



## ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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### Regular Session Minutes

**March 13, 2015**

**Board Members Present:** John Tutelman, Chair, Public Member  
Dr. Donald Hosenfeld Vice Chair, OT Member  
Quenton McCallister, OT Member  
Dana Hutchings, OT Member  
Karen Belyan, Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant

**Legal Staff Present:** Michael Raine, Assistant Attorney General

#### Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:34 p.m. John Tutelman, presiding.

#### Roll Call

All Board members were present for the meeting.

#### Approval of Minutes

#### **Regular Session Meeting Minutes of February 13, 2015**

Dr. Donald Hosenfeld moved to approve the February 13, 2015 regular session meeting minutes as amended. Dana Hutchings seconded the motion. The motion passed 5-0.

#### **1<sup>st</sup> Executive Session Meeting Minutes of February 13, 2015.**

John Tutelman moved to approve the February 13, 2015 1<sup>st</sup> executive session meeting minutes. Karen Belyan seconded the motion. The motion passed 5-0.

#### **2<sup>nd</sup> Executive Session Meeting Minutes of February 13, 2015.**

John Tutelman moved to approve the February 13, 2015 2<sup>nd</sup> executive session meeting minutes. Quenton McCallister seconded the motion. The motion passed 5-0.

## **Declaration of Conflict of Interest**

Dr. Donald Hosenfeld recused himself from Agenda item 6(a).

## **Review Meeting Schedule**

The Board reviewed the meetings schedule for:

- April 17, 2015
- May 8, 2015
- June 12, 2015

There were no changes made to the meeting schedule.

## **Initial Review of New Complaints**

There were no new complaints.

## **Open Complaints/Investigations**

Beth Williamson 15-OT-4442, The Board was updated on the status of the investigation of the complaint made against Dr. Williamson. The Board was informed that Dr. Williamson was invited to attend the April 17, 2015 Board meeting for an informal interview. Staff also informed the Board that an additional complaint was filed against Dr. Williamson by Joanne Zuniga. The Assistant Attorney General, Michael Raine, requested that the second complaint be given a new complaint number. The new complaint will be included in the Boards discussion with Dr. Williamson at the April 17 Board meeting.

Margaret Murphy 14-OT-2903. The Board was provided a copy of the requested mental competency evaluation provided by Life Choices Professional Group, LLC. The Board was reminded that Ms. Murphy was scheduled for a formal hearing on April 17, 2015. Board Chair, John Tutelman, suggested that the Board not take any further action until the hearing is conducted. His reason for not taking any action at this point was based on the fact that Ms. Murphy is not practicing at the time and poses no public threat. The other members of the Board agreed.

## **Status of Compliance with Board Order/Approval of Board Ordered CE**

The Board discussed the Complaint Action Status Report of the following licensees:

1. Mary Lynn 14-OT-1075, Ms. Lynn has completed the terms of her consent agreement and will be released from probation.
2. Michelle Siegel 14-OT-5789, The Board staff reported that Ms. Siegel is in compliance and will provide a final financial statement to the Board in April.
3. Amy Ryan 14-OT-0933, Staff reported that Ms. Ryan has completed the Board required CEUs and is scheduled to have a health evaluation in March and report to the Board after the evaluation. She will remain on probation until October 2015.
4. Michelle Bowman 14-OT-5246, The Board staff reported that there is nothing new to report. A reminder was sent to Ms Bowman to complete her continuing education. Ms. Bowman has until October to complete her requirements.

**Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

**Initial Applications**

Taylor Ball*	Sharron Borrego	Christine Brammer*	Molly Bresser
Chelsea Bullis*	Lydia Christesen	Lori Creach	Lindsay Cuomo
Marie Curtis	Christina Hanson	Bailey Harrison	Alison Kapchinske
Sarah Koppenhoefer-Little*	Daryl Littleton II	Amy Lowman	Jane Marete
Korey Martinez	Thadeus Meyer*	Andrea Muncada	Meredith Murphy
Gregory Norman*	Dale Olson	Kimberly Orin	Steve Reyas
Scott Rice	Andrew Richter	Diane Schantz	Brittany Schock
Damian Scott	Melissa Southard	Alexandra Taggart	Hatti Ternes
Cody Thornsburry	Sarah Van Eck	Sara Weinberg	Jennifer Wilfler
Shelley Wilson	Sara Woodwyk	Darlene Zimmer	Cesar Muncada
Chelsea Richter			

Karen Belyan moved to approve the 41 initial applications. Dr. Donald Hosenfeld seconded the motion. The motion passed 5-0.

**Renewal of Licenses**

Chantal Audet	Anita Barnett	Cheri-Lee Bassett	Julianne Bird
Sharon Bisbing*	Lori Borowitz	Tony Botelho	Michelle Bowns
Gloria Brandt	Regina Buban	Adam Butler	Jeffrey Butler
Nicoletta Calorie	Sandra Christensen	Jacquelyn Clark	Angelina Conway
Molly Corral	Bonnie Dalton	Christopher Daly	Patrice de Peiza
Kathleen Deichert	Carla Dezsi	Shawn Donaldson	Felisha Drake
Kelli Engelby	Kate Engels	Carrie Fancher	Stephanie Felix
Angela Ferrari	Jamie Fletcher	Michelle Flunder	Michael Gallo
Mary Jennifer Garcia	Kelly Gilbert	Meghan Golba	Andrew Haselden
Carol Hawthorne	Dale Heinz	Kelley Hermann	Wende Hettinger
Jaclyn Hocking	Janice Huey	JoAnn Jackson	Shelly Jennings
Courtney Jiura	Jamie Jones	Katie Jones	Victoria Keeler
Nicole Kell	Michael Kennedy	Kathy Khalsa	Dawn Klodzinski
Joseph Kovach	Tracey Kruse	Lisa Lakritz	David Lanteigne
Tara Larson	Charles Lemoine	Christina Linn	Beth Littmann McGinnis
Megan Lorenzen	Mallory Manson	Courtney Marrs	Peggy McCahan
Winona McCall	Yolanda McEvers	Adrian Moreno	Melissa Motorozesku
Casey Nelson	Jacque Nelson	Hong Neubauer	Jamie Noble
Benjamin Peay	Emily Pemberton	Ann Perry	Robin Peterson
Lori Pettinelli	Linda Pfund	Giovanni Priano	Sandra Ries
Erin Robinson	Brian Rocco	Mallory Rodriguez	Sara Rogers
Jennifer Roselli	Claire Roveto	Susan Sage Barlett	Ashley Schoonover
Jamie Schuld	Heather Seder	Elizabeth Shipp McQueary	Nadia Shivack
Katie Short	Audrey Sigurdson	Matthew Simon	Lori Sletten
Luis Solorzano	Nicole Stelly	Sarah Stoll	Terri Strelish
Amanda Taylor	Leanne Taylor	Carrie Tomlinson	Osborne Watkins III
Holly Wertel	Brittney Williams	Jeffrey Winslow	Jennifer Woodford

Dr. Donald Hosenfeld made a motion to approve the 108 renewal license applications. Quenton McCallister seconded the motion. The motion passed 5-0.

The Board reviewed the application of Sharon Bisbing. Ms. Bisbing practiced for 2 days without a license after her expiration date. After some discussion, John Tutelman moved to issue a consent agreement for probation. Karen Belyan seconded the motion. The motion passed 5-0.

### **c. Limited Licenses**

Valecia Hatchett	Sarah Lawton
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Dr. Donald Hosenfeld moved to approve the 2 limited license applications. Karen Belyan seconded the motion. The motion passed 5-0.

### **Review, Discussion, and Possible Action on Administrative Matters**

- a. Revenue and Expenditure Report. Executive Director, Randy Frost provided the Board with an updated revenue and expenditure report. Mr. Frost stated that the report shows that the Board is well within its budget. Mr. Frost also provided the Board with a deposits report.
- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:
  - Policies and Procedures- Mr. Frost updated the Board that the policies and procedures approved at the last meeting are in the process of being implemented.
  - Updating the Boards licensing program, Staff is working with ADOA on hardware and software upgrades. The new server for the database has been installed. The purchase of the additional hardware and software should take place within the next few weeks and staff should receive it in April.
  - Legislative Updates, Mr. Frost provided the Board with updates on several Bills he has been following this legislative session.
  - Rule Revisions, Mr. Frost updated the Board on the status of the request for an exemption from The Governors moratorium on all rule making.
  - Required Board Member Training, Mr. Frost informed the members that staff is exploring additional training opportunities.

### **Review, Discussion and Possible Action, Other Board Business and Reports**

There weren't any additional new business items for the Board to discuss.

### **Agenda items for next meeting – if any**

There were no new items for next meeting

### **Call to the Public**

Michael Raine, Assistant Attorney General, talked to the Board about the recent US Supreme Court Ruling in the case of the North Carolina State Board of Dental Examiners v. Federal Trade Commission (FTC).

### **Adjournment**

There being no further business before the Board, the meeting adjourned at 2:18 p.m.

Respectfully submitted,

J. Randy Frost, Executive Director