



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

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Regular Session Meeting Minutes

July 19, 2024

Board Members Present: Christopher Daly, Chair, Professional Member
Charlene Marbs, Vice-Chair, Public Member
Shawn Williams, Professional Member
Shelley Donald, Professional Member

Board Members Absent: None

Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: Meeting was held via Google Meet
Meeting link: <https://meet.google.com/eki-fyuc-rrd>

1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:31 p.m.

2) ROLL CALL

The following members were present: Christopher Daly, Shawn Williams, Shelley Donald, and Charlene Marbs.

3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts were reported.

4) DISCUSS, AMEND, AND APPROVAL OF MINUTES

a) Regular Session Meeting Minutes of May 10, 2024

Mr. Williams moved to adopt the Regular Session Meeting Minutes of May 10, 2024. Ms. Donald seconded the motion. The motion passed 3-1 (abstained) by roll call vote.

b) Regular Session Meeting Minutes of June 14, 2024

Ms. Marbs moved to adopt the Regular Session Meeting Minutes of June 14, 2024. Mr. Williams seconded the motion. The motion passed 3-1 (abstained) by roll call vote.

c) Special Session Meeting Minutes of June 28, 2024

Ms. Marbs moved to adopt the Special Session Meeting Minutes of June 28, 2024. Mr. Williams seconded the motion. The motion passed 3-1 (abstained) by roll call vote.

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON FUTURE BOARD MEETING SCHEDULE

- a) August 9, 2024 (See Agenda Items 9a)
Agenda item addressed under 9a) as follows:: Ms. Ganatra requested that the Board members consider moving the August Board meeting date to August 23 or August 30 due to Board member conflict. Mr. Daly motioned to change the August Board meeting date to August 23, 2024. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
- b) September 20, 2024
No Board member conflicts were reported.
- c) October 11th, 2024
No Board member conflicts were reported.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Administrative Hearing
 - i) Phyllis Capuano, OTH-00068 – Complaint#2023-OT-0003
Mr. Harris provided a summary of the reason for the hearing and the delay until the August meeting. Mr. Daly motioned to move the administrative hearing to the August 23, 2024 Board meeting. Ms. Marbs seconded the motion. The motion passed by 4-0 roll call vote.
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) None

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) Andrew Killom – Disclosure
Mr. Daly provided a summary of the disclosure. Ms. Donald motioned to approve the initial application for Mr. Killom's licensure. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
 - ii) Jessica Rivera – Disclosure
Mr. Daly provided a summary of the disclosure. Ms. Marbs motioned to approve the initial application for Ms. Rivera's licensure. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
- b) Renewal/Reinstatement Applications – Board Review
 - i) Ray Ramnarine – OTA-005886 – Renewal Disclosure
Mr. Daly provided a summary of the renewal. Ms. Donald motioned to move to Executive Session for legal advice. Mr. Daly seconded the motion. The motion passed 4-0 by roll call vote. Executive Session began at 1:55 pm. Executive Session ended at 2:08 pm. Mr. Daly motioned to approve the renewal application of Mr. Ramnarine with no action. Mr. Williams seconded the motion. The motion did not pass by 2-2 roll call vote. Ms. Marbs motioned to open a complaint against Mr. Ramnarine citing violation of A.R.S. § 32-3208. Ms. Donald seconded the motion. The motion did not pass by 2-2 roll call vote. Ms. Marbs motioned to open a complaint against Mr. Ramnarine in violation of A.R.S. § 32-3208 due to lack of disclosure within 10 days of his arrest. Mr. Daly seconded the motion. The motion passed 4-0 by roll call vote. Mr. Daly motioned to dismiss the complaint with issuance of a non-disciplinary letter of concern regarding the violation of A.R.S. § 32-3208. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote. Mr. Daly moved to approve the renewal application for Mr. Ramnarine. Ms. Donald seconded the motion. The motion passed 4-0 by roll call vote.

8) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly motioned to approve the Initial, Renewal and Reinstatement Applications. Mr. Williams seconded the motion. The motion passed 3-0 by roll call vote.

a) Initial Applications Approved by Executive Director (24)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009644	Abel	Alana	6/19/2024	6/18/2026
OTH-009647	Acosta	Sandra	6/19/2024	6/18/2026
OTA-050053	Bice	Jessie	7/1/2024	6/30/2026
OTH-009648	Burns	Christopher	6/19/2024	6/18/2026
OTH-009649	Byers	Mikala	6/19/2024	6/18/2026
OTH-009646	Cooney	Lauren	6/19/2024	6/18/2026
OTH-009639	Culliver	Aundrea	6/14/2024	6/13/2026
OTH-009641	Dwyer	James	6/14/2024	6/13/2026
OTH-009645	Engaldo	Robin	6/19/2024	6/18/2026
OTH-009655	Enriquez	Jesus	7/1/2024	6/30/2026
OTH-009650	Espeland	Anna	6/19/2024	6/18/2026
OTH-009652	Foote	Brooke	7/1/2024	6/30/2026
OTH-009657	Hages	Kelli	7/5/2024	7/4/2026
OTH-009654	Lambert	Kathryn	7/1/2024	6/30/2026
OTLL-000071	Le	Vanna	7/17/2024	11/14/2024
OTH-009653	Masloski	Alicia	7/1/2024	6/30/2026
OTH-009640	McKinney	Cherokee	6/14/2024	6/13/2026
OTH-009643	Miller	Sierra	6/19/2024	6/18/2026
OTH-009642	Moore	Mishako	6/14/2024	6/13/2026
OTA-050051	Quintana	Lauryn	6/14/2024	6/13/2026
OTH-009651	Runkle	Julia	7/1/2024	6/30/2026
OTA-050052	Tallarico	Elizabeth	6/19/2024	6/18/2026
OTA-050054	York	Alexis	7/17/2024	7/16/2026
OTH-009634	Umanzor	Yovany	6/4/2024	6/3/2026

b) Renewal Applications Approved by Executive Director (124)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-005859	Amelung	Jonathan	6/23/2024	6/22/2026
OTH-003741	Anderson	Brigit	6/19/2024	6/18/2026
OTH-008907	Ayoub	Jacob	8/3/2024	8/2/2026
OTH-008886	Banks	Molly	8/3/2024	8/2/2026
OTH-001338	Beckman	Laura	7/19/2024	7/18/2026
OTH-008199	Blaesing	Casey	7/7/2024	7/6/2026
OTA-001909	Boetel	Kristine	5/18/2024	5/17/2026
OTH-001248	Bowes	Sheri	7/15/2024	7/14/2026
OTH-008906	Branscum	Amanda	8/3/2024	8/2/2026

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OTH-008846	Byers	William	6/29/2024	6/28/2026
OTH-008876	Carlson	Adasiah	7/11/2024	7/10/2026
OTA-005864	Carlson	Tyffany	6/23/2024	6/22/2026
OTA-005195	Carr	Christen	7/26/2024	7/25/2026
OTH-007550	Cerda	Michelle	8/12/2024	8/11/2026
OTH-008168	Chapko	Elizabeth	6/16/2024	6/15/2026
OTH-008914	Cherry	Madison	8/3/2024	8/2/2026
OTH-007521	Cloar	Sara	7/15/2024	7/14/2026
OTA-005909	Collet	Kelly	7/14/2024	7/13/2026
OTH-006598	Colquitt	Sarah Elizabeth	6/6/2024	6/5/2026
OTA-005902	Cory	Sarina	7/14/2024	7/13/2026
OTH-000455	Croll	Janice	3/24/2024	3/23/2026
OTH-002868	D'Ambrosio	David	6/18/2024	6/17/2026
OTH-005159	Dachtyl	Jennifer	6/18/2024	6/17/2026
OTH-006621	Dahl	Tracie	7/11/2024	7/10/2026
OTH-001333	Dahl Popolizio	Sue	6/19/2024	6/18/2026
OTH-008874	DiCicco	Kristen	7/6/2024	7/5/2026
OTA-005867	Dobson	Dana	6/23/2024	6/22/2026
OTH-007497	Dodds	Jennilee	6/11/2024	6/10/2026
OTH-004210	Drexler	Susan	9/15/2024	9/14/2026
OTH-002154	Driscoll	Karen	4/11/2024	4/10/2026
OTH-007555	Emery	Mansi	8/12/2024	8/11/2026
OTA-005926	Frazer	Camille	8/11/2024	8/10/2026
OTH-008189	Frohling	Amanda	7/7/2024	7/6/2026
OTH-008915	Garcia	Amalia	8/3/2024	8/2/2026
OTH-008822	Gatlin	Corrie	5/24/2024	5/23/2026
OTH-005844	Giachetti	Amy	5/12/2024	5/11/2026
OTA-001496	Gilbert	Sonda	4/22/2024	4/21/2026
OTH-005928	Gilchrist	Coleen	8/11/2024	8/10/2026
OTH-005885	Gioldasis	Rachel	6/23/2024	6/22/2026
OTH-008837	Gorman	Isabelle	6/4/2024	6/3/2026
OTH-004648	Gross	Benjamin	8/23/2024	8/22/2026
OTH-008198	Hansen	Caitlin	7/7/2024	7/6/2026
OTA-046617	Hatton	Rebecca	7/15/2024	7/14/2026
OTH-008238	Hazak	Kristin	8/17/2024	8/16/2026
OTH-000567	Heaton	Marian	5/10/2024	5/9/2026
OTH-007527	Hildebrand	Kristal	7/15/2024	7/14/2026
OTH-008166	Hoffman	Lyndsey	6/12/2024	6/11/2026
OTH-008834	Holiman	Shelly	5/27/2024	5/26/2026
OTA-047079	Hopkins	Caroline	5/13/2024	5/12/2026
OTH-006629	Keane	Dorothy	7/11/2024	7/10/2026
OTH-002586	Kenny	Julie	7/24/2024	7/23/2026
OTH-008887	Kieser	Jamie	8/3/2024	8/2/2026

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OTA-046623	Klippenstein	Megan	8/12/2024	8/11/2026
OTH-008861	Knupp	Payton	7/6/2024	7/5/2026
OTH-007537	Larson	Brandi	7/15/2024	7/14/2026
OTA-046598	Lawhon-Crouse	Carol	6/11/2024	6/10/2026
OTH-008127	Lea	Martha	5/6/2024	5/5/2026
OTA-047113	Leconte	Jeannie	8/3/2024	8/2/2026
OTH-000834	Lewis	Sari	7/20/2024	7/19/2026
OTA-047089	Lollis	Rebecca	6/29/2024	6/28/2026
OTA-005164	Luevano	Sonia	6/18/2024	6/17/2026
OTH-008223	Mattison	Daniel	7/30/2024	7/29/2026
OTH-006636	Mazerall	Amanda	7/11/2024	7/10/2026
OTH-007540	McAndrew	Morgan	7/19/2024	7/18/2026
OTH-002194	McFee	Joann	6/15/2024	6/14/2026
OTH-008187	Miller	Sarah	7/7/2024	7/6/2026
OTH-008909	Mills	Naa Adjeley	8/3/2024	8/2/2026
OTA-005891	Mitchell	Monique	6/23/2024	6/22/2026
OTH-007559	Mongeon	Susan	8/12/2024	8/11/2026
OTH-008896	Monroe	Abbey	8/3/2024	8/2/2026
OTH-006666	Murray	Nicholas	8/15/2024	8/14/2026
OTA-006581	Olofson	Lena	5/9/2024	5/8/2026
OTH-000303	Parker-Gutierrez	Denise	7/21/2024	7/20/2026
OTH-006638	Pasquale	Andrea	7/11/2024	7/10/2026
OTA-005936	Pasquinelli	Anna	8/11/2024	8/10/2026
OTH-008858	Pirsig	Whitney	7/5/2024	7/4/2026
OTA-001855	Pliska	Sandra	6/1/2024	5/31/2026
OTH-004617	Polnow	Kristine	7/12/2024	7/11/2026
OTH-008913	Preston	Mikayla	8/3/2024	8/2/2026
OTA-004483	Prettyjohns	Sylvia	7/15/2024	7/14/2026
OTA-047114	Prince	Brooklyn	8/3/2024	8/2/2026
OTH-008912	Richardson	Carlee	8/3/2024	8/2/2026
OTH-005167	Riegle	Foli	6/18/2024	6/17/2026
OTH-008868	Riesgo	Miranda	7/6/2024	7/5/2026
OTH-003739	Rizzo	Natalie	8/10/2024	8/9/2026
OTH-007530	Rodgers	Emma	7/15/2024	7/14/2026
OTA-005879	Rosenberg	Rebecca	6/23/2024	6/22/2026
OTH-004183	Rotchford	Kathryn	7/14/2024	7/13/2026
OTH-008852	Sarno	Ashley	6/29/2024	6/28/2026
OTH-007501	Shrestha	Mekenzie	6/11/2024	6/10/2026
OTA-046612	Sierra	Karina	7/15/2024	7/14/2026
OTH-008889	Simone	Rose	8/3/2024	8/2/2026
OTH-008128	Simpson	Dana	5/6/2024	5/5/2026
OTH-008851	Sipaseuth	Soutsada	6/29/2024	6/28/2026
OTA-047094	Smith	Hilary	6/29/2024	6/28/2026

OTA-005889	Smith	Sarah	6/23/2024	6/22/2026
OTH-007511	Smith	Wanna	6/11/2024	6/10/2026
OTH-002240	Snyder	Amy	8/17/2024	8/16/2026
OTA-046607	Sorensen	Rebecca	7/15/2024	7/14/2026
OTH-002579	Sullivan	Erik	6/12/2024	6/11/2026
OTH-002580	Sullivan	Kelli	6/12/2024	6/11/2026
OTH-001829	Tadlock	Mark	5/12/2024	5/11/2026
OTH-004608	Tafur	Maritza	6/21/2024	6/20/2026
OTH-005192	Talamantes	Angelita	7/16/2024	7/15/2026
OTH-006645	Tennal	Anna	7/11/2024	7/10/2026
OTA-047090	Teske	Bonnie	6/29/2024	6/28/2026
OTH-008212	Thompson	Kelly	7/19/2024	7/18/2026
OTH-008897	Tober	Shelby	8/3/2024	8/2/2026
OTH-006556	Tomkinson	Karisa	6/17/2024	6/16/2026
OTH-006610	Toy	Anne	6/6/2024	6/5/2026
OTA-047099	Trottier	Kimberly	7/6/2024	7/5/2026
OTA-047095	Tucker	Alexandra	6/29/2024	6/28/2026
OTA-046609	Tyler	Juanri	7/15/2024	7/14/2026
OTA-046841	Vanwey	Brianna	7/7/2024	7/6/2026
OTA-005037	Viggiani	Mark	7/15/2024	7/14/2026
OTH-005913	Vogt	Andrea	7/14/2024	7/13/2026
OTH-008117	Walters	Jessica	4/23/2024	4/22/2026
OTH-000806	Ward	Gwen	6/22/2024	6/21/2026
OTA-046601	Washburn	Christine	6/11/2024	6/10/2026
OTH-008857	West	Elizabeth	7/5/2024	7/4/2026
OTH-001339	Wethey	Sherrie	7/19/2024	7/18/2026
OTA-046835	Wiseman	Brianna	6/16/2024	6/15/2026
OTH-008165	Wong	John	8/4/2024	8/3/2026
OTA-005899	Zakrocki	Caroline	6/23/2024	6/22/2026

c) Reinstatement Applications Approved by Executive Director (2)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-004980	Kooiman	Deborah	6/13/2024	6/12/2026
OTH-006397	Lett-Neal	DeeAnn	6/11/2024	6/10/2026

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Discussion on Future Board Meeting Date for In-Person August Board Meeting
 Ms. Ganatra requested that the Board members consider moving the August Board meeting date to August 23rd or August 30th due to Board member conflict. Mr. Daly motioned to change the August Board meeting date to August 23, 2024. Mr. Williams seconded the motion. The motion passed 4-0 by roll call vote.
- b) Update on Matters Related to Fingerprinting as it Relates to A.R.S. § 32-3430

- Ms. Ganatra provided the Board members with recent fingerprinting updates.
- c) Board Processes Related to Renewal Applications and Deficiency Notices
Mr. Williams motioned to implement the standard of a 45-days timeframe for licensees to submit all information related to the deficiency notices. Ms. Marbs seconded the motion. The motion passed 4-0 by roll call vote
 - d) Disciplinary Matrix to Include but Not Limited to the Audit Process and the Referral Process to Law Enforcement Agencies
Ms. Ganatra provided a brief summary regarding the agenda item and the information previously covered. Ms. Marbs motioned to move to Executive Session for legal advice. Ms. Donald seconded the motion. The motion passed 4-0 by roll call vote. Executive Session began at 3:11 pm. Executive Session ended at 3:16 pm. Ms. Donald motioned to create a special session meeting to review the Disciplinary Matrix and make suggestions, and to have the Disciplinary Matrix continue on the next agenda. Ms. Marbs seconded the motion. The motion passed 4-0 by roll call vote.
 - e) Chairperson's Report – Report and Discussion – No Action Required
 - 1) Updates on OT Licensure Compact
Mr. Daly informed the Board on recent OT Licensure Compact updates.
 - f) Executive Director's Report – Report and Discussion – No Action Required
 - 1) Financial Review
Ms. Ganatra updated the Board on current and upcoming Board finances.
 - 2) Review of Recent Board Staff Activities
Ms. Ganatra summarized recent Board staff activities, new Board staff members, and Board staff training.
 - 3) Statistics
 - i) 4 Telehealth Registrations
 - ii) 4,531 current active licensees
 - (1) 3,131 Occupational Therapists
 - (2) 1,399 Occupational Therapists Assistants
 - (3) 1 Occupational Therapist Limited Licensee

10) AGENDA ITEMS FOR NEXT MEETING

Update on Board Member Training Requirements
Discussion on Properly Displaying Practitioner Credentials
Creation of an Advisory Committee to Review Disciplinary Matrix

11) CALL TO THE PUBLIC

Four members of the public chose to speak.

12) ADJOURNMENT

There being no further business, the Board adjourned at 4:01 p.m.