026
OTH-005304	Cahill	Ryan	11/13/2024	11/12/2026
OTH-009120	Caron	Michaela	2/23/2025	2/22/2027
OTH-002993	Castillo	Ruth Nina	12/20/2024	12/19/2026
OTH-003854	Chin	Michele	1/16/2025	1/15/2027
OTH-005279	Christensen	Quinn	11/13/2024	11/12/2026
OTA-006775	Coleman	Lisa	11/21/2024	11/20/2026
OTH-007657	Conroy	Michelle	12/17/2024	12/16/2026
OTA-046682	Coombs	Patricia	12/20/2024	12/19/2026
OTH-003016	Council	Jennifer	12/16/2024	12/15/2026
OTA-005135	Crockett	Christopher	11/9/2024	11/8/2026
OTH-008328	Crockett	Randall	12/14/2024	12/13/2026
OTH-007658	Cusick	Michael	12/17/2024	12/16/2026

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OTH-008312	Dahlhauser	Sarah	11/22/2024	11/21/2026
OTH-008374	Doucett	Anna	2/5/2025	2/4/2027
OTH-008210	Dowdy	Danielle	12/28/2024	12/27/2026
OTH-007704	Edwards	Chelsey	1/14/2025	1/13/2027
OTH-008182	Engels	Naomi	7/7/2024	7/6/2026
OTH-003275	Ewald	Mary	11/20/2024	11/19/2026
OTH-006847	Ferguson	Melissa	1/17/2025	1/16/2027
OTA-004708	Fletcher	Ruth	12/13/2024	12/12/2026
OTH-003755	Flores	Barbara	7/17/2024	7/16/2026
OTA-005857	Franco	Abdul	6/19/2024	6/18/2026
OTA-046889	Freeman	Kyle	1/5/2025	1/4/2027
OTH-004729	Friederichs	Sandra	1/10/2025	1/9/2027
OTH-009021	Fye	Peggy	11/14/2024	11/13/2026
OTH-007680	Gajjar	Khushboo	12/17/2024	12/16/2026
OTH-009026	Garrett	Soni	11/14/2024	11/13/2026
OTH-006056	Glover	Jonathan	1/12/2025	1/11/2027
OTH-004716	Gonzalez	Meghan	1/10/2025	1/9/2027
OTA-001900	Gooch	George	12/13/2024	12/12/2026
OTA-046846	Granger	Lacy	8/4/2024	8/3/2026
OTH-008331	Greco	Alison	12/14/2024	12/13/2026
OTA-046893	Haines	Beth	1/5/2025	1/4/2027
OTH-006030	Harrison	Calvin	12/15/2024	12/14/2026
OTH-009068	Harrison	Mattie	12/22/2024	12/21/2026
OTA-046620	Hawk	Katie	12/31/2024	12/30/2026
OTH-007669	Heneage	Lindsay	12/17/2024	12/16/2026
OTH-009028	Jackson	Leigh	11/14/2024	11/13/2026
OTH-008156	Jennings	Jordan	6/10/2024	6/9/2026
OTH-006856	Johnson	Amie	1/17/2025	1/16/2027
OTH-004295	Kath	Kristine	2/13/2025	2/12/2027
OTH-009036	Kuchera	Amanda	11/15/2024	11/14/2026
OTA-047173	Land	Logan	12/22/2024	12/21/2026
OTH-004285	Larry	Darrell	1/12/2025	1/11/2027
OTH-008217	Larson	Susan	7/28/2024	7/27/2026
OTA-006776	Lash	George	11/21/2024	11/20/2026
OTA-047160	Lastra	Dayhana	11/14/2024	11/13/2026
OTH-008339	Lautenschlager	Lori	1/5/2025	1/4/2027
OTA-006904	Lewis	Michelle	2/23/2025	2/22/2027
OTH-002279	Lietzow	Laurette	12/14/2024	12/13/2026
OTA-047167	Martinez	Michelle	11/15/2024	11/14/2026
OTH-008350	Mastroianni	Marissa	1/9/2025	1/8/2027
OTH-002241	Mclaws	Joseph Anthon	11/4/2024	11/3/2026
OTA-003436	Moe	Suzanne	2/15/2025	2/14/2027
OTH-009053	Morales	Amanda	12/12/2024	12/11/2026

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OTA-002317	Mullins	Teresa	12/14/2024	12/13/2026
OTA-006833	Neagu	Jennifer	12/9/2024	12/8/2026
OTA-046688	Nguyen	Brittany	12/17/2024	12/16/2026
OTA-005311	Novy	Pamela	12/10/2024	12/9/2026
OTH-008171	Oosterhouse	Sarah	6/16/2024	6/15/2026
OTH-005344	Ormsby	William	1/14/2025	1/13/2027
OTA-046881	Parra	Kayla	12/14/2024	12/13/2026
OTH-003880	Press	Matthew	2/12/2025	2/11/2027
OTH-002303	Price	Elizabeth	11/16/2024	11/15/2026
OTH-003419	Prorok	Stephanie	1/18/2025	1/17/2027
OTH-002595	Quintana	Alicia	11/20/2024	11/19/2026
OTH-006866	Rahbar	Sanam	1/17/2025	1/16/2027
OTH-003665	Rahman	Ahsana	1/16/2025	1/15/2027
OTH-006039	Rakers	Maria Theresa	12/15/2024	12/14/2026
OTA-002252	Ramirez	Susan	11/16/2024	11/15/2026
OTH-009109	Rauch	Tatiana	2/7/2025	2/6/2027
OTH-006889	Readel	Amber	2/10/2025	2/9/2027
OTH-006066	Reinhardt	Jessica	1/12/2025	1/11/2027
OTA-006819	Revells	Jessica	12/9/2024	12/8/2026
OTA-046899	Ricci	Theresa	2/5/2025	2/4/2027
OTA-006068	Rubinova	Angelika	1/12/2025	1/11/2027
OTH-001122	Schuster	Julie	12/15/2024	12/14/2026
OTH-005346	Sharp	Sarah	1/14/2025	1/13/2027
OTA-006827	Simpson	Brian	12/9/2024	12/8/2026
OTA-047163	Sims	Destiny	11/14/2024	11/13/2026
OTA-047174	Smeal	Sarah	12/22/2024	12/21/2026
OTA-002654	Smith	Cheryl	12/16/2024	12/15/2026
OTH-006069	Snoddy	Mamie	1/12/2025	1/11/2027
OTA-046886	Stailey	Danika	1/5/2025	1/4/2027
OTH-006829	Stary	Karen	12/9/2024	12/8/2026
OTH-008375	Story	Tamera	2/5/2025	2/4/2027
OTH-006830	Swirzcki	Erika	12/9/2024	12/8/2026
OTH-008362	Theine	Melissa	1/19/2025	1/18/2027
OTH-007664	Towery	Jordan	12/17/2024	12/16/2026
OTH-009070	Venman	Alisa	12/22/2024	12/21/2026
OTA-006831	Vidrio	Cynthia	12/9/2024	12/8/2026
OTA-006073	White	Karen	1/12/2025	1/11/2027
OTH-005338	Wilkins	Breanna	1/14/2025	1/13/2027
OTH-003024	Williams	Andrea	1/13/2025	1/12/2027
OTA-006042	Wilson	Jennifer	12/15/2024	12/14/2026
OTH-006074	Wilson	Charles	1/12/2025	1/11/2027
OTH-004273	Wood	Nicole	12/15/2024	12/14/2026
OTH-008205	Woods	Kaitlyn	7/8/2024	7/7/2026

OTA-004731	Wright	Tammy	1/10/2025	1/9/2027
OTH-008337	Wright	Tara	12/16/2024	12/15/2026
OTA-047176	Yacoub	Irene	1/4/2025	1/3/2027
OTH-003012	Yancey	Richard	12/16/2024	12/15/2026
OTH-009101	Yusupov	Lea	1/26/2025	1/25/2027

c) Reinstatement Applications Approved by Executive Director (0)

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Update on Matters Related to Fingerprinting as it Relates to A.R.S. § 32-3430
 Ms. Ganatra informed the Board members that the Board was recently made aware that the Occupational Therapy License - ARS§ 32-3430 statute is now listed on the Department of Public Safety Fingerprint Clearance Card application, both on paper and online.
 Mr. Daly motioned to recall the Call to the Public so that Ms. Kristen Neville with AOTA could speak. Ms. Donald seconded the motion. The motion passed by a 5-0 roll call vote.
- b) Chairperson’s Report – Report and Discussion – No Action Required
 (1) Updates on OT Licensure Compact
 Mr. Daly informed the Board on recent OT Licensure Compact updates.
- c) Executive Director’s Report – Report and Discussion – No Action Required
 - (1) Sunset Audit
 Ms. Ganatra informed the Board members that the sunset audit had begun.
 - (2) Financial Review
 Ms. Ganatra updated the Board on current and upcoming Board finances.
 - (3) Review of Recent Board Staff Activities
 Ms. Ganatra summarized recent Board staff activities.
 - (4) Statistics
 - (i) 4 Out-of-State Telehealth Registrations
 - (ii) 4,727 Current Active Licensees
 - (1) 3,273 Occupational Therapists
 - (2) 1,450 Occupational Therapy Assistants
 - (3) 2 Occupational Therapist Limited Licensees
 - (4) 2 Occupational Therapy Assistant Limited Licensees

11) AGENDA ITEMS FOR NEXT MEETING

The Matter of Nicholas Fortunado – Initial Disclosure
 OT Compact Readiness Under the Chairperson’s Report

12) ADJOURNMENT

Mr. Daly moved to adjourn the Board meeting at 4:20 p.m. Ms. Donald seconded the motion. The motion passed by a 4-0 roll call vote