



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

July 12, 2013

Board Members Present: John Tutelman, Vice Chair, Public Member
Christine Feltman Rosenberg, OTR Member
Donald Hosenfeld, OTR Member
Karen Belyan, Public Member

Board Members Absent: Beth Williamson, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30 p.m. John Tutelman, presiding.

Roll Call

All Board members were present with the exception of Beth Williamson.

Approval of Minutes

Regular Session Meeting Minutes of May 10, 2013

Christine Feltman Rosenberg moved to approve the May 10, 2013 meeting minutes as presented. John Tutelman seconded the motion. The motion passed 4-0.

Regular Session Meeting Minutes of June 21, 2013

Christine Feltman Rosenberg moved to approve the June 21, 2013 meeting minutes as amended. Karen Belyan seconded the motion. The motion passed 4-0.

Executive Session Meeting Minutes of June 21, 2013

Christine Feltman Rosenberg moved to approve the June 21, 2013 executive session meeting minutes as presented. Karen Belyan seconded the motion. The motion passed 3-0. John Tutelman abstained.

Declaration of Conflicts

There were no declarations of conflict.

Review Meeting Schedule

The Board reviewed the meeting schedule for:

- August 16, 2013
- September 13, 2013
- October 18, 2013

Donald Hosenfeld informed the Board that he would be available by phone for the August 16, 2013 meeting.

Beth Williamson had previously informed the Board that she would not be at the August 16, 2013 meeting.

Initial Review of New Complaints

There were no new complaints.

Open Complaints/Investigations

There were no open complaints.

Status of Compliance with Board Order/Approval of Board Ordered CE

1. Laura L. Hoelting, 12-OT-4809, Ms Hoelting is in compliance with her consent agreement.
2. Kerry Deering, 11-OT-104, Mr. Deering produced certificates of course completion for 5 CEUs. Mr. Deering sent an email to the Board, requesting that the Board choose a course of study other than standards of practice and grant him additional time to complete them. Christine Feltman Rosenberg moved to allow Mr. Deering to get his final CEUs by taking ethics but not to extend the due date. Karen Belyan seconded the motion. Motion passed 4-0.
3. Joel Tagle, 13-OTA-5436, Staff informed the Board that Mr. Tagle inquired as to how to go about completing his consent agreement. He was referred back to the Board order.
4. Lisa Fuller, 13-OT-2983, Staff informed the Board that Ms. Fuller completed the requirements of her consent agreement. John Tutelman moved to terminate her probation. Christine Feltman Rosenberg seconded the motion. Motion passed 4-0.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

Initial Application

Peggy Bates	Catherine Best	Kay Brittingham
Razak Buddha	John Craig	Darrin Estep
Tanya Evangelho	Munirah Henderson	Sarah Hudson
Terri Lacey	Ann Lindberg	Meagan Nakagawara
Callie Schneider	Deborah Schneider	Suryakumar Shah
Dae Lynn Shiflett	Carlos Stanford	Nancy Stark
Breanna Trocki	Elizabeth Wigton	

The Board reviewed and discussed the initial application of Dae Lynn Shiflett. Ms. Shiflett was present to answer the Boards questions regarding her application. Following discussion John Tutelman moved to approve the 20 initial applications listed. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

Renewal of Licenses

Helenann Adams	Michael Albert	Katrina Escalado-Westland
Darren Asato	Kim Baerveldt	Erin Biddle
Heidi Bonaroti	Zwaantje Brugman	Autumn Bruton
George Culbertson	Janina Czuba	April Darley
Beth Diener	Kathy Drehobl	Kimberly Enriquez
Amy Armstrong-Heim	Gilbert Estrada	Judith Evans
Melanie Ford	Donna Gilbert	Kristine Giles
Mary Greer	Julia Grover	Deborah Gyorffy
TeAnna Hall	Nicole Harley	Margi Harmon
Patricia Heese	Cambria Hunter	Dana Hutchings
Andrea Icenogle	Darci Komac	Andrea Kress
Kristin Krichbaum	Monique Macias	Gail Magdalena
Susan Maranto	Jessica Medina	Bernadette Mineo
Kinga Miranda	Cheryl Nelson	Dana Nicholls
Frank Olaje	Wade Pellatt	Janet Persen
Steven Pinedo	Carolyn Plemons	Donna Powers
Anne Prengel	Elizabeth Reymann	Mauricio Salazar
Michelle Satterthwaite	Robert Schmitt	Jackton Simiyu
Christopher Smith	Marilyn Smith	Dorian Snyder-Stonebra
Sara Stephenson	Leslie Stites	Wendy Stuart
Julie Thacker	Anthony Tillman	Karen Urbanski
Lori Watersmith	Mariana Way	Michael Welker
Sheryl West	Colleen Wollenberg	Deborah Yellen

John Tutelman moved to approve all 69 renewal applications listed. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

John Tutelman moved to open a complaint against Julie Thacker and Janina Czuba for practicing without a license and offer them a decree of censure for probation. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0

Limited Permits`

Karen Berry	Sarah Fraire	Alyssa Hale
Jessica King	Amy Orgin	April Shinn

Christine Feltman Rosenberg moved to approve the 6 limited permits listed. Karen Belyan seconded the motion. The motion passed 4-0.

Review, Discussion and Possible Action on Administrative Matters

Revenue and Expenditure Report. No report was available due to the reconciliation of the 13th month.

Administrative Project Status Report. Mr. Frost updated the Board on the current status of several administrative projects.

Review, Discussion and Possible Action Other Board Business and Reports.

a. Review the Boards current administrative rules and discuss possible revisions. The Board briefly discussed the rules process and how to tackle revisions. It was decided that at the Board's next meeting a discussion would take place regarding forming a group to decide how the Board will proceed.

b. Election of officers for the remainder of 2013. John Tutelman moved to nominate Christine Feltman Rosenberg to fill the vacant Board Chair position. Karen Belyan seconded the nomination. The motion passed 4-0

Agenda items for next meeting – if any

- a. Formation of a study group to revise the Boards administrative rules.
- b. Adoption of a matrix for the handling of discipline.

Call to the Public

There were no public members wishing to address the Board.

Adjournment

There being no further business before the Board the meeting adjourned at 2:23 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director