



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

October 17, 2014

Board Members Present: John Tutelman, Chair, Public Member
Dr. Donald Hosenfeld Vice Chair, OT Member
Quenton McCallister, OTA Member
Dana Hutchings, OT Member

Board Members Absent: Karen Belyan, Public Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Mary Williams, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30 p.m. John Tutelman, presiding.

Roll Call

Four Board members were present for the meeting.

Approval of Minutes

Regular Session Meeting Minutes of September 12, 2014

Dr. Donald Hosenfeld moved to approve the September 12, 2014 regular session meeting minutes as amended. Quenton McCallister seconded the motion. The motion passed 4-0.

1st Executive Session Meeting Minutes of September 12, 2014

John Tutelman moved to approve the September 12, 2014 1st executive session meeting minutes as presented. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

2nd Executive Session Meeting Minutes of September 12, 2014

Dr. Donald Hosenfeld moved to approve the September 12, 2014 2nd executive session meeting minutes as presented. Quenton McCallister seconded the motion. The motion passed 4-0.

Declaration of Conflict of Interest

There were no declarations of conflict.

Review Meeting Schedule

The Board reviewed the meetings schedule for:

- November 14, 2014
- December 12, 2014
- January 9, 2015

There were no changes made to the meeting schedule.

Initial Review of New Complaints

1. Kelly Tobin 14-OT-4115, Board Staff presented an over view of the complaint filed against Ms. Tobin for Board Members. After some discussion regarding the lack of specific allegations against Ms. Tobin, Dr. Donald Hosenfeld moved to dismiss the complaint. Quenton McCallister seconded the motion. The motion passed 4-0.
2. Carolyn Thompson 14-OTA-5469, Board Staff presented an over view of the complaint filed against Ms. Thompson for Board Members. After brief discussion the Board determined that the complaint was more a violation of company policy and not a scope of practice issue. Dr. Donald Hosenfeld moved to dismiss the complaint. Dana Hutchings seconded the motion. The motion passed 4-0.

Open Complaints/Investigations

There were no open complaints to discuss.

Status of Compliance with Board Order/Approval of Board Ordered CE

The Board discussed the Complaint Action Status Report of the following licensees:

1. Joel Tagle 13-OTA-5436, Mr. Tagle is in compliance with his consent agreement and will be on probation until 2/5/15
2. Mary Lynn 14-OT-1075, Ms. Lynn was sent a reminder to complete the terms of her consent agreement.
3. Michelle Siegel 14-OT-5789, Ms. Siegel was sent a reminder to complete the terms of her consent agreement.
4. Spencer Thorstad 14-OTA-5850, Mr. Thorstad was sent a reminder to complete the terms of his consent agreement.
5. Michael Welker 13-OTA-4873, Mr. Welker was sent a reminder to complete the terms of his consent agreement.

6. Noelle Everhart 14-OTA-1279, Ms. Everhart has signed her consent agreement.
7. Amy Ryan 14-OT-0933, Ms. Ryan was mailed a consent agreement however as of the date of the meeting she hasn't signed.
8. Michelle Bowman 14-OT-5246, Ms Bowman was given a non-disciplinary consent agreement for continuing education.

Possible Board Action to open a complaint for allegations of incompetency pursuant to A.R.S. § 32-3442(A)(2)(c)

1. Margaret Murphy License No. 2903, Board staff provided the current status of Ms. Murphy. Staff notified the Board that Ms Murphy provided staff with a prior psychiatric evaluation but has been unable to get into her doctor to get an updated evaluation. After some discussion Dana Hutchings moved to open an investigation of Ms. Murphy for allegations of incompetence. Quenton McCallister seconded the motion. The motion passed 4-0.

Immediately following the motion for investigation, Dr. Donald Hosenfeld moved to require Ms. Murphy to undergo a new psychiatric fitness evaluation the notice to include language requiring her to provide staff with the name of the doctor 2 weeks from the date of the order and the results of the evaluation be provided to the Board before its next meeting.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

Initial Applications

Adam Abraham	Chelsea Anderson	Valerie Arroyo*	Lauren Belinkoff
Brianne Bricker	Lisa Desai	Jessica Early	Tanaiya Fisher
Heather Gray	Carrie Harding-Michl	Monieka Haygood	Ingrid Kelly
Jaime Klein	Ashley Lewis	Barbara Lyons	Anita Maxwell-Ulrich
Laurel McMillan	Mona Joy Nieto*	Christina Ouderkirk*	Victoria Pringels
Norma Quintero-Sass	Angels Root	Michael Rose*	Erin Shappelle
Jeffery Sholtis	Rona Silverstein	Lauren Sinnott	Sharon Smith
Linda Stender	Alexandra Stevens-Bustillos	Megan Stiff-Vasin	Gail Woodard
Nabilah Keys			

John Tutelman moved to approve the 29 complete initial license applications. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of Valerie Arroyo. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of Mona Joy Nieto. Quenton McCallister seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of Christina Ouderkirk. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the license of Michael Rose. Quenton McCallister seconded the motion. The motion passed 4-0.

Renewal of Licenses

Denise Alderson	Shaun Almaria	Augusto Aranguren	Amy Aretz
Nikoletta Arvantis	Susan Baker	Toni Ballard	Karin Barbieri
Kendra Bauman	Rachel Bears	Valerie Berg	Elizabeth Bishop
Lisa Bland	Teresa Bourne	Nancy Bowlin	Johna Brooks
Mary Budnick	Jennifer Berell	Kathryn Button	Ryan Cahill
Kaitlyn Cavanaugh	Quinn Christensen	Roxanne Cobb	Kevin Collins
Cheryl Collins-Williams	Melanie Conaster	Toni Corvin	Renee Council
Lynn Croteau	Deborah Dahl	John Dempsey	Adrienne Dienst
Sarah Diroll	Suzette Dobbins	Carol Elliot	Donna Eribes
Mart Ewald	Laura Fickel	John Galbraith	Judy Garcia
Rebecca Gauthier	Kelly Gee	Jamie Godec	Susan Goldberg-Orilk
Karla Graham	Katherine Guillien	Niti Gupta	Lourdes Guzman
Melissa Hart	Phillip Hatten	Michael Hein	Allison Hitzman
Kimberely Hook	Dorothy Hukill	Heather Hutchison-Bloom	Jyhfang Jehng
Korri Jones	Sarah Joswick	Naomi Katz	Cynthia Keeny
Joy Krick	Deborah Kring	Eddie Kuykendall	Cammy LaBay
Lori Lambert	Holly LanCaster	Kevin LaPratt.	Ronald Leach
Monique Loomis	Susan Lucht	Sllison Mascari	Michelle McVlaren
Dawn Miles	Slizabeth Miles	Kelly Moore	Stacy Newbury
Caren Obersein	Joan Oursler	Jeffery Owen	Judy Pechur
Kimberly Platupe	Johna Pollard	Elizabeth Price	Hannah Price
Angela Prock	Jane Pylman	Julie Radtkie	Susan Ramirez
Holly Ramnarine	Ryan Ramnarine	Eric Reimer	Mary Rich
Heather Royster	Paula Ruta	Irene Sadeh	Traci Sandell
Christopher Sauro	Sunny Savage	Adam Schaefer	Thomas Scheub
Mary Schmitz	Bryan Silliman	Julie Sillaman	Dana Simpson
Ruth Simpson	Cindi Smith	Tracy Sobers	Traci Steele
Robert Stidham II	Kathleen Street	Tracy Studley	Marianne Sword
Laurie Thompson	Rita Troxtel	Christopher Trujillo	Anita Tucker
Jacob Van Leeuwen	Elana Varnum	Annette Walker	Jennifere Weaver
Stephanie Wentzel	Robin Westberg	John Wiederanders	Kelly Wood
Connie Worth	Frida Yadudayeva	Richard Yancey	Melissa Yoakman
Ada Zaharia			

John Tutelman made a motion to approve the 131 renewal license applications. Dr. Donald Hosenfeld seconded the motion. The motion passed 4-0.

c. Limited Licenses

Jordan Huffman

Quenton McCallister moved to approve the 1 limited license application. John Tutelman seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action on Administrative Matters

- a. Revenue and Expenditure Report. Executive Director, Randy Frost went over monthly revenue and expense report.

- b. Administrative Projects Status Report. Mr. Frost updated the Board on the following administrative projects:
- Policies and Procedures- Mr. Frost explained to the Board that the policies and procedures to address the recommendations made in a recent audit would be drafted once staff is trained in remote deposit.
 - Updating the Boards licensing program, No new updates.
 - Legislative Updates, No new updates.
 - Rule Revisions, New draft ready for discussion.
 - Required Board Member Training, Training program still being drafted.

Review, Discussion and Possible Action, Other Board Business and Reports

- a. Subpoena received from the AHCCCS Office of Inspector General for all records pertaining to Kerry Deering. Staff notified the Board that a subpoena had been served on the Board for any and all documents pertaining to Kerry Deering and that staff was complying.
- b. The Arizona Early Intervention Program (AzEIP) and how it functions within the OT Boards statutes and rules. The Board discussed the AzEIP and how provisions pertained in the program could violate OT statutes and rules.
- c. Revision of the Boards Administrative Rules, The Board discussed possible revisions to Title 4, Chapter 43 of the Arizona Administrative Code. Participating in the discussion with the Board and staff were Lara Taggart, Oaklee Rogers, Becky Grabski, Madison Laurie and Jodi Lindstrom. The group discussed the supervision of students and other non-licensed personnel for the most part. Also discussed were the amount of Continuing Education Units (CEUs) that should be required for license renewal. Several members of the group representing the Arizona Occupational Therapy Association agreed to draft language regarding student supervision, the supervision of aides and the number of CEUs required for license renewal for the Board to discuss in November.

Agenda items for next meeting – if any

Call to the Public

There weren't any members of the public in attendance that wished to address the Board.

Adjournment

There being no further business before the Board, the meeting adjourned at 3:31 p.m.

Respectfully submitted,

J. Randy Frost

J. Randy Frost
Executive Director