Regular Session Minutes

October 14, 2011

Board Members Present: Rebecca Grabski, OTA, Chair
John Tutelman, Vice – Chair, Public Member
Laura Beckman, OTR Member
Christine Feltman Rosenberg, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Monty Lee, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30 p.m. Rebecca Grabski, Chair, presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Minutes September 16, 2011

John Tutelman moved to approve the September 16, 2011 regular session meeting minutes as amended. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

Declaration of Conflicts

Rebecca Grabski recused herself from agenda item 6 (a)(1)

Review Meeting Schedule

The Board reviewed the meeting schedule for:

November 18, 2011
December 9, 2011
January 13, 2011

The Board moved the January meeting to Friday, January 20, 2012.
a. **Initial Review of New Complaints**

1. Dena Hargis, 11-OT-1999, John Tutelman, Vice – Chair presided and called on Dena Hargis to address the Board. Ms. Hargis was not in attendance. Mr. Tutelman then called for The Herrmanns, who filed the complaint, to address the Board. The Herrmanns were also not present. The Board Members had numerous questions regarding the complaint and since the allegations were serious felt that questions needed to be asked of the parties involved. Christine Feltman Rosenberg moved that the Board open a complaint, set it for an informal interview and invite the parties involved to address the Board. Laura Beckman seconded the motion. The motion passed 3-0. Rebecca Grabski recused herself.

b. **Open Complaints/Investigations**

   There were no new open complaints at this time.

c. **Complaint Action Status Report**

   The Board discussed the Complaint Action Status Report of the following licensees:

   1. Susan Nesbit, 09-OT-4090, No Change as of 10/14/11.
   2. Tracy Schultze, 10-OTA-3712, No Change as of 10/14/11.
   3. Joel Tagle, 11-OTA-4237, Mr. Tagle’s place of employment was informed that his license was revoked.
   4. Melanie Conaster, 11-OT-3009, Copies of her Board ordered documentation were received.

**Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

a. **Initial Application**

<table>
<thead>
<tr>
<th>Trinette Brewer</th>
<th>Yvonne Bueno</th>
<th>Frances Crites</th>
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<tr>
<td>Anna Damaso</td>
<td>Glenn DeLaCruz</td>
<td>Amy Erfurth</td>
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<tr>
<td>Connie Garcia</td>
<td>Tamara Hainline</td>
<td>Katie Holly</td>
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<tr>
<td>Louise Johnson</td>
<td>Debra Kildahl</td>
<td>Hilda Legua</td>
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<tr>
<td>Kristen Lueck</td>
<td>Beth Ann Maloney</td>
<td>Kathleen Mann</td>
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<tr>
<td>Brynn Nealon</td>
<td>Aggie Ochs</td>
<td>Heather Palmer</td>
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<tr>
<td>Kelly Palmer</td>
<td>Rebeca Park</td>
<td>Sarah Perry</td>
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<tr>
<td>Erik Pool</td>
<td>Claire Ryan</td>
<td>Patricia Self</td>
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<tr>
<td>Regina Snyder</td>
<td>Erin Torres</td>
<td>Kaiya Tway</td>
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<tr>
<td>Meghan Zimmer</td>
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Laura Beckman moved to approve the 28 initial applications listed. Rebecca Grabski seconded the motion. The motion passed 4-0.

b. **Renewal of Licenses**

<table>
<thead>
<tr>
<th>Sarah Badger</th>
<th>Amy Betts</th>
<th>Rita Borens</th>
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<tbody>
<tr>
<td>Scott Busby</td>
<td>Marilyn Cabay</td>
<td>Jessica Campbell</td>
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<tr>
<td>Michelle Cole</td>
<td>Jacqueline Conway</td>
<td>Janet Curran</td>
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<tr>
<td>Janice Dedrich</td>
<td>Rebecca Dillard</td>
<td>Suzanne Doods</td>
</tr>
<tr>
<td>Eric Dorf</td>
<td>Jodi Duecker</td>
<td>Jennifer Dupay</td>
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<tr>
<td>Charles Esquivel</td>
<td>Laurie Feest</td>
<td>La Lana Fennell</td>
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John Tutelman moved to approve the 75 renewal applications listed. Christine Feltman Rosenberg seconded the motion. The motion passed 4-0.

**c. Limited Permits**

<table>
<thead>
<tr>
<th>Name</th>
<th>Roberta Garza</th>
<th>Lindsy LeSueur</th>
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</thead>
<tbody>
<tr>
<td>Paul Cagle</td>
<td>Britta Walsh</td>
<td></td>
</tr>
<tr>
<td>Andrew Schuman</td>
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</table>

Rebecca Grabski moved to approve the 5 limited permit applicants listed. Laura Beckman seconded the motion. The motion passed 4-0.

**Review, Discussion and Possible Action on Administrative Matters**

a. Revenue and Expenditure Report

The Board was presented with an update on the revenue picture.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status.

c. Correspondence received from Brigit Anderson OT, License # 3741

The correspondence was reviewed and noted by the Board. It was determined that no other action was required.

**Other Board Business**

a. Proposed state statute revisions.

The proposed statute revisions drafted by the rule/statute work group and revised during a separate meeting were presented and discussed. The Board discussed ad hoc committees and their make up as well as other sections of the proposed revisions. Monty Lee, Assistant Attorney General, Informed the Board that ad hoc committees
cannot be made up by a majority of the Board Members but two Board Members on a
committee is allowed. The Board also discussed fees in statute and Board duties. After
the discussion Laura Beckman moved that the Board accept the proposed statute
revisions and John Tutelman offered an amendment to the motion to forward the
revisions to Montgomery Lee, Assistant Attorney General for technical review. John
Tutelman then seconded the amended motion. The motion passed 4-0

**Agenda items for next meeting – if any**

There were no new agenda items.

**Call to the Public**

There weren’t any public members wishing to address the Board.

**Adjournment**

There being no further business before the Board. John Tutelman moved to adjourn the
meeting. Laura Beckman seconded the motion. The motion passed 4-0.

The meeting adjourned at 3:36 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director