



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**February 15, 2013**

**Board Members Present:** Laura Beckman, Chair, OTR  
John Tutelman, Vice – Chair, Public Member  
Christine Feltman Rosenberg, OTR

**Board Members Not Present** Donald Hosenfeld, OTR Member

**Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant

**Legal Representative:** Elizabeth Campbell, Assistant Attorney General

**Call to Order**

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. Laura Beckman, Chair, presiding.

**Roll Call**

All Board members were present with the exception of Mr. Hosenfeld.

**Approval of Minutes**

**Regular Session Meeting Minutes of January 11, 2013**

John Tutelman moved to approve the January 11, 2013 meeting minutes as amended. Christine Feltman Rosenberg seconded the motion. The motion passed 3-0.

**Declaration of Conflicts**

**Review Meeting Schedule**

The Board reviewed the meeting schedule for:

- a. March 15, 2013
- b. April 19, 2013
- c. May 17, 2013

**a. Initial Review of New Complaints**

There were no new complaints.

**b. Open Complaints/Investigations**

There were no open complaints.

**c. Status of Compliance with Board Order/Approval of Board Ordered CE**

The Board discussed the Complaint Action Status Report of the following licensees:

1. Laura L. Hoelting, 12-OT-4809, Staff reported that Ms. Hoelting is up to date on her Consent agreement requirements.
2. Kerry Deering, 11-OT-104, Discussion of this matter was tabled to the March meeting due to a lack of a quorum.

**d. Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

**a. Initial Application**

Kimberly Benson	Kacie Birkmeyer	Wendy Brandt
Tammy Comerci	Carla Dezsi	Aaron Fuller
Mary Jennifer Garcia	Kelcie Grimm	Andrew Haselden
Jessica Kennedy	Chakeela Kimble	Megan Lorenzen
Michelle Lyons	Amanda Manegre	Michael Rawlings
Alison Ryans	Jane Sloan	Amanda Staley
Stacey Westphal		

The Board reviewed the initial application of Aaron Fuller. John Tutelman moved to approve the application. Laura Beckman seconded the motion. The motion passed 3-0.

The Board then reviewed the initial application of Joel Tagle. Laura Beckman moved to table the application and invite him to attend the next Board meeting to answer the Boards questions. John Tutelman seconded the motion. The motion passed 3-0

John Tutelman then moved to approve the remaining 18 initial applications. Laura Beckman seconded the motion. The motion passed 3-0.

**b. Renewal of Licenses**

Mollie Allen	Jennifer Allenstein	Rebecca Andrews
Phaedra Antioco	Maury Apfel	Vivian Barrett
James Beth Jr,	Sharon Bisbing	Jena Bohl
Tony Botelho	Diane Cardassi	Jacqueline Casolare
Lynn Cipriani	Bonnie Dalton	Kathleen Deichert
Ellen Disler	Briana Dobyns	Kris Edwards
Colette Eneboe	Bethzaida Figueroa	Deidre Firkins
Philip Fisher	Jamie Fletcher	Michelle Flunder
Karey Ford	Michael Ford	Lauren Foss
Michelle Fowler	Jacqueline Fox	Benita Gettel
Angela Goorman	Emily Green	Susan Gregg
Marna Haverkamp	Brittney Hendricks	Wendy Hunt Archibald

Shaaron Hunter	Amanda Jarles	Antonia Jaster
Holly Jones	Megan Jones	Rodney Joseph
Julie Kaplan	Kristine Kath	Kathy Khalsa
Jennifer Klaine	Sara Kolb	Buffey Lamoreaux
Elsa Leang	Lisa Liljenquist	Dearl Lilley
Ivy Meadow	Kendra Mitchell	Barbara Morris
Melissa Motorozesku	Catherine Mulholland	Sarah Musgrave
Jessica Nalewjka	Rachel Olson	Dana Ormerod
Benjamin Peay	Timmerly Perez	Laurie Pietkiewicz
Tara Poloni	Kathleen Powell	Matthew Press
Desirae Reyes	Kara Rice	Kristin Rodgers
Emilie Saftoiu	Jennifer Sanchez	Kimberlee Sangiovanni
Matthew Schetter	Azhley Scott	Brent Sherwood
Elizabeth Shipp	Lori Sletten	Kaela Sonstegard-Bachelder
Kristin Springborn	Dawn Steinfort	Dioscoro Tagle Jr.
Ruth Tremaine	Angela Troy	Lynn Urban
Keith Vogel	Lisa Walters	Jen Wang
Renee Warthman	Emily Wegley	Adrienne Weisz
Rodica Wesley	Kelly Williams-Wyche	

John Tutelman moved to approve the 92 renewal applications listed. Christine Feltman Rosenberg seconded the motion. The motion passed 3-0.

John Tutelman moved to open a complaint against Sarah Musgrave for practicing without a license. Christine Feltman Rosenberg seconded the motion. The motion passed 3-0.

**c. Limited Permits**

Julie Brass	Mallory Childress	Jacquelyn Clark
Kate Engels	Brylee Frazier	Victoria Keeler
Timothy Lewis	Clare Marino	Nicole Murphy
Rachel Rachwalski	Maria Stratton	Yvette Tagaban
Brittney Williams	Steven Youssef	

John Tutelman moved to approve the 14 limited permit applications listed. Laura Beckman seconded the motion. The motion passed 3-0.

**Review, Discussion and Possible Action on Administrative Matters**

a. Revenue and Expenditure Report

The Executive Director, Randy Frost, updated the Board with a new revenue and expenditure report. Mr. Frost informed the Board that the Fund is healthy and that the Board is well within its budget.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report. The following items were discussed:

- *Policies and procedures*
- *Updating the Board licensing program to automate manual functions.*

- *Filling Vacant Board Positions*
- *Revised Statutes*
- *Legislative updates*
- *Five Year Review*

**Review, Discussion and Possible Action Other Board Business and Reports.**

a. Nomination and Election of Board Chair

This matter was tabled until the Board's March 15, 2013 Board meeting.

b. Nomination and Election of Board Vice-Chair

This matter was tabled until the Board's March 15, 2013 Board meeting.

c. Correspondence received from Head 2 Toe Therapy Inc.

The Board read over the correspondence received from Head to Toe Therapy regarding the standard reminder letter they received from Board staff. The Board directed staff to draft a response through the Assistant AG to Head to Toe Therapy.

d. Request for guidance from clinicians regarding physician's orders.

The Board read the request and upon the advice of counsel, directed staff to send a letter advising that the Board cannot make comment.

e. Request from OT Career Path for an interview with a Board member.

The Board read the request and upon the advice of counsel, directed staff to send a letter advising that the Board cannot make comment.

**Agenda items for next meeting – if any**

Nomination of officers  
 Responses to requests  
 Joel Tagle interview  
 Board member administrative recommendations

**Call to the Public**

There were no public members wishing to address the Board.

**Adjournment**

There being no further business before the Board the meeting adjourned at 3:18 p.m.

Respectfully submitted,

J. Randy Frost  
 Executive Director