



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**March 15, 2013**

**Board Members Present:** Laura Beckman, Chair, OTR  
John Tutelman, Vice – Chair, Public Member  
Christine Feltman Rosenberg, OTR Member  
Donald Hosenfeld, OTR Member

**Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant

**Legal Representative:** Elizabeth Campbell, Assistant Attorney General

**Call to Order**

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:34 p.m. Laura Beckman, Chair, presiding.

**Roll Call**

All Board members were present.

**Approval of Minutes**

**Regular Session Meeting Minutes of February 15, 2013**

John Tutelman moved to approve the February 15, 2013 meeting minutes as amended. Laura Beckman seconded the motion. The motion passed 4-0.

**Executive Session Meeting Minutes of February 15, 2013**

John Tutelman moved to approve the February 15, 2013 executive session meeting minutes as amended. Laura Beckman seconded the motion. The motion passed 4-0.

**Declaration of Conflicts**

Laura Beckman recused herself from agenda item 6 (c) (2).  
Donald Hosenfeld recused himself from item 9 (e)

## **Review Meeting Schedule**

The Board reviewed the meeting schedule for:

- a. April 19, 2013
- b. May 17, 2013
- c. June 14, 2013

Donald Hosenfeld informed the Board that he would not be at the April 19, 2013 meeting. The Board will continue with the April 19 date however, the June meeting will be moved to June 21, 2013.

### **a. Initial Review of New Complaints**

James Hill, OTA 4373. Staff reported that the Notice of Complaint that was sent to Mr. Hill was returned undelivered. The Assistant AG, Elizabeth Campbell, advised the Board of their options for dealing with the complaint. She informed the Board that they could hear the complaint if they felt that there was sufficient information, they could send the complaint to a formal hearing or make a second attempt to contact Mr. Hill and have an informal interview at the April 19 Board meeting. John Tutelman moved to have staff set an appropriate date for an informal interview based on the allegations and added to the complaint the fact that Mr. Hill failed to notify the Board of an address change. Mr. Tutelman also included in the motion, a provision to go to a formal hearing should staff be unable to contact Mr. Hill. Christine Rosenberg seconded the motion. The motion passed 4-0.

### **b. Open Complaints/Investigations**

There were no open complaints.

### **c. Status of Compliance with Board Order/Approval of Board Ordered CE**

The Board discussed the Complaint Action Status Report of the following licensees:

1. Laura L. Hoelting, 12-OT-4809, Staff reported that Ms. Hoelting is up to date on her Consent agreement requirements.
2. Kerry Deering, 11-OT-104, Board Chair, Laura Beckman, recused herself and turned the meeting over to John Tutelman for this matter. Staff reported that Mr. Deering has provided the Board with certificates of completion for the CEUs he has completed.

### **d. Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

#### **a. Initial Application**

|                  |                   |                   |
|------------------|-------------------|-------------------|
| Brooke Allen     | Anita Barnett     | Michelle Bradshaw |
| James Buesgens   | Amanda Chase      | Molly Corral      |
| Christopher Daly | Lela Dandoy       | Kelly Davies      |
| Laura Demick     | Felisha Drake     | Jonathan Ferguson |
| Jayne Fite       | Andrea Fleischman | Sarah Gallik      |
| Kelly Gilbert    | Emily Glass       | Linda Goudielock  |
| Christine Greer  | Brandon Hepworth  | Marsha Hunt       |
| Vicki Karl       | Amber Klumpp      | Joseph Kovach     |

|                    |                 |                      |
|--------------------|-----------------|----------------------|
| Tabitha Macziewski | Patricia Maine  | Patrisha Mussi       |
| Tim Nottingham     | Tori Richardson | Judy Rogers          |
| Kayla Sanchez      | Luis Solorzano  | Joel Tagle           |
| Maria Tast         | Jennifer Urich  | Isabelle Vuilleumier |
| Sarah Whyte        | Alexis Wilkie   |                      |

The Board reviewed the initial application of Joel Tagle. Mr. Tagle had a previous license revoked and was present to speak at the Boards invitation. The Board discussed with Mr. Tagle the events that lead up to his prior revocation. After much discussion, Laura Beckman moved to go into executive session for legal advice at 2:05 p.m. Mr. Tutelman seconded the motion. The motion passed 4-0.

The Board returned from Executive session and resumed the regular session at 2:19 p.m. Laura Beckman moved to offer a license to Mr. Tagle pursuant to a consent agreement. Donald Hosenfeld seconded the motion. The motion passed 4-0.

John Tutelman then moved to approve the remaining 37 initial applications. Laura Beckman seconded the motion. The motion passed 4-0.

#### **b. Renewal of Licenses**

|                   |                        |                      |
|-------------------|------------------------|----------------------|
| David Adams       | Chantal Audet          | Paige Ayers          |
| Jeannene Babcock  | Lauren Baker           | Andrea Betz          |
| April Botelho     | Paul Breuninger        | Regina Buban         |
| Jeffrey Butler    | Elizabeth Cardoza      | Stacy Chaney         |
| Craig Ciuk        | Robin Coleman          | Lynda Correa         |
| Cristina Cotton   | Christopher Cunha      | Joy Davis            |
| Patrice DePeiza   | Ann Defrancis          | Chelsie Dokman       |
| Patti Doyle       | Kimberly Dupre         | Megan Eldridge       |
| Carrie Fancher    | Lisa Fuller            | Erin Gaines          |
| Michael Gallo     | Meghan Golba           | Alisha Green         |
| Mallory Gromley   | Andrea Guzman          | David Hartman        |
| Carol Hawthorne   | Wanda Hesse            | Wende Hettinger      |
| Janice Huey       | JoAnn Jackson          | Linda Jackson        |
| Courtney Jiura    | Nicole Kell            | Michael Kennedy      |
| Tracey Kruse      | Lisa Lakritz           | Kyri Lancaster       |
| Charles Lemoine   | Beth Littmann McGinnis | Courtney Marrs       |
| Vivienne Meanger  | Amy Merckle            | Monica Monroe        |
| Valerie Neal      | Kathleen O'Brien       | Kristie Porter       |
| Kimberly Powel    | Giovanni Priano        | Katherine Riches     |
| Anna Rinholen     | Erin Robinson          | Brian Rocco          |
| Mallory Rodriguez | Sara Rogers            | Jennifer Rosella     |
| Claire Roveto     | Susan Sage Bartlett    | Julia Saguier        |
| Michelle Sakow    | Linda Schlenker        | Heather SChraufnagel |
| Pamela Scott      | Heather Seder          | Rachel Shamah        |
| Audrey Sigurdson  | Matthew Simon          | Deborah Smeed        |
| Jane Steffen      | Farah Stein            | Sarah Stoll          |
| Kirsten Strong    | Amanda Taylor          | Leanne Taylor        |
| Shakuntala Verma  | Katie Ward             | Osborne Watkins III  |
| Shannon Wiant     | Jeffrey Winslow        | Casey Zitelli        |

John Tutelman moved to approve 85 of the 87 renewal applications listed with the exception of David Adams and Lisa Fuller. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of David Adams and open a complaint against him for practicing without a current license. The motion also included offering a consent agreement to him. Christine Rosenberg seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of Lisa Fuller and open a complaint against Her for practicing without a current license. The motion also included offering a consent agreement to him. Laura Beckman seconded the motion. The motion passed 4-0.

### **c. Limited Permits**

|                 |                 |             |
|-----------------|-----------------|-------------|
| Laura DiMartino | Michelle Kvamme | Jamie Noble |
|-----------------|-----------------|-------------|

John Tutelman moved to approve the 3 limited permit applications listed. Donald Hosenfeld seconded the motion. The motion passed 4-0.

### **Review, Discussion and Possible Action on Administrative Matters**

#### a. Revenue and Expenditure Report

The Executive Director, Randy Frost, updated the Board with a new revenue and expenditure report. Mr. Frost informed the Board that the Fund is healthy and that the Board is well within its budget.

#### b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report. The following items were discussed:

- *Policies and procedures*
- *Updating the Board licensing program to automate manual functions.*
- *Filling Vacant Board Positions*
- *Revised Statutes*
- *Legislative updates*
- *Five Year Review*

### **Review, Discussion and Possible Action Other Board Business and Reports.**

#### a. Nomination and Election of Board Chair

John Tutelman made a motion to nominate Laura Beckman to serve as Chair for 2013. Donald Hosenfeld seconded the motion. The motion passed 4-0.

#### b. Nomination and Election of Board Vice-Chair

Laura Beckman made a motion to nominate John Tutelman to serve as Vice-Chair for 2013. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

c. Board written responses to recent requests. Staff updated the Board on the status of requests.

d. Board members administrative recommendations. Staff updated the Board on the recommendations.

e. Correspondence received from Head 2 Toe Therapy Inc. Board staff presented the Board with recent correspondence addressed to Head to Toe Therapy. The Board was fine with the letter.

**Agenda items for next meeting – if any**

Allocation of funds to be received from the AT Board.

Review past study of fees for license verification that Laura Beckman performed.

**Call to the Public**

There were no public members wishing to address the Board.

**Adjournment**

There being no further business before the Board the meeting adjourned at 3:42 p.m.

Respectfully submitted,

J. Randy Frost  
Executive Director