



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Meeting Minutes March 14, 2025

Board Members Present: Christopher Daly, Chair, Professional Member
Shawn Williams, Vice-Chair, Professional Member
Charlene Marbs, Public Member
Shelley Donald, Professional Member
Michael Corrente, Public Member

Board Members Absent: None

Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant

Legal Staff Present: Marc Harris, Assistant Attorney General

Location: <https://meet.google.com/bkh-cpmc-ivw>

1) CALL TO ORDER

Mr. Daly called the meeting to order at 1:39 p.m.

2) ROLL CALL

The following members were present: Christopher Daly, Charlene Marbs, Shawn Williams, Shelley Donald, and Michael Corrente (left the meeting at 3:15 p.m.).

3) DECLARATION OF CONFLICTS OF INTEREST

No Board member conflicts were reported. During items 8)a)i) Mr. Williams recused himself from the vote regarding the Initial application of Ms. Lisa Bland.

4) DISCUSS, AMEND, AND APPROVAL OF MINUTES

- i) Regular Session Meeting Minutes of February 14, 2025
Mr. Daly motioned to approve the February 14, 2025, meeting minutes as distributed. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote
- ii) Amended Regular Session Meeting Minutes of July 19, 2024
Mr. Daly motioned to approve the Amended Regular Session Meeting Minutes of July 19, 2024, as distributed. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote

5) CALL TO THE PUBLIC

Two members of the public chose to speak.

6) MEETING SCHEDULE

- a) April 11, 2025 – Google Meet

Ms. Donald & Mr. Corrente expressed tentative conflicts with this date. Ms. Ganatra suggested to the Board members that a new date be selected today. Ms. Marbs motioned to change the April Board meeting date to April 25, 2025. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote

- b) May 9, 2025 – Google Meet
No Board member conflicts were reported.
- c) June 13, 2025 – In-Person
No Board member conflicts were reported.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
 - i) Rayanna Paxton-Collins – 2024-OT-0017 – OTA-046959
Mr. Daly provided a summary of the matter. Ms. Marbs motioned to invite the licensee and complainant to an informal meeting and requested that the Board staff confirm or to obtain additional information regarding whether this was an isolated billing situation or if there were other incidents of this type of misbilling pertaining to A.R.S. § 32-3401(10)(X) and allow the licensee the opportunity to respond if additional instances are found. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.
 - ii) Rebeckah Sorensen – 2024-OT-0022 – OTH-008148
Mr. Daly provided a summary of the matter. Mr. Daly moved to dismiss the complaint against Ms. Sorensen regarding the violation of A.R.S. § 32-3401(10)(Z) practicing without a license with the issuance of a non-disciplinary letter of concern. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) None
- c) Review, Discussion, and Possible Action on Self Disclosure of Actions
 - i) Patrick Conway – Self-Disclosure – OTH-005798
Mr. Daly provided a summary of the matter. Ms. Donald motioned to move to Executive Session for legal advice. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote. Executive Session started at 2:11 p.m. Executive Session ended at 2:27 p.m. Mr. Williams motioned to take no action on the disclosure subject to the Board staff confirming the level 1 fingerprint clearance card. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote.
 - ii) Sharon Pacheco – Self-Disclosure – OTH-003657
Mr. Daly provided a summary of the matter and the previous motion. Ms. Marbs motioned to close the complaint, rescind the previous motion of an interim consent agreement, and take no action against the license of Ms. Pacheco. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) Lisa Bland – Initial Disclosure
Mr. Daly provided a summary of the matter. Ms. Bland provided the Board with details surrounding the incident. Mr. Daly motioned to take no action on this disclosure and approve the Initial application of Ms. Bland. Ms. Donald seconded the motion. The motion passed by 4-1(recused) roll call vote.
 - ii) Theresa Bowen – Initial Disclosure

Mr. Daly provided a summary of the matter. Mr. Daly motioned to take no action on this disclosure and approve the Initial application of Ms. Bowen. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote.

b) Renewal/Reinstatement Applications – Board Review

i) Julianne Bird – Renewal Disclosure - OTA-047177

Mr. Daly provided a summary of the matter. Mr. Daly motioned to take no action on this disclosure and approve the Reinstatement application of Ms. Bird. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote.

9) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly motioned to ratify the 38 Initial Applications, 114 Renewal Applications, and 4 Reinstatement Applications. Ms. Donald seconded the motion. The motion passed 5-0 by roll call vote.

a) Initial Applications Approved by Executive Director (38)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-009934	Al-Darazy	Jennifer	2/25/2025	2/24/2027
OTH-009933	Beck	Abigail	2/25/2025	2/24/2027
OTH-009935	Bell	Jennifer	2/25/2025	2/24/2027
OTH-009920	Bellamy	Tara	2/21/2025	2/20/2027
OTH-009916	Bergmann	Madison	2/20/2025	2/19/2027
OTH-009922	Bonilla	Ronda	2/24/2025	2/23/2027
OTA-050133	Brungardt	Janelle	2/20/2025	2/19/2027
OTH-009938	Carter	Nashi	2/25/2025	2/24/2027
OTH-009923	Cartwright	Tyrice	2/25/2025	2/24/2027
OTH-009932	Carver	Amy	2/25/2025	2/24/2027
OTH-009919	Collins	Brenda	2/21/2025	2/20/2027
OTH-009925	Egleston	Hailey	2/25/2025	2/24/2027
OTH-007076	Friedman	Sarah	2/14/2025	2/13/2027
OTH-009942	Garcia	Julie	2/25/2025	2/24/2027
OTA-050135	Gillentine	Josie	2/25/2025	2/24/2027
OTH-009941	Godar	Mariah	2/25/2025	2/24/2027
OTA-050136	Gonzales	Monica	3/12/2025	3/11/2027
OTH-008090	Gregory	Kim	2/14/2025	2/13/2027
OTA-050132	Hardy	Michelle	2/14/2025	2/13/2027
OTH-009929	Jaramillo	Jasmine	2/25/2025	2/24/2027
OTH-009943	Keough	Lisa	3/10/2025	3/9/2027
OTH-009937	Kerber	Amanda	2/25/2025	2/24/2027
OTH-009927	Kreuz	Bridgette	2/25/2025	2/24/2027
OTH-003851	Lattner	Erin	2/25/2025	2/24/2027
OTH-009936	Lindly	Briana	2/25/2025	2/24/2027
OTH-009940	Nnadi	Obinna	2/25/2025	2/24/2027
OTH-009915	Olson	Samantha	2/20/2025	2/19/2027
OTH-009939	Oswald	Taylor-Rae	2/25/2025	2/24/2027
OTH-009931	Richter	Jazmin	2/25/2025	2/24/2027
OTH-009926	Robinson	Omorodion	2/25/2025	2/24/2027

OTH-009921	Slivka	Kristen	2/21/2025	2/20/2027
OTH-009918	Snyder	Marisa	2/21/2025	2/20/2027
OTA-047060	Sola	Monica	2/25/2025	2/24/2027
OTA-050134	Sosa	Elizabeth	2/25/2025	2/24/2027
OTH-009924	Thomas	Kayleigh	2/25/2025	2/24/2027
OTH-009930	To	Binh	2/25/2025	2/24/2027
OTH-009928	Vandiver	Yvette	2/25/2025	2/24/2027
OTH-009917	Wirt	Makayla	2/20/2025	2/19/2027

b) Renewal Applications Approved by Executive Director (141)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-007711	Aguirre	Jesus	2/11/2025	2/10/2027
OTH-008396	Ahmed	Shehnaz	3/6/2025	3/5/2027
OTA-046931	Alibrandi	Erin	4/11/2025	4/10/2027
OTA-046903	Allen	Kelly	2/5/2025	2/4/2027
OTH-004767	Allenstein	Jennifer	3/14/2025	3/13/2027
OTH-006120	Arambula	Lindsay	3/16/2025	3/15/2027
OTH-004341	Araujo	Andrea	3/19/2025	3/18/2027
OTH-007751	Avila	Vianey	3/8/2025	3/7/2027
OTH-007693	Black	Natalie	1/14/2025	1/13/2027
OTA-046844	Bonvicino	Mary	3/23/2025	3/22/2027
OTH-006911	Brennan	Hannah	3/6/2025	3/5/2027
OTA-047189	Burke	Lacy	2/23/2025	2/22/2027
OTA-047186	Cabiness	Maya	2/7/2025	2/6/2027
OTH-007629	Cappiello	Vanessa	12/7/2024	12/6/2026
OTH-006078	Choe	Sherry	2/13/2025	2/12/2027
OTH-008367	Chow	Ashley	2/5/2025	2/4/2027
OTA-006841	Ciotti	Andrew	1/17/2025	1/16/2027
OTH-004774	Cipriani	Lynn	3/14/2025	3/13/2027
OTH-002722	Ciuk	Craig	4/16/2025	4/15/2027
OTH-006955	Cooper	Kendra	4/17/2025	4/16/2027
OTH-005370	Crary	Alison	2/15/2025	2/14/2027
OTH-006119	Creach	Lori	3/16/2025	3/15/2027
OTH-006906	Cummings	Haley	2/23/2025	2/22/2027
OTA-006914	Cunningham	Ashley	3/6/2025	3/5/2027
OTH-005402	Daly	Christopher	3/18/2025	3/17/2027
OTA-005403	Dandoy	Lela	3/18/2025	3/17/2027
OTA-000027	Darnell	Jason	4/12/2025	4/11/2027
OTH-005404	Davies	Kelly	3/18/2025	3/17/2027
OTH-006844	Davis	Joy	2/11/2025	2/10/2027
OTH-007723	De Szendeffy	Kayla	2/11/2025	2/10/2027
OTH-008354	Deneke	Anysse	1/12/2025	1/11/2027
OTH-004299	Edwards	Kristan	2/16/2025	2/15/2027

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OTH-007687	Edwards	Jodi	1/14/2025	1/13/2027
OTH-008414	Finnerty	Kaitlyn	3/19/2025	3/18/2027
OTH-007753	Flores Rios	Cesar	3/8/2025	3/7/2027
OTA-000803	Flunder	Michelle	2/15/2025	2/14/2027
OTH-002983	Fuller	Lisa	3/15/2025	3/14/2027
OTH-003456	Gallo	Michael	3/14/2025	3/13/2027
OTH-006156	Ganir	Valecia	4/16/2025	4/15/2027
OTA-000011	Geva	Danielle	2/11/2025	2/10/2027
OTH-007732	Gobble	Lauren	3/8/2025	3/7/2027
OTH-003364	Goorman	Angela	1/17/2025	1/16/2027
OTH-006917	Gossen	Megan	3/6/2025	3/5/2027
OTH-009092	Grant	Helen	1/26/2025	1/25/2027
OTH-004779	Green	Emily	3/14/2025	3/13/2027
OTH-007717	Grote	Megan	2/11/2025	2/10/2027
OTH-008229	Guy	Khadijah	2/23/2025	2/22/2027
OTA-006849	Harris	Lynda	1/30/2025	1/29/2027
OTH-007714	Harris	Brianne	2/11/2025	2/10/2027
OTH-006111	Heitzinger	Allison	2/20/2025	2/19/2027
OTH-007006	Higgins	Brian	4/17/2025	4/16/2027
OTH-009116	Holten	Ashley	2/23/2025	2/22/2027
OTA-000190	Jackson	Linda	3/12/2025	3/11/2027
OTH-006885	Joerres	Jennifer	2/10/2025	2/9/2027
OTH-009125	Johnson	Brooke	3/6/2025	3/5/2027
OTH-004294	Jones	Holly	2/13/2025	2/12/2027
OTH-004320	Jones	Megan	2/27/2025	2/26/2027
OTH-009087	Keating	Rebecca	1/26/2025	1/25/2027
OTH-007558	Kershaw	Dolores	1/28/2025	1/27/2027
OTA-006127	Knight	Amy	3/16/2025	3/15/2027
OTA-046905	Knuth	Rebecca	2/10/2025	2/9/2027
OTH-008387	Kolbeck	Alicia	3/6/2025	3/5/2027
OTH-006125	Koppenhoefer-Little	Sarah	3/16/2025	3/15/2027
OTH-008440	Koziol	Cassidy	4/9/2025	4/8/2027
OTH-005051	Kruse	Deanna	2/10/2025	2/9/2027
OTH-003917	Lawrence	Kathy	4/16/2025	4/15/2027
OTH-009105	Lee	Isaac	1/31/2025	1/30/2027
OTA-006972	Liao	Wang	4/17/2025	4/16/2027
OTH-004303	Liljenquist	Lisa	2/16/2025	2/15/2027
OTH-003882	Lilley	Dearl	3/12/2025	3/11/2027
OTH-004720	Linderman	Christina	2/7/2025	2/6/2027
OTH-007735	Lloyd	Morgan	3/8/2025	3/7/2027
OTA-004738	Loreto	Benjamin	1/28/2025	1/27/2027
OTH-009147	Lubkemann	Brooke	3/30/2025	3/29/2027

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OTH-005420	Macziewski	Tabitha	3/18/2025	3/17/2027
OTH-009098	Maddy	Erika	1/26/2025	1/25/2027
OTA-047197	Marez	Evelyn	2/28/2025	2/27/2027
OTH-009123	Martinet	Lauren	2/28/2025	2/27/2027
OTH-008399	Mathews	Linda	3/10/2025	3/9/2027
OTH-007740	McFadden	Kerri	3/8/2025	3/7/2027
OTH-009134	McLaughlin	Elena	3/24/2025	3/23/2027
OTA-005387	Medeiros	Melissa	3/13/2025	3/12/2027
OTH-003424	Medrano	Emilie	1/18/2025	1/17/2027
OTH-004785	Merckle	Amy	3/14/2025	3/13/2027
OTH-007726	Merida	Jasmin	2/13/2025	2/12/2027
OTA-000018	Millea	Brett	3/8/2025	3/7/2027
OTH-008406	Monarch	Emily	3/10/2025	3/9/2027
OTA-006133	Murphy	Meredith	3/16/2025	3/15/2027
OTH-005342	Nicholas	Benjamin	1/14/2025	1/13/2027
OTH-009127	Nicholson	Alisha	3/6/2025	3/5/2027
OTH-006863	Novotny	Allison	1/17/2025	1/16/2027
OTH-009102	Paquin	Jacqueline	1/26/2025	1/25/2027
OTH-006940	Partenio	Donna	3/6/2025	3/5/2027
OTH-006927	Peru	Melissa	3/6/2025	3/5/2027
OTH-005396	Petersburg	Brooke	3/18/2025	3/17/2027
OTA-046925	Peterson	Taylor	4/4/2025	4/3/2027
OTA-006117	Philpot	Chelsea	3/16/2025	3/15/2027
OTA-005459	Powell	Linda	4/22/2025	4/21/2027
OTH-004334	Priano	Giovanni	3/16/2025	3/15/2027
OTH-009114	Reid	Grace	2/23/2025	2/22/2027
OTH-003410	Rice	Kara	2/15/2025	2/14/2027
OTA-007009	Rogers	Ryan	4/17/2025	4/16/2027
OTH-006100	Sakievich	Adam	2/13/2025	2/12/2027
OTH-006928	Salamat	Crismae	3/6/2025	3/5/2027
OTH-003026	Sanchez	Jennifer	3/20/2025	3/19/2027
OTH-004786	Schaner	Kendra	3/14/2025	3/13/2027
OTH-008361	Schmidt	Haylee	1/12/2025	1/11/2027
OTH-004769	Schroeder	Jena	3/14/2025	3/13/2027
OTH-008391	Schwabe	Kendra	3/6/2025	3/5/2027
OTH-004762	Schwartzkopf	Victoria	2/11/2025	2/10/2027
OTA-005326	Shewmaker	Scarlet	12/17/2024	12/16/2026
OTH-006933	Shouse	Mary	3/6/2025	3/5/2027
OTA-001683	Simon	Matthew	4/14/2025	4/13/2027
OTH-004327	Skoro	Karey	3/16/2025	3/15/2027
OTA-003319	Smead	Tracy	2/10/2025	2/9/2027
OTH-000363	Smith	Diane	3/11/2024	3/10/2026
OTH-006892	Smith	Megan	2/10/2025	2/9/2027

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OTA-046628	Spishock	Pilar	8/12/2025	8/11/2027
OTH-001209	Springborn	Kristin	3/14/2025	3/13/2027
OTA-000005	Stark	Rachel	2/8/2025	2/7/2027
OTH-009155	Statile	Alexandra	4/12/2025	4/11/2027
OTH-006102	Stein	Heather	2/13/2025	2/12/2027
OTH-006002	Stender	Linda	3/6/2025	3/5/2027
OTH-007745	Steward	Karlee	3/11/2025	3/10/2027
OTA-000020	Stock	Garrin	3/11/2025	3/10/2027
OTA-005382	Stratton	Maria	3/13/2025	3/12/2027
OTH-008388	Suarez	Isabel	3/6/2025	3/5/2027
OTH-004317	Thies	Diana	2/18/2025	2/17/2027
OTH-006152	Tolentino	Sara	3/16/2025	3/15/2027
OTH-004297	Troy	Angela	2/16/2025	2/15/2027
OTH-009137	Vernon	Chad	3/24/2025	3/23/2027
OTH-006936	Walker	Deborah	3/6/2025	3/5/2027
OTH-004799	Warthman	Renee	3/14/2025	3/13/2027
OTA-004800	Wegley	Emily	3/14/2025	3/13/2027
OTA-000008	Wilcox	Laura	2/11/2025	2/10/2027
OTH-009074	Willems	Hillary	1/4/2025	1/3/2027
OTH-007688	Williams	Megan	1/14/2025	1/13/2027
OTH-008423	Williamson	Meghan	4/4/2025	4/3/2027
OTH-007734	Yeaman	Katelyn	3/8/2025	3/7/2027
OTH-005018	Young	Melissa	4/20/2025	4/19/2027
OTH-007733	Zimmer	Allyson	3/8/2025	3/7/2027
OTH-007707	Tardone	Erica	2/1/2025	1/31/2027
OTA-006897	Tedford	Chelsea	2/10/2025	2/9/2027
OTH-006900	Thomas	Sarah	2/10/2025	2/9/2027
OTH-004644	Thorman	Tricia	2/13/2025	2/12/2027
OTH-007697	Toenies	Mikkaela	1/14/2025	1/13/2027
OTA-005389	Touchstone	Jean	3/13/2025	3/12/2027
OTA-004292	Tsosie	April	1/29/2025	1/28/2027
OTH-002107	Tucker	Paula	5/16/2024	5/15/2026
OTH-004338	Urban	Lynn	3/16/2025	3/15/2027
OTH-005430	Urich	Jennifer	3/18/2025	3/17/2027
OTH-006898	Van Wyk	Madelyn	2/10/2025	2/9/2027
OTH-009121	Vaughn	Caitlin	2/23/2025	2/22/2027
OTA-005379	Waltenburg	Mallory	2/28/2025	2/27/2027
OTH-006899	Wash	Hannah	2/10/2025	2/9/2027
OTH-009118	Wehmhoefer	Eric	2/23/2025	2/22/2027
OTH-007750	Whittington	Carrlyssa	3/1/2025	2/28/2027
OTH-008332	Wilson	Katherine	12/14/2024	12/13/2026
OTH-006937	Winther	Nicoleila	3/6/2025	3/5/2027
OTH-009100	Yanquez Arenas	Adriana	1/26/2025	1/25/2027

c) Reinstatement Applications Approved by Executive Director (4)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-006681	Blizzard	Suzanne	2/18/2025	2/17/2027
OTA-047177	Payan	Zhane	3/7/2025	3/6/2027
OTA-006018	Ramsey	Jessica	2/25/2025	2/24/2027
OTH-000569	Soules	Tonya	2/14/2025	2/13/2027

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Artificial Intelligence and the Impact on Occupational Therapy Practice
Ms. Ganatra provided a summary of the matter and introduced Ms. Heidi Carpenter with (ArizOTA) Arizona Occupational Therapy Association. Ms. Carpenter provided the Board members with in-depth information regarding how AI is currently impacting Occupational Therapy Practice.
- b) AAG Training RE Call to Public
Mr. Harris, AAG, presented on the AAG Training RE Call to Public
- c) Out-of-State Initial Applications and Reporting Processes/Timeframes RE Fingerprint Clearance Card
Ms. Selmon provided a summary of the matter
- d) Professional Recommendations RE Good Moral Character
Ms. Ganatra summarized the matter and reminded the Board members that the statute had changed to remove the good moral character requirement. However, the rules still mandate two professional recommendation forms from a healthcare provider. Mr. Daly moved to direct board staff to eliminate the good moral character/reference form and letter requirement from the initial application process. Ms. Donald seconded the motion. The motion passed with a 4-0 roll call vote.
- e) Bills to Watch
Ms. Ganatra provided a summary of the matter and provided an update on SB 1235.
 - (1) SB 1235 – health profession regulatory boards; membership
 - (2) SB 1587 – health boards; third-party contracting
 - (3) HB 2368 – auditor general; records; financial institutions
 - (4) HB2031 – Boards and commissions: repeal
 - (5) HB2061 – Administrative proceedings; jury trials
 - (6) HB2276 – Legislative ratification; rulemaking; regulatory costs
 - (7) HB2351 – Health professionals; website; time limitation
 - (8) HB2632 – Regulatory costs; rulemaking; legislative ratification
 - (9) HB2708 – Trial by jury; regulatory proceedings
 - (10) HB2874 – Excessive health insurance claims; notification
 - (11) HB2875 – Health professionals; unprofessional conduct
 - (12) HB2927 – Public meetings; records; requirements; penalties
- f) Chairperson’s Report – Report and Discussion – No Action Required
 - (1) Updates on OT Licensure Compact
Mr. Daly informed the Board on recent OT Compact Readiness updates.
- g) Executive Director’s Report – Report and Discussion – No Action Required
 - (1) Sunset Audit
Ms. Ganatra informed the Board members that the Board staff is continuing to communicate and meet with the auditors and addressing the requests for documents.
 - (2) Financial Review
Ms. Ganatra updated the Board on current and upcoming Board finances.

- (3) Review of Recent Board Staff Activities
Ms. Ganatra provided an update on recent Board staff activities, during which the date for the selection of the subcommittee was mentioned. The selected date is April 16, 2025.
- (4) Statistics
 - (i) 4 Out-of-State Telehealth Registrations
 - (ii) 4,706 Current Active Licensees
 - (1) 3,270 Occupational Therapists
 - (2) 1,435 Occupational Therapy Assistants
 - (3) 1 Occupational Therapy Assistant Limited Licensees

11) AGENDA ITEMS FOR NEXT MEETING

None

12) ADJOURNMENT

Mr. Daly moved to adjourn the Board meeting at 4:07 p.m. Ms. Donald seconded the motion. The motion passed by a 4-0 roll call vote.