



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

4205 N. 7th Avenue, Suite 305
Phoenix, Arizona 85013
(602) 589-8352
FAX: (602) 589-8354

Regular Session Minutes

June 12, 2015

- Board Members Present:** John Tutelman, Chair, Public Member
Quenton McCallister, OT Member
Dana Hutchings, OT Member
Karen Belyan, Public Member
- Board Members Absent:** Dr. Donald Hosenfeld Vice Chair, OT Member
- Staff Present:** J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant
- Legal Staff Present:** Sophia Van Langen, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30 p.m. John Tutelman, presiding.

Roll Call

Four Board members were present for the meeting.

Approval of Minutes

Regular Session Meeting Minutes of May 8, 2015

Karen Belyan moved to approve the May 8, 2015 regular session meeting minutes as amended. Quenton McCallister seconded the motion. The motion passed 4-0.

Executive Session Meeting Minutes of May 8, 2015

Dana Hutchings moved to approve the May 8, 2015 executive session meeting minutes. Karen Belyan seconded the motion. The motion passed 4-0

Declaration of Conflict of Interest

No conflicts with any agenda item was declared.

Review Meeting Schedule

The Board reviewed the meetings schedule for:

- July 10, 2015
- August 14, 2015
- September 18, 2015

There were no changes made to the meeting schedule.

Initial Review of New Complaints

Marianne Sword 15-OTA-5305. The Board reviewed the complaint filed against Marianne Sword. Ms. Sword is an occupational therapy assistant accused of representing herself as an occupational therapist. Ms. Sword attended the meeting and answered the Boards questions. Quenton McCallister, OT Board Member, asked Ms. Sword where she went to school and if they made her aware of the titles used for the profession. Ms. Sword stated she was aware. Mr. McCallister then asked her if the title that was printed on her card is the proper title for her level of expertise. Ms. Sword stated the after some research she found out that the title used could be misconstrued and said she didn't mean to misrepresent herself. Karen Belyan, Public Board Member, commented that she didn't believe Ms. Sword intended to misrepresent herself and would like to see her change her business card and website to reflect a proper title.

After some additional discussion by the Board, Karen Belyan moved to offer Ms. Sword a non-disciplinary consent agreement whereby she agrees to modify all references from pediatric occupational therapist to occupational therapy assistant and report back to the Board within 30 days. Quenton McCallister offered an amendment to include continuing education that was accepted by Ms. Belyan. Mr. McCallister then seconded the amended motion. The motion passed 4-0.

Deanne F. Heitzman 15-OT-0125. The Board reviewed the complaint filed against Ms. Heitzman. She was represented by Counsel, Larry Cohen, of The Cohen Law Firm. Mr. Cohen addressed the Board and introduced Ms. Heitzman. Mr. Cohen referred the Board to a written response to the complaint provided prior to the meeting. Mr. Cohen provide a brief summary of the response and invited questions from the Board to Ms. Heitzman. Board Chair, John Tutelman asked Ms. Heitzman what she remembered of the incident that was spelled out in the complaint against her. Ms. Heitzman provided her accounting of the events that took place on the day in question. Several Board Members had questions regarding the events as described by Ms. Heitzman.

After hearing from Ms. Heitzman and Board members, Chairman Tutelman made a motion to continue the discussion to a future meeting and to direct Board staff to contact the school district that employed Ms. Heitzman and inquire about the investigation that they did into the matter. Karen Belyan seconded the motion. The motion passed 4-0.

Open Complaints/Investigations

Steven Elzinga 15-OT-5950. Executive Director, Randy Frost provided the Board with an updated status. Mr. Frost explained that staff had received additional documents and that because of the timing of the receipt of the documents and the date of this meeting the informal interview of Mr. Elzinga was pushed to the July 10th Board meeting.

Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

1. Amy Ryan 14-OT-0933, Staff reported that Ms. Ryan is on probation until October 2015.
2. Michelle Bowman 14-OT-5246, The Board staff reported that Ms. Bowman was granted an extension for course completion until August 3, 2015.
3. Sharon Bisbing 15-OT-4321 Board staff reported that Ms. Bisbing had completed the terms of her consent agreement and that she was notified that her probation has ended.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Applications

Cheryl Altum	Christopher Anspaugh	Valerie Barraza	Perna Basnet
Sarah Batterbee	Kathryn Bongiani	Itzel Carillo	Katherine Donnelly
Richa Evens	Joshua Flood	Brigitte Freibert	Rachel Gabriel
Diana Hanley	Karin Heaton	Leslie Hughes	Heidi Johnson
Shaena Lutz	Melanie Melsheir-Bradl	Daniela Nasher	Erica Nichols
Melissa Pillars	Meghan Rose	Megan Scherping	Ashley Skinner
Morah Stokes	Shimika Stringfellow *	Brian Tamblyn	Mary Weeks

John Tutelman moved to approve 27 of the 28 initial applications. Quenton McCallister seconded the motion. The motion passed 4-0.

The Board reviewed the initial application of Shimika Stringfellow. License verification information received from the State of Missouri was reviewed and discussed. Negative information contained in the verification was not disclosed in Ms. Stringfellow's Arizona application. After review and discussion, John Tutelman moved to table the application and invite Ms. Stringfellow to a future Board meeting to discuss the information received from the state of Missouri. Karen Belyan seconded the motion. The motion passed 4-0.

b. Renewal of Licenses

Simon Allan	Tenesa Asbury	Danniela Ayon	Heidi Bonaroti
Wendy Brandt	Jay Brashear	Tessa Brimhall	Karina Budd
Lindle Celaya	Allison Chapman	Naseem Chenel	Lisa Cleveland
Vanessa Cruz	Mary Beth Dangler	Toni-Maree Davy	Pamela De Maria
Lori DeLabio	Heather Dill-Litts	Anne Farnsworth	Marques Forbes
Melanie Ford	Erin Gaines	Deena Gauharou	Gabriel Gavrila
Lynnette Geib	Daniel Gibbons	Ronald Githens	Robert Graves
David Gray	Cynthia Gutierrez-Check	Nicole Harley	Jacqueline Harris
Tina Hostetter	Debra Jackson	Diane Johnson	Cameron Judge
Joyce Kaminski	Cynthia Lane	Denise McGowen	Katherine Miller
Susan Morgan	Julie Nelson	Bette Nielson	Julie Nodsle
Alicia Orr	John Pierson	Mytyl Playford	Sarah Posegate
Donna Powers	Tammy Pravatke	Darryl Ramsey	Paige Reeves
Elizabeth Reymann	Gisela Ridder	Andrea Robinson	Brandon Rosenberg
Ethelyn Ruddled	Maurico Salazar	Lori Scherwenka	Deborah Schneider
Laura Schwebi	Brenda Smith	Abby Solomon Tenne	Kirstin St. Clair
Lynette Stead	Jane Steffen	Leslie Stites	Brian Thies
Randy Waller	Lynda Walter	Lori Watersmith	Megan Weber
Sarah Weiner	Michael Welker	Elaina Wendt	Catherine Young
Caroline Zanolin			

Karen Belyan made a motion to approve the 79 renewal license applications. Quenton McCallister seconded the motion. The motion passed 4-0.

C. Limited Licenses

Brittany Peters

John Tutelman moved to approve the limited license application for Brittany Peters. Quenton McCallister seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action on Administrative Matters

- a. Revenue and Expenditure Report. Executive Director, Randy Frost provided the Board with an updated revenue and expenditure report. Mr. Frost stated that a new report was not available but that the Board is well within its budget.
- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:
 - Policies and Procedures- Mr. Frost updated the Board that the policies and procedures approved at the last meeting are in the process of being implemented.
 - Updating the Boards licensing program, Staff informed the Board that the new hardware and software have been installed and that they will be working on finding a solution to address online renewals.
 - Legislative Updates, Sophia Van Langen Assistant Attorney General, updated the Board on several bills passed in the last session that have an effect on regulatory agencies.
 - Rule Revisions, Mr. Frost updated the Board on the status of the request for an exemption from The Governor's moratorium on all rule making. The Board discussed recent legislation that cements in law the rule moratorium. The Board agreed that an exemption should be requested after the dust settles.
 - Required Board Member Training, Mr. Frost informed the members that staff is exploring additional training opportunities. Board Member, Karen Belyan agreed to provide training at a future Board meeting. The Assistant AG, Sophia Van Langen, also agreed to provide input and guidance from the AGs Office.

Review, Discussion and Possible Action, Other Board Business and Reports

Agenda items for next meeting – if any

There were no new items for next meeting

Call to the Public

Members of ArizOTA were in attendance and introduced themselves.

Adjournment

There being no further business before the Board, the meeting adjourned at 3:23 p.m.

Respectfully submitted,

J. Randy Frost

J. Randy Frost, Executive Director