



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Meeting Minutes April 25, 2025

- Board Members Present: Christopher Daly, Chair, Professional Member
Shawn Williams, Vice-Chair, Professional Member
Charlene Marbs, Public Member
Shelley Donald, Professional Member
Michael Corrente, Public Member
- Board Members Absent: None
- Staff Present: Shaina Ganatra, Executive Director
Aleris Selmon, Administrative Assistant
- Legal Staff Present: Marc Harris, Assistant Attorney General
- Location: <https://meet.google.com/jvx-dpnp-ced>
- 1) CALL TO ORDER**
Mr. Daly called the meeting to order at 1:31 p.m.
 - 2) ROLL CALL**
The following members were present: Christopher Daly, Charlene Marbs, Shawn William, Shelley Donald, and Michael Corrente (Ms. Donald (rejoined @1:38p.m.) & Mr. Williams (rejoined @1:34p.m.) due to connectivity issues and had to rejoin the call).
 - 3) DECLARATION OF CONFLICTS OF INTEREST**
No Board member conflicts were reported.
 - 4) DISCUSS, AMEND, AND APPROVAL OF MINUTES**
 - i) Regular Session Meeting Minutes of March 14, 2025
Mr. Daly motioned to adopt approve the March 14, 2025, meeting minutes as distributed. Ms. Marbs seconded the motion. The motion passed by 4-0 roll call vote (Mr. Williams was not called to vote due to connectivity issues)
 - 5) CALL TO THE PUBLIC**
Two members of the public chose to speak.
 - 6) MEETING SCHEDULE**
 - a) May 9, 2025 – Google Meet

Mr. Daly expressed tentative conflict with this date and suggested May 16, 2025. Mr. Daly motioned to change the May Board meeting date to May 16, 2025. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote

- b) June 13, 2025 – In-Person
No Board member conflicts were reported.
- c) July 11, 2025 – Google Meet
Mr. Corrente & Ms. Marbs may have a tentative conflict

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of Complaint
 - i) Patrick Bailey – 2024-OT-0014 – OTA-003365
Ms. Selmon, the Board Investigator, provided a summary of the matter. Mr. Daly motioned to dismiss the complaint. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.
 - ii) Kara Rice – 2023-OT-0013 – OTH-003410
Ms. Selmon the Board Investigator, provided a summary of the matter. Mr. Williams motioned to move to Executive Session for legal advice. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote. Executive Session started at 2:04 p.m. Executive Session ended at 2:14 p.m. Ms. Donald motioned to dismiss the complaint. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote.
 - iii) Shane Johnson – 2023-OT-0009 – OTH-002743
Mr. Daly provided a summary of the matter. Ms. Donald motioned to move to Executive Session for legal advice. Mr. Williams. The motion passed by 5-0 roll call vote. Executive Session started at 2:21 p.m. Executive Session ended at 2:33 p.m. Mr. Daly motioned to deny the renewal application for Mr. Johnson due to failure to meet the minimum requirements for licensure, specifically A.R.S. § 32-3420 fingerprint clearance card. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote. Agenda item 8)b)ii) was discussed in conjunction with this matter. Ms. Donald motioned to dismiss the case as Mr. Johnson is no longer licensed by the Arizona Board of Occupational Therapy Examiners. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote.
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - i) None
- c) Review, Discussion, and Possible Action on Self-Disclosure of Actions
 - i) None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) None
- b) Renewal/Reinstatement Applications – Board Review
 - i) Vanessa Estes – Renewal Disclosure – OTA-006846
Mr. Daly provided a summary of the matter. Mr. Daly motioned to open a complaint against Ms. Estes for violation of A.R.S. § 32-3208. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote.
 - ii) Shane Johnson – Renewal Disclosure – OTH-002743 See Agenda Item 7)a)
Agenda item 8)b)ii) discussed under agenda item 7)a)
- c) Renewal Applications for Denial for Failure to Submit a Complete Application

- i) Julie Pierce – Renewal – OTH-004612
Mr. Daly provided a summary of the application deficiency. Ms. Donald motioned to deny the renewal application for Ms. Pierce for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430 and A.R.S. §41-1080(z). Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote
- ii) Theresa Montoya – Renewal – OTA-002673
Mr. Daly provided a summary of the application deficiency. Ms. Marbs motioned to deny the renewal application for Ms. Montoya for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430 and A.R.S. §41-1080. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote
- iii) Hatti Blueitt – Renewal – OTH-006146
Mr. Daly provided a summary of the application deficiency. Mr. Williams motioned to deny the renewal application for Ms. Blueitt for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Ms. Donald seconded the motion. The motion passed by 5-0 roll call vote.
- iv) Sarah Watson – Renewal – OTA-005830
Mr. Daly provided a summary of the application deficiency. Ms. Donald motioned to deny the renewal application for Ms. Montoya for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Mr. Daly seconded the motion. The motion passed by 5-0 roll call vote.
- v) Megan Whitney – Renewal – OTH-008870
Mr. Daly provided a summary of the application deficiency. Ms. Donald motioned to deny the renewal application for Ms. Montoya for failure to meet the minimum licensing requirements pertaining to A.R.S. §32-3430. Mr. Daly seconded the motion. The motion passed by 5-0 roll call vote.
- vi) Alexis Rischall – Renewal – OTA-046938
Mr. Daly provided a summary of the matter. Ms. Donald motioned to move to Executive Session for legal advice. Ms. Marbs seconded the motion. The motion passed by 5-0 roll call vote. Executive Session started at 3:09 p.m. Executive Session ended at 3:18 p.m. Mr. Daly motioned to continue the matter until Ms. Rischall has received a determination on her Fingerprint Clearance Card. Mr. Daly also motioned to open a complaint against Ms. Rischall for violation of A.R.S. § 32-3208. Mr. Williams seconded the motion. The motion passed by 5-0 roll call vote.

9) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE APPROVED BY EXECUTIVE DIRECTOR

Mr. Daly motioned to ratify the 56 Initial Applications, 137 Renewal Applications, and 4 Reinstatement Applications. Ms. Donald seconded the motion. The motion passed 5-0 by roll call vote.

a) Initial Applications Approved by Executive Director (56)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-002119	Anderes	Jennifer	3/28/2025	3/27/2027
OTH-003122	Andrews	Jacob	3/28/2025	3/27/2027
OTA-050146	Armenta	Cindy	3/27/2025	3/26/2027
OTH-009968	Avila	Gilberto	3/21/2025	3/20/2027
OTH-004318	Baker	Lauren	3/21/2025	3/20/2027
OTH-009949	Barry	Kasey	3/17/2025	3/16/2027
OTH-009960	Barry	Christine	3/21/2025	3/20/2027
OTH-009964	Bernstein	Laurie	3/21/2025	3/20/2027
OTH-009965	Blake	Matthew	3/21/2025	3/20/2027

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OTH-009953	Blakey	Rachel	3/21/2025	3/20/2027
OTA-046594	Bland	Lisa	3/20/2025	3/19/2027
OTH-009962	Bohannon	Haley	3/21/2025	3/20/2027
OTH-009963	Bowen	Theresa	3/21/2025	3/20/2027
OTH-009978	Briggs	Kalyn	3/28/2025	3/27/2027
OTH-009975	Burfeind	Chelsea	3/27/2025	3/26/2027
OTH-009957	Christisen	Annie	3/21/2025	3/20/2027
OTA-050145	Colucci	Elizabeth	3/27/2025	3/26/2027
OTH-009981	Ehlers	Karl	4/15/2025	4/14/2027
OTH-002813	Fritz	Kimberly	3/27/2025	3/26/2027
OTH-009974	Geary	Samantha	3/27/2025	3/26/2027
OTA-005226	Gigstad	Gavin	4/15/2025	4/14/2027
OTH-009958	Green	Emma	3/21/2025	3/20/2027
OTH-009954	Guyon	Samantha	3/21/2025	3/20/2027
OTA-050142	Horn	Meggan	3/21/2025	3/20/2027
OTH-006167	Jarvis-Rolfing	Marie	3/28/2025	3/27/2027
OTH-009950	Johnston	Jenna	3/18/2025	3/17/2027
OTH-009952	Kartchner	Sara	3/21/2025	3/20/2027
OTH-009973	Kern	Laura	3/27/2025	3/26/2027
OTA-050144	Knight	Karli	3/21/2025	3/20/2027
OTH-009971	Kozlowski	Lindsey Rae	3/27/2025	3/26/2027
OTH-009955	Kyriakos	Ellen	3/21/2025	3/20/2027
OTA-050138	Landa	Yadira	3/17/2025	3/16/2027
OTH-009969	Lazo	Amanda	3/21/2025	3/20/2027
OTH-009967	Levandoski	Benjamin	3/21/2025	3/20/2027
OTH-009945	Leveen	Raini	3/17/2025	3/16/2027
OTH-007982	Lewis	Ashley	3/27/2025	3/26/2027
OTH-009946	Lindley	Jill	3/17/2025	3/16/2027
OTH-009956	Liu	Connie	3/21/2025	3/20/2027
OTA-046645	Lorang	Patricia	3/17/2025	3/16/2027
OTH-009976	Manner	William	3/27/2025	3/26/2027
OTH-009977	Oestreich	Catherine	3/28/2025	3/27/2027
OTA-050143	Paige	Toni	3/21/2025	3/20/2027
OTA-050137	Palacio Morales	Denisee	3/17/2025	3/16/2027
OTH-009947	Patterson	Tiffany	3/17/2025	3/16/2027
OTA-050140	Portillo	Clara	3/21/2025	3/20/2027
OTH-005463	Rafferty	Patricia	3/28/2025	3/27/2027
OTA-050141	Renteria	Liana	3/21/2025	3/20/2027
OTH-009959	Ricard	Lindsay	3/21/2025	3/20/2027
OTH-009972	Roeder	Kaleigh	3/27/2025	3/26/2027
OTA-050147	Shelbon	Jalaja	3/27/2025	3/26/2027
OTH-009970	Snetsky	Erin	3/27/2025	3/26/2027

OTH-009979	Stansfield	Emily	3/28/2025	3/27/2027
OTH-009961	Stewart	April	3/21/2025	3/20/2027
OTA-050139	Tesfai	Eden	3/21/2025	3/20/2027
OTH-009966	Uzcategui	Valezka	3/21/2025	3/20/2027
OTH-009951	Woodward	Haley	3/21/2025	3/20/2027

b) Renewal Applications Approved by Executive Director (137)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTA-046908	Acevedo	Alia	3/6/2025	3/5/2027
OTH-008405	Adkins	Nicole	3/10/2025	3/9/2027
OTH-009173	Agonoy	John	5/3/2025	5/2/2027
OTH-001674	Albo Ferrari	Angela	4/16/2025	4/15/2027
OTH-002668	Antioco	Phaedra	2/16/2025	2/15/2027
OTA-006947	Arnow	Tiara	4/17/2025	4/16/2027
OTH-004359	Ayers	Paige	5/11/2025	5/10/2027
OTH-002678	Barnes	Carolyn	5/14/2025	5/13/2027
OTH-003067	Barrett	Vivian	3/17/2025	3/16/2027
OTA-047212	Battieste	Loren	4/7/2025	4/6/2027
OTA-000024	Berg	Heidi	4/12/2025	4/11/2027
OTA-004765	Beth Jr.	James	3/2/2025	3/1/2027
OTH-000619	Bird	Julianne	4/16/2025	4/15/2027
OTH-004321	Bisbing	Sharon	3/4/2025	3/3/2027
OTA-047235	Bishop	Shauna	5/25/2025	5/24/2027
OTH-008421	Blaha	Madeline	4/4/2025	4/3/2027
OTA-000037	Burgeson	Tracy	5/10/2025	5/9/2027
OTH-007708	Burrows	Alexandra	2/5/2025	2/4/2027
OTH-004324	Butler	Jeffrey	3/16/2025	3/15/2027
OTH-005441	Cannon	Grete	4/22/2025	4/21/2027
OTH-004772	Cardoza	Ann	3/14/2025	3/13/2027
OTH-007756	Castro	Julia	4/12/2025	4/11/2027
OTH-008389	Chanthabandith	Chris	3/6/2025	3/5/2027
OTH-005400	Chase	Amanda	3/18/2025	3/17/2027
OTA-000026	Cheatham	Shannon	4/12/2025	4/11/2027
OTA-005476	Christensen	Sandra	5/13/2025	5/12/2027
OTH-000641	Christofis	Shawna	4/16/2025	4/15/2027
OTA-005452	Clonts	Katie	4/22/2025	4/21/2027
OTA-046871	Daniel	Rachel	5/12/2025	5/11/2027
OTH-003048	Davis	Denny	3/12/2025	3/11/2027
OTH-005355	Dehn	Kimberly	2/15/2025	2/14/2027
OTH-006161	Dellacroce	Kristy	4/20/2025	4/19/2027
OTH-008372	Dietrich	Bonnie	2/5/2025	2/4/2027
OTH-007634	Donahoe	Julia	11/13/2024	11/12/2026

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OTH-004348	Duvall	Nicoletta	4/13/2025	4/12/2027
OTH-009163	Eagan	Gillian	5/3/2025	5/2/2027
OTA-046914	Ellis	Randi	3/11/2025	3/10/2027
OTA-047193	Elsman	Elizabeth	2/23/2025	2/22/2027
OTH-003435	Fancher	Carrie	3/23/2025	3/22/2027
OTH-005707	Ferguson	Jonathan	3/18/2025	3/17/2027
OTH-005409	Fleischman	Andrea	3/18/2025	3/17/2027
OTA-047210	Fuhriman	Brooklyn	4/7/2025	4/6/2027
OTA-005360	Fuller	Aaron	2/15/2025	2/14/2027
OTH-009146	Garcia	Jose Antonio Anael	3/30/2025	3/29/2027
OTH-009135	Garner	Candin	3/24/2025	3/23/2027
OTH-008445	Gilleo	Ren	4/11/2025	4/10/2027
OTH-004781	Goretzki	Jennifer	3/14/2025	3/13/2027
OTH-006123	Harrison	Bailey	3/16/2025	3/15/2027
OTH-003488	Heinz	Dale	5/16/2025	5/15/2027
OTA-047209	Hernandez	Martha	3/30/2025	3/29/2027
OTA-005485	Heskin	Julie	5/13/2025	5/12/2027
OTA-006965	Holly	Matthew	4/17/2025	4/16/2027
OTA-000016	Holman	Robin	3/8/2025	3/7/2027
OTA-046922	Holman	Felicia	4/4/2025	4/3/2027
OTH-005448	Hopkins	Carrie	4/22/2025	4/21/2027
OTH-006966	Hunter	Elizabeth	4/17/2025	4/16/2027
OTA-007019	Joachim	Jenifer	5/12/2025	5/11/2027
OTA-047188	Kasper	Paula	2/15/2025	2/14/2027
OTH-007771	Kendrick	Mackenzie	4/12/2025	4/11/2027
OTH-008410	Kilkuskie	Kevin	3/12/2025	3/11/2027
OTH-008393	Klimoski	Jacob	3/6/2025	3/5/2027
OTH-007768	Lamermayer	Kristine	4/12/2025	4/11/2027
OTA-006996	Landherr	Sarah	4/17/2025	4/16/2027
OTA-006169	Larson	Anna	4/20/2025	4/19/2027
OTH-008434	Lencioni	Tara	4/4/2025	4/3/2027
OTH-005422	Lishko	Patrisha	3/18/2025	3/17/2027
OTA-006126	Littleton II	Daryl	3/16/2025	3/15/2027
OTA-000045	Lovell	Amber	5/10/2025	5/9/2027
OTA-047204	Lundstrom	Monica	3/24/2025	3/23/2027
OTH-009133	Mansley	Abigail	3/24/2025	3/23/2027
OTA-006141	Marks	Diane	3/16/2017	3/15/2019
OTA-047201	Marlowe	Mikayla	3/6/2025	3/5/2027
OTA-000023	Martinez	Mayra	3/8/2025	3/7/2027
OTA-047238	Martinez	Jesica	5/25/2025	5/24/2027
OTA-007031	McCallister	Nicole	5/12/2025	5/11/2027

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OTA-005395	McEvers	Yolanda	3/14/2025	3/13/2027
OTA-004816	McGinnis	Marjorie	4/13/2025	4/12/2027
OTH-002363	Meanger	Vivienne	4/12/2025	4/11/2027
OTH-008467	Melton	Bryant	5/8/2025	5/7/2027
OTA-003915	Monroe	Monica	4/16/2025	4/15/2027
OTA-047219	Morgan	Kelly	5/3/2025	5/2/2027
OTH-003027	Moro	Amanda	3/21/2025	3/20/2027
OTH-008420	Mungin	Brittany	4/4/2025	4/3/2027
OTA-006193	Murray	Joanna	5/11/2025	5/10/2027
OTH-008429	Nagy	Holly	4/4/2025	4/3/2027
OTH-004801	Nelson	Casey	3/14/2025	3/13/2027
OTA-006185	Nuszer	Lidia	5/11/2025	5/10/2027
OTH-007749	Nyswaner	Meghan	3/8/2025	3/7/2027
OTA-046943	Ostrem	Haley	5/10/2025	5/9/2027
OTH-008398	Owens	Tara	3/10/2025	3/9/2027
OTH-009145	Packard	Sadie	3/30/2025	3/29/2027
OTA-005458	Padilla	Megan	4/22/2025	4/21/2027
OTH-003485	Parikh	Kavita	5/16/2025	5/15/2027
OTH-004322	Pender	Deidre	3/9/2025	3/8/2027
OTH-006983	Phillips	Morgan	4/17/2025	4/16/2027
OTH-004353	Porter	Kristie	4/13/2025	4/12/2027
OTH-008465	Pribeagu	Mihaela	5/2/2025	5/1/2027
OTH-008416	Reed	Charlotte	3/30/2025	3/29/2027
OTA-006985	Reed	Brenda	4/17/2025	4/16/2027
OTH-008343	Reid	Sara	1/5/2025	1/4/2027
OTA-004791	Reyes	Desirae	3/14/2025	3/13/2027
OTA-006137	Reyes	Steve	3/16/2025	3/15/2027
OTH-006138	Rice	Scott	3/16/2025	3/15/2027
OTH-005465	Ries	Sandra	4/22/2025	4/21/2027
OTH-006155	Roberts	Anthony	4/15/2025	4/14/2027
OTH-002328	Robinson	Erin	5/17/2025	5/16/2027
OTA-003422	Roselli	Jennifer	4/19/2025	4/18/2027
OTH-009167	Santacasa	Christian	5/3/2025	5/2/2027
OTH-007776	Schuschke	Wendy	4/12/2025	4/11/2027
OTH-001911	Shamah	Rachel	5/12/2025	5/11/2027
OTH-009188	Shellard	Susan	5/25/2025	5/24/2027
OTH-003460	Sletten	Lori	4/11/2025	4/10/2027
OTA-006110	Smith	Melissa	2/26/2025	2/25/2027
OTH-007746	Snyder	Jennifer	3/8/2025	3/7/2027
OTA-046929	Spears	Serena	4/4/2025	4/3/2027
OTA-047206	Stamm	Kaylee	3/24/2025	3/23/2027
OTH-005461	Stelly	Nicole	4/22/2025	4/21/2027

OTH-008355	Strempe	Katherine	1/12/2025	1/11/2027
OTA-006179	Strmic	Andrew	4/20/2025	4/19/2027
OTH-008288	Tarpey	Mary	10/4/2025	10/3/2027
OTH-009151	Taylor	Brett	4/7/2025	4/6/2027
OTH-009164	Taylor	Jillian	5/3/2025	5/2/2027
OTH-007780	Theis	Elizabeth	4/12/2025	4/11/2027
OTA-005469	Thompson	Carolyn	4/22/2025	4/21/2027
OTA-047200	Tucker	Ashley	3/6/2025	3/5/2027
OTH-007000	Ulmer	Kristiana	4/17/2025	4/16/2027
OTH-004833	Van Voorst	Kyri	5/16/2025	5/15/2027
OTA-007030	Vogt	Catalena	5/12/2025	5/11/2027
OTH-009128	Vrankovic	Christie	3/8/2025	3/7/2027
OTH-005472	Watson	Jaci	4/22/2025	4/21/2027
OTH-008385	Whatton	Linnea	3/6/2025	3/5/2027
OTH-007737	Whetstone	Maura	3/8/2025	3/7/2027
OTH-004340	Wiant	Shannon	3/16/2025	3/15/2027
OTH-009166	Wilbanks	Whitney	5/3/2025	5/2/2027
OTH-007736	Wilcox	Kelly	3/8/2025	3/7/2027
OTA-000014	Wittrock	Luann	3/8/2025	3/7/2027
OTH-007002	Wong	Cindy	4/17/2025	4/16/2027
OTH-007003	Work	Crystal	4/17/2025	4/16/2027

c) Reinstatement Applications Approved by Executive Director (4)

License Number	Applicant Last Name	Applicant First Name	Effective Date	Expiration Date
OTH-004771	Botelho	Tony	3/20/2025	3/19/2027
OTA-047133	Brown	Chana	3/20/2025	3/19/2027
OTA-005276	Hamler	Shabrevia	3/20/2025	3/19/2027
OTA-046615	Marotto	Monica	3/20/2025	3/19/2027

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

a) AAG Training RE

Ms. Ganatra explained to the Board members that this item is here to allow Mr. Harris to cover specific topics and provide additional training. Ms. Ganatra also requested that the Board members reach out to her directly with suggestions.

b) Bills to Watch

Ms. Ganatra provided a summary of the matter and provided an update on SB 1235.

- (1) SB 1235 – health profession regulatory boards; membership
- (2) SB 1587 – health boards; third-party contracting
- (3) HB 2368 – auditor general; records; financial institutions
- (4) HB2031 – Boards and commissions: repeal
- (5) HB2061 – Administrative proceedings; jury trials
- (6) HB2276 – Legislative ratification; rulemaking; regulatory costs
- (7) HB2351 – Health professionals; website; time limitation

- (8) HB2632 – Regulatory costs; rulemaking; legislative ratification
- (9) HB2708 – Trial by jury; regulatory proceedings
- (10) HB2874 – Excessive health insurance claims; notification
- (11) HB2875 – Health professionals; unprofessional conduct
- (12) HB2927 – Public meetings; records; requirements; penalties
- c) Chairperson's Report – Report and Discussion – No Action Required
 - (1) Updates on OT Licensure Compact

Mr. Daly informed the Board on recent OT Compact Readiness updates discussed during the April 16, 2025 meeting. The recent rule passed requires member states to fully implement criminal background checks before they can issue or recognize compact privileges for practice. Key requirements include implementing FBI criminal background checks, ensuring continuing competence and education for renewal applications, utilizing a recognized national examination for licensing, and adhering to data system reporting requirements. Mr. Daly will be covering more information during the next Board meeting.
- d) Executive Director's Report – Report and Discussion – No Action Required
 - (1) Sunset Audit

Ms. Ganatra informed the Board members that the Board staff is continuing to communicate and meet with the auditors and addressing the requests for documents.
 - (2) Financial Review

Ms. Ganatra updated the Board on current and upcoming Board finances.
 - (3) Review of Recent Board Staff Activities

Ms. Ganatra provided an update on recent Board staff activities.
 - (4) Statistics
 - (i) 4 Out-of-State Telehealth Registrations
 - (ii) 4,693 Current Active Licensees
 - (1) 3,269 Occupational Therapists
 - (2) 1,423 Occupational Therapy Assistants
 - (3) 1 Occupational Therapy Assistant Limited Licensees

11) AGENDA ITEMS FOR NEXT MEETING

OT Licensure Compact

12) ADJOURNMENT

Mr. Daly moved to adjourn the Board meeting at 3:54 p.m. Ms. Donald seconded the motion. The motion passed by a 5-0 roll call vote.