



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

April 19, 2013

Board Members Present: Laura Beckman, Chair, OTR
John Tutelman, Vice – Chair, Public Member
Christine Feltman Rosenberg, OTR Member

Board Members Absent: Donald Hosenfeld, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Elizabeth Campbell, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. Laura Beckman, Chair, presiding.

Roll Call

All Board members were present with the exception of Donald Hosenfeld.

Approval of Minutes

Regular Session Meeting Minutes of March 15, 2013

John Tutelman moved to approve the March 15, 2013 meeting minutes as amended. Christine Rosenberg seconded the motion. The motion passed 3-0.

Executive Session Meeting Minutes of March 15, 2013

John Tutelman moved to approve the March 15, 2013 executive meeting minutes as amended. Christine Rosenberg seconded the motion. The motion passed 3-0.

Declaration of Conflicts

Laura Beckman recused herself from agenda item 6 (c) (2).

Review Meeting Schedule

The Board reviewed the meeting schedule for:

- a. May 10, 2013

- b. June 21, 2013
- c. July 12, 2013

Donald Hosenfeld informed the Board that he would not be at the April 19, 2013 meeting. The Board will continue with the April 19 date however, the June meeting will be moved to June 21, 2013.

a. Initial Review of New Complaints

James Hill, OTA 4373 The Board reviewed the complaint and Mr. Hills response to the complaint. Mr. Hill was present and appeared before the Board to offer his rebuttal to the complaint and to answer the Boards questions. After hearing Mr. Hills testimony the Board determined that with the evidence submitted that there wasn't enough to meet the minimal burden of proof. John Tutelman moved to dismiss the complaint. Laura Beckman seconded the motion. The motion passed 3-0.

b. Open Complaints/Investigations

There were no open complaints.

c. Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

1. Laura L. Hoelting, 12-OT-4809, Staff reported that Ms. Hoelting is up to date on her Consent agreement requirements.
2. Kerry Deering, 11-OT-104, Board Chair, Laura Beckman, recused herself and turned the meeting over to John Tutelman for this matter. The Board was unable to discuss the matter due to the lack of a quorum at this point.
3. Joel Tagle, 13-OT-5436, Staff informed the Board that Mr. Tagle had signed his consent agreement 4/8/13.
4. Lisa Fuller, 13-OT-2983, Staff informed the Board that Ms. Fuller had signed her consent agreement 4/8/13.
5. David Adams, 13-OT-2563, Staff informed the Board that Mr. Adams had signed his consent agreement 4/15/13.

d. Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

Samantha Allemang	Kristy Anderson	Lori Borowitz
Geralyn Bradley	Grete Cannon	Noel Choroski
Molly Civinkas	Stephanie Cole	Rona Ellman
Angelina Conway	Nastassja El-sayed	Stephanie Felix
Carrie Freese	Vicki Harrison	Lynn Jansky
Lindsay Jantz	Katie Jones	Karen Larsen
Rebecca McMahon	Kimberly Morefield	Adrian Moreno
Aileen Nishimura Ellis	Megan Olson	Linda Pfund

Emily Pridgeon	Nicole Priest	Rebecca Pruett
Patricia Rafferty	Naomi Rawlins	Sandra Ries
Jamie Schuld	Kaleigh Stevens	Erin Stranahan
Carolyn Thompson	Michelle Tims	Carrie Tomlinson
Jaci Watson	Anna Zale	

John Tutelman moved to approve all 38 initial applications. Christine Rosenberg seconded the motion. The motion passed 3-0.

b. Renewal of Licenses

Carolyn Barnes	Melaine Bates	Jamie Bigley
Julianne Bird	Jay Brashear	Danielle Burmeister
Nicoletta Carolie	Crystal Cao-Baker	Anne Carlsson
Shawna Christofis	Kelli Engelby	Kathy Ensign
Angela Ferrari	Kathleen Hanson	Tina Healy
Dale Heinz	Laura Hoelting	Donald Hosenfeld
Virginia Johnson	Tod Keam	Diane Kiel
Rachel Knowles	Linda Korengold	Steven Kremer
Tara Larson	Christina Linn	Amy Lyons
Marcus Maddox	Peggy McCahan	Winona McCall
Melissa Miller	Jacque Nelson	Chelsey Nicholson
Peter Nordland	Joanne Olson	Kelly Orth
Kavita Parikh	Autumn Pasioka	Rachel Perkins Garner
Lori Pettinelli	Taresa Pifer	Stephanie Pillor
Mytyl Playford	Debra Rhoads	Gisela Ridder
Phyllis Rooker	Ashley Schoonover	Abby Solomon Tennen
Terri Sterlish	Elisabeth Stuewe	Allison Troutman
Susan Tully	Tamara Wheeler	Andrea White
Jennifer Woodford		

John Tutelman moved to approve all 55 renewal applications listed. Christine Rosenberg seconded the motion. The motion passed 3-0.

c. Limited Permits`

Review, Discussion and Possible Action on Administrative Matters

a. Revenue and Expenditure Report

The Executive Director, Randy Frost, updated the Board with a new revenue and expenditure report. Mr. Frost informed the Board that the Fund is healthy and that the Board is well within its budget.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report. The following items were discussed:

- Policies and procedures, John Tutelman moved to approve The Employee Complaint Process – Allegations of Unlawful Discrimination or Harassment. Christine Rosenberg seconded the motion. The motion passed 3-0.

- Updating the Board licensing program to automate manual functions.
- Filling Vacant Board Positions
- Revised Statutes
- Legislative updates
- Five Year Review
- Board Recommendations

Review, Discussion and Possible Action Other Board Business and Reports.

a. Allocation of funds to be received from the AT Board. Staff informed the Board that the funds that will come from the AT Board will be utilized to purchase laptops and other item that were suggested by the Board.

b. Review past study of fees for license verification that Laura Beckman performed. The previous study revealed that the Board would benefit from charging nominal fees for additional services that the staff performs. Any new fees would first have to be contained in statute which would require a law change.

Agenda items for next meeting – if any

a. Review the Boards current administrative rules and discuss possible revisions.

b. The possibility of forming a team to rewrite the Boards administrative rules.

Call to the Public

There were no public members wishing to address the Board.

Adjournment

There being no further business before the Board the meeting adjourned at 2:44 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director