

KATIE HOBBS
Governor

CHRISTOPHER DALY
Chair



SHAINA GANATRA
Executive Director

ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407, Phoenix, Arizona 85007

www.ot.az.gov

(602) 589-8353 Fax: (602) 589-8354

Subcommittee Meeting Minutes
April 30, 2024

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to the members of the Arizona Board of Occupational Therapy Examiners ("Board"), that a **Telephonic and Google Meet** subcommittee meeting open to the public will be held on April 30, 2025, at 10:100 a.m. Members of the Subcommittee will attend by Google Meet video and/or audio.

To attend this meeting via Google Meet:

Enter the following url address in your browser:

<https://meet.google.com/xac-izfn-atp>

To attend by phone:

+1 513-843-1413

Meeting PIN: 120 052 133#

For further information regarding agenda material, please contact Shaina Ganatra, Executive Director, at (602) 589-8353.

If the Subcommittee makes any recommendations, the recommendations do not become final until adopted by a quorum of the Board. The Board has the authority to accept, reject, or modify any recommendation that the subcommittee may make.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Aleris Selmon at telephone number (602) 589-8352 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting Aleris Selmon at (602) 589-8352 or at the TDD number 1-800-367-8939.

Subcommittee Members:

Charlene Marbs, Chair, Public Member

Shelley Donald, Professional Member

Staff:

Shaina Ganatra, Executive Director

Aleris Selmon, Licensing Specialist

Legal Counsel:

Marc Harris, Assistant Attorney General – Present

A. CALL TO ORDER:

Ms. Marbs called the meeting to order at 10:06 a.m.

B. ROLL CALL:

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The following members were present: Charlene Marbs and Shelley Donald

C. REVIEW, DISCUSSION, AND POSSIBLE RECOMMENDATIONS TO THE DISCIPLINARY MATRIX

It was proposed that a Google Doc be used for collaborative revisions between meetings, with the provided example document serving as a starting point based on state standards. The group then discussed the scope of disciplinary action, focusing on unlicensed practice but acknowledging other statutes and rules, as well as a possible tiered system. Concerns arose about the length of time applicants must disclose past infractions, leading to suggestions to compare with other health licensing boards and review regulations on unprofessional conduct, specifically Statute A.R.S. § 42-341. The group also touched on trends like unlicensed practice and failure to report, and the staff's role in informing licensing decisions.

D. CALL TO PUBLIC:

No members of the public chose to speak.

END OF AGENDA:

The Board adjourned at 10:36 a.m.