



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

August 8, 2014

Board Members Present: John Tutelman, Chair, Public Member
Quenton McCallister, OTA Member
Dr. Donald Hosenfeld Vice Chair, OT Member
Dana Hutchings, OT Member

Board Members Absent: Karen Belyan, Public Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Michael Raine, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:32 p.m. John Tutelman, presiding.

Roll Call

Three (3) Board members were present at the start of the meeting. Dana Hutchings arrived shortly thereafter making the number of members present four (4).

Approval of Minutes

Regular Session Meeting Minutes of July 11, 2014

Donald Hosenfeld moved to approve the July 11, 2014 meeting minutes as presented. Quenton McCallister seconded the motion. The motion passed 3-0.

Executive Session Meeting Minutes of July 11, 2014

Quenton McCallister moved to approve the July 11, 2014 executive session meeting minutes as presented. John Tutelman seconded the motion. The motion passed 3-0.

Declaration of Conflict of Interest

Quenton McCallister had a conflict with item number 7(b) the renewal of license for Aliana Santa Cruz.

Review Meeting Schedule

The Board reviewed the meetings schedule for:

- September 12, 2014
- October 17, 2014
- November 14, 2014

There were no changes made to the meeting schedule.

Initial Review of New Complaints

There were no new complaints to review.

Open Complaints/Investigations

Amy Ryan 14-OT-0933- Mr. Frost notified the Board that Amy Ryan had been notified that her case will be heard at the Board's September 12, 2014 meeting.

Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

1. Joel Tagle, 13-OTA-5436. Staff informed the Board that Mr. Tagle completed all of the requirements of the Boards discipline.
2. Mary Lynn, 14-OT-1075. Staff informed the Board that a letter of reminder was sent to Ms. Lynn. There was nothing else new to report. Staff will contact her to followup.
3. Michelle Siegel, 14-OT-5789. Staff informed the Board that there was nothing new to report.
4. Spencer Thorstad, 14-OTA-5850. Staff informed the Board that there was nothing new to report.
5. Michael Welker, 13-OTA-4873. Staff informed the Board that there was nothing new to report.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

Initial Applications

Anthony Acuna	Megan Barlas	Kaycie Berhorst	Michelle Chambers
Adria Cory	Aaron Cruz	Nancy Faria	Dawn Fode
Camille Frazer	Soni Garrett	Coleen Gilchrist	Vanessa Gorelkin
Breanna Hardy	Jennifer Herold	Sharilyn Jensen	Catherine Killinger
Kayley Knapek	Kailee Miller	Anna Pasquinelli	Monica Rogers
Matthew Roma	Miranda Rouw	Jason Schwartzkopf	Igor Shkuratov
Monic Sutter	Matthew Vipond		

John Tutelman moved to approve the 26 initial licenses. Quenton McCallister seconded the motion. The motion passed 4-0. Ms. Hutchings arrived in time to vote.

Renewal of Licenses

Gail Abbey	Allison Allen	Martha Alvis	Susie Anaya
Jamie Anderson	Susan Barrett	Megan Baugh	Pauline Boisselle
Rebecca Boston	Brandi Buchanan	Leonie Chin-Duncan	Rosemary Davis
Sema Deanda	Melinda Dempsey	Stephen Desjardins	Kristie Dodge
Gillian Duncan	Kelli Dupps	Tara Forstrom	Ellen Fountain
Karin Frank	Katrinka Funk	Amanda Gayfield	Janna Gess
Rudolpho Gomez	Naomi Greene	Benjamin Gross	Cindy Gross
Rose Hall	Terri Harding	John Harrell	Angela Herman
Megan Heskett	David Hudson	Kristina Infantino	Mary Anne Johnston
Katherine Jones	Lauren Kahl	Tiffany Kenny	Marianne Klein
Jill Lacson	Constance Langer	Rita Langley	Jodi Lindstrom
Heather Lorance	Cassie Lozanovski	Michael Lutz	Michelle Maddrell
Patricia Mainil	Daina Miller	Jennifer Miller	Michele Moreno
Jennifer Nicastro	Melissa Novak	Carol Nutter	Molly Palley
Caroline Palmquist	Marlene Peralta	Ronald Perkes	Gerardo Pesqueira
Mimi Pruniski	Lisa Richardson	Michelle Ross	Iliana Rowhani
Sarah Sandoval	Aliana Santa Cruz	Michael Santiago	Sandra Schafer
Jennifer Scary	Ryan Sherman	Carrie Shockley	Catherine Sondrol
Heidi Spann	Gregory Sposato	Maria Tagle-Almario	Angelita Talamantes
Giselle Weisheim	Sherrie Wethey	Nancy White	Chad Wilson

Before approving the renewal applications John Tutelman moved to go into executive session for legal advice at 1:40 p.m. Quenton McCallister seconded the motion. The Board returned to regular session at 1:49 p.m. Michael Raine, Assistant AG reminded the Board that the executive session was for legal advice only and that anything discussed was confidential.

John Tutelman made a motion to approve the renewal application of Aliana Santa Cruz. Donald Hosenfeld seconded the motion. The motion passed 3-0. Quenton McCallister recused himself.

John Tutelman made a motion to approve the remaining 79 of the 81 renewal applications with the exception of Margaret Murphy. Donald Hosenfeld seconded the motion. The motion passed 4-0.

John Tutelman made a motion to table the application of Margaret Murphy and invite her to the next meeting for a discussion. Donald Hosenfeld seconded the motion. The motion passed 4-0.

c. Limited Licenses

Noelle Fullerton	Melissa McCormick	Shannon Robinson
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John Tutelman moved to approve the 3 limited permits. Quenton McCallister seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action on Administrative Matters

- a. Revenue and Expenditure Report. Executive Director, Randy Frost briefly went over monthly revenue and expense report. Mr. Frost explained that the Board completed the year in the black.
- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:

- Policies and Procedures
- Updating the Boards licensing program
- Legislative Updates
- Rule Revisions

Review, Discussion and Possible Action, Other Board Business and Reports

a. Revision of the Boards Administrative Rules. The Board invited members of the OT community to come to the table to discuss proposed revisions to the Boards administrative rules. The majority of the discussion was focused on the rules of supervision. The group discussed the levels and methods of supervision. The outcome of the discussion was proposed language that will be reviewed and refined at the Board's next meeting.

Agenda items for next meeting – if any

General Accounting Office, internal controls audit.

Fingerprint/Background check training.

Call to the Public

There weren't any members of the public in attendance that wished to address the Board.

Adjournment

There being no further business before the Board, the meeting adjourned at 3:47 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director