



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**December 14, 2012**

**Board Members Present:** Laura Beckman, Chair, OTR,  
John Tutelman, Vice – Chair, Public Member  
Donald Hosenfeld, OTR Member  
Christine Feltman Rosenberg, OTR Member

**Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant

**Legal Representative:** Anna Fenn, Assistant Attorney General

**Call to Order**

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. Laura Beckman, Chair, presiding.

**Roll Call**

All Board members were present.

**Approval of Minutes**

**Regular Session Meeting Minutes of November 9, 2012**

Christine Feltman Rosenberg moved to approve the November 9, 2012 meeting minutes as amended. John Tutelman seconded the motion. The motion passed 4-0.

**Declaration of Conflicts**

There were no conflicts.

**Review Meeting Schedule**

The Board reviewed the meeting schedule for:

- a. January 18, 2012
- b. February 15, 2012
- c. March 15, 2012

The Board discussed the January meeting date and decided to move it back to Friday January 11<sup>th</sup> at 1:30 p.m.

**a. Initial Review of New Complaints**

There were no new complaints.

**b. Open Complaints/Investigations**

There were no open complaints.

**c. Complaint Action Status Report**

The Board discussed the Complaint Action Status Report of the following licensees:

1. Laura L. Hoelting, 12-OT-4809, Staff reported that Ms Hoelting is up to date on her consent agreement requirements.

**Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

**a. Initial Application**

Cheryl Albright	Lorraina Jackson	Raina Williamson
Dora Alvarez	Holly Meinzinger	
Melissa Bogner	Lisa Moynihan	
Meredith Brumfield	Tracie Recker	
Amy Cameron	Anna-Lise Sanders	
Jeffrey Cikler	Mary Shewmaker	
Peggy Fye	Tara Warsavage	
Lisa Galow	Jodi Washkowiak	
Shauna Henson	Jakara Williams	

John Tutelman moved to approve the 19 initial applications listed. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

**b. Renewal of Licenses**

Arcellie Adriano	Linda Hull	Nancy Palmer
Lisa Allred	Anna Tisha Ira	Mildred Pangilian-Flore
Melady Anderson	Ranie Jadormio	Lina Patel
Kami Blackhurst	Nicole Jansen	Donna Powers
James Boyd	Michael Jaworski	Stephanie Prorok
Travis Boyette	Jody Jimenez	Ahsana Rahman
Teresa Brown	Donald Johnson	Julius Ramirez
Melissa Buckner	Holly Jordan	Michael Rende
Karen Burbach	Judith Jorgensen	Tracey Repp
Annette Canella	Kerrie Joseph	Susan Rice
Jennette Capozello	Steven Kane	Theresa Schmotzer
Ruth Nina Castillo	Sara Katz-Imadali	Julie Schuster
Michele Chin	Julie Keating	Rekha Shastry
Stacy Dailey	Brenda Kellar	Elizabeth Shepherd
Theresa Ditson	Laura Koch	Nikki Sinclair

Alycia Dotseth-Hall	Betty Legaspi	Cheryl Smith
Tina Fisk	Meghan Leonard	Debra Smith
Maureen Flaherty	Laurette Lietzow	Gail Socha
Ruth Fletcher	Christina Linderman	Christopher St. Clair
April Franco	Elizabeth Lockett	Kathy Stouffer
Beth Gelbert	Jane Lorenz	Jennifer Stuart
Jamie Godec	Benjamin Loretto	Anne Swiderek
Jennifer Golinski	Kristina Mackin	Sarah Teasley
George Gooch	Christine Marciniak	April Tsosie
Thomas Graves	Rhonda Marsh	Elizabeth Wallis
Kristin Grilli	Toni Mataczynski	Aaron Willardson
Cindy Hahn	Joseph Matrishion	Andrea Williams
Lauren Haushalter	Kathleen McFeeters	Mark Winn
Joyce Hayes	Kristen McGinley	Tammy Wright
Michael Hein	Alyssa McLellan	Richard Yancey
Kelley Hermann	Mary Lou Mulloy	

John Tutelman moved to approve the 92 renewal applications listed. Donald Hosenfeld seconded the motion. The motion passed 4-0.

**c. Limited Permits**

Rachel Chapman	Michelle Martinez
Rita Kellam	

John Tutelman moved to approve the 3 limited permit applications listed. Laura Beckman seconded the motion. The motion passed 4-0.

**Review, Discussion and Possible Action on Administrative Matters**

a. Revenue and Expenditure Report

The Executive Director, Randy Frost, updated the Board with a new expenditure report for November. Mr. Frost informed the Board that with revised projections, the Board should finish the year under budget. The Board discussed the issue of The OT Administrative Assistant training the new AT Administrative Assistant. Laura Beckman, Board President expressed that she and the Board wants the AT Board to reimburse for all time spent by the OT Administrative Assistant filling in for and training the AT Administrative Assistant.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report. Mr. Frost updated the Board on the legislation.

**Review, Discussion and Possible Action Other Board Business and Reports.**

a. The use of supervision of students fieldwork for continuing education requirements.

The Board discussed whether or not to allow the supervision of students to count toward CEU requirements. The discussion centered around whether or not it should be addressed in rule or statute. After some initial discussion, the Board decided to table the matter until the January meeting and directed staff to contact the AGs office for guidance.

b. Revision of the procedures for processing initial fingerprint cards.

The Board discussed whether or not a license application could be sent to the board for approval prior to receiving the finger print results from The Arizona Department of Public Safety (DPS). Staff explained to the Board the problems with waiting for results and how it impacts the licensing process. After some discussion of the pros and cons the Board agreed to let staff experiment with accepting fingerprint cards as a means of processing applications before the DPS report comes back. The Board will revisit this issue at the March meeting to see whether or not the experiment worked.

**Agenda items for next meeting – if any**

a. Further discussion regarding supervision of student's fieldwork for continuing education requirements.

**Call to the Public**

There were no public members wishing to address the Board.

**Adjournment**

There being no further business before the Board the meeting adjourned at 2:16 p.m.

Respectfully submitted,

J. Randy Frost  
Executive Director