



**ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**Regular Session Minutes**

**September 13, 2013**

**Board Members Present:** Christine Feltman Rosenberg, Chair, OTR Member  
John Tutelman, Vice Chair, Public Member  
Karen Belyan, Public Member  
Beth Williamson, OTR Member

**Board Members Not Present** Donald Hosenfeld, OT Member

**Staff Present:** J. Randy Frost, Executive Director  
Vicki Egurrola, Administrative Assistant

**Legal Staff Present:** Elizabeth Campbell, Assistant Attorney General

**Call to Order**

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. Christine Feltman Rosenberg, presiding.

**Roll Call**

All Board members were present with the exception of Mr. Hosenfeld.

**Approval of Minutes**

**Regular Session Meeting Minutes of August 16, 2013**

Christine Feltman Rosenberg moved to approve the August 16, 2013 meeting minutes as amended. John Tutelman seconded the motion. The motion passed 4-0.

**Executive Session Meeting Minutes of August 16, 2013**

Christine Feltman Rosenberg moved to approve the August 16, 2013 executive session meeting minutes as presented. Karen Belyan seconded the motion. The motion passed 4-0.

**Declaration of Conflicts**

There were no declarations of conflict with any of the items on the agenda.

## **Review Meeting Schedule**

The Board reviewed the meeting schedule for:

- October 18, 2013
- November 15, 2013
- December 13, 2013

There were no changes made to the meeting schedule.

## **Initial Review of New Complaints**

There were no new complaints at this time.

## **Open Complaints/Investigations**

Jane Rivera (Smith) 13-OTA-4929, Staff informed the Board that the earliest that this case could come before the Board is the November meeting. Subpoenas needed to be served and proper notice must be given.

## **Status of Compliance with Board Order/Approval of Board Ordered CE**

- Laura L. Hoelting, 12-OT-4809, Ms. Hoelting is in compliance with her consent agreement.
- Kerry Deering, 11-OT-104, Mr. Deering has completed all the CEUs that the Board required.
- Joel Tagle, 13-OTA-5436, Staff informed the Board that a complaint of non-compliance notice was mailed to Mr. Tagle.
- Sarah Musgrave, 13-OTA-4722- Staff informed the Board that a complaint of non-compliance notice was mailed to Ms. Musgrave.
- Julie Thacker, 13-OT-3944- Staff reported that Ms. Thacker had completed the terms of her consent agreement.
- Janina Goodman, 13-OT-4775- Staff reported that Ms. Goodman had completed the terms of her consent agreement.

## **Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:**

### **Initial Applications**

Dennise Benavids  
David Bockhorn  
Patricia Crist  
Karen Dilfer  
Misty Eaton  
Constance Eggert  
Daniel Gibbons  
Heather Helton

Judith Kalley  
Jessica  
Kaltenberger  
Nicole Keller  
Casey Martin  
Terri McKinster  
Samantha Meyer  
Sahra Montoya

Jessica Pastir  
Leila Pereira  
Laura Pollock  
Sativea Robinson  
Rhonda Rone  
Candice Roth  
Yvette Salcido  
Gina Sentelik

Robert Simmons  
Margaret Slein  
Jeffrey Smith  
Liuslina Sooter  
Joann Sorg  
Sarah Taggart  
Kara Warren  
Keonna Williams

John Tutelman moved to approve the 31 initial applications listed. Beth Williamson seconded the motion. The motion passed 4-0.

### **Renewal of Licenses**

Andrea Adams	Laurie Hawley	Tamara Patton
Michel Alarcon Trujillo	Karen Heap	Ty Pehrson
Cayla Anderson	Suzette Holloway	Deanne Peterson
Kimberly Aston	Katie Holly	Bernadette Pierson
Christine Banas Soriano	James Howard	Thomas Pinter
Tamara Berridge	Sandra Jensen	Beatrice Preciado
Connie Blanco	Louise Johnson	Carrie Ptacin
Rita Borens	Lynn Johnson	Emily Reilly
Gloria Brandt	Tami Johnson	Karen Rice
Jill Brown	Jeanette Jones	Kathleen Richards
Rennetta Brown	Anne Marie Kaniski	Jane Rivera
Annette Bulat	Stephanie Kent	Karen Roessler
Savuth Chin	Deborah Kinsey	Kelly Rostan
Karen Cleeves-Estabrook	Sangeeta Kirtikar	Kelly Schwarz
Jacqueline Conway	Tammy Kirton Jennings	Sarah Scofinsky
Jennifer Crandall	Nikki Ko	Bettie Segura
Stewart Crandell	Johnston Lajom	Dana Seiss
Kathryn Cristofono	Nancy Lambertson	Donald Sharp
Kristel Croffoot	Tierra Langley	Cecilia Singh
Janet Currant	Barbara Levison	Nancy Skodiak
Ruth Decosse	Joan LeRoux	Joyce Stewart
Maria Dillon	Cheryl Littleton	Sara Stuckenschneider
Jennifer Dupay	Kimberly MacDonald	Susan Swanson
Robin Dyson	Vanessa Magallanes	Lori Taylor
Kimberly Edwards	Beth Ann Maloney	Marjan Terhorst
Laurie Feest	Lillian Manaloto	Debra Tew
La Lana Fennell	Suzanne May	Anna Thomas
Susan Fetter	Brittany McFadden	Bridget Thompson
Terry Fong	Elizabeth McLendon	Mary Jo Todd
Michele Foutz	Sheila Mick	Kristie Lynn Ulma
Patricia Fox	Patricia Milam	Abby Ulrich
Kimberly Fritz	Debra Molter	Shelly Unruh
Aurelia Fuller	Donna Montgomery	Celestino Vargas
Connie Gardner	Rebecca Montoya	Ruth Waldrop
Roberta Garza	Brynn Nealson	Laurie Wallace
Rebecca Goldstein	Aggie Ochs	Britta Walsh
Mary Good	Angelina Olvey	Sondra Wilkinson
Darla Goodman	Mary Padilla	Mary Wills
Kathleen Hann	Audra Parker	Victoria Woehler-Appel
Eileen Hartig	Ada Pastor	Aubresca Zimmer

John Tutelman moved to approve the 120 renewal applications listed. Beth Williamson seconded the motion. The motion passed 4-0.

### **Review, Discussion and Possible Action on Administrative Matters**

Revenue and Expenditure Report. Mr. Frost presented the Board with the latest financial information.

Administrative Project Status Report. Mr. Frost updated the Board on the current status of several administrative projects.

**Review, Discussion and Possible Action Other Board Business and Reports.**

a. Update on the progress on formation of a study group to revise the Boards administrative rules.

b. Adoption of a matrix for the handling of discipline. Staff will work with the Assistant AG, Elizabeth Campbell, to have a draft for next meeting.

c. NBCOT Conference Notification. Board member, Beth Williamson expressed a desire to attend the NBCOT conference in November. The Board directed staff to look into costs and determine if the budget could handle covering travel expenses. Staff is to report back to the Board at the October meeting.

**Agenda items for next meeting – if any**

- Funding for the NBCOT conference.
- Update to the website.
- Matrix for discipline
- Progress update on administrative rules study group.
- Open meeting refresher course.
- Public contact with Board members.

**Call to the Public**

There were no public members wishing to address the Board.

**Adjournment**

There being no further business before the Board the meeting adjourned at 2:03 p.m.

Respectfully submitted,

J. Randy Frost  
Executive Director