



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**June 20, 2014**

- Board Members Present:** John Tutelman, Chair, Public Member  
Karen Belyan, Public Member  
Quenton McCallister, OTA Member
- Board Members Absent:** Dr. Donald Hosenfeld Vice Chair, OT Member
- Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant
- Legal Staff Present:** Michael Raine, Assistant Attorney General

**Call to Order**

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. John Tutelman, presiding.

**Roll Call**

Three Board members were present

**Approval of Minutes**

**Regular Session Meeting Minutes of May 9, 2014**

John Tutelman moved to approve the May 9, 2014 meeting minutes. Karen Belyan seconded the motion. The motion passed 3-0.

**Executive Session Meeting Minutes of May 9, 2014**

Karen Belyan moved approve the executive session meeting minutes as amended. Quenton McCallister seconded the motion. Motion passed 3-0.

## **Declaration of Conflict of Interest**

Quenton McCallister recused himself from item 7(b), Renewal of license for Kathy Barowski.

## **Review Meeting Schedule**

The Board reviewed the meeting schedule for:

- July 11, 2014
- August 8, 2014
- September 12, 2014

There were no changes made to the meeting schedule.

## **Initial Review of New Complaints**

1. Lindsy Marsh 14-OT-5436. The Board reviewed the complaint filed against Ms. Marsh. The complaint alleged that Ms. Marsh doesn't adequately supervise the Occupational Therapy Assistants who work under her. After further review and a brief discussion, John Tutelman made a motion to dismiss the complaint filed against Ms. Marsh. Karen Belyan seconded the motion. The motion passed 3-0.
2. Lisa Galow 14-OT-5319. The Board reviewed the complaint filed against Ms. Galow. The complaint alleged that Ms. Galow practiced outside of the scope of an Occupational Therapist. Mr. Tutelman pointed out that in her response to the complaint, Ms. Galow stated that she also held an additional license as a massage therapist. Mr. Tutelman then invited discussion from other Board members. Karen Belyan expressed some concern that while the alleged action fell within the scope of a Massage Therapist, Ms Galow was working as an Occupational Therapist and gave the appearance that she was practicing beyond her scope. After some discussion, Quenton McCallister made a motion to dismiss the complaint against Ms. Galow. Karen Belyan seconded the motion. The motion passed 3-0.

## **Open Complaints/Investigations**

1. Michael Welker 13-OTA-4873 – Settlement conference. Assistant Attorney General, Michael Raine opened with a brief statement regarding the complaint against Mr. Welker. Mr. Raine explained that Mr. Welker's case was originally scheduled to be a formal interview until Mr. Welker formally requested an informal settlement conference pursuant to A.R.S. § 41-1092.06(A).

Mr. Raine explained to the Board that a pre-conference meeting was held several days prior to the meeting. The pre-conference meeting was attended by Michael Raine, Assistant AG, Randy Frost, Executive Director, Michael Welker and Kraig Marton, Counsel for Mr. Welker. The result of pre-conference meeting was a consent agreement agreed to by all parties. Mr. Raine provided the consent agreement to the Board for its consideration.

The Board then heard from Michael Welker's attorney, Kraig Marton. Mr. Marton provided the Board with some supporting documentation that was discussed in the pre-conference. Mr. Marton went over the documentation and asked the Board to consider the consent agreement.

After some discussion, Karen Belyan requested a correction to a date on the consent agreement and then made a motion to accept the amended non-disciplinary consent

agreement for continuing education. Quenton McCallister seconded the motion. The motion passed 3-0.

**Status of Compliance with Board Order/Approval of Board Ordered CE**

The Board discussed the Complaint Action Status Report of the following licensees:

1. Joel Tagle, 13-OTA-5436. Staff informed the Board that Mr. Tagle contacted the Board requesting additional time to complete his CEs because of an illness.
2. Mary Lynn, 14-OT-1075. Staff informed the Board that a letter of reminder was sent to Ms. Lynn. Staff will follow up with Ms. Lynn.
3. Michelle Siegel, 14-OT-5789. Staff reported that the billing company that Ms. Siegel uses should start reporting soon.
4. Spencer Thorstad, 14-OTA-5850. Staff reported that Mr. Thorstad has been cooperative with his consent agreement however his former employers have not cooperated to provide the names of former patients. Mr. Thorstad has provided the Board with a certified statement that he has read the statutes and rules. Assistant AG, Michael Raine offered to draft a letter to Mr. Thorstad's former employers asking them to cooperate.

**Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

**Initial Applications**

Yemisrach Adefris	Jonathan Amelung	Caitlin Andreotta	Jesusa Biscante
Gabrielle Bray	Vaughn Burgeson	Tyffany Carlson	Victoria Chiantella
Bethany DeJarnatt	Dana Dobson	Kristy Face	Nicholas Fortunato
Victoria Garrett	Autumn Gaylor	Erica Georges	Jennifer Hagan
Amanda Hanson	Rachel Hartman	Monica Jackman	Kathleen Klass
Babette Lawrence	Rebecca Lundquist	Marianne Mortera	Erin Mulford
Tanya Nez	Diane Pace	Grace Pelzel	Rachel Plant
Ray Ramnarie	Kelly Roberson	Kristina Rocker	Sarah Runnells
Connie Slaughter	Monique Swartwood	Denae Tennyson	Greg Terwilleger
Eric Ulmer	Chelsey Walworth	Chrlene Wilson	Gregory Winn
Mallory Woodard	Caroline Zakrocki		

John Tutelman moved to approve 40 of the 42 initial licenses. Karen Belyan seconded the motion. The motion passed 3-0.

The Board reviewed the initial application of Sara Runnells. John Tutelman moved to approve the application of Ms. Runnells. Karen Belyan seconded the motion. The motion passed 3-0.

The Board reviewed the initial application of Eric Ulmer. John Tutelman moved to approve the application of Mr. Ulmer. Quenton McCallister seconded the motion. The motion passed 3-0.

**Renewal of Licenses**

Michelle Abrams	Cathleen Amwake	Nikkol Anderson	Vicki Arenz
Summer Aubuchon	Kaare Auditore	Linda Baird	Mark Balak
Maria Balderas	Laura Beckman	Denise Bedard	Nicole Benedict
Shemaine Berget	Annette Berka	Penny Borazan	Jill Bowman
Angela Box	Roxanne Bracken	Amanda Branski	Sharon Buchanan

Leilani Burton	Bethany Bury	Helga Butler	Margaret Christy
Vincent Cochran	Ellie Cohen	Heather Cook	Melanie Criss
David Crosslin	Jennifer Dachtlyl	Robert Dahl	Beth Dickson
Kendra Elchert	K' Engel	Kelly Filo	Brett Florida
Kathryn Foscue	Lisa Freidman	Michelle Fugal	Carole Gates
Julie Gerdts	Dawn Gessner	Jill Gilbank	Melissa Gitter
Leslie Goodrum	Randy Gootzeit	Beth Gourley	Jennifer Graves
Christine Gurule	Lori Haas	Douglas Haney	Vickie Hansen Barton
Rachel Hays	James Hill	Rachel Hill	Juanita Hiltner
Mariah Huber	Rebecca Hughes	Lindsey Humeny	Rebecca Huppert
Cynthia Ivy	Elizabeth Johnson	Ellyn Jones	Sarah Kaiser
Harlie Kanner	Wendy Kappenman	Leann Kozeliski	Joann Lacroix
Leslie Levy	Sari Lewis	Lori Lindman	Randy Lujan
Sara Madderom	Bonnie Maginn	Vandana Manik	Vickie Martin
Joann Mcfee	Felicia McMahon	Maricela Medrano-Ulibarri	Alicia Mena
Cynthia Mhatre	Kimberly Miller	Annette Monaccio	Dale Moore
Jane Jackman Morales	Amy Muma	Elizabeth Murphy	Sara Murphy
Alexander Niemczura	Laurel Nixon	John Oakes	Sarah Olson
Alexis Ortega	Virginia Paulsen	Julie Pierce	Sandra Pliska
Kristine Polnow	Brian Portugal	Jo Ann Precup	Larkin Pronty
Judith Putzer	Cherie Radulovich	Kelly Ramsdell	Barbara Rasho
Nicole Raus	Teresa Ray	Elizabeth Reed	Amie Richter
Foil Riegle	Luis Rodriguez	Carolyn Ross	Kathryn Rotchford
Mark Saalfrank	George Salamunec	Patricia Schwartz	Sidney Schwartz
Kathleen Scott	Christine Selgar	Robert Semingson	Susan Sheehan
Claudette Slater	Jessica Smithson	Tove Sondergaaard	Tonya Soules
Anthony Soza	Helen Spencer	Maryellen Spencer	Dewilda Spurlock
Amy Steele	Renee Steers	Nicole Stelmach	Sharon Stimmell
Adam Story	Danielle Stradling	Erik Sullivan	Heather Susong
Maritza Tafur	Maria Cecillia Tajan	Jill Taylor	Norma Tolle
Paula Tucker	Rosalind Tyner	Curtis Ust	Christina Verdugo
Mark Vigiani	Gwen Ward	Paula Weisbrodt-Kelly	Kermie Wohlenhaus
Karen Zebrowski-Morris	Matthew Strang	Diane Zinn	

Karen Belyan made a motion to approve all of the 152 renewal applications. John Tutelman seconded the motion. The motion passed 3-0.

**c. Limited Licenses**

Chelsea Hesby	Katie Hillman	Marcel Jack	Shaleen Johnston
JaMae' Van Eeuwen			

John Tutelman moved to approve the 5 limited permits. Karen Belyan seconded the motion. The motion passed 3-0.

**Review, Discussion, and Possible Action on Administrative Matters**

- a. Revenue and Expenditure Report. Executive Director, Randy Frost briefly went over monthly revenue and expense report. Mr. Frost pointed out some fund shifts and explained the necessity for the shifts.
- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:

- Policies and Procedures
- Updating the Boards licensing program
- Legislative Updates
- Rule Revisions

### **Review, Discussion and Possible Action, Other Board Business and Reports**

Correspondence received from Elizabeth Haas, OT, regarding COTA supervision through tele-health technologies. The Board reviewed the letter provided and advised staff to send a letter to Ms. Haas explaining that the Board is unable to provide a specific opinion on tele-health. Assistant AG, Michael Raine said that he would look at other Boards language regarding tele-health. The Board suggested that this may be an area to address in the rules revisions.

### **Agenda items for next meeting – if any**

There weren't any new agenda items added to the July 11, 2014 Board meeting.

### **Call to the Public**

### **Adjournment**

There being no further business before the Board, the meeting adjourned at 2:50 p.m.

Respectfully submitted,

J. Randy Frost  
Executive Director