Regular Session Minutes

September 13, 2013

Board Members Present: Christine Feltman Rosenberg, Chair, OTR Member
John Tutelman, Vice Chair, Public Member
Karen Belyan, Public Member
Beth Williamson, OTR Member

Board Members Not Present: Donald Hosenfeld, OT Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Staff Present: Elizabeth Campbell, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:35 p.m. Christine Feltman Rosenberg, presiding.

Roll Call

All Board members were present with the exception of Mr. Hosenfeld.

Approval of Minutes

Regular Session Meeting Minutes of August 16, 2013

Christine Feltman Rosenberg moved to approve the August 16, 2013 meeting minutes as amended. John Tutelman seconded the motion. The motion passed 4-0.

Executive Session Meeting Minutes of August 16, 2013

Christine Feltman Rosenberg moved to approve the August 16, 2013 executive session meeting minutes as presented. Karen Belyan seconded the motion. The motion passed 4-0.

Declaration of Conflicts

There were no declarations of conflict with any of the items on the agenda.
Review Meeting Schedule

The Board reviewed the meeting schedule for:

- October 18, 2013
- November 15, 2013
- December 13, 2013

There were no changes made to the meeting schedule.

Initial Review of New Complaints

There were no new complaints at this time.

Open Complaints/Investigations

Jane Rivera (Smith) 13-OTA-4929, Staff informed the Board that the earliest that this case could come before the Board is the November meeting. Subpoenas needed to be served and proper notice must be given.

Status of Compliance with Board Order/Approval of Board Ordered CE

- Laura L. Hoelting, 12-OT-4809, Ms. Hoelting is in compliance with her consent agreement.
- Kerry Deering, 11-OT-104, Mr. Deering has completed all the CEUs that the Board required.
- Joel Tagle, 13-OTA-5436, Staff informed the Board that a complaint of non-compliance notice was mailed to Mr. Tagle.
- Sarah Musgrave, 13-OTA-4722, Staff informed the Board that a complaint of non-compliance notice was mailed to Ms. Musgrave.
- Julie Thacker, 13-OT-3944, Staff reported that Ms. Thacker had completed the terms of her consent agreement.
- Janina Goodman, 13-OT-4775, Staff reported that Ms. Goodman had completed the terms of her consent agreement.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

Initial Applications

<table>
<thead>
<tr>
<th>Dennise Benavids</th>
<th>Judith Kalley</th>
<th>Jessica Pastir</th>
<th>Robert Simmons</th>
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<tbody>
<tr>
<td>David Bockhorn</td>
<td>Jessica</td>
<td>Leila Pereira</td>
<td>Margaret Slein</td>
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<td>Patricia Crist</td>
<td>Kaltenberger</td>
<td>Laura Pollock</td>
<td>Jeffrey Smith</td>
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<td>Karen Dilfer</td>
<td>Nicole Keller</td>
<td>Sativea Robinson</td>
<td>Liuslina Sooter</td>
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<td>Misty Eaton</td>
<td>Casey Martin</td>
<td>Rhonda Rone</td>
<td>Joann Sorg</td>
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<td>Constance Eggert</td>
<td>Terri McKinster</td>
<td>Candice Roth</td>
<td>Sarah Taggart</td>
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<tr>
<td>Daniel Gibbons</td>
<td>Samantha Meyer</td>
<td>Yvette Salcido</td>
<td>Kara Warren</td>
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<tr>
<td>Heather Helton</td>
<td>Sahra Montoya</td>
<td>Gina Sentelik</td>
<td>Keonna Williams</td>
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John Tutelman moved to approve the 31 initial applications listed. Beth Williamson seconded the motion. The motion passed 4-0.

Renewal of Licenses

Andrea Adams  
Michel Alarcon Trujillo  
Cayla Anderson  
Kimberly Aston  
Christine Banas Soriano  
Tamara Berridge  
Connie Blanco  
Rita Borens  
Gloria Brandt  
Jill Brown  
Rennetta Brown  
Annette Bulat  
Savuth Chin  
Karen Cleeves-Estabrook  
Jacqueline Conway  
Jennifer Crandall  
Stewart Crandell  
Kathryn Cristofono  
Kristel Croffoot  
Janet Currant  
Ruth Decosse  
Maria Dillon  
Jennifer Dupay  
Robin Dyson  
Kimberly Edwards  
Laurie Feest  
La Lana Fennell  
Susan Fetter  
Terry Fong  
Michele Foutz  
Patricia Fox  
Kimberly Fritz  
Aurelia Fuller  
Connie Gardner  
Roberta Garza  
Rebecca Goldstein  
Mary Good  
Darla Goodman  
Kathleen Hann  
Eileen Hartig  
Laurie Hawley  
Karen Heap  
Suzette Holloway  
Katie Holly  
James Howard  
Sandra Jensen  
Louise Johnson  
Lynn Johnson  
Tami Johnson  
Jeanette Jones  
Anne Marie Kaniski  
Stephanie Kent  
Deborah Kinsey  
Sangeeta Kirtikar  
Tammy Kirton Jennings  
Nikki Ko  
Cheryl Littleton  
Kimberly MacDonald  
Vanessa Magallanes  
Beth Ann Maloney  
Lillian Manaloto  
Suzanne May  
Brittany McFadden  
Elizabeth McLendon  
Sheila Mick  
Patricia Milam  
Debra Molter  
Donna Montgomery  
Rebecca Montoya  
Brynn Nealson  
Aggie Ochs  
Angelina Olvey  
Mary Padilla  
Audra Parker  
Ada Pastor  
Tamara Patton  
Ty Pehrson  
Deanne Peterson  
Bernadette Pierson  
Thomas Pinter  
Beatrice Preciado  
Carrie Ptacin  
Emily Reilly  
Karen Rice  
Kathleen Richards  
Jane Rivera  
Karen Roessler  
Kelly Rostan  
Kelly Schwarz  
Sarah Scofinsky  
Bettie Segura  
Dana Seiss  
Donald Sharp  
Cecilia Singh  
Nancy Skodiak  
Joyce Stewart  
Sara Stuckenschneider  
Susan Swanson  
Lori Taylor  
Marjan Terhorst  
Debra Tew  
Anna Thomas  
Bridget Thompson  
Mary Jo Todd  
Kristie Lynn Ulma  
Abby Ulrich  
Shelly Unruh  
Celestino Vargas  
Ruth Waldrop  
Laurie Wallace  
Britta Walsh  
Sondra Wilkinson  
Mary Wills  
Victoria Woehler-Appel  
Aubresca Zimmer

John Tutelman moved to approve the 120 renewal applications listed. Beth Williamson seconded the motion. The motion passed 4-0.

Review, Discussion and Possible Action on Administrative Matters

Revenue and Expenditure Report. Mr. Frost presented the Board with the latest financial information.
Administrative Project Status Report. Mr. Frost updated the Board on the current status of several administrative projects.

**Review, Discussion and Possible Action Other Board Business and Reports.**

a. Update on the progress on formation of a study group to revise the Board’s administrative rules.

b. Adoption of a matrix for the handling of discipline. Staff will work with the Assistant AG, Elizabeth Campbell, to have a draft for next meeting.

c. NBCOT Conference Notification. Board member, Beth Williamson expressed a desire to attend the NBCOT conference in November. The Board directed staff to look into costs and determine if the budget could handle covering travel expenses. Staff is to report back to the Board at the October meeting.

**Agenda items for next meeting – if any**

- Funding for the NBCOT conference.
- Update to the website.
- Matrix for discipline
- Progress update on administrative rules study group.
- Open meeting refresher course.
- Public contact with Board members.

**Call to the Public**

There were no public members wishing to address the Board.

**Adjournment**

There being no further business before the Board the meeting adjourned at 2:03 p.m.

Respectfully submitted,

J. Randy Frost  
Executive Director