



**ARIZONA BOARD OF ATHLETIC TRAINING
AND
ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS**

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**NOTICE & AGENDA
PUBLIC MEETING OF JOINT EXECUTIVE DIRECTOR SELECTION COMMITTEE**

Pursuant to Arizona Revised Statutes 38-431.02, notice is hereby given to the members of the Arizona Board of Athletic Training, the Arizona Board of Occupational Therapy Examiners (collectively, "Boards") and the General Public that the Joint Executive Director Selection Committee ("Joint Committee") will hold a **Telephonic Meeting** open to the public on **Wednesday, August 19, 2015** beginning at **1:15 p.m.** in **Room 305, 4205 N. 7th Avenue, Phoenix, Arizona**. A copy of this Agenda is available by writing to the Boards' mailing address. During the course of the meeting, the Joint Committee may vote to go into Executive Session on agenda item 3, for a personnel matter, and/or to obtain legal advice from the Boards' attorney, pursuant to A.R.S. §§ 38-431.03(A)(1),(2) and (3), respectively. This Agenda is amendable up to twenty-four hours prior to the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting (602) 589-6337 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting (602) 589-6337 or at the TDD number 1-(800)-367-8939.

AGENDA

1. **Call to order**
2. **Roll Call**
3. **Review, Discussion and Legal Action - Personnel Matter**
 - a. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION RELATING TO JOINT COMMITTEE'S SEARCH FOR A REPLACEMENT EXECUTIVE DIRECTOR FOR THE BOARDS.
 - 1) Guidelines for Joint Committee Meetings
 - i. Selection of a Joint Committee Chairperson
 - 2) Guidelines for Resume Review Process
 - 3) Process for Candidate Selection
 - i. Committee Interviews
 - ii. Full Boards Interviews
 - 4) Timetable for Recruitment
 - 5) Future Meeting Schedule

- b. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION RELATING to the review of applications and determination of selection of applicants to be interviewed and possible further instruction to DOA relating to the search for an Executive Director.

The Committee, upon a majority vote of a quorum of the members, may hold an Executive Session on this agenda item for discussion or consideration of employment, appointment, or promotion of a public officer, appointee or employee A.R.S § 38-431.03(A)(1); for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. A.R.S. § 38-431.03(A)(2); or to obtain legal advice. A.R.S. § 38-431.03(A)(3).

4. **Call to the Public**

The Boards may make an open call to the public during the meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within its jurisdiction. Pursuant to A.R.S. § 38-431.01(H), members of the Boards are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, the Boards may ask staff to review a matter or may ask that a matter be placed on a future agenda.

5. **Adjournment**