



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

November 9, 2012

Board Members Present: Laura Beckman, Chair, OTR,
John Tutelman, Vice – Chair, Public Member
Donald Hosenfeld, OTR Member
Christine Feltman Rosenberg, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Seth Hargraves, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:36 p.m. Laura Beckman, Chair, presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Meeting Minutes of October 12, 2012

Christine Feltman Rosenberg moved to approve the October 12, 2012 meeting minutes. Laura Beckman seconded the motion. The motion passed 4-0.

Executive Session Meeting Minutes of October 12, 2012

Christine Feltman Rosenberg moved to approve the October 12, 2012 1st Executive Session meeting minutes. John Tutelman seconded the motion. The motion passed 4-0.

Declaration of Conflicts

Christine Feltman Rosenberg on item 7(b).
Laura Beckman on item 9(b).

Review Meeting Schedule

The Board reviewed the meeting schedule for:

- a. December 14, 2012
- b. January 11, 2012
- c. February 15, 2012

The Board discussed the January meeting date and decided to move it to Friday January 18th at 1:30 p.m.

a. Initial Review of New Complaints

Gretchen Lamberth, 12-OT-0478, Ms. Lamberth was represented by Counsel. The Board read the complaint and read the materials submitted by Ms. Lamberth. John Tutelman, after reading the complaint, commented that there were several allegations made in the complaint but the complainant failed to substantiate them. Mr. Tutelman further commented that the responses to the allegations given by Ms. Lamberth were unequivocal in their denial. Based on the responses by Ms. Lamberth, Mr. Tutelman moved to dismiss the complaint. Donald Hosenfeld seconded the motion. The motion passed 4-0.

b. Open Complaints/Investigations

c. Complaint Action Status Report

The Board discussed the Complaint Action Status Report of the following licensees:

- 1. Laura L. Hoelting, 12-OT-4809, Staff reported that Ms Hoelting is up to date on her consent agreement requirements.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

Susan Baker	Quinn Christensen	Angelina Conway
William Davidson Jr.	Antoinette Davisson	Kathryn Diez
Shawn Donaldson	Mary Erickson	Thersesa Fakler
Nancy Fischer	Barbara Gossack	Marcia Greimann
Jaclyn Guintard	Kathleen Hanson	Cynthia Keeney
Sarah Long	Dana Peralta	Julieanna Phares
Adia Powell	Carrie Preussner	Oaklee Rogers
Lisa Slusser	Sophia Swangaroon	Jaci Watson
Susan Werner	Mary Frances LaQuatra	

John Tutelman moved to approve 23 of the 26 initial applications listed. Laura Beckman seconded the motion. The motion passed 4-0.

The Board discussed the 3 applications set for Board review. Donald Hosenfeld moved to approve the application of William Davidson Jr. John Tutelman seconded the motion. The motion passed 3-0. John Tutelman then moved to approve the application of Shawn Donaldson.

Christine Feltman Rosenberg seconded the motion. The motion passed 3-0. John Tutelman next moved to approve the application of Adia Powell. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0

b. Renewal of Licenses

John Abney	Corinne Akers	Tricia Albert
Amy Aretz	Melissa Babel	Valerie Bazan-Huddleston
Susan Boge	Catana Brown	Kathryn Button
Heidi Chilcott	Heather Ching	Albert Clift
Eve Coffman	Lynn Croteau	Tracey Daly-Goldberg
Alysia Decker	Molly Duffy	Heather Edgecomb
Melissa Erickson	Reva Fredericksen	Kelly Gee
Daena Gibson	Susan Goldberg-Orlik	Naomi Greene
Lourdes Guzman	Lilias Handwerk	Margaret Hanson
Lynnette Heiny	Karen Helf	Brenda Herbert
Brenda Humphrey	Laurie Kemp	Karen Kienzle
Joy Krick	Shauna Lacanlale	Heather Lehrman
Susan Lucht	Allison Mascari	Joesph Mclaws
Esther Medley	Bethany Muro	Gina Norris
Jamie Norris	Kimberly Platupe	Alicia Quintana
Laura Raastad	Julie Radtke	Kelli Reineke
Christine Rosenberg	Tracy Schultze	Bryan Sillaman
William Sillaman	Kerry Taylor	Elaine Truitt
Anita Tucker	Tamara Turner	Barbara Van Valen
Amy Waitt	David Waltman	Cynthia Wheeler
Kelly Wood	Nicole Wood	Alice Young

Christine Feltman Rosenberg recused herself because her license was up for renewal.

John Tutelman moved to approve the 63 renewal applications listed. Donald Hosenfeld seconded the motion. The motion passed 3-0.

c. Limited Permits

Jordan Beadle	William Bleecker	Suzette Dobbins
Marques Forbes	Monieka Haygood	

John Tutelman moved to approve the 5 limited permit applications listed. Laura Beckman seconded the motion. The motion passed 4-0.

Review, Discussion and Possible Action on Administrative Matters

a. Revenue and Expenditure Report

The Executive Director, Randy Frost, reported that there was not a revenue and expenditure report available at this time.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report. The Board discussed the draft Board decision matrix provided by staff. After the discussion Christine Feltman Rosenberg moved to accept the matrix as a tool to assist the Board in its discipline decisions. John Tutelman seconded the motion. The motion passed 4-0. The Board also, reviewed a draft letter produced by staff to go out to companies and school districts reminding them to hire only licensed OTs and OTAs. Donald Hosenfeld moved to approve the letter with minor changes. John Tutelman seconded the motion. The motion passed 4-0.

Review, Discussion and Possible Action Other Board Business and Reports.

a. Proposed Statute Revisions. The Board discussed proposed revisions from ArizOTA and adopted several of the suggested changes. Board staff was directed to forward the suggested changes to the legislation's sponsor. John Tutelman moved to adopt the changes discussed, subject to review by the Chair. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0

b. Correspondence received from a Kingman OT regarding Kerry Deering. The Board acknowledged that they read the letter and that that no action was required.

c. Correspondence from Janet Menke regarding continuing education. The Board addressed a letter from Janet Menke regarding the acceptance of fieldwork for continuing education. After some discussion the Board directed staff to place this issue on the agenda for the December meeting.

Agenda items for next meeting – if any

- a. The use of fieldwork for continuing education requirements.
- b. Revision of the procedures for processing initial fingerprint cards.

Call to the Public

There were no public members wishing to address the Board.

Adjournment

There being no further business before the Board the meeting adjourned at 3:35p.m.

Respectfully submitted,

J. Randy Frost
Executive Director